

BARTRAM PARK
Community Development District

July 26, 2023

AGENDA

Bartram Park

Community Development District

475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

July 19, 2023

Board of Supervisors
Bartram Park Community Development District

Dear Board Members:

The Bartram Park Community Development District Board of Supervisors is scheduled for **Wednesday, July 26, 2023 at 11:00** a.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258.

Following is the advance agenda for this meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes of the April 26, 2023 Meeting
- IV. Overview of Fiscal Year 2024 Approved Budget
- V. Public Hearing
 - A. Consideration of Resolution 2023-05, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2024
 - B. Consideration of Resolution 2023-06, Imposing Special Assessments and Certifying an Assessment Roll
- VI. Other Business
- VII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - 1. Presentation of Report on Number of Registered Voters (6024)
 - 2. Consideration of Proposed FY 24 Meeting Schedule

VIII. Audience Comments

IX. Supervisor's Requests

X. Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period
Ending June 30, 2023

B. Assessment Receipt Schedules

C. Approval of Check Register

XI. Next Scheduled Meeting – TBD

XII. Adjournment

MINUTES

**MINUTES OF MEETING
BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, **April 26, 2023** at 11:00 a.m. at the Bartram Springs Amenity Center at 14530 East Cherry Lake Dr., Jacksonville, Florida.

Present and constituting a quorum were:

James Griffith	Chairman
Trisston Brown	Vice Chairman
Don Smith	Assistant Secretary
Patricia Evert	Assistant Secretary
Joan Nero	Assistant Secretary

Also present were:

Jim Oliver	District Manager, GMS
Wes Haber	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order. There were five members of the Board present at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment

There were no members of the public present.

THIRD ORDER OF BUSINESS

Approval of Minutes of the January 25, 2023 Meeting

Mr. Oliver presented the minutes of the January 25, 2023 Board of Supervisors meeting and asked for any comments, corrections, or questions. Hearing none, there was a motion of approval.

On MOTION by Ms. Evert, seconded by Mr. Smith, with all in favor, the January 25, 2023 Board of Supervisors Meeting Minutes, were approved.

FOURTH ORDER OF BUSINESS**Acceptance of FY 22 Financial Audit**

Mr. Oliver noted that there is a copy of the financial audit in the agenda packet. It was considered a clean audit and no deficiencies were identified. He reviewed the audit for the Board's information and understanding. Included in the audit is the letter of compliance that is required by Florida Statutes where the auditor concluded that the District complied in all material respects with the affirmation and requirements of the Fiscal Year ending September 30, 2022.

On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor, Accepting the FY 22 Financial Audit, was approved.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2023-04,
Approving the FY 2024 Proposed Budget &
Setting a Public Hearing Date for Adoption**

Mr. Oliver suggested the public hearing date of July 26, 2023 due to the 60-day window of the approval of the budget and the public hearing for adoption. The assessment roll to the tax collector is due by July 31, 2023. He noted that assessments will be staying the same and reported that there will be a deficit due to the \$60,000 being moved to the capital reserve. Mr. Oliver offered to answer any budgetary questions. Mr. Haber explained the resolution to the Board and noted that the resolution is approving a proposed budget for purposes of sending something to the city of Jacksonville and to set the public hearing.

On MOTION by Mr. Griffith, seconded by Ms. Nero, with all in favor, Resolution 2023-04 Approving the FY 2024 Proposed Budget & Setting a Public Hearing Date for Adoption on July 26, 2023 at 11:00 a.m., was approved.

SIXTH ORDER OF BUSINESS**Other Business**

Mr. Oliver noted there was no other business.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber had nothing further for the Board and asked if there were any questions. Ms. Evert asked about the resolution being considered in legislation about training for special districts and asked if that may affect them. Mr. Haber noted that it has been up for consideration for the past few years and would be surprised if it does pass now. He will be sure to let the Board know if anything changes.

B. Engineer

There being no comments, the next item followed.

C. Manager

Mr. Oliver had nothing further for the Board, so the next item followed.

EIGHTH ORDER OF BUSINESS

Audience Comments

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests

Discussion ensued about a self-storage facility and parking spots being built close to the CDD. The Board also discussed other development happening around the area.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending March 31, 2023

Mr. Oliver presented the unaudited financial reports. He did note that the income statement shows a negative variance of \$42,000 because of the \$60,000 transfer to the capital reserve fund.

B. Assessment Receipt Schedules

Mr. Oliver noted that the District was 98% collected on the assessment receipt schedules.

C. Approval of Check Register

Mr. Oliver stated the check register is included in the agenda and noted a lot of large transactions due to the assessment collection transfers being moved from the general fund. He then asked for a motion of approval.

On MOTION by Mr. Smith, seconded by Ms. Evert, with all in favor, the Financial Reports, were approved.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – July 26, 2023 @
11:00 a.m. at the Bartram Springs Amenity
Center, 14530 East Cherry Lake Dr.,
Jacksonville, Florida 32258**

Mr. Oliver stated the next scheduled meeting and budget hearing is scheduled for July 26, 2023 at the same location at 11:00 a.m.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Griffith, seconded by Ms. Evert, with all in favor the Meeting was adjourned.
--

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS




Bartram Park

Community Development District

FY 2024 APPROVED BUDGET

July 26, 2023



**Bartram Park
Community Development District**

TABLE OF CONTENTS

General Fund

Budget	Page 1
Narrative	Page 2-4

Debt Service Fund

Series 2015A-1/A-2	Page 5
Amortization Schedule - 2015A-1	Page 6
Amortization Schedule - 2015A-2	Page 7
 Series 2022	 Page 8
Amortization Schedule - 2022	Page 9

