

BARTRAM PARK

Community Development District

July 28, 2021

Bartram Park

Community Development District

475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

July 21, 2021

Board of Supervisors
Bartram Park Community
Development District

Dear Board Members:

The Bartram Park Community Development District Board of Supervisors will be held Wednesday, July 28, 2021 at 11:00 a.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes of the April 28, 2021 Meeting
- IV. Presentation of FY2020 Financial Audit
- V. Public Hearing
 - A. Consideration of Resolution 2021-03, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 202
 - B. Consideration of Resolution 2021-04, Imposing Special Assessments and Certifying an Assessment Roll
- VI. Consideration of Resolution 2021-05, Election of Officers to add Marilee Giles as Assistant Secretary.
- VII. Ratification of E-Verify Memorandum of Understanding
- VIII. Update Regarding Racetrack Road Improvements and TIFF
- VIX. Other Business
- X. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager –
 - 1. Consideration of Proposed FY 22 Meeting Schedule
 - 2. Presentation of Report on Number of Registered Voters
- XI. Audience Comments
- XII. Supervisor's Requests
- XIII. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending June 30, 2021
 - B. Assessment Receipt Schedules
 - C. Approval of Check Register

- XIV. Next Scheduled Meeting – TBD
- XV. Adjournment

The third order of business is the approval of April 28, 2021 meeting minutes. A copy of the minutes is enclosed for your review.

The fourth order of business is the presentation of FY2020 financial audit. A copy of the audit is enclosed for your review.

The fifth order of business is the public hearing for consideration of resolution 2021-03, relating to annual appropriations and adopting the budget for fiscal year 2022. Following in the consideration of resolution 2021-04, imposing special assessments and certifying an assessment roll. A copy of each resolution is enclosed for your review.

The sixth order of business is the consideration of resolution 2021-05, election of officers to add Marilee Giles as Assistant Secretary. A copy of the resolution is enclosed for your review.

The seventh order of business is the ratification of E-Verify memorandum of understanding. A copy of the memo is enclosed for your review.

The eighth order of business is an update regarding Racetrack Road improvements and TIFF.

Listed under manager reports is the consideration of proposed FY 22 meeting schedule. Following is the presentation of report on number of registered voters. A copy of each is enclosed for your review.

Listed under financial reports is the balance sheet and statement of revenues & expenditures, assessment receipt schedules, check register, and funding requests for your review.

We look forward to seeing you at the special meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

James Oliver

James Oliver
District Manager

Cc: Wes Haber
Matt Maggiore
Darrin Mossing

AGENDA

***Bartram Park
Community Development District
Agenda***

Wednesday
July 28, 2021
11:00 a.m.

Bartram Springs Amenity Center
14530 East Cherry Lake Dr.
Jacksonville, FL 32258
bartramparkcdd.com
Call In # 1-800-264-8432 Code 768004

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes of the April 28, 2021 Meeting
- IV. Presentation of FY2020 Financial Audit
- V. Public Hearing
 - A. Consideration of Resolution 2021-03, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2021
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- IX. Other Business
- X. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager –
 - 1. Consideration of Proposed FY 22 Meeting Schedule
 - 2. Presentation of Report on Number of Registered Voters
- XI. Audience Comments

XII. Supervisor's Requests

XIII. Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period
Ending June 30, 2021

B. Assessment Receipt Schedules

C. Approval of Check Register

XIV. Next Scheduled Meeting – TBD

XV. Adjournment

MINUTES

**MINUTES OF MEETING
BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, **April 28, 2021** at 11:00 a.m. at the Bartram Springs Amenity Center at 14530 East Cherry Lake Dr., Jacksonville, Florida.

Present and constituting a quorum were:

Trisston Brown <i>by phone</i>	Chairman
James Griffith	Vice Chairman
Joan Nero	Supervisor
Patricia Evert	Supervisor
Don Smith	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel
Matt Maggiore	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order. There were four members of the Board present at the meeting and one present by phone, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment

There were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the January 27, 2021
Meeting**

Mr. Oliver presented the January 27, 2021 meeting minutes and asked for any comments, corrections, or changes to the minutes. The Board had no changes.

On MOTION by Mr. Smith, seconded by Mr. Griffith, with all in favor, the Minutes of the January 27, 2021 Meeting, were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2021-02,
Approving FY 22 Proposed Budget & Setting
Public Hearing Date to Adopt**

Mr. Oliver reviewed the budget for the Board. He noted that the budget is essentially the same as the prior year budget, there are no assessment increases. He noted that they are required by the Florida Statutes to approve a proposed budget by June 15th every year. He also noted that they are required to turn in the assessment roll to the Duval County Tax Collector's office no later than July 31st. There has to be at least 60 days between providing the approved budget to Duval County and the public hearing for budget adoption.

