

***BARTRAM PARK***  
*Community Development District*

*April 27, 2022*

## *AGENDA*

# *Bartram Park*

## *Community Development District*

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475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

April 13, 2022

Board of Supervisors  
Bartram Park Community Development District  
**Staff Call In#: 1-800-264-8432: Code: 768004**

Dear Board Members:

The Bartram Park Community Development District Board of Supervisors is scheduled for **Wednesday, April 27, 2022 at 11:00 a.m.** at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258.

Following is the advance agenda for this meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes
  - A. January 26, 2021 Meeting
  - B. February 24, 2022 Special Meeting
- IV. Consideration of Resolution 2022-04, Ratifying Board & Staff Actions Related to Series 2022 Note
- V. Consideration of Resolution 2022-05, Approving FY 2023 Budget & Setting a Public Hearing Date for Adoption
- VI. Consideration of Resolution 2022-06, Prompt Payment Policies
- VII. Consideration of Resolution 2022-07, Authorizing the Duval County Supervisor of Elections to Conduct the 2022 General Election
- VIII. Consideration of Resolution 2022-08, Amending Resolution 2022-03
- IX. Consideration of the Second Amended Disclosure of Public Financing and Maintenance of Improvements to Real Property
- X. Discussion of Flooding in Montevilla

XI. Other Business

XII. Staff Reports

A. Attorney

B. Engineer

C. Manager

XIII. Audience Comments

XIV. Supervisor's Requests

XV. Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period  
Ending March 31, 2022

B. Assessment Receipt Schedules

C. Approval of Check Register

XVI. Next Scheduled Meeting – July 27, 2022 @ 11:00 a.m. at The Bartram  
Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL  
32258

XVII. Adjournment

I look forward to seeing you at the meeting. In the meantime, if you have any questions,  
please do not hesitate to call.

Sincerely,

*James Oliver*

James Oliver  
District Manager

## *MINUTES*

*A.*

**MINUTES OF MEETING  
BARTRAM PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, **January 26, 2022** at 11:00 a.m. at the Bartram Springs Amenity Center at 14530 East Cherry Lake Dr., Jacksonville, Florida.

Present and constituting a quorum were:

James Griffith	Vice Chairman
Joan Nero	Supervisor
Don Smith	Supervisor
Patricia Evert <i>by phone</i>	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Art Lancaster <i>by phone</i>	Eastland
Jon Kessler <i>by phone</i>	FMS Bonds
Dylan Schwartz	FMS Bonds

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order. There were three members of the Board present at the meeting constituting a quorum. Ms. Evert participated by phone.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the October 27, 2021 Meeting**

Mr. Oliver presented the October 27, 2021 meeting minutes and asked for any comments, corrections, or changes to the minutes. The Board had no changes.

On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor, the Minutes of the October 27, 2021 Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Update Regarding Matters Related to Bond Refunding**

Mr. Kessler with FMS Bonds presented the term sheet provided by Bank United. Refunding of Series 2012-1, 2012-3, 2012-4, and 2012-5 bonds to achieve a net savings of 20.84%. The assessment and total debt would be reduced. Special meeting will be scheduled for February 24, 2022 to address bond refunding matters and execute closing documents.

On MOTION by Ms. Evert, seconded by Mr. Smith, with all in favor, the Term Sheet Related to Bond Refunding, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Retention Fee Agreement with Kutak Rock, LLP**

Mr. Haber reviewed the agreement and asked for the Board to approve.

On MOTION by Mr. Griffith, seconded by Ms. Nero, with all in favor, the Retention Fee Agreement with Kutak Rock, LLP, was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Registered Agent and Registered Office Resolution 2022-01**

Mr. Haber noted that Kutak Rock would be the registered office and he would be the registered agent. He asked for the Board approval.

On MOTION by Mr. Griffith, seconded by Ms. Nero, with all in favor, the Registered Agent and Registered Office Resolution 2022-01, was approved.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.



**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

- 1. Memo Regarding Publication of Legal Notices**
- 2. Memo Regarding Prompt Payment Requirements**
- 3. Memo Regarding Public Records Exemptions**

Mr. Haber noted these three memos were included in the agenda. He reviewed the legal notices, prompt payment requirements, and the public record exemptions.

**B. Engineer**

Mr. Maggiore was not in attendance.

**C. Manager**

Mr. Oliver reported they would coordinate a special meeting for February. The next regular meeting will be in April, and this will be for the proposed budget for Fiscal Year 2023.

**NINTH ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Supervisor's Requests**

Ms. Evert asked for an update on the property they discussed at the prior meeting. Mr. Oliver replied he would provide follow up on that at the next meeting.

**ELEVENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending December 31, 2021**

Mr. Oliver noted the financial reports are available in the agenda package and they are through December 31, 2021. The Board had no questions.

**B. Assessment Receipt Schedules**

Mr. Oliver noted the CDD was 96% collected.

**C. Approval of Check Register**

Mr. Oliver stated the check register is included in the agenda package and he was looking for a motion of approval.

On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor, the check register was approved.

**TWELTH ORDER OF BUSINESS**

**Next Scheduled Meeting – April 27, 2022 @  
11:00 a.m. at the Bartram Springs Amenity  
Center, 14530 East Cherry Lake Dr.,  
Jacksonville, FL 32258**

Mr. Oliver stated the next scheduled meeting is April 27, 2022 at 11:00 a.m. at the same location. The special meeting will be scheduled for the last week of February and his staff will be in contact with the date.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Nero seconded by Mr. Smith, with all in favor the Meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*B.*

**MINUTES OF MEETING  
BARTRAM PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Thursday, **February 24, 2022** at 2:00 p.m. at the Bartram Springs Amenity Center at 14530 East Cherry Lake Dr., Jacksonville, Florida.

Present and constituting a quorum were:

Trisston Brown	Chairman
James Griffith	Vice Chairman
Joan Nero	Supervisor
Don Smith	Supervisor
Patricia Evert	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Peter Dame	Akerman

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order. There were five members of the Board present at the meeting constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Matters Related to Refunding Bond Series  
2022**

**A. Acceptance of Engagement Letter from FMS Bonds**

Mr. Oliver stated he had received the proposal and had moved forward with executing. He noted a copy of the engagement letter from FMS was in the agenda package for review.

The Board had no questions on the engagement letter from FMS bonds.

On MOTION by Ms. Evert, seconded by Mr. Smith, with all in favor, the Engagement Letter from FMS Bonds, was approved.

**B. Consideration of Resolution 2022-02, Authorizing Sale of Existing Principal Balance for Issuance of Refunding Bond Series 2022**

Mr. Dame presented Resolution 2022-02 and noted the Supplemental Indenture was attached as an exhibit. He added this resolution authorizes the issuance of the note that evidenced the loan for the refunding and authorizes the execution of these documents to close the loan. He added it will delegate staff to close the loan and take necessary actions. He added that the first interest payment will be November 2022, not May. He also noted a negotiated sale as opposed to a public bid was most effective. The Board questioned the difference in the amounts and the clarifications were made with some added room for projected interest.

**1. Fifth Supplemental Trust Indenture**

Mr. Dame reviewed the Trust Indenture.

**2. Commitment Letter**

Mr. Dame reviewed the commitment letter. The Board had no questions.

On MOTION by Mr. Griffith, seconded by Mr. Evert, with all in favor, Resolution 2022-02 Authorizing Sale of Existing Principal Balance for Issuance of Refunding Bond Series 2022, was approved.

**C. Consideration of Resolution 2022-03, Supplemental Assessment Resolution for Refunding Bond Series 2022**

**1. Supplemental Assessment Methodology Report**

Mr. Haber stated the note that is being issued is going to be secured by assessments that are apportioned to the property in the District. He added that there were two separate bond issues for this District, the 2005 bond issue and the 2006 bond issue. The 2005 bond issue went through a similar process in 2015 and has already been refunded. The 2006 bond issue was refunded in 2012. This resolution provides some background with respect to a different series of bonds. For this resolution we are relying on the same assessment that was securing the 2012 bonds to secure

these notes because they are going down. Due to this they did not have to hold a public hearing. He noted that they are required to do a new assessment process. He presented the term sheet, interest rate and the savings to the District. Mr. Haber pointed out Table 4 shows the savings of each lot type. He added this resolution states the assessments will remain in effect, the project that is paid for with the bonds continues to benefit the properties that are paying assessments, and that this is in the best interest of the District.

On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor, the Resolution 2022-03, Supplemental Assessment Resolution for Refunding Bond Series 2022, was approved.

**FOURTH ORDER OF BUSINESS****Other Business**

There being none, the next item followed.

**FIFTH ORDER OF BUSINESS****Audience Comments**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS****Supervisor's Requests**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – April 27, 2022 @  
11:00 a.m. at the Bartram Springs Amenity  
Center, 14530 East Cherry Lake Dr.,  
Jacksonville, FL 32258**

Mr. Oliver stated the next scheduled meeting is April 27, 2022 at 11:00 a.m. at the same location.

**EIGHTH ORDER OF BUSINESS****Adjournment**

On MOTION by Ms. Evert, seconded by Mr. Brown, with all in favor the Meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## *FOURTH ORDER OF BUSINESS*

## **RESOLUTION 2022-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT RATIFYING, CONFIRMING, AND APPROVING THE ISSUANCE OF BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT CAPITAL IMPROVEMENT REVENUE REFUNDING NOTE, SERIES 2022, CONFIRMING, AND APPROVING THE ACTIONS OF THE CHAIRMAN, VICE CHAIRMAN, TREASURER, SECRETARY, ASSISTANT SECRETARIES, AND ALL DISTRICT STAFF REGARDING THE ISSUANCE OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT CAPITAL IMPROVEMENT REVENUE REFUNDING NOTE, SERIES 2022; AND DETERMINING SUCH ACTIONS AS BEING IN ACCORDANCE WITH THE AUTHORIZATION GRANTED BY THE BOARD; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Bartram Park Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

**WHEREAS**, the District previously adopted resolutions authorizing the issuance of \$12,730,000 Bartram Park Community Development District Capital Improvement Revenue Refunding Note, Series 2022 (“Series 2022 Note”); and

**WHEREAS**, the District closed on the sale of the Series 2022 Note on March 15, 2022; and

**WHEREAS**, as prerequisites to the issuance of the Series 2022 Note, the Chairman, Secretary, and District Staff including the District Manager, District Financial Advisor, and District Counsel were required to execute and deliver various documents (the “Closing Documents”); and

**WHEREAS**, the District desires to ratify, confirm, and approve all actions of the District Chairman, Secretary, and District Staff in closing of the Series 2022 Note.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The issuance of the Series 2022 Note is in the best interests of the District.

**SECTION 2.** The issuance of the Series 2022 Note, the adoption of resolutions relating to such note, and all actions taken in the furtherance of the issuance on such note, are hereby



declared and affirmed as being in the best interests of the District and are hereby ratified, approved, and confirmed.

**SECTION 3.** The actions of the Chairman, Secretary, and all District Staff in finalizing the closing and issuance of the Series 2022 Note, including the execution and delivery of all documents and certifications to effectuate the issuance of the Series 2022 Note, are determined to be in accordance with the prior authorizations of the Board and are hereby ratified, approved, and confirmed in all respects.

**SECTION 4.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 5.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of April, 2022.

ATTEST:

**BARTRAM PARK COMMUNITY  
DEVELOPMENT DISTRICT**

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Secretary/Assistant Secretary

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Chair/Vice Chair, Board of Supervisors

## *FIFTH ORDER OF BUSINESS*

## RESOLUTION 2022-05

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Bartram Park Community Development District ("**District**") prior to June 15, 2022, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: July 27, 2022

HOUR: 11:00 am

LOCATION: Bartram Springs Amenity Center  
14530 East Cherry Lake Dr.  
Jacksonville, FL 32258

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENTS.** The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Jacksonville and Duval County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 27<sup>th</sup> DAY OF APRIL, 2022.**

ATTEST:

**BARTRAM PARK COMMUNITY  
DEVELOPMENT DISTRICT**

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Secretary / Assistant Secretary

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Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Proposed Budget

***Proposed Budget  
Fiscal Year 2023***

***Bartram Park Community  
Development District***

***April 27, 2022***



**Bartram Park  
Community Development District**

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# Bartram Park

Community Development District

General Fund

Description	Adopted Budget FY 2022	Actual Thru 3/31/22	Projected Next 6 Months	Total Projected 9/30/22	Proposed Budget FY 2023
<b>Revenues</b>					
Special Assessments - On Roll	\$129,495	\$127,150	\$2,345	\$129,495	\$129,495
Interest	\$0	\$3	\$0	\$3	\$0
<b>TOTAL REVENUES</b>	<b>\$129,495</b>	<b>\$127,153</b>	<b>\$2,345</b>	<b>\$129,498</b>	<b>\$129,495</b>
<b>Expenditures</b>					
<u>Administrative</u>					
Supervisor Fees	\$4,800	\$2,600	\$2,000	\$4,600	\$4,800
FICA Expense	\$367	\$199	\$153	\$352	\$367
Engineering	\$8,500	\$135	\$365	\$500	\$8,500
Assessment Roll	\$7,500	\$7,500	\$0	\$7,500	\$7,500
Arbitrage	\$1,200	\$0	\$1,200	\$1,200	\$1,200
Dissemination	\$3,500	\$1,750	\$1,750	\$3,500	\$3,500
Attorney	\$20,000	\$3,277	\$6,724	\$10,000	\$20,000
Annual Audit	\$3,400	\$3,500	\$0	\$3,500	\$3,600
Trustee Fees	\$18,000	\$10,000	\$8,000	\$18,000	\$18,000
Management Fees	\$41,600	\$20,800	\$20,800	\$41,600	\$45,000
Computer Time	\$1,250	\$625	\$625	\$1,250	\$1,450
Website Compliance	\$700	\$350	\$250	\$600	\$900
Telephone	\$150	\$102	\$75	\$177	\$180
Postage	\$600	\$67	\$333	\$400	\$600
Printing & Binding	\$1,000	\$432	\$568	\$1,000	\$1,000
Insurance	\$6,646	\$7,331	\$0	\$7,331	\$8,797
Legal Advertising	\$800	\$322	\$478	\$800	\$800
Other Current Charges	\$1,400	\$100	\$1,300	\$1,400	\$1,400
Office Supplies	\$100	\$37	\$63	\$100	\$100
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Operating Reserves	\$7,807	\$0	\$7,807	\$7,807	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$129,495</b>	<b>\$59,302</b>	<b>\$52,490</b>	<b>\$111,792</b>	<b>\$127,869</b>
<b>Other Sources/(Uses)</b>					
Transfer Out to Capital Reserve	\$0	(\$10,000)	\$0	(\$10,000)	(\$1,626)
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>(\$10,000)</b>	<b>\$0</b>	<b>(\$10,000)</b>	<b>(\$1,626)</b>
<b>Assigned Fund Balance</b>	<b>\$0</b>	<b>\$57,852</b>	<b>(\$50,145)</b>	<b>\$7,707</b>	<b>\$0</b>
			<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
Per Unit Assessments			\$33.75	\$33.75	\$33.75

# **BARTRAM PARK**

## **COMMUNITY DEVELOPMENT DISTRICT**

GENERAL FUND BUDGET  
FISCAL YEAR 2023

### **REVENUES:**

#### **Maintenance Assessments:**

The District will Levy a non ad-valorem special assessment on all taxable property within the District to fund all of the General Operating Expenditures for the fiscal year.