Capital Reserve Fund

Budget	Page 10
--------	---------

Bartram Park

Community Development District

General Fund

Description	Adopted Budget FY 2023	Actual Thru 6/30/23	Projected Next 3 Months	Total Projected 9/30/23	Approved Budget FY 2024
Revenues					
Special Assessments - On Roll	\$129,495	\$129,965	\$0	\$129,965	\$129,495
Interest	\$0	\$7,238	\$1,260	\$8,498	\$4,000
Carry Forward Surplus	\$0	\$0	\$22,983	\$22,983	\$0
TOTAL REVENUES	\$129,495	\$137,203	\$24,243	\$161,446	\$133,495
Expenditures					
Administrative					
Supervisor Fees	\$4,800	\$2,800	\$1,000	\$3,800	\$4,000
FICA Expense	\$367	\$214	\$77	\$291	\$306
Engineering	\$8,500	\$391	\$1,609	\$2,000	\$8,500
Assessment Roll	\$7,500	\$7,500	\$0	\$7,500	\$7,950
Arbitrage	\$1,200	\$0	\$1,200	\$1,200	\$1,200
Dissemination	\$3,500	\$0	\$0	\$0	\$0
Attorney	\$20,000	\$4,819	\$4,500	\$9,319	\$20,000
Annual Audit	\$3,600	\$3,600	\$0	\$3,600	\$3,700
Trustee Fees	\$18,000	\$2,667	\$1,500	\$4,167	\$10,000
Management Fees	\$45,000	\$33,750	\$11,250	\$45,000	\$47,700
Computer Time	\$1,450	\$1,087	\$362	\$1,450	\$1,625
Website Compliance	\$900	\$675	\$225	\$900	\$1,050
Telephone	\$180	\$7	\$50	\$57	\$191
Postage	\$600	\$115	\$100	\$215	\$400
Printing & Binding	\$1,000	\$79	\$471	\$550	\$1,000
Insurance	\$8,797	\$7,236	\$0	\$7,236	\$7,960
Legal Advertising	\$800	\$398	\$180	\$578	\$800
Other Current Charges	\$1,400	\$200	\$100	\$300	\$500
Office Supplies	\$100	\$1	\$50	\$51	\$100
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Capital Reserves-Transfer out	\$1,626	\$60,000	\$0	\$60,000	\$16,339
TOTAL EXPENDITURES	\$129,495	\$125,714	\$22,674	\$148,388	\$133,495
Assigned Fund Balance	\$0	\$11,490	\$1,569	\$13,059	\$0
			FY 2022	FY 2023	FY 2024
Per Unit Assessments			\$33.75	\$33.75	\$33.75

BARTRAM PARK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2024

REVENUES:

Maintenance Assessments:

The District will Levy a non ad-valorem special assessment on all taxable property within the District to fund all of the General Operating Expenditures for the fiscal year.

EXPENDITURES:

Administrative:

Supervisor Fees

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors paid for the estimated four annual meetings.

FICA Expense

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

Engineering Fees

The District has contracted with England Thims and Miller to provide general engineering services to the District including attendance and preparation for board meetings, etc.

Assessment Roll

Governmental Management Services serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

Arbitrage

The District is required to have an Arbitrage Rebate Calculation on the districts 2015 Special Assessment Bonds and 2022 Revenue Refunding Note. The district has contracted with Grau & Associates to provide these calculations for each bond issue.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The District is contracted with Governmental Management Services.

Attorney

Kutak Rock LLP is the District's legal counsel providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts, etc.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District has contracted with Grau and Associates to provide this service.

BARTRAM PARK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2023

Trustee Fees

The District issued Series 2015 Special Assessment Bonds and Series 2022 Revenue Refunding Note which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District for each bond issue.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.

Computer Time

Represents various cost of information technology for the District such as video conferencing, cloud storage and servers, accounting software, tablets for meetings, Adobe, Microsoft Office, etc. contracted with Governmental Management Services.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. contracted with Governmental Management Services.

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Other Current Charges

Bank charges, amortization schedule fees, and any other miscellaneous expenses that are incurred during the year.

BARTRAM PARK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2023

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Capital Reserve

The District has established a maintenance reserve to fund the renewal and replacement of the District's capital related facilities.

Bartram Park

Community Development District

Debt Service Fund
Series 2015A-1/A-2

Description	Adopted Budget FY 2023	Actual Thru 6/30/23	Projected Next 3 Months	Total Projected 9/30/23	Approved Budget FY 2024
-------------	------------------------------	---------------------------	-------------------------------	-------------------------------	-------------------------------

Revenues

Special Assessments	\$1,305,910	\$1,310,649	\$0	\$1,310,649	\$1,305,910
Interest Income	\$100	\$35,038	\$11,605	\$46,643	\$4,000
(1) Carry Forward Surplus	\$299,366	\$301,624	\$0	\$301,624	\$325,628

TOTAL REVENUES	\$1,605,376	\$1,647,311	\$11,605	\$1,658,916	\$1,635,538
-----------------------	--------------------	--------------------	-----------------	--------------------	--------------------

Expenditures

Series 2015A-1

Interest 11/1	\$240,031	\$220,531	\$0	\$220,531	\$210,344
Principal Prepayment - 11/1	\$0	\$0	\$0	\$0	\$0
Interest - 5/1	\$220,531	\$220,531	\$0	\$220,531	\$210,344
Principal - 5/1	\$600,000	\$600,000	\$0	\$600,000	\$620,000
Principal Prepayment - 5/1	\$0	\$20,000	\$0	\$20,000	\$0

Series 2015A-2

Interest 11/1	\$61,000	\$61,113	\$0	\$61,113	\$57,738
Interest - 5/1	\$61,000	\$61,113	\$0	\$61,113	\$57,738
Principal - 5/1	\$145,000	\$145,000	\$0	\$145,000	\$150,000
Principal Prepayment - 5/1	\$0	\$5,000	\$0	\$5,000	\$0

TOTAL EXPENDITURES	\$1,327,563	\$1,333,288	\$0	\$1,333,288	\$1,306,163
---------------------------	--------------------	--------------------	------------	--------------------	--------------------

Other Sources/(Uses)

Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0
-----------------------------	-----	-----	-----	-----	-----

TOTAL OTHER SOURCES/USES	\$0	\$0	\$0	\$0	\$0
---------------------------------	------------	------------	------------	------------	------------

EXCESS REVENUES	\$277,813	\$314,024	\$11,605	\$325,628	\$329,376
------------------------	------------------	------------------	-----------------	------------------	------------------

(1) Carry forward surplus is net of the reserve requirement

Series 2015A-1 Interest - 11/1/24	\$197,169
Series 2015A-2 Interest - 11/1/24	\$54,363
	<u>\$251,531</u>

	FY 2024
Net Assessments	\$1,305,910
Plus Collection Fees (7.5%)	\$97,943
Gross Assessments	<u>\$1,403,853</u>