Mr. Oliver suggested holding the public hearing at July 28th CDD meeting.

On MOTION by Mr. Griffith, seconded by Ms. Evert, with all in favor, Resolution 2021-02 Approving the FY 22 Proposed Budget and Setting the Public Hearing Date to Adopt for July 28, 2021 at 11:00 a.m., was approved.

FIFTH ORDER OF BUSINESS

**Update Regarding Racetrack Road
Improvements and TIFF**

Ms. Haber was informed that meetings with the City of Jacksonville and St. Johns County are ongoing. It is still an issue that is being pursued.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber noted that they will continue to monitor the legislative sessions regarding any laws that would impact CDDs.

B. Engineer

There being none, the next item followed.

C. Manager

Mr. Oliver had nothing further for the Board.

EIGHTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending March 31, 2021

Mr. Oliver noted the financial reports are available in the agenda package and they are through March 31st, 2021. The Board had no questions.

B. Assessment Receipt Schedules

Mr. Oliver noted that the assessment receipt schedule shows the Board is 99.9% collected.

C. Approval of Check Register

Mr. Oliver stated the check register is included in the agenda package and he was looking for a motion of approval.

On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor, the Check Register, was approved.
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ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – July 28, 2021 @
11:00 a.m. at TBD**

Mr. Oliver stated the next scheduled meeting is July 28th at 11:00 a.m.

TWELTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Nero, seconded by Ms. Evert, with all in favor the Meeting was adjourned.
--

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

**BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2020**

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA**

TABLE OF CONTENTS

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1-2
MANAGEMENT'S DISCUSSION AND ANALYSIS	3-6
BASIC FINANCIAL STATEMENTS	
Government-Wide Financial Statements:	
Statement of Net Position	7
Statement of Activities	8
Fund Financial Statements:	
Balance Sheet – Governmental Funds	9
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	10
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	11
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	12
Notes to the Financial Statements	13-21
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund	22
Notes to Required Supplementary Information	23
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	24-25
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	26
MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550 OF THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	27-28



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INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Bartram Park Community Development District
City of Jacksonville, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Bartram Park Community Development District, City of Jacksonville, Florida ("District") as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2020, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 23, 2021, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

February 23, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Bartram Park Community Development District, City of Jacksonville, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2020. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

FINANCIAL HIGHLIGHTS

- The liabilities of the District exceeded its assets plus deferred outflows of resources at the close of the most recent fiscal year resulting in a net position deficit balance of (\$26,403,128).
- The change in the District's total net position in comparison with the prior fiscal year was \$4,066,567, an increase. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2020, the District's governmental funds reported combined ending fund balances of \$2,451,341, a decrease of (\$1,421,098) in comparison with the prior fiscal year. The total fund balance is non-spendable for prepaid items, restricted for debt service, and the remainder is unassigned fund balance which is available for spending at the District's discretion.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include the general government (management) and maintenance functions.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

OVERVIEW OF FINANCIAL STATEMENTS (Continued)

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains two governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and debt service fund, both of which are considered major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

In the case of the District, liabilities exceeded assets plus deferred outflows of resources at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

NET POSITION		SEPTEMBER 30,	
	2020	2019	
Current and other assets	\$ 2,454,280	\$ 3,917,007	
Total assets	2,454,280	3,917,007	
Deferred outflows of resources	170,173	181,646	
Total assets and deferred outflows	2,624,453	4,098,653	
Current liabilities	604,366	756,636	
Long-term liabilities	28,423,215	33,811,712	
Total liabilities	29,027,581	34,568,348	
Net position			
Net investment in capital assets	(28,253,042)	(33,630,066)	
Restricted	1,655,291	2,996,128	
Unrestricted	194,623	164,243	
Total net position	\$ (26,403,128)	\$ (30,469,695)	

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the District's other obligations.

The District's net position increased during the most recent fiscal year. The majority of the increase represents the extent to which ongoing program revenues exceeded the cost of operations.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION FOR THE FISCAL YEAR ENDED SEPTEMBER 30,		
	2020	2019
Revenues:		
Program revenues		
Charges for services	\$ 5,757,265	\$ 4,348,743
Operating grants and contributions	31,304	55,950
Capital grants and contributions	-	183
General revenues		
Unrestricted investment earnings	21	151
Total revenues	5,788,590	4,405,027
Expenses:		
General government	102,145	100,895
Maintenance and operations	-	43,973
Interest	1,619,878	1,764,068
Total expenses	1,722,023	1,908,936
Change in net position	4,066,567	2,496,091
Net position - beginning	(30,469,695)	(32,965,786)
Net position - ending	\$ (26,403,128)	\$ (30,469,695)

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2020 was \$1,722,023. The costs of the District's activities were primarily funded by program revenues. Program revenues, which are comprised primarily of assessments. The majority of the decrease in expenses is due to a reduction in interest expense as certain Bonds were paid off during the current fiscal year.

GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2020.

CAPITAL DEBT

At September 30, 2020, the District had \$28,590,000 in Bonds outstanding. More detailed information about the District's capital debt is presented in the notes of the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

Subsequent to fiscal year end, the District intends on obtaining financing funded by tax increment revenues from the City of Jacksonville in order to finance the construction of roadway improvements within the District.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Bartram Park Community Development District's Finance Department at 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2020**

	Governmental Activities
ASSETS	
Cash	\$ 151,221
Investments	24,953
Due from Developer	3,385
Prepaid	18,003
Restricted assets:	
Investments	2,256,718
Total assets	<u>2,454,280</u>
 DEFERRED OUTFLOWS OF RESOURCES	
Deferred charge on refunding	170,173
Total deferred outflows of resources	<u>170,173</u>
 LIABILITIES	
Accounts payable	2,939
Accrued interest payable	601,427
Non-current liabilities:	
Due within one year	1,215,000
Due in more than one year	27,208,215
Total liabilities	<u>29,027,581</u>
 NET POSITION	
Net investment in capital assets	(28,253,042)
Restricted for debt service	1,655,291
Unrestricted	194,623
Total net position	<u><u>\$ (26,403,128)</u></u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

Functions/Programs	Program Revenues			Net (Expense)
				Revenue and
				Changes in Net
				Position
Primary government:				
Governmental activities:				
General government	Expenses	Charges for	Operating Grants	Governmental
		Services	and	Activities
			Contributions	
General government	\$ 102,145	\$ 102,145	\$ -	\$ -
Maintenance and operations	-	27,859	-	27,859
Interest on long-term debt	1,619,878	5,627,261	31,304	4,038,687
Total governmental activities	1,722,023	5,757,265	31,304	4,066,546
General revenues:				
Unrestricted investment earnings				21
Total general revenues				21
Change in net position				4,066,567
Net position - beginning				(30,469,695)
Net position - ending				\$ (26,403,128)

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2020**

	<u>Major Funds</u>		<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	
ASSETS			
Cash	\$ 151,221	\$ -	\$ 151,221
Investments	24,953	2,256,718	2,281,671
Due from Developer	3,385	-	3,385
Prepays	18,003	-	18,003
Total assets	<u>\$ 197,562</u>	<u>\$ 2,256,718</u>	<u>\$ 2,454,280</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 2,939	\$ -	\$ 2,939
Total liabilities	<u>2,939</u>	<u>-</u>	<u>2,939</u>
Fund balances:			
Nonspendable:			
Prepays	18,003	-	18,003
Restricted for:			
Debt service	-	2,256,718	2,256,718
Unassigned	176,620	-	176,620
Total fund balances	<u>194,623</u>	<u>2,256,718</u>	<u>2,451,341</u>
Total liabilities and fund balances	<u>\$ 197,562</u>	<u>\$ 2,256,718</u>	<u>\$ 2,454,280</u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2020**

Fund balance - governmental funds		\$	2,451,341
Amounts reported for governmental activities in the statement of net position are different because:			
Deferred charges on refunding of long-term debt are shown as deferred outflows/inflows of resources in the government-wide financial statements; however, this amount is expensed in the governmental fund financial statements.			
			170,173
Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.			
Accrued interest payable	(601,427)		
Bonds payable	(28,423,215)		(29,024,642)
			<hr/>
Net position of governmental activities		\$	<u>(26,403,128)</u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

	Major Funds		Total Governmental Funds
	General	Debt Service	
REVENUES			
Assessments	\$ 130,004	\$ 5,627,261	\$ 5,757,265
Interest income	21	31,304	31,325
Total revenues	130,025	5,658,565	5,788,590
EXPENDITURES			
Current:			
General government	99,645	2,500	102,145
Debt service:			
Principal	-	5,400,000	5,400,000
Interest	-	1,707,543	1,707,543
Total expenditures	99,645	7,110,043	7,209,688
Excess (deficiency) of revenues over (under) expenditures	30,380	(1,451,478)	(1,421,098)
Fund balances - beginning	164,243	3,708,196	3,872,439
Fund balances - ending	\$ 194,623	\$ 2,256,718	\$ 2,451,341

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

Net change in fund balances - total governmental funds	\$ (1,421,098)
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Amounts reported for governmental activities in the statement of activities are different because:

Repayment of long-term liabilities are reported as expenditures in the governmental fund statements but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.	5,400,000
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Expenses reported in the statement of activities that do not require the use of current financial resources are not reported as expenditures in the funds. The details of the differences are as follows:

Amortization of deferred amount on refunding	(11,473)
Amortization of original issue discount	(11,503)

The change in accrued interest on long-term liabilities between the current and prior fiscal year is recorded in the statement of activities but not in the fund financial statements.	110,641
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Change in net position of governmental activities	<u>\$ 4,066,567</u>
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See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY

Bartram Park Community Development District ("District") was created on February 2, 2005 by Ordinance 2004-1280-E of the City of Jacksonville, Florida, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected by qualified electors as such term is defined in chapter 190, Florida Statutes. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the final responsibility for:

1. Allocating and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District Board of Supervisors is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment; operating-type special assessments for maintenance and debt service are treated as charges for services and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement* focus and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments

Assessments are non-ad valorem assessments on benefitted property within the District. Operating and Maintenance Assessments are based upon an adopted budget and levied annually. Debt Service Assessments are levied when Bonds are issued and certified for collection on an annual basis. The District may collect assessments directly or utilize the uniform method of collection (Chapter 197.3632, Florida Statutes). Direct collected assessments are due as determined by annual assessment resolution adopted by the Board of Supervisors. Assessments collected under the uniform method are mailed by County Tax Collector on November 1 and due on or before March 31 of each year. Property owners may prepay a portion or all of the Debt Service Assessments on their property subject to various provisions in the Bond documents.

Assessments and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental funds:

General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund

The debt service funds are used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

Assets, Liabilities and Net Position or Equity

Restricted Assets

These assets represent cash and investments set aside pursuant to Bond covenants or other contractual restrictions.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures.

Refundings of Debt

For current refundings and advance refundings resulting in the defeasance of debt, the difference between the reacquisition price and the net carrying amount of the old debt is reported as a deferred outflow of resources and recognized ratably as a component of interest expense over the remaining life of the old debt or the life of the new debt, whichever is shorter. In connection with the refunding, \$11,473 was recognized as a component of interest expense in the current fiscal year.

Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Other Disclosures

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 3 – BUDGETARY INFORMATION

The District is required to establish a budgetary system and approve an Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearing is conducted to obtain public comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

NOTE 4 – DEPOSITS AND INVESTMENTS

Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

Investments

The District's investments were held as follows at September 30, 2020:

	Amortized cost	Credit Risk	Maturities
Fidelity Investment Treasury 695	\$ 2,256,718	Not available	Not available
US Bank Mmkt 5 - Ct	24,953	N/A	N/A
	<u>\$ 2,281,671</u>		

Credit risk – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

Concentration risk – The District places no limit on the amount the District may invest in any one issuer.

Interest rate risk – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

Investments (Continued)

However, the Bond Indenture limits the type of investments held using unspent proceeds.

Fair Value Measurement – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1:* Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- *Level 2:* Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3:* Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. Accordingly, the District's investments have been reported at amortized cost above.

NOTE 5 – CAPITAL ASSETS

The infrastructure intended to serve the District has been estimated at a total cost of approximately \$87,230,000. The infrastructure will include roadways and other transportation improvements, stormwater management system and recreation facilities. In addition, the project will include offsite roadways, irrigation, stormwater management system and water and sewer facilities that will be owned and maintained by others. A portion of the project costs have been financed with the proceeds from the issuance of the Series 2005 and Series 2012 Bonds with the remainder to be funded by the Developer and conveyed to the District or other entities. Upon completion, certain assets were to be conveyed to others. In prior fiscal years, the District has conveyed roadways valued at approximately \$6.1 million and the stormwater management system to other entities. Also, the District conveyed approximately \$11.9 million of land to another entity in a prior fiscal year.

In September 2017, the District, Florida Department of Transportation (Department), and Bartram Commons Property Owners Association (POA) executed a property interest exchange, construction, maintenance and joint use agreement whereby the POA would acquire certain property for the purpose of completing the stormwater drainage system and maintaining said system and improvements. The CDD guarantees, is responsible for, and shall promptly pay all Past Due Sums arising pursuant to POA's obligations under the "Operation, Maintenance & Repair - Easement Property I Drainage System" section of the Agreement within forty-five (45) days of the Department's written demand for payment. The CDD's obligation to guaranty and pay shall be limited to repairs of completed improvements and shall not include repairs to improvements still under construction. The agreement is for a term of 5 years.