### **EXPENDITURES:**

#### **Administrative:**

##### **Engineering Fees**

The District has contracted with England Thims and Miller to provide general engineering services to the District including attendance and preparation for board meetings, etc.

##### **Assessment Roll**

Governmental Management Services serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

##### **Arbitrage**

The District is required to have an Arbitrage Rebate Calculation on the districts 2015 Special Assessment Bonds and 2022 Revenue Refunding Note. The district has contracted with Grau & Associates to provide these calculations for each bond issue.

##### **Dissemination Agent**

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The District is contracted with Governmental Management Services.

##### **Attorney**

Kutak Rock LLP is the District's legal counsel providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts, etc.

##### **Annual Audit**

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District has contracted with Grau and Associates to provide this service.

##### **Trustee Fees**

The District issued Series 2015 Special Assessment Bonds and 2012-1 thru 2012-5 Convertible Capital Appreciation Special Assessment Bonds which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District for each bond issue.

##### **Management Fees**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.



# **BARTRAM PARK**

## **COMMUNITY DEVELOPMENT DISTRICT**

GENERAL FUND BUDGET  
FISCAL YEAR 2023

### **Computer Time**

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc. contracted with Governmental Management Services.

### **Website Maintenance**

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. contracted with Governmental Management Services.

### **Telephone**

Telephone and fax machine.

### **Postage**

Mailing of agenda packages, overnight deliveries, correspondence, etc.

### **Printing & Binding**

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

### **Insurance**

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

### **Legal Advertising**

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

### **Other Current Charges**

Bank charges, amortization schedule fees, and any other miscellaneous expenses that are incurred during the year.

### **Office Supplies**

Miscellaneous office supplies.

### **Dues, Licenses & Subscriptions**

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

# Bartram Park

Community Development District

Debt Service Fund  
Series 2015A-1/A-2

Description	Adopted Budget FY 2022	Actual Thru 3/31/22	Projected Next 6 Months	Total Projected 9/30/22	Proposed Budget FY 2023
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## Revenues

Special Assessments	\$1,395,346	\$1,282,262	\$23,648	\$1,305,910	\$1,305,910
Interest Income	\$100	\$71	\$83	\$154	\$100
(1) Carry Forward Surplus	\$294,181	\$299,439	\$0	\$299,439	\$297,403
<b>TOTAL REVENUES</b>	<b>\$1,689,627</b>	<b>\$1,581,772</b>	<b>\$23,731</b>	<b>\$1,605,503</b>	<b>\$1,603,413</b>

## Expenditures

### Series 2015A-1

Interest 11/1	\$229,706	\$229,706	\$0	\$229,706	\$240,031
Principal Prepayment - 11/1	\$0	\$0	\$0	\$0	\$0
Interest - 5/1	\$229,706	\$0	\$229,706	\$229,706	\$220,531
Principal - 5/1	\$580,000	\$0	\$580,000	\$580,000	\$600,000
Principal Prepayment - 5/1	\$0	\$0	\$5,000	\$5,000	\$0

### Series 2015A-2

Interest 11/1	\$64,425	\$64,263	\$0	\$64,263	\$61,275
Interest - 5/1	\$64,425	\$0	\$64,425	\$64,425	\$61,275
Principal - 5/1	\$135,000	\$0	\$135,000	\$135,000	\$140,000

<b>TOTAL EXPENDITURES</b>	<b>\$1,303,263</b>	<b>\$293,969</b>	<b>\$1,014,131</b>	<b>\$1,308,100</b>	<b>\$1,323,113</b>
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## Other Sources/(Uses)

Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/USES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>EXCESS REVENUES</b>	<b>\$386,365</b>	<b>\$1,287,803</b>	<b>(\$990,400)</b>	<b>\$297,403</b>	<b>\$280,300</b>
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(1) Carry forward surplus is net of the reserve requirement

Series 2015A-1 Interest - 11/1/23	\$210,781
Series 2015A-2 Interest - 11/1/23	\$58,125
	\$268,906

FY 2023	
Net Assessments	\$1,305,910
Plus Collection Fees (7.5%)	\$97,943
Gross Assessments	\$1,403,853

# Bartram Park

Community Development District

## Amortization Schedule

Series 2015A-1, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/22	\$10,200,000.00		\$0.00	\$240,031.25	\$240,031.25
05/01/23	\$10,200,000.00	3.250%	\$600,000.00	\$220,531.25	
11/01/23	\$9,600,000.00		\$0.00	\$210,781.25	\$1,031,312.50
05/01/24	\$9,600,000.00	4.250%	\$625,000.00	\$210,781.25	
11/01/24	\$8,975,000.00		\$0.00	\$197,500.00	\$1,033,281.25
05/01/25	\$8,975,000.00	4.250%	\$650,000.00	\$197,500.00	
11/01/25	\$8,325,000.00		\$0.00	\$183,687.50	\$1,031,187.50
05/01/26	\$8,325,000.00	4.250%	\$680,000.00	\$183,687.50	
11/01/26	\$7,645,000.00		\$0.00	\$169,237.50	\$1,032,925.00
05/01/27	\$7,645,000.00	4.250%	\$710,000.00	\$169,237.50	
11/01/27	\$6,935,000.00		\$0.00	\$154,150.00	\$1,033,387.50
05/01/28	\$6,935,000.00	4.250%	\$740,000.00	\$154,150.00	
11/01/28	\$6,195,000.00		\$0.00	\$138,425.00	\$1,032,575.00
05/01/29	\$6,195,000.00	4.250%	\$770,000.00	\$138,425.00	
11/01/29	\$5,425,000.00		\$0.00	\$122,062.50	\$1,030,487.50
05/01/30	\$5,425,000.00	4.500%	\$805,000.00	\$122,062.50	
11/01/30	\$4,620,000.00		\$0.00	\$103,950.00	\$1,031,012.50
05/01/31	\$4,620,000.00	4.500%	\$845,000.00	\$103,950.00	
11/01/31	\$3,775,000.00		\$0.00	\$84,937.50	\$1,033,887.50
05/01/32	\$3,775,000.00	4.500%	\$880,000.00	\$84,937.50	
11/01/32	\$2,895,000.00		\$0.00	\$65,137.50	\$1,030,075.00
05/01/33	\$2,895,000.00	4.500%	\$920,000.00	\$65,137.50	
11/01/33	\$1,975,000.00		\$0.00	\$44,437.50	\$1,029,575.00
05/01/34	\$1,975,000.00	4.500%	\$965,000.00	\$44,437.50	
11/01/34	\$1,010,000.00		\$0.00	\$22,725.00	\$1,032,162.50
05/01/35	\$1,010,000.00	4.500%	\$1,010,000.00	\$22,725.00	\$1,032,725.00
TOTAL			\$10,200,000.00	\$3,454,625.00	\$13,654,625.00

# Bartram Park

Community Development District

## Amortization Schedule

Series 2015A-2, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/22	\$2,500,000.00	4.50%	\$0.00	\$61,275.00	\$61,275.00
05/01/23	\$2,500,000.00	4.50%	\$140,000.00	\$61,275.00	
11/01/23	\$2,360,000.00	4.50%	\$0.00	\$58,125.00	\$259,400.00
05/01/24	\$2,360,000.00	4.50%	\$145,000.00	\$58,125.00	
11/01/24	\$2,215,000.00	4.50%	\$0.00	\$54,862.50	\$257,987.50
05/01/25	\$2,215,000.00	4.50%	\$155,000.00	\$54,862.50	
11/01/25	\$2,060,000.00	4.50%	\$0.00	\$51,375.00	\$261,237.50
05/01/26	\$2,060,000.00	5.00%	\$160,000.00	\$51,375.00	
11/01/26	\$1,900,000.00	5.00%	\$0.00	\$47,375.00	\$258,750.00
05/01/27	\$1,900,000.00	5.00%	\$170,000.00	\$47,375.00	
11/01/27	\$1,730,000.00	5.00%	\$0.00	\$43,125.00	\$260,500.00
05/01/28	\$1,730,000.00	5.00%	\$180,000.00	\$43,125.00	
11/01/28	\$1,550,000.00	5.00%	\$0.00	\$38,625.00	\$261,750.00
05/01/29	\$1,550,000.00	5.00%	\$190,000.00	\$38,625.00	
11/01/29	\$1,360,000.00	5.00%	\$0.00	\$33,875.00	\$262,500.00
05/01/30	\$1,360,000.00	5.00%	\$200,000.00	\$33,875.00	
11/01/30	\$1,160,000.00	5.00%	\$0.00	\$28,875.00	\$262,750.00
05/01/31	\$1,160,000.00	5.00%	\$210,000.00	\$28,875.00	
11/01/31	\$950,000.00	5.00%	\$0.00	\$23,625.00	\$262,500.00
05/01/32	\$950,000.00	5.00%	\$220,000.00	\$23,625.00	
11/01/32	\$730,000.00	5.00%	\$0.00	\$18,125.00	\$261,750.00
05/01/33	\$730,000.00	5.00%	\$230,000.00	\$18,125.00	
11/01/33	\$500,000.00	5.00%	\$0.00	\$12,375.00	\$260,500.00
05/01/34	\$500,000.00	5.00%	\$240,000.00	\$12,375.00	
11/01/34	\$260,000.00	5.00%	\$0.00	\$6,375.00	\$258,750.00
05/01/35	\$260,000.00	5.00%	\$255,000.00	\$6,375.00	\$261,375.00
TOTAL			\$2,495,000.00	\$956,025.00	\$3,451,025.00

# Bartram Park

Community Development District

Debt Service Fund  
Series 2022 Note

Description	Proposed Budget FY 2022	Actual Thru 3/31/22	Projected Next 6 Months	Total Projected 9/30/22	Proposed Budget FY 2023
<b>Revenues</b>					
Special Assessments	\$0	\$0	\$0	\$0	\$1,046,460
Interest Income	\$0	\$0	\$60	\$60	\$0
(1) Carry Forward Surplus	\$0	\$0	\$0	\$0	\$223,765
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60</b>	<b>\$60</b>	<b>\$1,270,225</b>
<b>Expenditures</b>					
Interest 11/1	\$0	\$0	\$0	\$0	\$223,765
Interest - 5/1	\$0	\$0	\$0	\$0	\$178,220
Principal - 5/1	\$0	\$0	\$0	\$0	\$695,000
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,096,985</b>
<b>Other Sources/(Uses)</b>					
Interfund Transfer In/(Out)	\$0	\$223,765	\$0	\$223,765	\$0
Bonds Proceeds	\$0	\$376,271	\$0	\$376,271	\$0
Cost of Issuance	\$0	(\$262,545)	\$0	(\$262,545)	\$0
<b>TOTAL OTHER SOURCES/USES</b>	<b>\$0</b>	<b>\$337,491</b>	<b>\$0</b>	<b>\$337,491</b>	<b>\$0</b>
<b>EXCESS REVENUES</b>	<b>\$0</b>	<b>\$337,491</b>	<b>\$60</b>	<b>\$337,551</b>	<b>\$173,240</b>

(1) Carry forward surplus is net of the reserve requirement

Series 2022 Interest - 11/1/23 \$168,490

	FY 2023
Net Assessments	\$1,046,460
Plus Collection Fees (7.5%)	\$78,485
Gross Assessments	\$1,124,945

# Bartram Park

Community Development District

## Amortization Schedule

Series 2020, Revenue Refunding Note

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/22	\$12,730,000.00	2.80%	\$0.00	\$223,765.11	\$223,765.11
05/01/23	\$12,730,000.00	2.80%	\$695,000.00	\$178,220.00	
11/01/23	\$12,035,000.00	2.80%	\$0.00	\$168,490.00	\$1,041,710.00
05/01/24	\$12,035,000.00	2.80%	\$715,000.00	\$168,490.00	
11/01/24	\$11,320,000.00	2.80%	\$0.00	\$158,480.00	\$1,041,970.00
05/01/25	\$11,320,000.00	2.80%	\$735,000.00	\$158,480.00	
11/01/25	\$10,585,000.00	2.80%	\$0.00	\$148,190.00	\$1,041,670.00
05/01/26	\$10,585,000.00	2.80%	\$755,000.00	\$148,190.00	
11/01/26	\$9,830,000.00	2.80%	\$0.00	\$137,620.00	\$1,040,810.00
05/01/27	\$9,830,000.00	2.80%	\$775,000.00	\$137,620.00	
11/01/27	\$9,055,000.00	2.80%	\$0.00	\$126,770.00	\$1,039,390.00
05/01/28	\$9,055,000.00	2.80%	\$800,000.00	\$126,770.00	
11/01/28	\$8,255,000.00	2.80%	\$0.00	\$115,570.00	\$1,042,340.00
05/01/29	\$8,255,000.00	2.80%	\$820,000.00	\$115,570.00	
11/01/29	\$7,435,000.00	2.80%	\$0.00	\$104,090.00	\$1,039,660.00
05/01/30	\$7,435,000.00	2.80%	\$840,000.00	\$104,090.00	
11/01/30	\$6,595,000.00	2.80%	\$0.00	\$92,330.00	\$1,036,420.00
05/01/31	\$6,595,000.00	2.80%	\$865,000.00	\$92,330.00	
11/01/31	\$5,730,000.00	2.80%	\$0.00	\$80,220.00	\$1,037,550.00
05/01/32	\$5,730,000.00	2.80%	\$895,000.00	\$80,220.00	
11/01/32	\$4,835,000.00	2.80%	\$0.00	\$67,690.00	\$1,042,910.00
05/01/33	\$4,835,000.00	2.80%	\$915,000.00	\$67,690.00	
11/01/33	\$3,920,000.00	2.80%	\$0.00	\$54,880.00	\$1,037,570.00
05/01/34	\$3,920,000.00	2.80%	\$950,000.00	\$54,880.00	
11/01/34	\$2,970,000.00	2.80%	\$0.00	\$41,580.00	\$1,046,460.00
05/01/35	\$2,970,000.00	2.80%	\$965,000.00	\$41,580.00	
11/01/35	\$2,005,000.00	2.80%	\$0.00	\$28,070.00	\$1,034,650.00
05/01/36	\$2,005,000.00	2.80%	\$990,000.00	\$28,070.00	
11/01/36	\$1,015,000.00	2.80%	\$0.00	\$14,210.00	\$1,032,280.00
05/01/37	\$1,015,000.00	2.80%	\$1,015,000.00	\$14,210.00	
11/01/37					\$1,029,210.00
TOTAL			\$12,730,000.00	\$3,078,365.11	\$15,808,365.11

