

MINUTES OF MEETING  
BARTRAM PARK  
COMMUNITY DEVELOPMENT DISTRICT

The audit committee meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, October 22, 2025 at 11:00 a.m. at the Hampton Inn & Suites Jacksonville South – Bartram Park, 13950 Village Lake Cir, Jacksonville, Florida.

Present for the Audit Committee were:

James Griffith  
Trisston Brown  
Larry Lokey  
Lynda Learn

Also present were:

Jim Oliver  
Matt Biagetti  
Kyle Magee *by phone*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 11:00 a.m. and called roll.

**SECOND ORDER OF BUSINESS**

**Ratification of Audit RFP Criteria**

Mr. Oliver reviewed the audit RFP criteria for the Board and asked for a motion to ratify the criteria.

On MOTION by Mr. Griffith, seconded by Mr. Brown, with all in favor, the Audit RFP Criteria, was ratified.
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**THIRD ORDER OF BUSINESS**

**Review and Ranking of Proposals Received in Response to the RFP**

Mr. Oliver noted that the District only received one proposal from Grau & Associates. Mr. Oliver reviewed the pricing in the proposal; Fiscal Year 2025 \$3,600, Fiscal Year 2026 \$3,700, Fiscal Year 2027 \$3,800, Fiscal Year 2028 \$3,900, and Fiscal Year 2029 \$4,000. Board consensus was to give Grau & Associates 20 points in all five categorists, with a total score of 100.

On MOTION by Mr. Griffith, seconded by Mr. Lokey, with all in favor, Ranking Grau & Associates #1 with 100 points, was approved.

**FOURTH ORDER OF BUSINESS**

**Other Business**

There being no comments, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Brown, seconded by Mr. Griffith, with all in favor, the Audit Committee meeting was adjourned.