Bartram Park

Community Development District

Amortization Schedule

Series 2015A-1, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/23	\$9,600,000.00		\$0.00	\$210,343.75	\$210,343.75
05/01/24	\$9,600,000.00	4.250%	\$620,000.00	\$210,343.75	
11/01/24	\$8,980,000.00		\$0.00	\$197,168.75	\$1,027,512.50
05/01/25	\$8,980,000.00	4.250%	\$650,000.00	\$197,168.75	
11/01/25	\$8,330,000.00		\$0.00	\$183,356.25	\$1,030,525.00
05/01/26	\$8,330,000.00	4.250%	\$680,000.00	\$183,356.25	
11/01/26	\$7,650,000.00		\$0.00	\$168,906.25	\$1,032,262.50
05/01/27	\$7,650,000.00	4.250%	\$705,000.00	\$168,906.25	
11/01/27	\$6,945,000.00		\$0.00	\$153,925.00	\$1,027,831.25
05/01/28	\$6,945,000.00	4.250%	\$740,000.00	\$153,925.00	
11/01/28	\$6,205,000.00		\$0.00	\$138,200.00	\$1,032,125.00
05/01/29	\$6,205,000.00	4.250%	\$770,000.00	\$138,200.00	
11/01/29	\$5,435,000.00		\$0.00	\$121,837.50	\$1,030,037.50
05/01/30	\$5,435,000.00	4.500%	\$805,000.00	\$121,837.50	
11/01/30	\$4,630,000.00		\$0.00	\$103,725.00	\$1,030,562.50
05/01/31	\$4,630,000.00	4.500%	\$840,000.00	\$103,725.00	
11/01/31	\$3,790,000.00		\$0.00	\$84,825.00	\$1,028,550.00
05/01/32	\$3,790,000.00	4.500%	\$880,000.00	\$84,825.00	
11/01/32	\$2,910,000.00		\$0.00	\$65,025.00	\$1,029,850.00
05/01/33	\$2,910,000.00	4.500%	\$920,000.00	\$65,025.00	
11/01/33	\$1,990,000.00		\$0.00	\$44,325.00	\$1,029,350.00
05/01/34	\$1,990,000.00	4.500%	\$965,000.00	\$44,325.00	
11/01/34	\$1,025,000.00		\$0.00	\$22,612.50	\$1,031,937.50
05/01/35	\$1,025,000.00	4.500%	\$1,005,000.00	\$22,612.50	
					\$1,027,612.50
TOTAL			\$9,580,000.00	\$2,988,500.00	\$12,568,500.00

Bartram Park

Community Development District

Amortization Schedule

Series 2015A-2, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/23	\$2,345,000.00	4.50%	\$0.00	\$57,737.50	\$57,737.50
05/01/24	\$2,345,000.00	4.50%	\$150,000.00	\$57,737.50	
11/01/24	\$2,195,000.00	4.50%	\$0.00	\$54,362.50	\$262,100.00
05/01/25	\$2,195,000.00	4.50%	\$155,000.00	\$54,362.50	
11/01/25	\$2,040,000.00	4.50%	\$0.00	\$50,875.00	\$260,237.50
05/01/26	\$2,040,000.00	5.00%	\$160,000.00	\$50,875.00	
11/01/26	\$1,880,000.00	5.00%	\$0.00	\$46,875.00	\$257,750.00
05/01/27	\$1,880,000.00	5.00%	\$170,000.00	\$46,875.00	
11/01/27	\$1,710,000.00	5.00%	\$0.00	\$42,625.00	\$259,500.00
05/01/28	\$1,710,000.00	5.00%	\$180,000.00	\$42,625.00	
11/01/28	\$1,530,000.00	5.00%	\$0.00	\$38,125.00	\$260,750.00
05/01/29	\$1,530,000.00	5.00%	\$185,000.00	\$38,125.00	
11/01/29	\$1,345,000.00	5.00%	\$0.00	\$33,500.00	\$256,625.00
05/01/30	\$1,345,000.00	5.00%	\$195,000.00	\$33,500.00	
11/01/30	\$1,150,000.00	5.00%	\$0.00	\$28,625.00	\$257,125.00
05/01/31	\$1,150,000.00	5.00%	\$205,000.00	\$28,625.00	
11/01/31	\$945,000.00	5.00%	\$0.00	\$23,500.00	\$257,125.00
05/01/32	\$945,000.00	5.00%	\$215,000.00	\$23,500.00	
11/01/32	\$730,000.00	5.00%	\$0.00	\$18,125.00	\$256,625.00
05/01/33	\$730,000.00	5.00%	\$230,000.00	\$18,125.00	
11/01/33	\$500,000.00	5.00%	\$0.00	\$12,375.00	\$260,500.00
05/01/34	\$500,000.00	5.00%	\$240,000.00	\$12,375.00	
11/01/34	\$260,000.00	5.00%	\$0.00	\$6,375.00	\$258,750.00
05/01/35	\$260,000.00	5.00%	\$255,000.00	\$6,375.00	
11/01/35					\$261,375.00
TOTAL			\$2,340,000.00	\$826,200.00	\$3,166,200.00

\$2,340,000.00

\$0.00

Bartram Park

Community Development District

Debt Service Fund

Series 2022 Note

Description	Proposed Budget FY 2023	Actual Thru 6/30/23	Projected Next 3 Months	Total Projected 9/30/23	Approved Budget FY 2024
Revenues					
Special Assessments	\$1,046,460	\$1,050,256	\$0	\$1,050,256	\$1,042,770
Interest Income	\$0	\$14,144	\$3,041	\$17,185	\$7,000
(1) Carry Forward Surplus	\$223,765	\$260,476	\$0	\$260,476	\$226,002
TOTAL REVENUES	\$1,270,225	\$1,324,876	\$3,041	\$1,327,917	\$1,275,772
Expenditures					
Interest 11/1	\$223,765	\$223,765	\$0	\$223,765	\$168,420
Principal Prepayment - 11/1	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 5/1	\$178,220	\$178,150	\$0	\$178,150	\$168,420
Principal - 5/1	\$695,000	\$695,000	\$0	\$695,000	\$715,000
Principal Prepayment - 5/1	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,096,985	\$1,101,915	\$0	\$1,101,915	\$1,051,840
Other Sources/(Uses)					
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/USES	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES	\$173,240	\$222,961	\$3,041	\$226,002	\$223,932
(1) Carry forward surplus is net of the reserve requirement					
				Series 2022 Interest - 11/1/24	\$158,410
					FY 2024
					Net Assessments
					\$1,042,770
					Plus Collection Fees (7.5%)
					\$78,208
					Gross Assessments
					\$1,120,978