# Bartram Park

Community Development District

Capital Reserve Fund

Description	Proposed Budget FY 2022	Actual Thru 3/31/22	Projected Next 6 Months	Total Projected 9/30/22	Proposed Budget FY 2023
<b>REVENUES:</b>					
Capital Reserve - Transfer In	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 1,626
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Carry Forward Surplus	\$ -	\$ -	\$ -	\$ -	\$ 9,632
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 11,258</b>
<b>EXPENDITURES:</b>					
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Repair and Replacements	\$ -	\$ -	\$ -	\$ -	\$ -
Other Current Charges	\$ -	\$ 158	\$ 210	\$ 368	\$ 420
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 158</b>	<b>\$ 210</b>	<b>\$ 368</b>	<b>\$ 420</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$ -</b>	<b>\$ 9,842</b>	<b>\$ (210)</b>	<b>\$ 9,632</b>	<b>\$ 10,838</b>

## *SIXTH ORDER OF BUSINESS*



**RESOLUTION 2022-06**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT ADOPTING PROMPT PAYMENT POLICIES AND PROCEDURES PURSUANT TO CHAPTER 218, *FLORIDA STATUTES*; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Bartram Park Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Duval County, Florida; and

**WHEREAS**, Chapter 218, *Florida Statutes*, requires timely payment to vendors and contractors providing certain goods and/or services to the District; and

**WHEREAS**, the Board of Supervisors of the District (“Board”) accordingly finds that it is in the best interest of the District to establish by resolution Prompt Payment Policies and Procedures as may be amended or updated from time to time for immediate use and application.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The Prompt Payment Policies and Procedures attached hereto as **Exhibit A** are hereby adopted pursuant to this Resolution as necessary for the conduct of District business. The Prompt Payment Policies and Procedures shall remain in full force and effect until such time as the Board may amend or replace them; provided, however, that as the provisions of Chapter 218, *Florida Statutes*, are amended from time to time, the attached Prompt Payment Policies and Procedures shall automatically be amended to incorporate the new requirements of law without any further action by the Board. The Prompt Payment Policies and Procedures hereby adopted supplant and replace any previously adopted Prompt Payment Policies and Procedures.

**SECTION 2.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 3.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of April, 2022.

ATTEST:

**BARTRAM PARK COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors

**Exhibit A:** Prompt Payment Policies and Procedures

# **EXHIBIT A**

## **BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**

### **Prompt Payment Policies and Procedures**

**In Accordance with the Local Government Prompt Payment Act  
Chapter 218, Part VII, *Florida Statutes***

**April 27, 2022**

**Bartram Park Community Development District**  
**Prompt Payment Policies and Procedures**

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**I. Purpose**

In accordance with the Local Government Prompt Payment Act (Chapter 218, Part VII, *Florida Statutes*) ("PPA"), the purpose of the Bartram Park Community Development District ("District") Prompt Payment Policies and Procedures ("Policies & Procedures") is to provide a specific policy to ensure timely payment to Vendors and Contractors (both hereinafter defined) providing goods and/or services to the District and ensure the timely receipt by the District of goods and/or services contemplated at the time of contracting. Please note that the PPA, like any statute or law, may be amended from time to time by legislative action. These Policies & Procedures are based on the statutory requirements as of the date identified on the cover page of this document. By this reference, as applicable statutory provisions subsequently change, these Policies & Procedures shall automatically be amended to incorporate the new requirements of law. These Policies & Procedures are adopted by the District to provide guidance in contracting matters. Failure by the District to comply with these Policies & Procedures shall not expand the rights or remedies of any Provider (hereinafter defined) against the District under the PPA. Nothing contained herein shall be interpreted as more restrictive on the District than what is provided for in the PPA.

**II. Scope**

These Policies & Procedures apply to all operations of the District, including Construction Services and Non-Construction Goods and Services, as applicable.

**III. Definitions**

**A. Agent**

The District-contracted architect, District-contracted engineer, District Manager, or other person, acting on behalf of the District, which is required by law or contract to review invoices or payment requests from Providers (hereinafter defined). Such individuals/entities must be identified in accordance with §218.735 (1), Fla. Stat., and further identified in the relevant agreement between the District and the Provider.

**B. Construction Services**

All labor, services, and materials provided in connection with the construction, alteration, repair, demolition, reconstruction, or other improvement to real property that require a license under parts I and II of Chapter 489, Fla. Stat.

**C. Contractor or Provider of Construction Services**

The entity or individual that provides Construction Services through direct contract with the District.

**D. Date Stamped**

Each original and revised invoice or payment request received by the District shall be marked electronically or manually, by use of a date stamp or other method,

which date marking clearly indicates the date such invoice or payment request is first delivered to the District through its Agent. In the event that the Agent receives an invoice or payment request, but fails to timely or physically mark on the document the date received, "Date Stamped" shall mean the date of actual receipt by the Agent.

**E. Improper Invoice**

An invoice that does not conform to the requirements of a Proper Invoice.

**F. Improper Payment Request**

A request for payment for Construction Services that does not conform to the requirements of a Proper Payment Request.

**G. Non-Construction Goods and Services**

All labor, services, goods and materials provided in connection with anything other than construction, alteration, repair, demolition, reconstruction, or other improvements to real property.

**H. Proper Invoice**

An invoice that conforms to all statutory requirements, all requirements of these Policies and Procedures not expressly waived by the District and any additional requirements included in the agreement for goods and/or services for which the invoice is submitted not expressly waived by the District.

**I. Proper Payment Request**

A request for payment for Construction Services which conforms to all statutory requirements, all requirements of these Policies & Procedures not expressly waived by the District and any additional requirements included in the Construction Services agreement for which the Payment Request is submitted not expressly waived by the District.

**J. Provider**

Includes any Vendor, Contractor or Provider of Construction Services, as defined herein.

**K. Purchase**

The purchase of goods, materials, services, or Construction Services; the purchase or lease of personal property; or the lease of real property by the District.

**L. Vendor**

Any person or entity that sells goods or services, sells or leases personal property, or leases real property directly to the District, not including Construction Services.

#### **IV. Proper Invoice/Payment Request Requirements**

##### **A. General**

Prior to Provider receiving payment from the District, Non-Construction Goods and Services and Construction Services, as applicable, shall be received and performed in accordance with contractual or other specifications or requirements to the satisfaction of the District. Provision or delivery of Non-Construction Goods and Services to the District does not constitute acceptance for the purpose of payment. Final acceptance and authorization of payment shall be made only after delivery and inspection by the Agent and the Agent's confirmation that the Non-Construction Goods and Services or Construction Services meet contract specifications and conditions. Should the Non-Construction Goods and Services or Construction Services differ in any respect from the specifications, payment may be withheld until such time as the Provider takes necessary corrective action. Certain limited exceptions which require payment in advance are permitted when authorized by the District Board of Supervisors ("Board") or when provided for in the applicable agreement.

##### **B. Sales Tax**

Providers should not include sales tax on any invoice or payment request. The District's current tax-exempt number is [REDACTED]. A copy of the tax-exempt form will be supplied to Providers upon request.

##### **C. Federal Identification and Social Security Numbers**

Providers are paid using either a Federal Identification Number or Social Security Number. To receive payment, Providers should supply the District with the correct number as well as a proper Internal Revenue Service W-9 Form. The District Manager shall treat information provided in accordance with Florida law.

Providers should notify the District Manager when changes in data occur (telephone: (407) 841-5524, email: tadams@gmscfl.com).

##### **D. Proper Invoice for Non-Construction Goods and Services**

All Non-Construction Goods and Services invoiced must be supplied or performed in accordance with the applicable purchase order (including any bid/proposal provided, if applicable) or agreement and such Non-Construction Goods and Services quantity and quality must be equal to or better than what is required by such terms. Unless otherwise specified in the applicable agreement, invoices should contain all of the following minimum information in order to be considered a Proper Invoice:

1. Name of Vendor
2. Remittance address

3. Invoice Date
4. Invoice number
5. The “Bill To” party must be the District or the Board, or other entity approved in writing by the Board of the District Manager
6. Project name (if applicable)
7. In addition to the information required in Section IV.D.1-6 above, invoices involving the *purchase of goods* should also contain:
  - a. A complete item description
  - b. Quantity purchased
  - c. Unit price(s)
  - d. Total price (for each item)
  - e. Total amount of invoice (all items)
  - f. The location and date(s) of delivery of the goods to the District
8. In addition to the information required in Section IV.D.1-6 above, invoices involving the *purchase of services* should also contain:
  - a. Itemized description of services performed
  - b. The location and date of delivery of the services to the District
  - c. Billing method for services performed (i.e., approved hourly rates, percentage of completion, cost plus fixed fee, direct/actual costs, etc.)
  - d. Itemization of other direct, reimbursable costs (including description and amount)
  - e. Copies of invoices for other direct, reimbursable costs (other than incidental costs such as copying) and one (1) of the following:
    - i. Copy of both sides of a cancelled check evidencing payment for costs submitted for reimbursement
    - ii. Paid receipt
    - iii. Waiver/lien release from subcontractor (if applicable)
9. Any applicable discounts
10. Any other information or documentation, which may be required or specified under the terms of the purchase order or agreement

**E. Proper Payment Request Requirements for Construction Services**

Payment Requests must conform to all requirements of Section IV, A-D above, unless otherwise specified in the terms of the applicable agreement or purchase order between the District and the Provider.

**V. Submission of Invoices and Payment Requests**



The Provider shall submit all Invoices and Payment Requests for both Construction Services and Non-Construction Goods and Services to the District's Agent as provided in the purchase order or agreement, as applicable, and to the District Manager as follows:

Submit the invoice and/or payment request, with required additional material and in conformance with these Policies and Procedures, by mail, by hand delivery, or via email (Note: email is the preferred method for receipt of Non-Construction Goods and Services invoices).

**1. Mailing and Drop Off Address**

Bartram Park Community Development District  
c/o Governmental Management Services  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

**2. Email Address**

joliver@gmsnf.com

**VI. Calculation of Payment Due Date**

**A. Non-Construction Goods and Services Invoices**

**1. Receipt of Proper Invoice**

Payment is due from the District forty-five (45) days from the date on which a Proper Invoice is Date Stamped.

**2. Receipt of Improper Invoice**

If an Improper Invoice is received, a required invoice is not received, or invoicing of a request for payment is not required, the time when payment is due from the District is forty-five (45) days from the latest date of the following:

- a. On which delivery of personal property is fully accepted by the District;
- b. On which services are completed and accepted by the District;
- c. On which the contracted rental period begins (if applicable); or
- d. On which the District and the Vendor agree in a written agreement that provides payment due dates.

**3. Rejection of an Improper Invoice**

The District may reject an Improper Invoice. Within ten (10) days of receipt of the Improper Invoice by the District, the Vendor must be notified that the invoice is improper and be given an opportunity to correct the deficient

or missing information, remedy the faulty work, replace the defective goods, or take other necessary, remedial action.

The District's rejection of an Improper Invoice must:

- a. Be provided in writing;
- b. Specify any and all known deficiencies; and
- c. State actions necessary to correct the Improper Invoice.

If the Vendor submits a corrected invoice, which corrects the deficiencies specified in the District's written rejection, the District must pay the corrected invoice within the later of: (a) ten (10) business days after date the corrected invoice is Date Stamped; or (b) forty-five (45) days after the date the Improper Invoice was Date Stamped.

If the Vendor submits an invoice in response to the District's written rejection which fails to correct the deficiencies specified or continues to be an Improper Invoice, the District must reject that invoice as stated herein.

**4. Payment of Undisputed Portion of Invoice**

If the District disputes a portion of an invoice, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in these Policies & Procedures.

**B. Payment Requests for Construction Services**

**1. Receipt of Proper Payment Request**

The time at which payment is due for Construction Services from the District is as follows:

- a. If an Agent must approve the payment request before it is submitted to the District Manager, payment (whether full or partial) is due twenty-five (25) business days after the payment request is Date Stamped. The Provider may send the District an overdue notice. If the payment request is not rejected within four (4) business days after Date Stamp of the overdue notice, the payment request shall be deemed accepted, except for any portion of the payment request that is fraudulent, misleading or is the subject of dispute.

The agreement between the District and the Provider shall identify the Agent to which the Provider shall submit its payment request, or shall be provided by the District through a separate written notice no later than ten (10) days after contract award or notice to

proceed, whichever is later. Provider's submission of a payment request to the Agent shall be Date Stamped, which shall commence the time periods for payment or rejection of a payment request or invoice as provided in this section.

- b. If, pursuant to contract, an Agent is not required to approve the payment request submitted to the District, payment is due twenty (20) business days after the payment request is Date Stamped unless such payment request includes fraudulent or misleading information or is the subject of dispute.

## **2. Receipt and Rejection of Improper Payment Request**

- a. If an Improper Payment Request is received, the District must reject the Improper Payment Request within twenty (20) business days after the date on which the payment request is Date Stamped.
- b. The District's rejection of the Improper Payment Request must:
  - i. Be provided in writing;
  - ii. Specify any and all known deficiencies; and
  - iii. State actions necessary to correct the Improper Invoice.
- c. If a Provider submits a payment request which corrects the deficiency specified in the District's written rejection, the District must pay or reject the corrected submission no later than ten (10) business days after the date the corrected payment request is Date Stamped.

## **3. Payment of Undisputed Portion of Payment Request**

If the District disputes a portion of a payment request, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in this section.

# **VII. Resolution of Disputes**

If a dispute arises between a Provider and the District concerning payment of an invoice or payment request, the dispute shall be resolved as set forth in §218.735, Fla. Stat., for Construction Services, and §218.76, Fla. Stat. for Non-Construction Goods and Services.