NOTE 6 – LONG TERM LIABILITIES

Series 2012

On June 6, 2012, the District issued \$25,060,000 of Replacement Bonds, Series 2012 consisting of \$5,075,000 Convertible Capital Appreciation Special Assessment Bonds, Series 2012-1 due on May 1, 2037 with a fixed interest rate of 5.875%, \$3,545,000 Special Assessment Bonds, Series 2012-2 due on May 1, 2037 with a fixed interest rate of 5.4%, \$4,960,000 Convertible Capital Appreciation Special Assessment Bonds, Series 2012-3 due on May 1, 2037 with a fixed interest rate of 5.875%, \$8,050,000 Special Assessment Bonds, Series 2012-4 due on May 1, 2037 with a fixed interest rate of 5.4%, and \$3,430,000 Convertible Capital Appreciation Special Assessment Bonds, Series 2012-5 due on May 1, 2037 with a fixed interest rate of 5.8%. The Bonds were issued to exchange approximately \$28,945,000 of the District's outstanding Special Assessment Bonds, Series 2006 for newly issued Bonds. Each Series relates to specific tracts of land which have various landowners.

NOTE 6 – LONG TERM LIABILITIES (Continued)

Series 2012 (Continued)

The Series 2012-1, 2012-3, and 2012-5 Convertible Capital Appreciation Bonds will accrete interest thus increasing the outstanding principal balance over the time which the Bonds are issued to the time of the first principal payment. The Bonds are fully accreted as of May 1, 2017, as follows:

Series	Initial Principal Amount	Conversion Date Accreted Value	Interest Rate	Principal Payments Commencing	Interest Payments Commencing
2012-1	\$ 4,415,808	\$ 5,075,000	5.875%	May 1, 2015	May 1, 2015
2012-2	3,545,000	3,545,000	5.400%	May 1, 2013	November 1, 2012
2012-3	4,072,954	4,960,000	5.875%	May 1, 2016	May 1, 2016
2012-4	8,050,000	8,050,000	5.400%	May 1, 2013	November 1, 2012
2012-5	2,666,654	3,430,000	5.800%	May 1, 2017	May 1, 2017
	<u>\$ 22,750,416</u>	<u>\$ 25,060,000</u>			

The Series 2012 Bonds are subject to redemption at the option of the District prior to maturity. The Series 2012 Bonds are subject to extraordinary mandatory redemption prior to maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture. This occurred during the current fiscal year as the District collected assessments from lot closings and prepaid \$5,000 of the Series 2012-1 Bonds, \$2,875,000 of the Series 2012-2 Bonds, \$335,000 of the Series 2012-4 Bonds and \$25,000 of the Series 2012-5 Bonds. In the current fiscal year, Series 2012-2 Bonds were paid in full.

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2020.

In a prior fiscal year, Tract 24, which had been deeded to a special purpose entity ("SPE"), was sold to a third party buyer. In connection with the sale of the land \$3,600,000 of the Series 2012-4 Bonds were cancelled.

Series 2015

On July 30, 2015, the District issued \$18,830,000 of Special Assessment Revenue Refunding Bonds Series 2015 consisting of \$15,210,000 Series 2015-1 and \$3,620,000 Series 2015-2. The Series 2015-1 and Series 2015-2 are further consisted of the following Bonds:

Series	Payment		Par Amount	Maturity Date	Interest Rate
	Terms				
2015-1	Serial Bonds	\$	4,770,000	May 1, 2023	1.00% - 3.250%
2015-1	Term Bonds		4,540,000	May 1, 2029	4.25%
2015-1	Term Bonds		5,900,000	May 1, 2035	4.50%
2015-2	Term Bonds		625,000	May 1, 2020	4.00%
2015-2	Term Bonds		770,000	May 1, 2025	4.50%
2015-2	Term Bonds		2,225,000	May 1, 2035	5.00%

The Series 2015 Bonds are subject to redemption at the option of the District prior to their maturity. The Bonds are subject to extraordinary mandatory redemption prior to their selected maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture. This occurred during the current fiscal year as the District collected assessments from lot closings and prepaid \$220,000 of the Series 2015-A1 Bonds and \$680,000 of the Series 2015-A2 Bonds.

NOTE 6 – LONG TERM LIABILITIES (Continued)

Series 2015 (Continued)

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2020.

Long-term Debt Activity

Changes in long-term liability activity for the fiscal year ended September 30, 2020 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental activities</u>					
Bonds payable:					
Series 2012	\$ 18,180,000	\$ -	\$ 3,820,000	\$ 14,360,000	\$ 515,000
Series 2015	15,810,000	-	1,580,000	14,230,000	700,000
Less: Original issue discount	178,288	-	11,503	166,785	-
Total	<u>\$ 33,811,712</u>	<u>\$ -</u>	<u>\$ 5,388,497</u>	<u>\$ 28,423,215</u>	<u>\$ 1,215,000</u>

At September 30, 2020, the scheduled debt service requirements on the long-term debt were as follows:

Year ending September 30:	Governmental Activities		
	Principal	Interest	Total
2021	\$ 1,215,000	\$ 1,443,524	\$ 2,658,524
2022	1,265,000	1,390,923	2,655,923
2023	1,325,000	1,335,181	2,660,181
2024	1,390,000	1,275,871	2,665,871
2025	1,455,000	1,207,200	2,662,200
2026-2030	8,490,000	4,867,659	13,357,659
2031-2035	10,955,000	2,468,719	13,423,719
2036-2037	2,495,000	218,203	2,713,203
Total	<u>\$ 28,590,000</u>	<u>\$ 14,207,280</u>	<u>\$ 42,797,280</u>

NOTE 7 – DEVELOPER TRANSACTIONS

The Developer owns a portion of land within the District; therefore, assessment revenues in the general and debt service funds include the assessments levied on those lots owned by the Developer.

NOTE 8 – CONCENTRATION

The District's activity is dependent upon the continued involvement of the Developer, the loss of which could have a material adverse effect on the District's operations.

NOTE 9 – MANAGEMENT COMPANY

The District has contracted with a management company to perform management advisory services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, computer and other administrative costs.

NOTE 10 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

NOTE 11 – DEVELOPER FUNDING AGREEMENT

During the current fiscal year, the District entered into an agreement with Eastland Development Group, Inc. (“Developer”) concerning the financing of roadways within the District. In accordance with the agreement, the Developer has agreed to fund certain expenses in connection with the District’s attempt to obtain debt financing funded by tax increment revenues for the construction of roadways within the District. The District has not issued bonds as of the date the financial statements.

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020**

	Budgeted Amounts <u>Original & Final</u>	Actual Amounts	Variance with Final Budget - Positive (Negative)
REVENUES			
Assessments	\$ 129,807	\$ 130,004	\$ 197
Interest	-	21	21
Total revenues	<u>129,807</u>	<u>130,025</u>	<u>218</u>
 EXPENDITURES			
Current:			
General government	129,807	99,645	30,162
Total expenditures	<u>129,807</u>	<u>99,645</u>	<u>30,162</u>
 Excess (deficiency) of revenues over (under) expenditures	 <u>\$ -</u>	 30,380	 <u>\$ 30,380</u>
 Fund balance - beginning		<u>164,243</u>	
 Fund balance - ending		<u>\$ 194,623</u>	

See notes to required supplementary information

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
CITY OF JACKSONVILLE, FLORIDA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2020.



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors
Bartram Park Community Development District
City of Jacksonville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Bartram Park Community Development District, City of Jacksonville, Florida (the "District") as of and for the fiscal year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated February 23, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

February 23, 2021



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors
Bartram Park Community Development District
City of Jacksonville, Florida

We have examined Bartram Park Community Development District, City of Jacksonville, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2020. Management is responsible for District's compliance with those requirements. Our responsibility is to express an opinion on District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2020.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Bartram Park Community Development District, City of Jacksonville, Florida and is not intended to be and should not be used by anyone other than these specified parties.

February 23, 2021



Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

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MANAGEMENT LETTER PURSUANT TO THE RULES OF THE AUDITOR GENERAL FOR THE STATE OF FLORIDA

To the Board of Supervisors
Bartram Park Community Development District
City of Jacksonville, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of Bartram Park Community Development District, City of Jacksonville, Florida (the "District") as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated February 23, 2021.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 23, 2021, should be considered in conjunction with this management letter.

Purpose of this Letter

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. **Current year findings and recommendations.**
- II. **Status of prior year findings and recommendations.**
- III. **Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Bartram Park Community Development District, City of Jacksonville, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Bartram Park Community Development District, City of Jacksonville, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

February 23, 2021

REPORT TO MANAGEMENT

I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None

II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None

III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2019.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2020.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2020.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.

5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2020. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

FIFTH ORDER OF BUSINESS

***Approved Budget
Fiscal Year 2022***

***Bartram Park Community
Development District***

July 28, 2021



**Bartram Park
Community Development District**

TABLE OF CONTENTS

General Fund

Budget	Page 1
Narrative	Page 2-3

Debt Service Fund

<i>Series 2012-1</i>	Page 4
Amortization Schedule - 2012-1	Page 5
 <i>Series 2012-3</i>	 Page 6
Amortization Schedule - 2012-3	Page 7
 <i>Series 2012-4</i>	 Page 8
Amortization Schedule - 2012-4	Page 9
 <i>Series 2012-5</i>	 Page 10
Amortization Schedule - 2012-5	Page 11

Debt Service Fund

<i>Series 2015A-1/A-2</i>	Page 12
Amortization Schedule - 2015A-1	Page 13
Amortization Schedule - 2015A-2	Page 14