Bartram Park

Community Development District

Amortization Schedule

Series 2022, Revenue Refunding Note

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/23	\$12,030,000.00	2.80%	\$0.00	\$168,420.00	\$1,041,640.00
05/01/24	\$12,030,000.00	2.80%	\$715,000.00	\$168,420.00	
11/01/24	\$11,315,000.00	2.80%	\$0.00	\$158,410.00	\$1,041,830.00
05/01/25	\$11,315,000.00	2.80%	\$735,000.00	\$158,410.00	
11/01/25	\$10,580,000.00	2.80%	\$0.00	\$148,120.00	\$1,041,530.00
05/01/26	\$10,580,000.00	2.80%	\$755,000.00	\$148,120.00	
11/01/26	\$9,825,000.00	2.80%	\$0.00	\$137,550.00	\$1,040,670.00
05/01/27	\$9,825,000.00	2.80%	\$775,000.00	\$137,550.00	
11/01/27	\$9,050,000.00	2.80%	\$0.00	\$126,700.00	\$1,039,250.00
05/01/28	\$9,050,000.00	2.80%	\$800,000.00	\$126,700.00	
11/01/28	\$8,250,000.00	2.80%	\$0.00	\$115,500.00	\$1,042,200.00
05/01/29	\$8,250,000.00	2.80%	\$820,000.00	\$115,500.00	
11/01/29	\$7,430,000.00	2.80%	\$0.00	\$104,020.00	\$1,039,520.00
05/01/30	\$7,430,000.00	2.80%	\$840,000.00	\$104,020.00	
11/01/30	\$6,590,000.00	2.80%	\$0.00	\$92,260.00	\$1,036,280.00
05/01/31	\$6,590,000.00	2.80%	\$865,000.00	\$92,260.00	
11/01/31	\$5,725,000.00	2.80%	\$0.00	\$80,150.00	\$1,037,410.00
05/01/32	\$5,725,000.00	2.80%	\$895,000.00	\$80,150.00	
11/01/32	\$4,830,000.00	2.80%	\$0.00	\$67,620.00	\$1,042,770.00
05/01/33	\$4,830,000.00	2.80%	\$915,000.00	\$67,620.00	
11/01/33	\$3,915,000.00	2.80%	\$0.00	\$54,810.00	\$1,037,430.00
05/01/34	\$3,915,000.00	2.80%	\$945,000.00	\$54,810.00	
11/01/34	\$2,970,000.00	2.80%	\$0.00	\$41,580.00	\$1,041,390.00
05/01/35	\$2,970,000.00	2.80%	\$965,000.00	\$41,580.00	
11/01/35	\$2,005,000.00	2.80%	\$0.00	\$28,070.00	\$1,034,650.00
05/01/36	\$2,005,000.00	2.80%	\$990,000.00	\$28,070.00	
11/01/36	\$1,015,000.00	2.80%	\$0.00	\$14,210.00	\$1,032,280.00
05/01/37	\$1,015,000.00	2.80%	\$1,015,000.00	\$14,210.00	
11/01/37					\$1,029,210.00
TOTAL			\$12,030,000.00	\$2,674,840.00	\$15,578,060.00

Bartram Park

Community Development District

Capital Reserve Fund

Description	Adopted Budget FY 2023	Actual Thru 6/30/23	Projected Next 3 Months	Total Projected 9/30/23	Approved Budget FY 2024
REVENUES:					
Capital Reserve - Transfer In	\$ 1,626	\$ 60,000	\$ -	\$ 60,000	\$ 16,339
Interest	\$ -	\$ 1,355	\$ 804	\$ 2,159	\$ 1,200
Carry Forward Surplus	\$ 59,635	\$ -	\$ -	\$ -	\$ 62,159
Total Revenues	\$ 61,261	\$ 61,355	\$ 804	\$ 62,159	\$ 79,697
EXPENDITURES:					
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Repair and Replacements	\$ -	\$ -	\$ -	\$ -	\$ -
Other Current Charges	\$ 420	\$ -	\$ -	\$ -	\$ 400
Total Expenditures	\$ 420	\$ -	\$ -	\$ -	\$ 400
EXCESS REVENUES / (EXPENDITURES)	\$ 60,841	\$ 61,355	\$ 804	\$ 62,159	\$ 79,297

FIFTH ORDER OF BUSINESS

A.

RESOLUTION 2023-05

THE ANNUAL APPROPRIATION RESOLUTION OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2023, submitted to the Board of Supervisors (“**Board**”) of the Bartram Park Community Development District (“**District**”) proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (“**Fiscal Year 2023/2024**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes ("Adopted Budget")*, and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Bartram Park Community Development District for the Fiscal Year Ending September 30, 2024."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2023/2024, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
DEBT SERVICE FUND – SERIES 2022	\$_____
DEBT SERVICE FUND – SERIES 2015A-1	\$_____
DEBT SERVICE FUND – SERIES 2015A-2	\$_____
TOTAL ALL FUNDS	\$_____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2023/2024 or within 60 days following the end of the Fiscal Year 2023/2024 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.
- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 26th DAY OF JULY, 2023.

ATTEST:

**BARTRAM PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: Fiscal Year 2024 Budget

B.

RESOLUTION 2023-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2023/2024; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Bartram Park Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Duval County, Florida ("**County**"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("**Fiscal Year 2023/2024**"), attached hereto as **Exhibit "A"** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied assessments for debt service, which the District desires to certify for collection for Fiscal Year 2023/2024; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("**Uniform Method**"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Bartram Park Community Development District ("**Assessment Roll**") attached to this Resolution as **Exhibit "B"** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits "A" and "B,"** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits "A" and "B"**. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits "A" and "B"**. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 26th day of July, 2023.

ATTEST:

**BARTRAM PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: Budget

Exhibit B: Assessment Roll

SEVENTH ORDER OF BUSINESS

C.

1.



OFFICE OF THE SUPERVISOR OF ELECTIONS

MIKE HOGAN
SUPERVISOR OF ELECTIONS
OFFICE: (904) 255-3444
CELL: (904) 219-8924

105 EAST MONROE STREET
JACKSONVILLE, FLORIDA 32202
FAX: (904) 255-3434
E-MAIL: MHOGAN@COJ.NET

June 1, 2023

Shelby Stephens
Bartram Park Community Development District
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Shelby,

The information you requested on April 18, 2023, appears below:

Bartram Park Community Development District 6024 Registered Voters as of 4/15/2023

If you have any questions or need additional assistance, please contact Robert Phillips at 904-255-3436 or phillips@coj.net.

Sincerely,

Lana Self
Director of Candidates and Records

2.

**NOTICE OF MEETINGS
BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the **Bartram Park Community Development District** will hold their regularly scheduled public meetings for **Fiscal Year 2024** at 11:00 a.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258, on the fourth Wednesday of the months listed (*unless notated otherwise) as follows:

October 25, 2023
January 24, 2024
April 24, 2024
July 24, 2024

NINTH ORDER OF BUSINESS

A.