## **A. Dispute between the District and a Provider**

If a dispute between the District and a Provider cannot be resolved following resubmission of a payment request by the Provider, the dispute must be resolved in accordance with the dispute resolution procedure prescribed in the

construction contract, if any. In the absence of a prescribed procedure in the contract, the dispute must be resolved by the procedures specified below.

**B. Dispute Resolution Procedures**

1. If an Improper Payment Request or Improper Invoice is submitted, and the Provider refuses or fails to submit a revised payment request or invoice as contemplated by the PPA and these Policies and Procedures, the Provider shall, not later than thirty (30) days after the date on which the last payment request or invoice was Date Stamped, submit a written statement via certified mail to the Agent, copying the District Manager, specifying the basis upon which the Provider contends the last submitted payment request or invoice was proper.
2. Within forty-five (45) days of receipt by the Agent and District Manager of the disputed, last-submitted payment request or invoice, the Agent and/or District Manager shall commence investigation of the dispute and render a final decision on the matter no later than sixty (60) days after the date on which the last-submitted payment request or invoice is Date Stamped.
3. With regard to contracts executed on or after July 1, 2021, if the District does not commence the dispute resolution procedure within the time provided herein, a Provider may give written notice via certified mail to the Agent, copying the District Manager, of the District's failure to timely commence its dispute resolution procedure. If the District fails to commence the dispute resolution procedure within 4 business days after receipt of such notice, any amounts resolved in the Provider's favor shall bear mandatory interest, as set forth in section 218.735(9), Florida Statutes, from the date on which the payment request or invoice containing the disputed amounts was Date Stamped. If the dispute resolution procedure is not commenced within 4 business days after receipt of the notice, the objection to the payment request or invoice shall be deemed waived. The waiver of an objection pursuant to this paragraph does not relieve a Provider of its contractual obligations.
4. Absent a written agreement to the contrary, if the Provider refuses or fails to provide the written statement required above, the Agent and/or District Manager is not required to contact the Provider in the investigation. In addition, and absent a written agreement to the contrary, if such written statement is not provided, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider.

5. The Board shall approve any decision of the District Manager to contract with a third party which would result in: 1) an expenditure above what is budgeted for the Construction Services or Non-Construction Services; or 2) an expenditure which exceeds the original contract amount for the Construction Services or Non-Construction Services by more than ten percent (10%) or Ten Thousand Dollars (\$10,000).
6. A written explanation of the final decision shall be sent to the Provider, via certified mail, within five (5) business days from the date on which such final decision is made. A copy of the written explanation of the final decision shall be provided to the Chairperson of the Board simultaneously with the certified mailing to the Provider.
7. If a Provider does not accept in writing the final decision within five (5) days after receipt by the Provider, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider. If the costs of the third party purchases exceed the amount the District owes to the Provider, the District may seek to recover such excess from the Provider in a court of law or as otherwise provided in an agreement between the District and the Provider. Nothing contained herein shall limit or affect the District's ability to enforce all of its legal and contractual rights and remedies against the Provider.

#### **VIII. Purchases Involving Federal Funds or Bond Funds**

When the District intends to pay for a purchase with federal funds or bond funds, the District shall make such purchases only upon reasonable assurances that federal funds or bond funds sufficient to cover the cost will be received. When payment is contingent upon the receipt of bond funds, federal funds or federal approval, the public procurement documents and any agreement with a Provider shall clearly state such contingency. (§218.77, Fla. Stat.).

#### **IX. Requirements for Construction Services Contracts – Project Completion; Retainage**

The District intends to follow the PPA requirements for construction project completion and retainage, including, but not limited to, §218.735 (7) and (8), Fla. Stat.

#### **X. Late Payment Interest Charges**

Failure on the part of the District to make timely payments may result in District responsibility for late payment interest charges. No agreement between the District and

a Provider may prohibit the collection of late payment interest charges allowable under the PPA as mandatory interest. (§218.75, Fla. Stat.).

**A. Related to Non-Construction Goods and Services**

All payments due from the District, and not made within the time specified within this policy, will bear interest, from thirty (30) days after the due date, at the rate of one percent (1%) per month on the unpaid balance. The Vendor must submit a Proper Invoice to the District for any interest accrued in order to receive the interest payment. (§218.735(9), Fla. Stat.).

An overdue period of less than one (1) month is considered as one (1) month in computing interest. Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

**B. Related to Construction Services**

All payments for Construction Services that are not made within the time periods specified within the applicable statute, shall bear interest from thirty (30) days after the due date, at the rate of one percent (1%) per month for contracts executed on or before June 30, 2021, and at the rate of two percent (2%) per month for contracts executed on or after July 1, 2021, or the rate specified by agreement, whichever is greater. §218.735(9), Fla. Stat. The Provider must submit a Proper Payment Request to the District for any interest accrued in order to receive the interest payment. An overdue period of less than one (1) month is considered as one (1) month in computing interest. (§218.74 (4), Fla. Stat.).

Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

**C. Report of Interest**

If the total amount of interest paid during the preceding fiscal year exceeds \$250, the District Manager is required to submit a report to the Board during December of each year, stating the number of interest payments made and the total amount of such payments. (§218.78, Fla. Stat.).

## *SEVENTH ORDER OF BUSINESS*

## RESOLUTION 2022-07

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3), *FLORIDA STATUTES*, AND REQUESTING THAT THE DUVAL COUNTY SUPERVISOR OF ELECTIONS CONDUCT THE DISTRICT'S GENERAL ELECTIONS; PROVIDING FOR COMPENSATION; SETTING FORTH THE TERMS OF OFFICE; AUTHORIZING NOTICE OF THE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the Bartram Park Community Development District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Duval County, Florida; and

**WHEREAS**, the Board of Supervisors of the District ("**Board**") seeks to implement Section 190.006(3), *Florida Statutes*, and to instruct the Duval County Supervisor of Elections ("**Supervisor**") to conduct the District's elections by the qualified electors of the District at the general election ("**General Election**").

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:**

1. **GENERAL ELECTION SEATS.** Seat 2, currently held by Patricia Evert and Seat 4, currently held by Donald Smith, are scheduled for the General Election in November 2022. The District Manager is hereby authorized to notify the Supervisor of Elections as to what seats are subject to General Election for the current election year.

2. **QUALIFICATION PROCESS.** For each General Election, all candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Duval County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

3. **COMPENSATION.** Members of the Board are entitled to receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.

4. **TERM OF OFFICE.** The term of office for the individuals to be elected to the Board in the General Election is four years. The newly elected Board members shall assume office on the second Tuesday following the election.



5. **REQUEST TO SUPERVISOR OF ELECTIONS.** The District hereby requests the Supervisor to conduct the District's General Election. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

6. **PUBLICATION.** The District Manager is directed to publish a notice of the qualifying period for each General Election, in a form substantially similar to **Exhibit A** attached hereto.

7. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of April, 2022.

**BARTRAM PARK COMMUNITY  
DEVELOPMENT DISTRICT**

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Chairman, Board of Supervisors

ATTEST:

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Secretary

## **EXHIBIT A**

### **NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Bartram Park Community Development District will commence at noon on June 13, 2022, and close at noon on June 17, 2022. Candidates must qualify for the office of Supervisor with the Duval County Supervisor of Elections located at \_\_\_\_\_, Phone (\_\_\_\_) \_\_\_\_\_. All candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a “qualified elector” of the District, as defined in Section 190.003, *Florida Statutes*. A “qualified elector” is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Duval County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.

The Bartram Park Community Development District has two (2) seats up for election, specifically seats 2 and 4. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 8, 2022, and in the manner prescribed by law for general elections.

For additional information, please contact the Duval County Supervisor of Elections.

**Publish on or before May 30, 2022.**

*EIGHTH ORDER OF BUSINESS*

## **RESOLUTION 2022-08**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT AMENDING RESOLUTION 2022-03 SETTING FORTH THE SPECIFIC TERMS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT'S CAPITAL IMPROVEMENT REVENUE REFUNDING NOTE, SERIES 2022; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Supervisors ("**Board**") of the Bartram Park Community Development District ("**District**") previously adopted Resolution 2022-03 which set forth the terms of the District's Series 2022 Refunding Note; and

**WHEREAS**, subsequently it was determined that the par amount of the Series 2022 Refunding Note was lower than reflected in Resolution 2022-03; and;

**WHEREAS**, the Board hereby determines that it is in the best interests of the District to amend Resolution 2022-03 to reflect the revised par amount and terms of the Series 2022 Refunding Note by replacing the exhibits thereto with the attached **Exhibits A through D**.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT AS FOLLOWS:**

**SECTION 1.** Resolution 2022-03 is hereby amended to replace Exhibits A through D thereto with the attached Exhibits A through D.

**SECTION 2.** All other provisions of Resolution 2022-03 shall remain unchanged and in full force and effect.

**SECTION 3.** This Resolution shall become effective upon its adoption.

**PASSED AND ADOPTED** this 27<sup>th</sup> day of April, 2022.

ATTEST:

**BARTRAM PARK COMMUNITY  
DEVELOPMENT DISTRICT**

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Secretary/Assistant Secretary

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Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Supplemental Assessment Report, dated March 15, 2021  
**Exhibit B:** Maturities and Coupon of Series 2022 Refunding Note  
**Exhibit C:** Sources and Uses of Funds for Series 2022 Refunding Note  
**Exhibit D:** Annual Debt Service Payment Due on 2022 Refunding Note

**Exhibit A**

**Supplemental Assessment Report**

**Exhibit B**

**Maturities and Coupon of Series 2022 Refunding Note**

Bartram Park Community Development District  
Capital Improvement Revenue Refunding Note, Series 2022

Bond Component	Maturity Date	Amount	Rate	Yield	Price
Term:	05/01/2037	12,730,000	2.800%	2.800%	100.000
		12,730,000			

## **Exhibit C**

### **Sources and Uses of Funds**

#### **SOURCES AND USES OF FUNDS**

##### **Bartram Park Community Development District Capital Improvement Revenue Refunding Note, Series 2022**

###### **Sources:**

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Bond Proceeds:	
Par Amount	12,730,000.00
Other Sources of Funds:	
Transfer of Revenue Fund	1,381,438.32
Transfer of Reserve Fund	670,770.91
	<hr/>
	2,052,209.23
	<hr/>
	14,782,209.23
	<hr/>
	<hr/>

###### **Uses:**

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Refunding Escrow Deposits:	
Cash Deposit	14,182,173.13
Other Fund Deposits:	
DSRF (5% of MADS)	52,323.00
Deposit to Interest Account (thru 11/1/2022)	223,765.11
	<hr/>
	276,088.11
Delivery Date Expenses:	
Cost of Issuance	320,045.00
Other Uses of Funds:	
Rounding	3,902.99
	<hr/>
	14,782,209.23
	<hr/>
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**Exhibit D**

**Debt Service Requirements**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2022			223,765.11	223,765.11	223,765.11
05/01/2023	695,000	2.800%	178,220.00	873,220.00	
11/01/2023			168,490.00	168,490.00	1,041,710.00
05/01/2024	715,000	2.800%	168,490.00	883,490.00	
11/01/2024			158,480.00	158,480.00	1,041,970.00
05/01/2025	735,000	2.800%	158,480.00	893,480.00	
11/01/2025			148,190.00	148,190.00	1,041,670.00
05/01/2026	755,000	2.800%	148,190.00	903,190.00	
11/01/2026			137,620.00	137,620.00	1,040,810.00
05/01/2027	775,000	2.800%	137,620.00	912,620.00	
11/01/2027			126,770.00	126,770.00	1,039,390.00
05/01/2028	800,000	2.800%	126,770.00	926,770.00	
11/01/2028			115,570.00	115,570.00	1,042,340.00
05/01/2029	820,000	2.800%	115,570.00	935,570.00	
11/01/2029			104,090.00	104,090.00	1,039,660.00
05/01/2030	840,000	2.800%	104,090.00	944,090.00	
11/01/2030			92,330.00	92,330.00	1,036,420.00
05/01/2031	865,000	2.800%	92,330.00	957,330.00	
11/01/2031			80,220.00	80,220.00	1,037,550.00
05/01/2032	895,000	2.800%	80,220.00	975,220.00	
11/01/2032			67,690.00	67,690.00	1,042,910.00
05/01/2033	915,000	2.800%	67,690.00	982,690.00	
11/01/2033			54,880.00	54,880.00	1,037,570.00
05/01/2034	950,000	2.800%	54,880.00	1,004,880.00	
11/01/2034			41,580.00	41,580.00	1,046,460.00
05/01/2035	965,000	2.800%	41,580.00	1,006,580.00	
11/01/2035			28,070.00	28,070.00	1,034,650.00
05/01/2036	990,000	2.800%	28,070.00	1,018,070.00	
11/01/2036			14,210.00	14,210.00	1,032,280.00
05/01/2037	1,015,000	2.800%	14,210.00	1,029,210.00	
11/01/2037					1,029,210.00
	12,730,000		3,078,365.11	15,808,365.11	15,808,365.11



## *NINTH ORDER OF BUSINESS*

This space reserved for use by the Clerk of  
the Circuit Court

**This Instrument Prepared by  
and return to:**

**Bartram Park Community Development District  
c/o Governmental Management Services, Inc.  
475 West Town Place, Suite 114  
St. Augustine, FL 32092**

**SECOND AMENDED DISCLOSURE OF PUBLIC FINANCING AND MAINTENANCE  
OF IMPROVEMENTS TO REAL PROPERTY UNDERTAKEN BY  
THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**

Governmental Management Services, LLC  
District Manager  
475 West Town Place, Suite 114  
St. Augustine, FL 32092  
(904) 940-5850

District records are on file at the District Manager's office and are available for public inspection upon request during normal business hours.

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## **Introduction**

On behalf of the Board of Supervisors of the Bartram Park Community Development District (the "District"), the following information is provided to give you a description of the District's facilities and services and the assessments that were levied within the District to pay for certain community infrastructure, and the manner in which the District is operated. The District is a unit of special-purpose local government created pursuant to and existing under the provisions of Chapter 190, Florida Statutes. Unlike city and county governments, the District has only certain limited powers and responsibilities. These powers and responsibilities include, for example, construction and/or acquisition of certain water and sewer facilities, water management and drainage control facilities and roadway improvements.

Under Florida law, community development districts are required to take affirmative steps to provide for the full disclosure of information relating to the public financing and maintenance of improvements to real property undertaken by such districts. The law specifically provides that this information shall be made available to all persons currently residing within the District and to all prospective District residents. The following information, describing the Bartram Park Community Development District and the assessments, fees and charges that were levied within the District to pay for certain community infrastructure, is provided to fulfill this statutory requirement.