Bartram Park

Community Development District

General Fund

Description	Adopted Budget FY 2021	Actual Thru 6/30/21	Projected Next 3 Months	Total Projected 9/30/21	Approved Budget FY 2022
Revenues					
Special Assessments - On Roll	\$129,808	\$129,835	\$0	\$129,835	\$129,495
Interest	\$0	\$1	\$1	\$2	\$0
TOTAL REVENUES	\$129,808	\$129,836	\$1	\$129,837	\$129,495
Expenditures					
Administrative					
Supervisor Fees	\$4,800	\$3,000	\$1,000	\$4,000	\$4,800
FICA Expense	\$367	\$230	\$77	\$306	\$367
Engineering	\$8,500	\$180	\$250	\$430	\$8,500
Assessment Roll	\$7,500	\$7,500	\$0	\$7,500	\$7,500
Arbitrage	\$1,200	\$0	\$1,200	\$1,200	\$1,200
Dissemination	\$3,500	\$2,625	\$875	\$3,500	\$3,500
Attorney	\$20,000	\$1,409	\$8,591	\$10,000	\$20,000
Annual Audit	\$3,400	\$3,400	\$0	\$3,400	\$3,400
Trustee Fees	\$17,500	\$15,667	\$1,500	\$17,167	\$18,000
Management Fees	\$41,600	\$31,200	\$10,400	\$41,600	\$41,600
Computer Time	\$1,000	\$750	\$250	\$1,000	\$1,250
Website Compliance	\$500	\$375	\$125	\$500	\$700
Telephone	\$150	\$112	\$38	\$150	\$150
Postage	\$600	\$174	\$226	\$400	\$600
Printing & Binding	\$1,000	\$244	\$200	\$444	\$1,000
Insurance	\$6,646	\$6,503	\$0	\$6,503	\$6,646
Legal Advertising	\$800	\$538	\$262	\$800	\$800
Other Current Charges	\$1,200	\$747	\$300	\$1,047	\$1,400
Office Supplies	\$100	\$52	\$48	\$100	\$100
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Operating Reserves	\$9,269	\$0	\$0	\$0	\$7,807
TOTAL EXPENDITURES	\$129,808	\$74,882	\$25,341	\$100,222	\$129,495
Other Sources/(Uses)					
Interfund Transfers In/(Out)	\$0	\$2,913	\$0	\$2,913	\$0
TOTAL OTHER SOURCES/(USES)	\$0	\$2,913	\$0	\$2,913	\$0
Assigned Fund Balance	\$0	\$57,867	(\$25,340)	\$32,528	\$0
			FY 2020	FY 2021	FY 2022
Per Unit Assessments			\$33.75	\$33.75	\$33.75

BARTRAM PARK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2022

REVENUES:

Maintenance Assessments:

The District will Levy a non ad-valorem special assessment on all taxable property within the District to fund all of the General Operating Expenditures for the fiscal year.

EXPENDITURES:

Administrative:

Engineering Fees

The District's engineer will be providing general engineering services to the District including attendance and preparation for board meetings, etc.

Assessment Roll

Governmental Management Services serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

Arbitrage

The District is required to have an Arbitrage Rebate Calculation on the districts 2015 Special Assessment Bonds and 2012-1 thru 2012-5 Convertible Capital Appreciation Special Assessment Bonds. The district has contracted with Grau & Associates to provide these calculations for each bond issue.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Attorney

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts, etc.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

Trustee Fees

The District issued Series 2015 Special Assessment Bonds and 2012-1 thru 2012-5 Convertible Capital Appreciation Special Assessment Bonds which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District for each bond issue.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.

BARTRAM PARK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET

FISCAL YEAR 2022

Computer Time

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses that are incurred during the year.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Bartram Park

Community Development District

Debt Service Fund

Series 2012-1

Description	Adopted Budget FY 2021	Actual Thru 6/30/21	Projected Next 3 Months	Total Projected 9/30/21	Approved Budget FY 2022
Revenues					
Special Assessments - On Roll	\$397,924	\$398,966	\$0	\$398,966	\$397,924
Interest Income	\$4,000	\$30	\$5	\$35	\$100
Carry Forward Surplus	\$149,819	\$149,766	\$0	\$149,766	\$148,786
TOTAL REVENUES	\$551,744	\$548,762	\$5	\$548,767	\$546,810
Expenditures					
Interest - 11/1	\$124,991	\$124,991	\$0	\$124,991	\$120,438
Interest - 5/1	\$124,991	\$124,991	\$0	\$124,991	\$120,438
Principal - 5/1	\$150,000	\$150,000	\$0	\$150,000	\$160,000
Special Call - 5/1	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$399,981	\$399,981	\$0	\$399,981	\$400,875
EXCESS REVENUES	\$151,762	\$148,781	\$5	\$148,786	\$145,935