Bartram Park

Community Development District
Unaudited Financial Reporting as of
June 30, 2023

Meeting Date
July 26, 2023

Table of Contents

I.	<u>Financial Statements - June 30, 2023</u>
II.	<u>Assessments Receipt Schedule</u>
III.	<u>Check Register Summary 4/2023 - 6/30/2023</u>

Bartram Park
Community Development District
Combined Balance Sheet
June 30, 2023

	General	Debt Service	Capital Reserve	Total Governmental Funds
ASSETS:				
Cash	\$149,003	---	\$72,078	\$221,081
Custody Account - Excess Funds	\$127,391	---	---	\$127,391
State Board of Administration	\$4,891	---	\$61,355	\$66,246
Due from Other	---	---	---	\$0
<u>Series 2015A1</u>				
Reserve	---	\$516,944	---	\$516,944
Interest	---	---	---	\$0
Revenue	---	\$277,493	---	\$277,493
Sinking	---	---	---	\$0
Prepayment	---	---	---	\$0
Due from General Fund	---	\$36,531	---	\$36,531
<u>Series 2015A2</u>				
Reserve	---	\$132,675	---	\$132,675
Interest	---	---	---	\$0
Sinking	---	---	---	\$0
<u>Series 2022</u>				
Reserve	---	\$52,323	---	\$52,323
Revenue	---	\$190,107	---	\$190,107
Interest	---	\$578	---	\$578
Prepayment	---	\$12	---	\$12
Sinking	---	\$2,250	---	\$2,250
Due from General Fund	---	\$29,273	---	\$29,273
Due from DS 2015	---	\$741	---	\$741
Assessment Receivable	---	---	---	\$0
Prepaid Expenses	\$1,333	---	---	\$1,333
Total Assests	\$282,619	\$1,238,927	\$133,432	\$1,654,978
LIABILITIES:				
Accounts Payable	\$238	---	---	\$238
Due to Debt Service - Series 2015	\$36,531	---	---	\$36,531
Due to Debt Service - Series 2022	\$29,273	---	---	\$29,273
Total Liabilities	\$66,042	\$0	\$0	\$66,042
FUND BALANCES:				
Nonspendable	\$1,333	---	---	\$1,333
Restricted for Debt Service	---	\$1,238,927	---	\$1,238,927
Restricted for Capital Reserve	---	---	\$133,432	\$133,432
Unassigned	\$215,244	---	---	\$215,244
Total Fund Balances	\$216,577	\$1,238,927	\$133,432	\$1,588,936
Total Liabilities and Fund Equity	\$282,619	\$1,238,927	\$133,432	\$1,654,978

Bartram Park

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2023

	ADOPTED	PRORATED BUDGET	ACTUAL	
	BUDGET	THRU 06/30/23	THRU 06/30/23	VARIANCE
REVENUES:				
Maintenance Assessments - On Roll	\$129,495	\$129,495	\$129,965	\$470
Interest Income	\$0	\$0	\$7,238	\$7,238
TOTAL REVENUES	\$129,495	\$129,495	\$137,203	\$7,708
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisor Fees	\$4,800	\$2,800	\$2,800	\$0
FICA Expense	\$367	\$214	\$214	\$0
Engineering	\$8,500	\$6,375	\$391	\$5,984
Assessment Roll	\$7,500	\$7,500	\$7,500	\$0
Arbitrage	\$1,200	\$0	\$0	\$0
Dissemination	\$3,500	\$2,625	\$0	\$2,625
Attorney	\$20,000	\$15,000	\$4,819	\$10,181
Annual Audit	\$3,600	\$3,600	\$3,600	\$0
Trustee fees	\$18,000	\$2,667	\$2,667	\$0
Management Fees	\$45,000	\$33,750	\$33,750	\$0
Computer Time	\$1,450	\$1,088	\$1,087	\$0
Website Compliance	\$900	\$675	\$675	\$0
Telephone	\$180	\$135	\$7	\$128
Postage	\$600	\$450	\$115	\$335
Printing & Binding	\$1,000	\$750	\$79	\$671
Insurance	\$8,797	\$8,797	\$7,236	\$1,561
Legal Advertising	\$800	\$600	\$398	\$202
Other Current Charges	\$1,400	\$1,050	\$200	\$850
Office Supplies	\$100	\$75	\$1	\$74
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Capital Reserves-Transfer Out	\$1,626	\$1,626	\$60,000	(\$58,374)
TOTAL EXPENDITURES	\$129,495	\$89,951	\$125,714	(\$35,762)
EXCESS REVENUES (EXPENDITURES)	\$0		\$11,490	
FUND BALANCE - Beginning	\$0		\$205,087	
FUND BALANCE - Ending	\$0		\$216,577	

Bartram Park
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2023

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Revenues:</u>													
Assessments	\$0	\$19,567	\$102,430	\$2,129	\$1,480	\$737	\$1,336	\$1,032	\$1,255	\$0	\$0	\$0	\$129,965
Interest	\$154	\$189	\$201	\$1,370	\$2,814	\$1,356	\$327	\$406	\$420	\$0	\$0	\$0	\$7,238
Transfer In 2012 Close out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$154	\$19,756	\$102,630	\$3,499	\$4,295	\$2,093	\$1,663	\$1,438	\$1,675	\$0	\$0	\$0	\$137,203
<u>Expenditures:</u>													
<u>Administrative</u>													
Supervisor Fees	\$1,000	\$0	\$0	\$800	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$2,800
FICA Expense	\$77	\$0	\$0	\$61	\$0	\$0	\$77	\$0	\$0	\$0	\$0	\$0	\$214
Engineering	\$0	\$0	\$391	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$391
Assessment Roll	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Attorney	\$1,777	\$140	\$29	\$940	\$578	\$0	\$1,356	\$0	\$0	\$0	\$0	\$0	\$4,819
Annual Audit	\$0	\$0	\$1,500	\$2,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600
Trustee fees	\$0	\$0	\$0	\$0	\$0	\$2,667	\$0	\$0	\$0	\$0	\$0	\$0	\$2,667
Management Fees	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$33,750
Computer Time	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$0	\$0	\$0	\$1,087
Website Compliance	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$0	\$0	\$0	\$675
Telephone	\$0	\$0	\$0	\$0	\$0	\$7	\$0	\$0	\$0	\$0	\$0	\$0	\$7
Postage	\$2	\$7	\$1	\$10	\$26	\$5	\$22	\$40	\$2	\$0	\$0	\$0	\$115
Printing & Binding	\$2	\$8	\$0	\$3	\$21	\$16	\$3	\$24	\$1	\$0	\$0	\$0	\$79
Insurance	\$7,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,236
Legal Advertising	\$80	\$0	\$0	\$0	\$0	\$0	\$80	\$0	\$238	\$0	\$0	\$0	\$398
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$200
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Capital Reserves-Transfer Out	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Total Administrative Expenses	\$21,793	\$4,101	\$5,867	\$67,860	\$4,571	\$6,840	\$6,483	\$4,010	\$4,187	\$0	\$0	\$0	\$125,714
Excess Revenues (Expenditures)	(\$21,639)	\$15,655	\$96,763	(\$64,361)	(\$277)	(\$4,747)	(\$4,820)	(\$2,572)	(\$2,512)	\$0	\$0	\$0	\$11,490