## **What is the District and how is it governed?**

The District is an independent special taxing district, created pursuant to and existing under the provisions of Chapter 190, Florida Statutes, and established by Ordinance No. 2004-1280-E of the City of Jacksonville, Florida effective February 2, 2005, as amended by Ordinance No. 2007-2007-322-E, effective June 1, 2007, and Ordinance 2013-718-E, effective December 18, 2013. The District currently encompasses approximately 684.36 acres of land located entirely within the jurisdictional boundaries of the City of Jacksonville, Florida. As a local unit of special-purpose government, the District provides an alternative means for planning, financing, constructing, operating and maintaining various public improvements and community facilities within its jurisdiction.

The District is governed by a five-member Board of Supervisors, the members of which must be residents of the State of Florida and citizens of the United States. Within 90 days of appointment of the initial board, members were elected on an at-large basis by the owners of property within the District, each landowner being entitled to one vote for each acre of land with fractions thereof rounded upward to the nearest whole number. Elections are held every two years. Commencing six years after the initial appointment of Supervisors and when the District attains a minimum of 250 qualified electors, Supervisors whose terms are expiring will begin to be elected by qualified electors of the District. A "qualified elector" in this instance is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is also registered with the Supervisor of Elections to vote in Duval County. Notwithstanding the foregoing, if at any time the Board proposes to exercise

its ad valorem taxing power, it shall, prior to the exercise of such power, call an election at which all members of the Board shall be elected by qualified electors of the District.

Board meetings are noticed in the local newspaper and are conducted in a public forum in which public participation is permitted. Consistent with Florida's public records laws, the records of the District are available for public inspection during normal business hours. Elected members of the Board are similarly bound by the State's open meetings law and are subject to the same disclosure requirements as other elected officials under the State's ethics laws.

### **What infrastructure improvements does the District provide and how are the improvements paid for?**

The District currently consists of approximately 684.36 acres of land. The legal description for the lands encompassed within the District is attached as **Exhibit A**. The development project that encompasses the District is comprised of a mixed use master planned community containing residential units and commercial/office space. The public infrastructure necessary to support the development program within the development includes, but is not limited to, the following: transportation improvements, utility improvements, master water distribution system, stormwater management facilities, water and sewer improvements, drainage improvements, and wetland mitigation. Each of these infrastructure improvements is more fully detailed below. These improvements have been funded by the District's sale of special assessment bonds, which are more fully discussed below. Further information can be obtained from the District's engineering reports on file in the District's public records.

#### **Transportation Improvements**

The District provided for the design and construction of transportation improvements, including Bartram Park Boulevard and Racetrack Road. Bartram Park Boulevard is a four-lane roadway, which begins at the intersection of St. Augustine Road to the north and runs south for approximately 5,000 feet. The District intends on extending Bartram Park Boulevard from the current terminus, south to Racetrack Road. The total improvements for Bartram Park Boulevard extend for approximately 2.8 miles. Racetrack Road is an existing two-lane rural roadway, which runs east-west and crosses into the District boundary at the south for approximately 2,200 linear feet. The improvements to Racetrack Road include replacing approximately 2.8 miles of the existing two-lane road with a four-lane divided roadway from Russell Sampson Road, across Interstate 95, to the existing four-lane section.

#### **Utility Improvements**

The District has financed, designed and constructed certain master water, sewer and reuse facilities within the District boundaries. These water, sewer and reuse facilities will be owned and maintained by JEA upon completion of the construction. These improvements were constructed to JEA standards and include the following:

##### **Master Water Distribution System**

These improvements include a 16" water main that conveys potable water into the development from the beginning of the District boundary to Racetrack Road.

#### Water and Sewer Improvements

These improvements include three lift stations and associated forcemains that convey the sanitary sewer flows from the entire development. The three lift stations are located adjacent to Bartram Park Boulevard and discharge into a new forcemain along the roadway, which is not included in the scope of District improvements.

#### **Drainage Improvements**

These improvements include the outfall control structures for all of the stormwater management facilities that serve the entire District. The outfall control structure is considered to include the outfall pipe and the associated end treatment. These improvements are constructed to City of Jacksonville standards.

#### **Wetland Mitigation**

This improvement consists of wetland restoration, creation and preservation in accordance with the permit requirements from the St. Johns River Water Management District and the U.S. Army Corps of Engineers.

#### **Assessments, Fees, and Charges**

On August 4, 2005, the District issued \$28,715,000 of its Bartram Park Community Development District Special Assessment Bonds (the "Series 2005 Bonds"). In October 2006, the District issued, sold and delivered its \$30,255,000 Bartram Park Community Development District Special Assessment Bonds, Series 2006, in one series (the "2006 Bonds"). Proceeds of both the Series 2005 Bonds and the 2006 Bonds have been, and will continue to be, used to finance the acquisition and construction of proposed infrastructure improvements to serve the lands within the District.

The 2006 Bonds as originally issued were payable from and secured by Assessments imposed, levied and collected by the District with respect to property specially benefited by the 2006 Project (the "2006 Assessments"). A portion of the 2006 Assessments securing the 2006 Bonds became delinquent and were in default. In order to address the default on the payment of the 2006 Assessments, the District, 100% of the Series 2006 Bondholders, the Trustee and the majority property owner entered into a Restructuring Agreement and agreed to a restructure of the 2006 Bonds.

The Series 2006 Bonds were exchanged for replacement bonds designated Series 2012-1, Series 2012-2, Series 2012-3, Series 2012-4, and Series 2012-5 ("Series 2012 Replacement Bonds"), respectively, to provide for the repositioning and orderly development of the land in the District.





The Series 2012 Replacement Bonds were issued in the following amounts:

<u>Series</u>	<u>Amount</u>	<u>Maturity Date</u>
2012-1	\$4,415,808	May 1, 2037
2012-2	\$3,545,000	May 1, 2037
2012-3	\$4,072,954	May 1, 2037
2012-4	\$8,050,000	May 1, 2037
2012-5	\$2,666,654	May 1, 2037

Generally stated, the Restructuring Agreement authorized (1) the levy of the Restructured 2012 Assessments and write-down of the amounts of the Restructured 2012 Assessments to the levels set forth in the Replacement Bond Assessment Report, (2) the issuance of the Series 2012 Replacement Bonds, (3) the application of the trust estate funds according to the terms of the Third Supplemental Indenture and Replacement Bond Assessment Report, and (4) the Series 2012 Replacement Bonds to be secured by the Restructured 2012 Assessments, as reduced, consistent with the terms of the Third Supplemental Indenture.

Additionally, the Agreement recognized that upon execution of the Restructuring Agreement and issuance of the Series 2012 Replacement Bonds, there was no further obligation of any party to separately pay any of the delinquent assessments securing the Series 2006 Bonds and there is no further obligation for the District to pay any delinquent amounts owing in debt service for the 2006 Bonds.

On March 15, 2022, in order to achieve both aggregate and annual debt service savings, the District issued its \$12,730,000 Bartram Park Community Development District Capital Improvement Revenue Refunding Note, Series 2022 (the "Series 2022 Note") for the purpose of refunding and redeeming the following outstanding Series 2012 Replacements Bonds: 2012-1, 2012-3, 2012-4 and 2012-5 (the 2012-2 Bonds were previously paid off and are no longer considered a part of the Series 2012 Replacement Bonds.) The final maturity of the Series 2022 Note is May 1, 2037.

The amounts described above exclude any operations and maintenance assessments ("O&M Assessments") which are determined and calculated annually by the District's Board of Supervisors and are levied against all benefitted lands in the District.

A detailed description of all costs and allocations that result in the formulation of assessments, fees and charges is available for public inspection upon request.

The District may undertake the construction, acquisition, or installation of other future improvements and facilities, which may be financed by bonds, notes or other methods authorized by Chapter 190, Florida Statutes.

### **Method of Collection**

The District's special and maintenance assessments may appear on that portion of the annual real estate tax bill entitled "non-ad valorem assessments," and will be collected by the county tax collector in the same manner as county ad valorem taxes. Each property owner must pay both ad valorem and non-ad valorem assessments at the same time. Property owners will, however, be entitled to the same discounts as provided for ad valorem taxes. As with any tax bill, if all taxes and assessments due are not paid within the prescribed time limit, the tax collector is required to sell tax certificates that, if not timely redeemed, may result in the loss of title to the property.

This description of the Bartram Park Community Development District's operation, services and financing structure is intended to provide assistance to landowners and purchasers concerning the important role that the District plays in providing infrastructure improvements essential to the development of new communities. If you have questions or would simply like additional information about the District, please contact the District Manager at Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, FL 32092 or (904) 940-5850.

**IN WITNESS WHEREOF**, this Second Amended Disclosure of Public Financing and Maintenance of Improvements to Real Property Undertaken has been executed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2022, and recorded in the Official Records of Duval County, Florida.

**BARTRAM PARK COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**STATE OF FLORIDA**  
**COUNTY OF \_\_\_\_\_**

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by \_\_\_\_\_ as \_\_\_\_\_ of the Board of Supervisors of the Bartram Park Community Development District.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Personally Known \_\_\_\_\_  
OR Produced Identification \_\_\_\_\_  
Type of Identification \_\_\_\_\_

**EXHIBIT A: Legal Description**

*FIFTEENTH ORDER OF BUSINESS*

*A.*

# Bartram Park

## Community Development District

Unaudited Financial Reporting as of  
March 31, 2022

Meeting Date  
April 27, 2022

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II.	<u>Assessments Receipt Schedule</u>
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**Bartram Park**  
**Community Development District**  
**Combined Balance Sheet**  
March 31, 2022

	<b>Government Funds</b>			<b>Total</b>
	<b>General</b>	<b>Debt Service</b>	<b>Capital Reserve</b>	<b>Governmental Funds</b>
<b>ASSETS:</b>				
Cash	\$185,402	---	---	\$185,402
Custody Account - Excess Funds	\$124,959	---	---	\$124,959
<b><u>Capital Reserve</u></b>				
Cash	---	---	\$9,842	\$9,842
<b><u>Series 2012-1:</u></b>				
Reserve	---	\$16	---	\$16
Due from General Fund	---	\$2,800	---	\$2,800
<b><u>Series 2012-3:</u></b>				
Due from General Fund	---	\$2,736	---	\$2,736
<b><u>Series 2012-4:</u></b>				
Due from General Fund	---	\$1,868	---	\$1,868
<b><u>Series 2012-5:</u></b>				
Due from General Fund	---	\$1,977	---	\$1,977
<b><u>Series 2015A1</u></b>				
Reserve	---	\$517,354	---	\$517,354
Revenue	---	\$1,273,128	---	\$1,273,128
Prepayment	---	\$5,294	---	\$5,294
Excess Revenue	---	\$192	---	\$192
Due from General Fund	---	\$9,189	---	\$9,189
<b><u>Series 2015A2</u></b>				
Reserve	---	\$131,553	---	\$131,553
<b><u>Series 2022</u></b>				
Reserve	---	\$52,323	---	\$52,323
Interest	---	\$223,765	---	\$223,765
COI	---	\$61,403	---	\$61,403
<b>TOTAL ASSETS</b>	<b>\$310,361</b>	<b>\$2,283,597</b>	<b>\$9,842</b>	<b>\$2,603,801</b>
<b>LIABILITIES:</b>				
Accounts Payable	\$19,062	---	---	\$19,062
<b>FUND BALANCES:</b>				
Restricted for Debt Service	---	\$2,283,597	---	\$2,283,597
Restricted for Capital Reserve	---	---	\$9,842	\$9,842
Unassigned	\$291,299	---	---	\$291,299
<b>TOTAL LIABILITIES &amp; FUND EQUITY &amp; OTHER CREDITS</b>	<b>\$310,361</b>	<b>\$2,283,597</b>	<b>\$9,842</b>	<b>\$2,603,801</b>



**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b>REVENUES:</b>				
Maintenance Assessments - On Roll	\$129,495	\$127,150	\$127,150	\$0
Interest Income	\$0	\$0	\$3	\$3
<b>TOTAL REVENUES</b>	<b>\$129,495</b>	<b>\$127,150</b>	<b>\$127,153</b>	<b>\$3</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
Supervisor Fees	\$4,800	\$2,600	\$2,600	\$0
FICA Expense	\$367	\$199	\$199	\$0
Engineering	\$8,500	\$4,250	\$135	\$4,115
Assessment Roll	\$7,500	\$7,500	\$7,500	\$0
Arbitrage	\$1,200	\$0	\$0	\$0
Dissemination	\$3,500	\$1,750	\$1,750	(\$0)
Attorney	\$20,000	\$10,000	\$3,277	\$6,724
Annual Audit	\$3,400	\$3,400	\$3,500	(\$100)
Trustee fees	\$18,000	\$10,000	\$10,000	\$0
Management Fees	\$41,600	\$20,800	\$20,800	(\$0)
Computer Time	\$1,250	\$625	\$625	(\$0)
Website Compliance	\$700	\$350	\$350	\$0
Telephone	\$150	\$75	\$102	(\$27)
Postage	\$600	\$300	\$67	\$233
Printing & Binding	\$1,000	\$500	\$432	\$68
Insurance	\$6,646	\$6,646	\$7,331	(\$685)
Legal Advertising	\$800	\$400	\$322	\$78
Other Current Charges	\$1,400	\$700	\$100	\$600
Office Supplies	\$100	\$50	\$37	\$13
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Operating Reserves	\$7,807	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$129,495</b>	<b>\$70,320</b>	<b>\$59,302</b>	<b>\$11,018</b>
<b>OTHER SOURCES/(USES)</b>				
Interfund Transfers In/(Out)	\$0	\$0	(\$10,000)	(\$10,000)
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>\$57,852</b>	
FUND BALANCE - Beginning	\$0		\$233,447	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$291,299</u>	

**Bartram Park**  
**Community Development District**  
**General Fund**  
*Month By Month Income Statement*  
*Fiscal Year 2022*

