

**MINUTES OF MEETING
BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, **July 27, 2022** at 11:00 a.m. at the Bartram Springs Amenity Center at 14530 East Cherry Lake Dr., Jacksonville, Florida.

Present and constituting a quorum were:

Trisston Brown	Chairman
James Griffith	Vice Chairman
Joan Nero	Assistant Secretary
Don Smith	Assistant Secretary
Patricia Evert	Assistant Secretary

Also present were:

Marilee Giles	District Manager, GMS
Jim Oliver <i>by phone</i>	GMS
Wes Haber <i>by phone</i>	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order. There were five members of the Board present at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Affidavit of Publication

Mr. Oliver stated that they would be having a public hearing regarding the Fiscal Year 2023 budget, and the hearing was noticed in the agenda, meaning all requirements were met.

THIRD ORDER OF BUSINESS

Public Comment

There were no members of the public present.

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FOURTH ORDER OF BUSINESS

Approval of Minutes of the April 27, 2022 Meeting

Mr. Oliver presented the minutes of the April 27, 2022 meeting. He asked if there were any corrections to the minutes. The Board had no changes.

On MOTION by Ms. Evert, seconded by Mr. Griffith, with all in favor, the April 27, 2022 Meeting Minutes, were approved.

FIFTH ORDER OF BUSINESS

Public Hearing

Mr. Oliver asked for a motion to open the public hearing.

On MOTION by Ms. Evert, seconded by Ms. Nero, with all in favor, Opening the Public Hearing, was approved.

Mr. Oliver asked for a motion to close the public hearing due to no members of the public being present.

On MOTION by Ms. Evert, seconded by Ms. Nero, with all in favor, Closing the Public Hearing, was approved.

A. Consideration of Resolution 2022-09, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2023

Mr. Oliver presented the budget, noting there were no changes since it was last approved. He then asked Mr. Haber to explain the resolution further. Mr. Haber noted that the resolution was a formal approval of adopting the budget and appropriating the funds for the various line items in the budget. He asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Mr. Brown, seconded by Mr. Griffith, with all in favor, Resolution 2022-09, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2023, was approved.

B. Consideration of Resolution 2022-10, Imposing Special Assessments and Certifying an Assessment Roll

Mr. Haber presented the resolution, noting that it made certain findings related to the assessments benefiting the properties of the District, as well as certified the assessments for

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collection to the tax collector. He added the assessments would appear on the tax bill. He asked if there were any questions, and hearing none, asked for a motion to approve.

On MOTION by Ms. Evert, seconded by Mr. Smith, with all in favor, Resolution 2022-10, Imposing Special Assessments and Certifying an Assessment Roll, was approved.

SIXTH ORDER OF BUSINESS

Other Business

Mr. Smith asked if Mr. Oliver if the Sheriff’s office would be running more speed enforcement. Mr. Oliver responded that he would check.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber noted there was no further report.

B. Engineer

Mr. Maggiore had nothing further report.

C. Manager

1. Consideration of Proposed FY 23 Meeting Schedule

Mr. Oliver presented the meeting schedule, suggesting that they continue to meet October 26, January 25, April 26, and July 26. He added that they could add special meetings as needed.

On MOTION by Mr. Brown, seconded by Ms. Nero, with all in favor, the Proposed Fiscal Year 2023 Meeting Schedule, was approved.

2. Presentation of Report on Number of Registered Voters (6,093)

Mr. Oliver presented the number of registered voters, noting the total number was 6,903 residents. He noted that the previous year’s total number was 5,907.

EIGHTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

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NINTH ORDER OF BUSINESS

Supervisor’s Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending June 30, 2022

Mr. Oliver noted the financial reports are available in the agenda package and they are through June 30, 2022.

B. Assessment Receipt Schedules

Mr. Oliver noted the CDD was 98% collected.

C. Approval of Check Register

Mr. Oliver stated the check register is included in the agenda package and he was looking for a motion of approval. He discussed the checks included in the summary.

On MOTION by Mr. Brown, seconded by Mr. Griffith, with all in favor, the Financial Reports, were approved.

ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting – TBD

Mr. Oliver stated the next scheduled meeting was to be on October 26, 2022.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Smith, seconded by Ms. Evert, with all in favor the Meeting was adjourned.

DocuSigned by:

Jim Oliver

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Secretary/Assistant Secretary

DocuSigned by:

J. B.

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Chairman/Vice Chairman