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

CAPITAL RESERVE FUND

Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2023

	PROPOSED	PRORATED	ACTUAL	
	BUDGET	THRU 06/30/23	THRU 06/30/23	VARIANCE
REVENUES:				
Transfer In	\$60,000	\$60,000	\$60,000	\$0
Interest Income	\$0	\$0	\$1,355	\$1,355
TOTAL REVENUES	\$60,000	\$60,000	\$61,355	\$1,355
EXPENDITURES:				
Capital Outlay	\$0	\$0	\$0	\$0
Replacement and Maintenance	\$0	\$0	\$0	\$0
Other Current Charges	\$420	\$35	\$0	\$35
TOTAL EXPENDITURES	\$420	\$35	\$0	\$35
EXCESS REVENUES (EXPENDITURES)	\$59,580		\$61,355	
FUND BALANCE - Beginning	\$59,635		\$72,078	
FUND BALANCE - Ending	\$119,215		\$133,432	

Bartram Park

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2015 Special Assessment Revenue Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2023

	ADOPTED	PRORATED	ACTUAL	
	BUDGET	THRU 06/30/23	THRU 06/30/23	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$1,305,910	\$1,305,910	\$1,310,649	\$4,739
Interest Income	\$100	\$75	\$35,038	\$34,963
TOTAL REVENUES	\$1,306,010	\$1,305,985	\$1,345,687	\$39,702
EXPENDITURES:				
Series 2015A-1				
Interest Expense - 11/1	\$240,031	\$240,031	\$220,531	\$19,500
Interest Expense - 5/1	\$220,531	\$220,531	\$220,531	\$0
Principal Expense - 5/1	\$600,000	\$600,000	\$600,000	\$0
Special Call - 5/1	\$0	\$0	\$20,000	(\$20,000)
Series 2015A-2				
Interest Expense - 11/1	\$61,000	\$61,000	\$61,113	(\$113)
Interest Expense - 5/1	\$61,000	\$61,113	\$61,113	\$0
Principal Expense - 5/1	\$145,000	\$145,000	\$145,000	\$0
Principal Prepayment - 5/1	\$0	\$0	\$5,000	(\$5,000)
TOTAL EXPENDITURES	\$1,327,563	\$1,327,675	\$1,333,288	(\$5,613)
OTHER SOURCES/(USES):				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	(\$21,553)		\$12,400	
FUND BALANCE - Beginning	\$299,366		\$951,243	
FUND BALANCE - Ending	\$277,813		\$963,643	

Bartram Park

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2022 Revenue Refunding Note
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2023

	ADOPTED	PRORATED	ACTUAL	
	BUDGET	THRU 06/30/23	THRU 06/30/23	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$1,046,460	\$1,046,460	\$1,050,256	\$3,796
Interest Income	\$0	\$0	\$14,144	\$14,144
TOTAL REVENUES	\$1,046,460	\$1,046,460	\$1,064,400	\$17,940
EXPENDITURES:				
Interest Expense - 11/1	\$223,765	\$223,765	\$223,765	\$0
Principal Expense - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$178,220	\$178,220	\$178,150	\$70
Principal Expense - 5/1	\$695,000	\$695,000	\$695,000	\$0
TOTAL EXPENDITURES	\$1,096,985	\$1,096,985	\$1,101,915	(\$4,930)
OTHER SOURCES/(USES):				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	(\$50,525)		(\$37,515)	
FUND BALANCE - Beginning	\$223,765		\$312,799	
FUND BALANCE - Ending	\$173,240		\$275,284	

Bartram Park
Community Development District
Long Term Debt Report

Series 2015-A1 Refunding Bonds	
Interest Rate:	1.0%-4.65%%
Maturity Date:	5/1/35
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$516,943.75
Reserve Balance:	\$516,943.75
 Bonds outstanding - 11/30/2020	 \$11,435,000
Less: May 1, 2021	(\$570,000)
Less: May 1, 2021 (Prepayment)	(\$80,000)
Less: May 1, 2022	(\$580,000)
Less: May 1, 2022 (Prepayment)	(\$5,000)
Less: May 1, 2023	(\$600,000)
Less: May 1, 2023 (Prepayment)	(\$20,000)
 Current Bonds Outstanding	 \$9,580,000

Series 2015-A2 Refunding Bonds	
Interest Rate:	4.0%-5%
Maturity Date:	5/1/35
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$131,981.25
Reserve Balance:	\$132,675.00
 Bonds outstanding - 11/30/2020	 \$2,785,000
Less: May 1, 2021	(\$135,000)
Less: May 1, 2021 (Prepayment)	(\$20,000)
Less: May 1, 2022	(\$135,000)
Less: May 1, 2022 (Prepayment)	(\$5,000)
Less: May 1, 2023	(\$145,000)
Less: May 1, 2023 (Prepayment)	(\$5,000)
 Current Bonds Outstanding	 \$2,340,000

Series 2022 Revenue Refunding Note	
Interest Rate:	2.80%
Maturity Date:	5/1/37
Reserve Fund Definition:	5% of Max Annual Debt Service
Reserve Fund Requirement:	\$52,323.00
Reserve Balance:	\$52,323.00
 Bonds outstanding - 3/15/22	 \$12,730,000
Less: November 1, 2022	(\$5,000)
Less: May 1, 2023	(\$695,000)
 Current Bonds Outstanding	 \$12,030,000

B.