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b><u>Revenues:</u></b>													
Assessments	\$0	\$11,278	\$111,653	\$2,716	\$592	\$911	\$0	\$0	\$0	\$0	\$0	\$0	\$127,150
Interest	\$1	\$1	\$1	\$1	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3
<b>Total Revenues</b>	<b>\$1</b>	<b>\$11,279</b>	<b>\$111,654</b>	<b>\$2,716</b>	<b>\$592</b>	<b>\$912</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$127,153</b>
<b><u>Expenditures:</u></b>													
<b><u>Administrative</u></b>													
Supervisor Fees	\$0	\$800	\$0	\$800	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,600
FICA Expense	\$0	\$61	\$0	\$61	\$0	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$199
Engineering	\$135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$135
Assessment Roll	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$292	\$292	\$292	\$292	\$292	\$292	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
Attorney	\$1,075	\$420	\$420	\$869	\$493	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,277
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500
Trustee fees	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Management Fees	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$0	\$0	\$0	\$0	\$0	\$0	\$20,800
Computer Time	\$104	\$104	\$104	\$104	\$104	\$104	\$0	\$0	\$0	\$0	\$0	\$0	\$625
Website Compliance	\$58	\$58	\$58	\$58	\$58	\$58	\$0	\$0	\$0	\$0	\$0	\$0	\$350
Telephone	\$0	\$9	\$73	\$0	\$0	\$19	\$0	\$0	\$0	\$0	\$0	\$0	\$102
Postage	\$19	\$3	\$25	\$2	\$18	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$67
Printing & Binding	\$44	\$114	\$33	\$0	\$117	\$125	\$0	\$0	\$0	\$0	\$0	\$0	\$432
Insurance	\$7,331	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,331
Legal Advertising	\$163	\$0	\$0	\$80	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$322
Other Current Charges	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100
Office Supplies	\$0	\$21	\$0	\$0	\$0	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$37
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Operating Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfer Out	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
<b>Total Expenses</b>	<b>\$40,463</b>	<b>\$5,349</b>	<b>\$4,472</b>	<b>\$5,732</b>	<b>\$4,628</b>	<b>\$8,658</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$69,302</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$40,462)</b>	<b>\$5,930</b>	<b>\$107,182</b>	<b>(\$3,016)</b>	<b>(\$4,036)</b>	<b>(\$7,746)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,852</b>

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**CAPITAL RESERVE FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	PROPOSED BUDGET	PRORATED THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b>REVENUES:</b>				
Transfer In	\$0	\$0	\$10,000	\$10,000
Interest Income	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>EXPENDITURES:</b>				
Capital Outlay	\$0	\$0	\$0	\$0
Replacement and Maintenance	\$0	\$0	\$0	\$0
Other Current Charges	\$0	\$0	\$158	(\$158)
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$158</b>	<b>(\$158)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>\$9,842</b>	
FUND BALANCE - Beginning	\$0		\$0	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$9,842</u>	

# Bartram Park

## COMMUNITY DEVELOPMENT DISTRICT

### DEBT SERVICE FUND

Series 2012-1 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$397,924	\$390,718	\$390,718	\$0
Prepayments	\$0	\$0	\$0	\$0
Interest Income	\$100	\$50	\$25	(\$25)
<b>TOTAL REVENUES</b>	<b>\$398,024</b>	<b>\$390,768</b>	<b>\$390,743</b>	<b>(\$25)</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$120,438	\$120,438	\$120,584	(\$147)
Principal Prepayment - 11/1	\$0	\$0	\$15,000	(\$15,000)
Interest Expense - 5/1	\$120,438	\$0	\$0	\$0
Principal Expense - 5/1	\$160,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$400,875</b>	<b>\$120,438</b>	<b>\$135,584</b>	<b>(\$15,147)</b>
<b>OTHER SOURCES/(USES):</b>				
Transfer Out to Global Preceeds Escrow	\$0	\$0	(\$617,259)	(\$617,259)
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$617,259)</b>	<b>(\$617,259)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$2,851)</b>		<b>(\$362,100)</b>	
FUND BALANCE - Beginning	\$148,786		\$364,916	
FUND BALANCE - Ending	<u>\$145,935</u>		<u>\$2,815</u>	

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2012-3 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$388,839	\$381,797	\$381,797	\$0
Interest Income	\$100	\$50	\$23	(\$27)
<b>TOTAL REVENUES</b>	<b>\$388,939</b>	<b>\$381,847</b>	<b>\$381,820.34</b>	<b>(\$27)</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$116,913	\$116,913	\$117,059	(\$147)
Interest Expense - 5/1	\$116,913	\$0	\$0	\$0
Principal Expense - 5/1	\$155,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$388,825</b>	<b>\$116,913</b>	<b>\$117,059</b>	<b>(\$147)</b>
<b>OTHER SOURCES/(USES):</b>				
Transfer Out to Global Preceeds Escrow	\$0	\$0	(\$587,873)	(\$587,873)
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$587,873)</b>	<b>(\$587,873)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$114</b>		<b>(\$323,112)</b>	
FUND BALANCE - Beginning	\$124,190		\$325,848	
FUND BALANCE - Ending	<u>\$124,304</u>		<u>\$2,736</u>	

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2012-4 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$265,568	\$260,720	\$260,720	\$0
Interest Income	\$100	\$50	\$15	(\$35)
<b>TOTAL REVENUES</b>	<b>\$265,668</b>	<b>\$260,770</b>	<b>\$260,735</b>	<b>(\$35)</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$76,005	\$76,005	\$75,870	\$135
Interest Expense - 5/1	\$76,005	\$0	\$0	\$0
Principal Expense - 5/1	\$115,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$267,010</b>	<b>\$76,005</b>	<b>\$75,870</b>	<b>\$135</b>
<b>OTHER SOURCES/(USES):</b>				
Transfer Out to Global Preceeds Escrow	\$0	\$0	(\$408,490)	(\$408,490)
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$408,490)</b>	<b>(\$408,490)</b>
EXCESS REVENUES (EXPENDITURES)	<b>(\$1,343)</b>		<b>(\$223,625)</b>	
FUND BALANCE - Beginning	\$100,490		\$225,493	
FUND BALANCE - Ending	<u>\$99,148</u>		<u>\$1,868</u>	

**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**DEBT SERVICE FUND**

Series 2012-5 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$282,514	\$275,827	\$275,827	\$0
Prepayments	\$0	\$0	\$0	\$0
Interest Income	\$100	\$50	\$18	(\$32)
<b>TOTAL REVENUES</b>	<b>\$282,614</b>	<b>\$275,877</b>	<b>\$275,845</b>	<b>(\$32)</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$84,100	\$84,100	\$84,100	\$0
Interest Expense - 5/1	\$84,100	\$0	\$0	\$0
Principal Expense - 5/1	\$115,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$283,200</b>	<b>\$84,100</b>	<b>\$84,100</b>	<b>\$0</b>
<b>OTHER SOURCES/(USES):</b>				
Transfer Out to Global Preceeds Escrow	\$0	\$0	(\$438,587)	(\$438,587)
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$438,587)</b>	<b>(\$438,587)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$586)</b>		<b>(\$246,843)</b>	
FUND BALANCE - Beginning	\$107,540		\$248,819	
FUND BALANCE - Ending	<u>\$106,954</u>		<u>\$1,977</u>	

# Bartram Park

## COMMUNITY DEVELOPMENT DISTRICT

### DEBT SERVICE FUND

Series 2015 Special Assessment Revenue Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - On Roll	\$1,395,346	\$1,282,262	\$1,282,262	\$0
Interest Income	\$100	\$50	\$71	\$21
<b><u>TOTAL REVENUES</u></b>	<b><u>\$1,395,446</u></b>	<b><u>\$1,282,312</u></b>	<b><u>\$1,282,333</u></b>	<b><u>\$21</u></b>
<b><u>EXPENDITURES:</u></b>				
<b><u>Series 2015A-1</u></b>				
Interest Expense - 11/1	\$248,519	\$248,519	\$229,706	\$18,813
Interest Expense - 5/1	\$229,706	\$0	\$0	\$0
Principal Expense - 5/1	\$580,000	\$0	\$0	\$0
<b><u>Series 2015A-2</u></b>				
Interest Expense - 11/1	\$64,425	\$64,425	\$64,263	\$163
Interest Expense - 5/1	\$64,425	\$0	\$0	\$0
Principal Expense - 5/1	\$135,000	\$0	\$0	\$0
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>\$1,322,075</u></b>	<b><u>\$312,944</u></b>	<b><u>\$293,969</u></b>	<b><u>\$18,975</u></b>
<b><u>EXCESS REVENUES (EXPENDITURES)</u></b>	<b><u>\$73,371</u></b>		<b><u>\$988,364</u></b>	
FUND BALANCE - Beginning	\$294,181		\$948,346	
FUND BALANCE - Ending	<u>\$367,552</u>		<u>\$1,936,710</u>	



# Bartram Park

## COMMUNITY DEVELOPMENT DISTRICT

### DEBT SERVICE FUND

Series 2022 Revenue Refunding Note  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2022

DESCRIPTION	PROPOSED BUDGET	PRORATED THRU 03/31/22	ACTUAL THRU 03/31/22	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - On Roll	\$0	\$0	\$0	\$0
Interest Income	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$0	\$0	\$0	\$0
Interest Expense - 5/1	\$0	\$0	\$0	\$0
Principal Expense - 5/1	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>OTHER SOURCES/(USES):</u></b>				
Bonds Proceeds	\$0	\$0	\$12,730,000	\$12,730,000
Cost of Issuance	\$0	\$0	(\$262,545)	(\$262,545)
Transfer Out to Global Preceeds Escrow	\$0	\$0	(\$12,129,964)	(\$12,129,964)
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$337,491</b>	<b>\$337,491</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>\$337,491</b>	
FUND BALANCE - Beginning	\$0		\$0	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$337,491</u>	

**Bartram Park**  
Community Development District  
Long Term Debt Report

<b>Series 2012-1 Special Assessment Bonds</b>	
Interest Rate:	5.88%
Maturity Date:	5/1/37
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$197,800.00
Reserve Balance:	\$15.53
 Bonds outstanding - 11/30/2015	 \$4,255,000
Less: May 1, 2021	(\$145,000)
Less: May 1, 2021 (Prepayment)	(\$5,000)
Less: November 1, 2021 (Prepayment)	(\$15,000)
 Current Bonds Outstanding	 \$4,090,000

<b>Series 2012-3 Special Assessment Bonds</b>	
Interest Rate:	5.88%
Maturity Date:	5/1/37
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$192,970.32
Reserve Balance:	\$0.00
 Bonds outstanding - 11/30/2015	 \$4,145,000
Less: May 1, 2021	(\$150,000)
Less: May 1, 2021 (Prepayment)	(\$10,000)
 Current Bonds Outstanding	 \$3,985,000

<b>Series 2012-4 Special Assessment Bonds</b>	
Interest Rate:	5.40%
Maturity Date:	5/1/37
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$125,001.50
Reserve Balance:	\$0.00
 Bonds outstanding - 11/30/2015	 \$2,925,000
Less: May 1, 2021	(\$115,000)
 Current Bonds Outstanding	 \$2,810,000

<b>Series 2012-5 Special Assessment Bonds</b>	
Interest Rate:	5.80%
Maturity Date:	5/1/37
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$140,400.00
Reserve Balance:	\$0.00
 Bonds outstanding - 11/30/2015	 \$3,030,000
Less: May 1, 2021	(\$110,000)
Less: May 1, 2021 (Prepayment)	(\$20,000)
 Current Bonds Outstanding	 \$2,900,000

<b>Series 2015-A1 Refunding Bonds</b>	
Interest Rate:	1.0%-4.65%%
Maturity Date:	5/1/35
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$516,943.75
Reserve Balance:	\$517,354.10
Bonds outstanding - 11/30/2015	\$11,435,000
Less: May 1, 2021	(\$570,000)
Less: May 1, 2021 (Prepayment)	(\$80,000)
Current Bonds Outstanding	\$10,785,000

<b>Series 2015-A2 Refunding Bonds</b>	
Interest Rate:	4.0%-5%
Maturity Date:	5/1/35
Reserve Fund Definition:	50% of Max Annual Debt Service
Reserve Fund Requirement:	\$131,375.00
Reserve Balance:	\$131,552.63
Bonds outstanding - 11/30/2015	\$2,785,000
Less: May 1, 2021	(\$135,000)
Less: May 1, 2021 (Prepayment)	(\$20,000)
Current Bonds Outstanding	\$2,630,000

<b>Series 2022 Revenue Refunding Note</b>	
Interest Rate:	2.80%
Maturity Date:	5/1/37
Reserve Fund Definition:	5% of Max Annual Debt Service
Reserve Fund Requirement:	\$52,323.00
Reserve Balance:	\$52,323.00
Bonds outstanding - 11/30/2015	\$12,730,000
Current Bonds Outstanding	\$12,730,000

*B.*

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**  
**Fiscal Year 2022 Summary of Assessment Receipts**

ASSESSED	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
<b>TOTAL NET TAX ROLL ASSESSED NET</b>	<b>4,148</b>	<b>1,305,909.89</b>	<b>397,923.88</b>	<b>-</b>	<b>388,838.61</b>	<b>265,528.23</b>	<b>280,913.67</b>	<b>129,495.38</b>	<b>2,768,609.67</b>
<b>SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012</b>									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/10/2021	6,657.99	2,028.76	-	1,982.44	1,353.76	1,432.20	660.21	14,115.34
2	11/19/2021	107,077.16	32,627.49	-	31,882.55	21,771.80	23,033.32	10,617.88	227,010.20
3	12/6/2021	105,664.86	32,197.15	-	31,462.03	21,484.64	22,729.52	10,477.84	224,016.03
4	12/8/2021	151,335.23	46,113.37	-	45,060.52	30,770.71	32,553.65	15,006.56	320,840.03
5	12/9/2021	829,222.37	252,672.40	-	246,903.46	168,604.24	178,373.64	82,226.55	1,758,002.66
6	12/22/2021	39,758.95	12,114.95	-	11,838.35	8,084.11	8,552.53	3,942.54	84,291.44
7	1/11/2022	18,697.54	5,697.33	-	5,567.25	3,801.74	4,022.02	1,854.07	39,639.94
8	1/21/2022	8,689.60	2,647.81	-	2,587.35	1,766.84	1,869.21	861.67	18,422.48
9	2/7/2022	5,969.30	1,818.91	-	1,777.38	1,213.73	1,284.05	591.92	12,655.28
10	3/7/2022	5,711.24	1,740.27	-	1,700.54	1,161.26	1,228.54	566.33	12,108.18
11	3/23/2022	3,477.54	1,059.64	-	1,035.45	707.08	748.05	344.84	7,372.60
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>1,282,261.77</b>	<b>390,718.06</b>	<b>-</b>	<b>381,797.31</b>	<b>260,719.90</b>	<b>275,826.73</b>	<b>127,150.40</b>	<b>2,718,474.18</b>
<b>BALANCE DUE TAX ROLL</b>		<b>23,648.12</b>	<b>7,205.82</b>	<b>-</b>	<b>7,041.30</b>	<b>4,808.33</b>	<b>5,086.94</b>	<b>2,344.97</b>	<b>50,135.49</b>
<b>PERCENT COLLECTED TAX ROLL</b>		<b>98%</b>	<b>98%</b>	<b>0%</b>	<b>98%</b>	<b>98%</b>	<b>98%</b>	<b>98%</b>	<b>98%</b>

