

**MINUTES OF MEETING
BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, **January 26, 2022** at 11:00 a.m. at the Bartram Springs Amenity Center at 14530 East Cherry Lake Dr., Jacksonville, Florida.

Present and constituting a quorum were:

James Griffith	Vice Chairman
Joan Nero	Supervisor
Don Smith	Supervisor
Patricia Evert <i>by phone</i>	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Art Lancaster <i>by phone</i>	Eastland
Jon Kessler <i>by phone</i>	FMS Bonds
Dylan Schwartz	FMS Bonds

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order. There were three members of the Board present at the meeting constituting a quorum. Ms. Evert participated by phone.

SECOND ORDER OF BUSINESS

Public Comment

There were no members of the public present.

THIRD ORDER OF BUSINESS

Approval of Minutes of the October 27, 2021 Meeting

Mr. Oliver presented the October 27, 2021 meeting minutes and asked for any comments, corrections, or changes to the minutes. The Board had no changes.

January 26, 2022

Bartram Park CDD

On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor, the Minutes of the October 27, 2021 Meeting, were approved.

FOURTH ORDER OF BUSINESS Update Regarding Matters Related to Bond Refunding

Mr. Kessler with FMS Bonds presented the term sheet provided by Bank United. Refunding of Series 2012-1, 2012-3, 2012-4, and 2012-5 bonds to achieve a net savings of 20.84%. The assessment and total debt would be reduced. Special meeting will be scheduled for February 24, 2022 to address bond refunding matters and execute closing documents.

On MOTION by Ms. Evert, seconded by Mr. Smith, with all in favor, the Term Sheet Related to Bond Refunding, was approved.

FIFTH ORDER OF BUSINESS Consideration of Retention Fee Agreement with Kutak Rock, LLP

Mr. Haber reviewed the agreement and asked for the Board to approve.

On MOTION by Mr. Griffith, seconded by Ms. Nero, with all in favor, the Retention Fee Agreement with Kutak Rock, LLP, was approved.

SIXTH ORDER OF BUSINESS Consideration of Registered Agent and Registered Office Resolution 2022-01

Mr. Haber noted that Kutak Rock would be the registered office and he would be the registered agent. He asked for the Board approval.

On MOTION by Mr. Griffith, seconded by Ms. Nero, with all in favor, the Registered Agent and Registered Office Resolution 2022-01, was approved.

SEVENTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

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EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- 1. Memo Regarding Publication of Legal Notices**
- 2. Memo Regarding Prompt Payment Requirements**
- 3. Memo Regarding Public Records Exemptions**

Mr. Haber noted these three memos were included in the agenda. He reviewed the legal notices, prompt payment requirements, and the public record exemptions.

B. Engineer

Mr. Maggiore was not in attendance.

C. Manager

Mr. Oliver reported they would coordinate a special meeting for February. The next regular meeting will be in April, and this will be for the proposed budget for Fiscal Year 2023.

NINTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor’s Requests

Ms. Evert asked for an update on the property they discussed at the prior meeting. Mr. Oliver replied he would provide follow up on that at the next meeting.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending December 31, 2021

Mr. Oliver noted the financial reports are available in the agenda package and they are through December 31, 2021. The Board had no questions.

B. Assessment Receipt Schedules

Mr. Oliver noted the CDD was 96% collected.

C. Approval of Check Register

Mr. Oliver stated the check register is included in the agenda package and he was looking for a motion of approval.

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On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor, the check register was approved.

TWELTH ORDER OF BUSINESS

Next Scheduled Meeting – April 27, 2022 @ 11:00 a.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258

Mr. Oliver stated the next scheduled meeting is April 27, 2022 at 11:00 a.m. at the same location. The special meeting will be scheduled for the last week of February and his staff will be in contact with the date.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Nero seconded by Mr. Smith, with all in favor the Meeting was adjourned.

DocuSigned by:

Jim Oliver

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Secretary/Assistant Secretary

DocuSigned by:

J. B.

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Chairman/Vice Chairman