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2023 Summary of Assessment Receipts

ASSESSED	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2022-1 ASSESSED DEBT	SERIES 2022-3 ASSESSED DEBT	SERIES 2022-4 ASSESSED DEBT	SERIES 2022-5 ASSESSED DEBT	TOTAL SERIES 2022	O&M ASSESSED	TOTAL ASSESSED
TOTAL NET TAX ROLL ASSESSED NET	4,148	1,305,909.89	311,465.71	305,570.95	208,665.60	220,756.63	1,046,458.89	129,495.38	2,481,864.16

SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2022-1 DEBT RECEIVED	SERIES 2022-3 DEBT RECEIVED	SERIES 2022-4 DEBT RECEIVED	SERIES 2022-5 DEBT RECEIVED	TOTAL SERIES 2022 RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/4/2022	10,855.50	2,589.09	2,540.09	1,734.55	1,835.06	8,698.79	1,076.44	20,630.73
2	11/16/2022	73,424.47	17,512.08	17,180.65	11,732.17	12,411.99	58,836.90	7,280.85	139,542.21
3	11/25/2022	113,041.13	26,960.85	26,450.59	18,062.34	19,108.96	90,582.74	11,209.28	214,833.14
4	12/5/2022	902,905.88	215,347.34	211,271.70	144,271.36	152,631.10	723,521.50	89,533.08	1,715,960.46
5	12/6/2022	94,323.49	22,496.60	22,070.83	15,071.54	15,944.85	75,583.82	9,353.22	179,260.52
6	12/19/2022	35,732.11	8,522.28	8,360.99	5,709.48	6,040.31	28,633.05	3,543.23	67,908.39
7	1/9/2023	16,790.17	4,004.54	3,928.75	2,682.83	2,838.28	13,454.39	1,664.93	31,909.49
8	1/24/2023	4,679.86	1,116.17	1,095.05	747.78	791.10	3,750.09	464.06	8,894.02
9	2/17/2023	8,700.68	2,075.15	2,035.88	1,390.24	1,470.80	6,972.07	862.77	16,535.52
10	2/27/2023	6,227.84	1,485.37	1,457.26	995.12	1,052.78	4,990.52	617.56	11,835.92
11	3/6/2023	1,006.51	240.06	235.51	160.83	170.14	806.54	99.81	1,912.85
12	3/16/2023	6,430.27	1,533.65	1,504.63	1,027.47	1,087.00	5,152.74	637.64	12,220.65
13	4/11/2023	11,787.33	2,811.33	2,758.13	1,883.45	1,992.58	9,445.49	1,168.84	22,401.66
14	4/19/2023	1,681.86	401.13	393.54	268.74	284.31	1,347.72	166.78	3,196.36
15	5/5/2023	7,965.10	1,899.71	1,863.76	1,272.71	1,346.46	6,382.64	789.83	15,137.57
16	5/22/2023	2,443.37	582.76	571.73	390.42	413.04	1,957.93	242.29	4,643.59
17	6/7/2023	-	-	-	-	-	-	-	-
TAX CERTIFICATES	6/15/2023	12,653.09	3,017.82	2,960.71	2,021.78	2,138.93	10,139.24	1,254.69	24,047.02
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
TOTAL TAX ROLL RECEIPTS		1,310,648.64	312,595.93	306,679.78	209,422.78	221,557.69	1,050,256.18	129,965.29	2,490,870.10
BALANCE DUE TAX ROLL		(4,738.75)	(1,130.22)	(1,108.83)	(757.18)	(801.06)	(3,797.29)	(469.91)	(9,005.94)
PERCENT COLLECTED TAX ROLL		100%	100%	100%	100%	100%	100%	100%	100%

C.

Bartram Park
Community Development District

Check Register Summary
4/1/2023 - 6/30/2023

Check Date	Check #'s	Total Amount
4/1/2023 - 4/30/2023		\$ -
5/1/2023 - 5/31/2023	1300-1303	\$ 8,838.68
6/1/2023 - 6/30/2023	1304-1305	\$ 5,304.87
		.
Total		\$ 14,143.55

** Fedex Invoices will be available upon request*

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/09/23	00062	3/23/23 11	202303 310-51300-49000		*	100.00	
			AMORT SE2015A-1 PRE \$20K				
		3/23/23 11	202303 310-51300-49000		*	100.00	
			AMORT SE2015A-2 PRE \$5K				
DISCLOSURE SERVICES, LLC							200.00 001300
5/09/23	00012	4/01/23 248	202304 310-51300-34000		*	3,750.00	
			APR MANAGEMENT FEES				
		4/01/23 248	202304 310-51300-35110		*	75.00	
			APR WEBSITE ADMIN				
		4/01/23 248	202304 310-51300-35100		*	120.83	
			APR INFO TECH				
		4/01/23 248	202304 310-51300-51000		*	.06	
			OFFICE SUPPLIES				
		4/01/23 248	202304 310-51300-42000		*	21.82	
			POSTAGE				
		4/01/23 248	202304 310-51300-42500		*	3.45	
			COPIES				
		5/01/23 249	202305 310-51300-34000		*	3,750.00	
			MAY MANAGEMENT FEES				
		5/01/23 249	202305 310-51300-35110		*	75.00	
			MAY WEBSITE ADMIN				
		5/01/23 249	202305 310-51300-35100		*	120.83	
			MAY INFO TECH				
		5/01/23 249	202305 310-51300-51000		*	.15	
			OFFICE SUPPLIES				
		5/01/23 249	202305 310-51300-42000		*	40.41	
			POSTAGE				
		5/01/23 249	202305 310-51300-42500		*	24.00	
			COPIES				
GOVERNMENTAL MANAGEMENT SERVICES							7,981.55 001301
5/09/23	00067	4/13/23 23-02267	202304 310-51300-48000		*	79.63	
			NOTICE OF MEETING 4/26				
JACKSONVILLE DAILY RECORD							79.63 001302
5/09/23	00073	3/31/23 3197873	202302 310-51300-31500		*	577.50	
			FEB GENERAL COUNSEL				
KUTAK ROCK LLP							577.50 001303
6/16/23	00012	6/01/23 250	202306 310-51300-34000		*	3,750.00	
			JUN MANAGEMENT FEES				
		6/01/23 250	202306 310-51300-35110		*	75.00	
			JUN WEBSITE ADMIN				
		6/01/23 250	202306 310-51300-35100		*	120.83	
			JUN INFO TECH				
BPAR BARTRAM PARK BPEREGRINO							

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		6/01/23	250 202306 310-51300-51000	OFFICE SUPPLIES	*	.09	
		6/01/23	250 202306 310-51300-42000	POSTAGE	*	1.80	
		6/01/23	250 202306 310-51300-42500	COPIES	*	.90	
		6/01/23	250 202306 310-51300-41000	TELEPHONE	*	.25	
GOVERNMENTAL MANAGEMENT SERVICES							3,948.87 001304
6/16/23	00073	5/31/23	3226032 202304 310-51300-31500	APR GENERAL COUNSEL	*	1,356.00	
KUTAK ROCK LLP							1,356.00 001305
TOTAL FOR BANK A						14,143.55	
TOTAL FOR REGISTER						14,143.55	