*C.*

***Bartram Park***  
**Community Development District**

Check Register Summary  
1/1/2022 - 3/31/2022

Check Date	Check #'s	Total Amount	
1/1/2022 - 1/31/2022	1227-1228	\$	4,002.15
2/1/2022 - 2/28/2022	1229-1241	\$	152,734.58
3/1/2022 - 3/31/2022	1242-1244	\$	8,450.05
<b>Total</b>		<b>\$</b>	<b>165,186.78</b>

*\* Fedex Invoices will be available upon request*

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
1/13/22	00012	1/01/22 231	202201 310-51300-34000	JAN MANAGMENT FEES	*	3,466.67	
		1/01/22 231	202201 310-51300-35110	JAN WEBSITE ADMIN	*	58.33	
		1/01/22 231	202201 310-51300-35100	JAN INFORMATION TECH	*	104.17	
		1/01/22 231	202201 310-51300-31300	JAN DISSEM AGENT SERVICES	*	291.67	
		1/01/22 231	202201 310-51300-51000	OFFICE SUPPLIES	*	.09	
		1/01/22 231	202201 310-51300-42000	POSTAGE	*	1.59	
GOVERNMENTAL MANAGEMENT SERVICES						3,922.52	001227
1/26/22	00067	1/13/22 22-00354	202201 310-51300-48000	NOTICE OF MEETING 1/13/22	*	79.63	
JACKSONVILLE DAILY RECORD						79.63	001228
2/10/22	00012	2/01/22 232	202202 310-51300-34000	FEB MANAGEMENT FEES	*	3,466.67	
		2/01/22 232	202202 310-51300-35110	FEB WEBSITE ADMIN	*	58.33	
		2/01/22 232	202202 310-51300-35100	FEB INFORMATION TECH	*	104.17	
		2/01/22 232	202202 310-51300-31300	FEB DISSEM AGENT SERVICES	*	291.67	
		2/01/22 232	202202 310-51300-51000	OFFICE SUPPLIES	*	.45	
		2/01/22 232	202202 310-51300-42000	POSTAGE	*	17.56	
		2/01/22 232	202202 310-51300-42500	COPIES	*	117.15	
GOVERNMENTAL MANAGEMENT SERVICES						4,056.00	001229
2/10/22	00073	1/31/22 2980278D	202112 310-51300-31500	DEC GENERAL COUNSEL	*	420.00	
		1/31/22 2980278N	202111 310-51300-31500	NOV GENERAL COUNSEL	*	420.00	
KUTAK ROCK LLP						840.00	001230
2/10/22	00051	2/09/22 02092022	202202 300-20700-10400	12/22/21 DUVAL TAX DIST 6	*	12,114.95	
		2/09/22 02092022	202202 300-20700-10400	1/11/22 DUVAL TAX DIST 7	*	5,697.33	
		2/09/22 02092022	202202 300-20700-10400	1/21/22 DUVAL TAX DIST 8	*	2,647.81	

BPAR BARTRAM PARK BPEREGRINO



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
		2/09/22	02092022 202202 300-20700-10400 2/7/22 DUVAL TAX DIST 9		*	1,818.91	
				THE BANK OF NEW YORK MELLON, N.A.			22,279.00 001231
2/17/22	00051	2/09/22	02092022 202202 300-20700-10400 12/22/21 DUVAL TAX DIST 6		V	12,114.95-	
		2/09/22	02092022 202202 300-20700-10400 1/11/22 DUVAL TAX DIST 7		V	5,697.33-	
		2/09/22	02092022 202202 300-20700-10400 1/21/22 DUVAL TAX DIST 8		V	2,647.81-	
		2/09/22	02092022 202202 300-20700-10400 2/7/22 DUVAL TAX DIST 9		V	1,818.91-	
				THE BANK OF NEW YORK MELLON, N.A.			22,279.00-001231
2/10/22	00057	2/09/22	02092022 202202 300-20700-10500 12/22/21 DUVAL TAX DIST 6		*	39,758.95	
		2/09/22	02092022 202202 300-20700-10500 1/11/22 DUVAL TAX DIST 7		*	18,697.54	
		2/09/22	02092022 202202 300-20700-10500 1/21/22 DUVAL TAX DIST 8		*	8,689.60	
		2/09/22	02092022 202202 300-20700-10500 2/7/22 DUVAL TAX DIST 9		*	5,969.30	
				THE BANK OF NEW YORK MELLON, N.A.			73,115.39 001232
2/17/22	00057	2/09/22	02092022 202202 300-20700-10500 12/22/21 DUVAL TAX DIST 6		V	39,758.95-	
		2/09/22	02092022 202202 300-20700-10500 1/11/22 DUVAL TAX DIST 7		V	18,697.54-	
		2/09/22	02092022 202202 300-20700-10500 1/21/22 DUVAL TAX DIST 8		V	8,689.60-	
		2/09/22	02092022 202202 300-20700-10500 2/7/22 DUVAL TAX DIST 9		V	5,969.30-	
				THE BANK OF NEW YORK MELLON, N.A.			73,115.39-001232
2/10/22	00058	2/09/22	02092022 202202 300-20700-10600 12/22/21 DUVAL TAX DIST 6		*	8,084.11	
		2/09/22	02092022 202202 300-20700-10600 1/11/22 DUVAL TAX DIST 7		*	3,801.74	
		2/09/22	02092022 202202 300-20700-10600 1/21/22 DUVAL TAX DIST 8		*	1,766.84	
		2/09/22	02092022 202202 300-20700-10600 2/7/22 DUVAL TAX DIST 9		*	1,213.73	
				THE BANK OF NEW YORK MELLON, N.A.			14,866.42 001233
2/17/22	00058	2/09/22	02092022 202202 300-20700-10600 12/22/21 DUVAL TAX DIST 6		V	8,084.11-	

BPAR BARTRAM PARK BPEREGRINO

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
		2/09/22	02092022 202202 300-20700-10600 1/11/22 DUVAL TAX DIST 7		V	3,801.74-	
		2/09/22	02092022 202202 300-20700-10600 1/21/22 DUVAL TAX DIST 8		V	1,766.84-	
		2/09/22	02092022 202202 300-20700-10600 2/7/22 DUVAL TAX DIST 9		V	1,213.73-	
				THE BANK OF NEW YORK MELLON, N.A.			14,866.42-001233
2/10/22	00059	2/09/22	02092022 202202 300-20700-10700 12/22/21 DUVAL TAX DIST 6		*	11,838.35	
		2/09/22	02092022 202202 300-20700-10700 1/11/22 DUVAL TAX DIST 7		*	5,567.25	
		2/09/22	02092022 202202 300-20700-10700 1/21/22 DUVAL TAX DIST 8		*	2,587.35	
		2/09/22	02092022 202202 300-20700-10700 2/7/22 DUVAL TAX DIST 9		*	1,777.38	
				THE BANK OF NEW YORK MELLON, N.A.			21,770.33 001234
2/17/22	00059	2/09/22	02092022 202202 300-20700-10700 12/22/21 DUVAL TAX DIST 6		V	11,838.35-	
		2/09/22	02092022 202202 300-20700-10700 1/11/22 DUVAL TAX DIST 7		V	5,567.25-	
		2/09/22	02092022 202202 300-20700-10700 1/21/22 DUVAL TAX DIST 8		V	2,587.35-	
		2/09/22	02092022 202202 300-20700-10700 2/7/22 DUVAL TAX DIST 9		V	1,777.38-	
				THE BANK OF NEW YORK MELLON, N.A.			21,770.33-001234
2/10/22	00060	2/09/22	02092022 202202 300-20700-10900 12/22/21 DUVAL TAX DIST 6		*	8,552.53	
		2/09/22	02092022 202202 300-20700-10900 1/11/22 DUVAL TAX DIST 7		*	4,022.02	
		2/09/22	02092022 202202 300-20700-10900 1/21/22 DUVAL TAX DIST 8		*	1,869.21	
		2/09/22	02092022 202202 300-20700-10900 2/7/22 DUVAL TAX DIST 9		*	1,284.05	
				THE BANK OF NEW YORK MELLON, N.A.			15,727.81 001235
2/17/22	00060	2/09/22	02092022 202202 300-20700-10900 12/22/21 DUVAL TAX DIST 6		V	8,552.53-	
		2/09/22	02092022 202202 300-20700-10900 1/11/22 DUVAL TAX DIST 7		V	4,022.02-	
		2/09/22	02092022 202202 300-20700-10900 1/21/22 DUVAL TAX DIST 8		V	1,869.21-	
		2/09/22	02092022 202202 300-20700-10900 2/7/22 DUVAL TAX DIST 9		V	1,284.05-	
				THE BANK OF NEW YORK MELLON, N.A.			15,727.81-001235
				BPAR BARTRAM PARK BPEREGRINO			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
2/17/22	00067	2/10/22 22-00896	202202 310-51300-48000	NOTICE OF SPEC MTG 2/10	*	79.63	
				JACKSONVILLE DAILY RECORD			79.63 001236
2/17/22	00051	2/09/22 02092022	202202 300-20700-10400	DUVAL CNTY TAX DIST 6-9	*	22,279.00	
				THE BANK OF NEW YORK MELLON, N.A.			22,279.00 001237
2/17/22	00057	2/09/22 02092022	202202 300-20700-10500	DUVAL CNTY TAX DIST 6-9	*	73,115.39	
				THE BANK OF NEW YORK MELLON, N.A.			73,115.39 001238
2/17/22	00058	2/09/22 02092022	202202 300-20700-10600	DUVAL CNTY TAX DIST 6-9	*	14,866.42	
				THE BANK OF NEW YORK MELLON, N.A.			14,866.42 001239
2/17/22	00059	2/09/22 02092022	202202 300-20700-10700	DUVAL CNTY TAX DIST 6-9	*	21,770.33	
				THE BANK OF NEW YORK MELLON, N.A.			21,770.33 001240
2/17/22	00060	2/09/22 02092022	202202 300-20700-10900	DUVAL CNTY TAX DIST 6-9	*	15,727.81	
				THE BANK OF NEW YORK MELLON, N.A.			15,727.81 001241
3/15/22	00012	3/01/22 233	202203 310-51300-34000	MAR MANAGEMENT FEES	*	3,466.67	
		3/01/22 233	202203 310-51300-35110	MAR WEBSITE ADMIN	*	58.33	
		3/01/22 233	202203 310-51300-35100	MAR INFORMATION TECH	*	104.17	
		3/01/22 233	202203 310-51300-31300	MAR DISSEM AGENT SERVICES	*	291.67	
		3/01/22 233	202203 310-51300-51000	OFFICE SUPPLIES	*	15.06	
		3/01/22 233	202203 310-51300-42000	POSTAGE	*	1.22	
		3/01/22 233	202203 310-51300-42500	COPIES	*	124.50	
		3/01/22 233	202203 310-51300-41000	TELEPHONE	*	19.43	
				GOVERNMENTAL MANAGEMENT SERVICES			4,081.05 001242
3/15/22	00030	3/01/22 22024	202203 310-51300-32200	AUDIT FYE 9/30/21	*	3,500.00	
				GRAU AND ASSOCIATES			3,500.00 001243
				BPAR BARTRAM PARK BPEREGRINO			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
3/15/22	00073	3/03/22 3009844	202201 310-51300-31500	JAN GENERAL COUNSEL	*	869.00	
				KUTAK ROCK LLP			869.00 001244
-----							
TOTAL FOR BANK A						165,186.78	
TOTAL FOR REGISTER						165,186.78	

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 231  
Invoice Date: 1/1/22  
Due Date: 1/1/22  
Case:  
P.O. Number:

**Bill To:**

Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	12A	Hours/Qty	Rate	Amount
Management Fees - January 2022	1,310.513.34000		3,466.67	3,466.67
Website Administration - January 2022	1,310.513.35110		58.33	58.33
Information Technology - January 2022	1,310.513.357		104.17	104.17
Dissemination Agent Services - January 2022	1,310.513.313		291.67	291.67
Office Supplies	1,310.513.57000		0.09	0.09
Postage	1,310.51300.42000		1.59	1.59
<b>Total</b>				<b>\$3,922.52</b>
<b>Payments/Credits</b>				<b>\$0.00</b>
<b>Balance Due</b>				<b>\$3,922.52</b>

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

January 13, 2022

Date

Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial # 22-00354D	PO/File #	\$79.63
Notice of Meeting		Amount Due
		Amount Paid
Bartram Park Community Development District		\$79.63
		Payment Due
Case Number		
Publication Dates	1/13	
County	Duval	

*Payment is due before the  
Proof of Publication is released.*

*For your convenience, you  
may remit payment at [https://www.  
jaxdailyrecord.com/send-payment](https://www.jaxdailyrecord.com/send-payment).*

67A  
1,310,513.480

Your notice can be found at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

**Preliminary Proof Of Legal Notice**  
***(This is not a proof of publication.)***

***Please read copy of this advertisement and advise us of any  
necessary corrections before further publications.***

**NOTICE OF MEETING  
BARTRAM PARK  
COMMUNITY**

**DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District will be held on **Wednesday, January 26, 2021 at 11:00 a.m.** at the **Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager

Jan. 13 00 (22-00354D)

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 232

Invoice Date: 2/1/22

Due Date: 2/1/22

Case:

P.O. Number:

**Bill To:**

Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

12A

Description	Hours/Qty	Rate	Amount
Management Fees - February 2022 001.310.513.34000		3,466.67	3,466.67
Website Administration - February 2022 001.310.513.35110		58.33	58.33
Information Technology - February 2022 001.310.513.35100		104.17	104.17
Dissemination Agent Services - February 2022 001.310.513.31300		291.67	291.67
Office Supplies 001.310.513.51000		0.45	0.45
Postage 001.310.513.42060		17.56	17.56
Copies 001.310.513.42500		117.15	117.15

**Total** \$4,056.00**Payments/Credits** \$0.00**Balance Due** \$4,056.00



**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 31, 2022

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 2980278

Client Matter No. 3223-1

Mr. Jim Oliver  
Bartram Park CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 2980278

3223-1

1.310.513.315

Re: Bartram Park CDD - General Counsel

## For Professional Legal Services Rendered

11/24/21	W. Haber	0.40	140.00	Confer with Mr. Lancaster regarding request for SJRWMD permit authorization; review application for same
11/29/21	W. Haber	0.30	105.00	Confer with Mr. Lancaster regarding request for permit extension
11/30/21	W. Haber	0.50	175.00	Confer with developer representative and prepare correspondence to Messrs. Oliver and Brown regarding authorization for permit extension
12/02/21	W. Haber	0.40	140.00	Confer with developer representative regarding permit extension request; review documents and prepare correspondence to Mr. Brown regarding same
12/07/21	W. Haber	0.20	70.00	Confer with Mr. Brown and developer representative regarding SJRWMD permit extension
12/27/21	C. Stuart	0.50	210.00	Review proposed legislation;

PRIVILEGED AND CONFIDENTIAL  
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

**KUTAK ROCK LLP**

Bartram Park CDD

January 31, 2022

Client Matter No. 3223-1

Invoice No. 2980278

Page 2

monitor committee activity and  
agendas; monitor Amendment 12  
implementation

TOTAL HOURS 2.30

TOTAL FOR SERVICES RENDERED \$840.00

TOTAL CURRENT AMOUNT DUE \$840.00

Bartram Park CDD

Kutak Rock LLP

Invoice Date 1/31/2022

Invoice # 2980278

2/7/22

**Monthly General Services**

**2980278Nov**

<u>Type</u>	<u>Date</u>	<u>Total</u>
Service	24-Nov-21	\$140.00
Service	29-Nov-21	\$105.00
Service	30-Nov-21	\$175.00
Grand Total =		\$420.00

**2980278Dec**

<u>Type</u>	<u>Date</u>	<u>Total</u>
Service	2-Dec-21	\$140.00
Service	7-Dec-21	\$70.00
Service	27-Dec-21	\$210.00
Grand Total =		\$420.00

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

February 10, 2022

Date

Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial #	22-00896D	PO/File #		\$79.63
Notice of Special Meeting				Amount Due
				Amount Paid
Bartram Park Community Development District				\$79.63
				Payment Due
Case Number				
Publication Dates	2/10			
County	Duval			

*Payment is due before the  
Proof of Publication is released.*

*For your convenience, you  
may remit payment at [https://www.  
jaxdailyrecord.com/send-payment](https://www.jaxdailyrecord.com/send-payment).*

67A  
1.310.513.480

Your notice can be found at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

**Preliminary Proof Of Legal Notice**  
*(This is not a proof of publication.)*

*Please read copy of this advertisement and advise us of any necessary corrections before further publications.*

**NOTICE OF SPECIAL  
MEETING  
BARTRAM PARK  
COMMUNITY  
DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of the Bartram Park Community Development District will be held on **Wednesday, February 24, 2022 at 2:00 p.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager

Feb. 10 00 (22-00896D)

## Bartram Park CDD

### GENERAL FUND

### Check Request

Date	Amount	Authorized By
February 9, 2022	\$22,279.00	Bernadette Peregrino

Payable to:

Vendor #51 <sup>A</sup> - BNY MELLON C/O BPCDD S2012-1
--

Date Check Needed:

Budget Category:

2/9/22	001.300.20700.10400
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Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL COUNTY		
12/22/21	\$12,114.95	Duval Tax Dist 6
1/11/22	\$5,697.33	Duval Tax Dist 7
1/21/22	\$2,647.81	Duval Tax Dist 8
2/7/22	\$1,818.91	Duval Tax Dist 9
	\$22,279.00	
(Attach supporting documentation for request.)		

[illegible]

## Bartram Park CDD

### GENERAL FUND

### Check Request

Date	Amount	Authorized By
February 9, 2022	\$73,115.39	Bernadette Peregrino

Payable to:

<b>Vendor #57 - BNY MELLON C/O Bartram Park - Series 2015</b>
---

Date Check Needed:

Budget Category:

2/9/22	001.300.20700.10500
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Intended Use of Funds Requested:

DUVAL COUNTY TAXES		
12/22/21	\$39,758.95	Duval Tax Dist 6
1/11/22	\$18,697.54	Duval Tax Dist 7
1/21/22	\$8,689.60	Duval Tax Dist 8
2/7/22	\$5,969.30	Duval Tax Dist 9
	\$73,115.39	
(Attach supporting documentation for request.)		



		ASSESSED	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
TOTAL NET TAX ROLL ASSESSED NET			4,148	1,305,909.89	397,923.88	-	388,838.61	265,528.23	280,913.67	129,495.38	2,768,609.67
SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012											
		SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL ROLL RECEIPTS		
DUVAL COUNTY DISTRIBUTION											
1	11/10/2021	6,657.99	2,028.76	-	1,982.44	1,353.76	1,432.20	660.21	14,115.34		
2	11/19/2021	107,077.16	32,627.49	-	31,882.55	21,771.80	23,033.32	10,617.88	227,010.20		
3	12/6/2021	105,664.86	32,197.15	-	31,462.03	21,484.64	22,729.52	10,477.84	224,016.03		
4	12/8/2021	151,335.23	46,113.37	-	45,060.52	30,770.71	32,553.65	15,006.56	320,840.03		
5	12/9/2021	829,222.37	252,672.40	-	246,903.46	168,604.24	178,373.64	82,226.55	1,758,002.66		
6	12/22/2021	39,758.95	12,114.95	-	11,838.35	8,084.11	8,552.53	3,942.54	94,281.44		
7	11/1/2022	18,887.54	5,697.33	-	5,567.25	3,801.74	4,022.02	1,854.07	39,639.94		
8	1/21/2022	8,689.60	2,647.81	-	2,587.35	1,766.84	1,869.21	861.67	18,422.48		
9	2/7/2022	5,969.30	1,818.91	-	1,777.38	1,213.73	1,294.05	591.92	12,655.28		
TOTAL TAX ROLL RECEIPTS		1,273,072.99	387,918.15	-	379,061.33	258,851.57	273,850.14	126,239.23	2,698,993.40		
BALANCE DUE TAX ROLL		32,836.90	10,005.73	-	9,777.29	6,676.67	7,063.53	3,256.14	69,616.27		
PERCENT COLLECTED TAX ROLL		97%	97%	0%	97%	97%	97%	97%	97%		

## Bartram Park CDD

**GENERAL FUND**

### Check Request

Date	Amount	Authorized By
February 9, 2022	<b>\$14,866.42</b>	Bernadette Peregrino

Payable to:

**Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4**

Date Check Needed:

Budget Category:

2/9/22

001.300.20700.10600

**Intended Use of Funds Requested:**

TXFER TAX RCPTS FROM DUVAL CTY		
12/22/21	\$8,084.11	Duval Tax Dist 6
1/11/22	\$3,801.74	Duval Tax Dist 7
1/21/22	\$1,766.84	Duval Tax Dist 8
2/7/22	\$1,213.73	Duval Tax Dist 9
	<u>\$14,866.42</u>	

(Attach supporting documentation for request.)



## Bartram Park CDD

**GENERAL FUND**

### Check Request

Date	Amount	Authorized By
February 9, 2022	<b>\$21,770.33</b>	Bernadette Peregrino

Payable to:

**Vendor #59<sup>A</sup> - BNY MELLON C/O Bartram Park - Series 2012-3**

Date Check Needed:

Budget Category:

2/9/22	001.300.20700.10700
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**Intended Use of Funds Requested:**

TXFER TAX RCPTS FROM DUVAL CTY		
12/22/21	\$11,838.35	Duval Tax Dist 6
1/11/22	\$5,567.25	Duval Tax Dist 7
1/21/22	\$2,587.35	Duval Tax Dist 8
2/7/22	\$1,777.38	Duval Tax Dist 9
	<u>\$21,770.33</u>	

(Attach supporting documentation for request.)

ASSESSED	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
TOTAL NET TAX ROLL ASSESSED NET	4,148	1,305,909.89	397,923.88	-	388,838.61	265,528.23	280,913.67	129,495.38	2,768,609.67
SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015	SERIES 2012-1	SERIES 2012-2	SERIES 2012-3	SERIES 2012-4	SERIES 2012-5	O&M	TOTAL
		ASSESSED DEBT RECEIVED	ASSESSED DEBT RECEIVED	ASSESSED DEBT RECEIVED	ASSESSED DEBT RECEIVED	ASSESSED DEBT RECEIVED	ASSESSED DEBT RECEIVED	ASSESSED DEBT RECEIVED	ROLL RECEIPTS
1	11/10/2021	6,657.99	2,028.76	-	1,982.44	1,353.76	1,432.20	680.21	14,115.34
2	11/19/2021	107,077.16	32,627.49	-	31,882.55	21,771.80	23,033.32	10,617.88	227,010.20
3	12/6/2021	105,664.86	32,197.15	-	31,462.03	21,484.64	22,729.52	10,477.84	224,016.03
4	12/8/2021	151,335.23	46,113.37	-	45,060.52	30,770.71	32,553.65	15,006.56	320,840.03
5	12/9/2021	829,222.37	252,672.40	-	246,903.48	168,604.24	178,373.84	82,226.55	1,758,002.66
6	12/22/2021	39,758.95	12,114.95	-	11,836.36	8,084.11	8,552.53	3,942.54	84,291.44
7	1/1/2022	18,697.54	5,697.33	-	5,567.25	3,801.74	4,022.02	1,854.07	39,639.94
8	12/1/2022	8,689.60	2,647.81	-	2,587.35	1,766.84	1,869.21	861.67	18,422.48
9	2/7/2022	5,969.30	1,818.91	-	1,777.38	1,213.73	1,284.05	591.92	12,655.28
TOTAL TAX ROLL RECEIPTS									
		1,273,072.99	387,918.15	-	379,061.33	258,851.57	273,850.14	128,239.23	2,698,993.40
BALANCE DUE TAX ROLL		32,836.90	10,005.73	-	9,777.29	6,676.67	7,063.53	3,256.14	69,616.27
PERCENT COLLECTED TAX ROLL		97%	97%	0%	97%	97%	97%	97%	97%

## Bartram Park CDD

**GENERAL FUND**

### Check Request

Date	Amount	Authorized By
February 9, 2022	<b>\$15,727.81</b>	Bernadette Peregrino

Payable to:

**Vendor #60<sup>A</sup> - BNY MELLON C/O Bartram Park - Series 2012-5**

Date Check Needed:

Budget Category:

2/9/22	001.300.20700.10900
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**Intended Use of Funds Requested:**

TXFER TAX RCPTS FROM DUVAL CTY		
12/22/21	\$8,552.53	Duval Tax Dist 6
1/11/22	\$4,022.02	Duval Tax Dist 7
1/21/22	\$1,869.21	Duval Tax Dist 8
2/7/22	\$1,284.05	Duval Tax Dist 9
	<u>\$15,727.81</u>	

(Attach supporting documentation for request.)

ASSESSED	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
4,148	1,305,909.89	397,923.88	-	388,838.61	265,528.23	280,913.67	129,495.38	2,768,609.67	
SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/10/2021	6,657.99	2,028.76	-	1,982.44	1,353.76	1,432.20	660.21	14,115.34
2	11/19/2021	107,077.16	32,627.49	-	31,882.55	21,771.80	23,033.32	10,617.88	227,010.20
3	12/6/2021	105,664.86	32,197.15	-	31,462.03	21,484.64	22,729.52	10,477.84	224,016.03
4	12/8/2021	151,335.23	46,113.37	-	45,060.52	30,770.71	32,553.65	15,006.56	320,840.03
5	12/9/2021	829,222.37	252,672.40	-	246,903.46	168,604.24	178,373.64	82,226.55	1,758,002.66
6	12/22/2021	39,758.95	12,114.95	-	11,838.35	8,084.11	8,552.53	3,942.54	84,291.44
7	1/11/2022	18,697.54	5,697.33	-	5,567.25	3,801.74	4,022.02	1,854.07	39,639.94
8	1/21/2022	8,689.60	2,647.81	-	2,587.35	1,766.84	1,669.21	661.67	16,422.48
9	2/7/2022	5,969.30	1,818.91	-	1,777.38	1,213.73	1,284.05	591.92	12,656.28
TOTAL TAX ROLL RECEIPTS									
		1,273,072.99	387,918.15	-	379,061.33	268,851.57	273,850.14	129,239.23	2,698,993.40
BALANCE DUE TAX ROLL									
		32,836.90	10,005.73	-	9,777.29	6,576.67	7,063.53	3,256.14	89,616.27
PERCENT COLLECTED TAX ROLL									
		97%	97%	0%	97%	97%	97%	97%	97%

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 233  
Invoice Date: 3/1/22  
Due Date: 3/1/22

**Bill To:**

Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Case:  
P.O. Number:

12A

Description	Hours/Qty	Rate	Amount
Management Fees - March 2022	1,310.513.34000	3,466.67	3,466.67
Website Administration - March 2022	1,310.513.35710	58.33	58.33
Information Technology - March 2022	1,310.513.357	104.17	104.17
Dissemination Agent Services - March 2022	1,310.513.313	291.67	291.67
Office Supplies	1,310.513.51000	15.06	15.06
Postage	1,310.513.420	1.22	1.22
Copies	1,310.513.425	124.50	124.50
Telephone	1,310.513.410	19.43	19.43
<b>Total</b>			<b>\$4,081.05</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,081.05</b>



## Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Bartram Park Community Development District  
1408 Hamlin Avenue, Unit E  
Saint Cloud, FL 34771

Invoice No. 22024  
Date 03/01/2022

30A

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SERVICE	1,310.513,322	AMOUNT
Audit FYE 09/30/2021		\$ 3,500.00
	Current Amount Due	\$ 3,500.00

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
3,500.00	0.00	0.00	0.00	0.00	3,500.00

Payment due upon receipt.

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 3, 2022

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3009844

Client Matter No. 3223-1

Mr. Jim Oliver

Bartram Park CDD

Governmental Management Services – St. Augustine

Suite 114

475 West Town Place

St. Augustine, FL 32092

1.310.513.315  
73A

Invoice No. 3009844

3223-1

Re: Bartram Park CDD - General Counsel

## For Professional Legal Services Rendered

01/11/22	W. Haber	0.30	105.00	Review agenda and confer with Mr. Maggiore regarding stormwater analysis
01/18/22	W. Haber	0.40	140.00	Review draft agenda
01/21/22	K. Jusevitch	0.20	29.00	Distribute legislative newsletter
01/24/22	W. Haber	0.40	140.00	Prepare for Board meeting
01/26/22	W. Haber	0.50	175.00	Prepare for and participate in Board meeting
01/26/22	W. Haber	0.80	280.00	Review term sheet and prepare for meeting

TOTAL HOURS 2.60

TOTAL FOR SERVICES RENDERED \$869.00

TOTAL CURRENT AMOUNT DUE \$869.00