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
3/23/2023	11

Bill To
Bartram Park CDD c/o GMS, LLC

Terms	Due Date
Net 30	4/22/2023

1,310,513.490

Description	Amount
Amortization Schedule Series 2015A-1 5-1-23 Prepay \$20,000	100.00
Amortization Schedule Series 2015A-2 5-1-23 Prepay \$5,000	100.00
<div>RECEIVED MAR 23 2023 BY: _____</div>	

Total	\$200.00
Payments/Credits	\$0.00
Balance Due	\$200.00

Phone #
865-717-0976

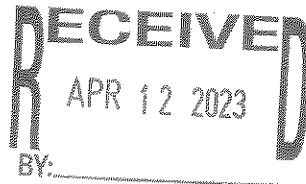
E-mail
tcarter@disclosureservices.info

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Bill To:**

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

**Invoice #:** 248**Invoice Date:** 4/1/23**Due Date:** 4/1/23**Case:****P.O. Number:**

Description	Hours/Qty	Rate	Amount
Management Fees - April 2023 1,310.513.340		3,750.00	3,750.00
Website Administration - April 2023 3511		75.00	75.00
Information Technology - April 2023 351		120.83	120.83
Office Supplies 310		0.06	0.06
Postage 420		21.82	21.82
Copies 425		3.45	3.45

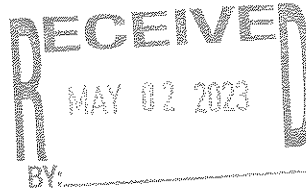
Total \$3,971.16**Payments/Credits** \$0.00**Balance Due** \$3,971.16

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 249**Invoice Date:** 5/1/23**Due Date:** 5/1/23**Case:****P.O. Number:****Bill To:**

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Management Fees - May 2023	1,310.513,340	3,750.00	3,750.00
Website Administration - May 2023	3511	75.00	75.00
Information Technology - May 2023	351	120.83	120.83
Office Supplies	510	0.15	0.15
Postage	420	40.41	40.41
Copies	425	24.00	24.00
Total			\$4,010.39
Payments/Credits			\$0.00
Balance Due			\$4,010.39

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

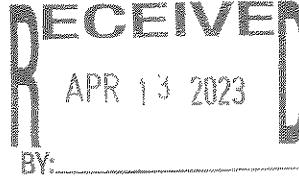
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

April 13, 2023

Date

Attn: Shelby Stephens
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092



1.310.513.480

Serial #	23-02267D	PO/File #		\$79.63
Notice of Meeting				Payment Due
				\$79.63
Bartram Park Community Development District				Publication Fee
				Amount Paid
Case Number				
Publication Dates	4/13			
County	Duval			

*Payment is due before
the Proof of Publication
is released.*

Payment Due Upon Receipt
For your convenience, you
may remit payment online at
[www.jaxdailyrecord.com/
send-payment](http://www.jaxdailyrecord.com/send-payment).

If your payment is being
mailed, please reference
Serial # 23-02267D on your
check or remittance advice.

Your notice was published on both jaxdailyrecord.com and floridapublicnotices.com.

**Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.
Please remit any payment due upon receipt of this invoice.**

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

*Please read copy of this advertisement and advise us of any
necessary corrections before further publications.*

**NOTICE OF MEETING
BARTRAM PARK
COMMUNITY
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District will be held on Wednesday, April 26, 2023 at 11:00 a.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager

Apr. 13 00 (23-02267D)

KUTAK ROCK LLP

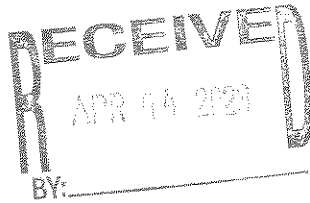
TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 31, 2023



Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

Reference: Invoice No. 3197873

Client Matter No. 3223-1

Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Bartram Park CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

1.310.513,315

Invoice No. 3197873

3223-1

Re: Bartram Park CDD - General Counsel

For Professional Legal Services Rendered

02/07/23	W. Haber	0.80	280.00	Review audit and confer with Peregrino regarding same
02/08/23	W. Haber	0.30	105.00	Review and revise minutes
02/11/23	L. Whelan	0.50	192.50	Monitor 2023 legislative session for legislation pertaining to or affecting District

TOTAL HOURS 1.60

TOTAL FOR SERVICES RENDERED \$577.50

TOTAL CURRENT AMOUNT DUE \$577.50

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 250**Invoice Date:** 6/1/23**Due Date:** 6/1/23**Case:****P.O. Number:****Bill To:**

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - June 2023		3,750.00	3,750.00
Website Administration - June 2023		75.00	75.00
Information Technology - June 2023		120.83	120.83
Office Supplies		0.09	0.09
Postage		1.80	1.80
Copies		0.90	0.90
Telephone		0.25	0.25
<div><div>RECEIVED</div><div>JUN 02 2023</div><div>BY: _____</div></div>			

Total **\$3,948.87****Payments/Credits** **\$0.00****Balance Due** **\$3,948.87**

KUTAK ROCK LLP**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2023

Check Remit To:

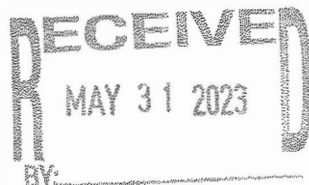
Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3226032

Client Matter No. 3223-1

Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Bartram Park CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3226032
3223-1

Re: Bartram Park CDD - General Counsel

For Professional Legal Services Rendered

04/01/23	L. Whelan	0.50	192.50	Monitor 2023 legislative session for legislation pertaining to or affecting District
04/12/23	W. Haber	0.20	70.00	Review proposed agenda for April meeting
04/17/23	W. Haber	0.20	70.00	Review and revise budget approval resolution
04/17/23	K. Jusevitch	0.30	43.50	Prepare budget resolution; confer with Haber and correspond with district manager
04/18/23	W. Haber	0.20	70.00	Review agenda for April meeting
04/26/23	W. Haber	2.60	910.00	Prepare for and attend Board meeting
TOTAL HOURS		4.00		

KUTAK ROCK LLP

Bartram Park CDD

May 31, 2023

Client Matter No. 3223-1

Invoice No. 3226032

Page 2

TOTAL FOR SERVICES RENDERED	\$1,356.00
-----------------------------	------------

TOTAL CURRENT AMOUNT DUE	<u>\$1,356.00</u>
--------------------------	-------------------