11/1/22 \$115,738

* All pay downs on the S2012-1 except for one resident payoff

Assessment Table

Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
21	121	40'	\$1,711	\$207,089
	40	50'	\$2,139	\$85,574
	6	50'	\$2,000	\$12,000
	0	50'	\$0	\$0
	45	60'	\$2,567	\$115,525
	5	60'	\$2,000	\$10,000
	217			\$430,188
Less: Discounts and Collections (7.5%)				(\$32,264)
Net Assessment - Per Methodology				\$397,924

Bartram Park

Community Development District

Amortization Schedule

Series 2012-1, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/21	\$4,100,000.00	5.875%	\$0.00	\$120,437.50	\$120,437.50
05/01/22	\$4,100,000.00	5.875%	\$160,000.00	\$120,437.50	
11/01/22	\$3,940,000.00	5.875%	\$0.00	\$115,737.50	\$396,175.00
05/01/23	\$3,940,000.00	5.875%	\$170,000.00	\$115,737.50	
11/01/23	\$3,770,000.00	5.875%	\$0.00	\$110,743.75	\$396,481.25
05/01/24	\$3,770,000.00	5.875%	\$180,000.00	\$110,743.75	
11/01/24	\$3,590,000.00	5.875%	\$0.00	\$105,456.25	\$396,200.00
05/01/25	\$3,590,000.00	5.875%	\$190,000.00	\$105,456.25	
11/01/25	\$3,400,000.00	5.875%	\$0.00	\$99,875.00	\$395,331.25
05/01/26	\$3,400,000.00	5.875%	\$200,000.00	\$99,875.00	
11/01/26	\$3,200,000.00	5.875%	\$0.00	\$94,000.00	\$393,875.00
05/01/27	\$3,200,000.00	5.875%	\$215,000.00	\$94,000.00	
11/01/27	\$2,985,000.00	5.875%	\$0.00	\$87,684.38	\$396,684.38
05/01/28	\$2,985,000.00	5.875%	\$225,000.00	\$87,684.38	
11/01/28	\$2,760,000.00	5.875%	\$0.00	\$81,075.00	\$393,759.38
05/01/29	\$2,760,000.00	5.875%	\$240,000.00	\$81,075.00	
11/01/29	\$2,520,000.00	5.875%	\$0.00	\$74,025.00	\$395,100.00
05/01/30	\$2,520,000.00	5.875%	\$255,000.00	\$74,025.00	
11/01/30	\$2,265,000.00	5.875%	\$0.00	\$66,534.38	\$395,559.38
05/01/31	\$2,265,000.00	5.875%	\$270,000.00	\$66,534.38	
11/01/31	\$1,995,000.00	5.875%	\$0.00	\$58,603.13	\$395,137.50
05/01/32	\$1,995,000.00	5.875%	\$285,000.00	\$58,603.13	
11/01/32	\$1,710,000.00	5.875%	\$0.00	\$50,231.25	\$393,834.38
05/01/33	\$1,710,000.00	5.875%	\$305,000.00	\$50,231.25	
11/01/33	\$1,405,000.00	5.875%	\$0.00	\$41,271.88	\$396,503.13
05/01/34	\$1,405,000.00	5.875%	\$320,000.00	\$41,271.88	
11/01/34	\$1,085,000.00	5.875%	\$0.00	\$31,871.88	\$393,143.75
05/01/35	\$1,085,000.00	5.875%	\$340,000.00	\$31,871.88	
11/01/35	\$745,000.00	5.875%	\$0.00	\$21,884.38	\$393,756.25
05/01/36	\$745,000.00	5.875%	\$360,000.00	\$21,884.38	
11/01/36	\$385,000.00	5.875%	\$0.00	\$11,309.38	\$393,193.75
05/01/37	\$385,000.00	5.875%	\$385,000.00	\$11,309.38	
11/01/37					\$396,309.38
TOTAL			\$4,100,000.00	\$2,341,481.25	\$6,441,481.25

Bartram Park

Community Development District

Debt Service Fund
Series 2012-3

Description	Adopted Budget FY 2021	Actual Thru 6/30/21	Projected Next 3 Months	Total Projected 9/30/21	Approved Budget FY 2022
Revenues					
Special Assessments	\$388,839	\$389,857	\$0	\$389,857	\$388,839
Interest Income	\$4,000	\$29	\$5	\$34	\$100
Carry Forward Surplus	\$137,873	\$137,818	\$0	\$137,818	\$124,190
TOTAL REVENUES	\$530,712	\$527,704	\$5	\$527,709	\$513,129
Expenditures					
Interest - 11/1	\$121,759	\$121,759	\$0	\$121,759	\$116,913
Interest - 5/1	\$121,759	\$121,759	\$0	\$121,759	\$116,913
Principal - 5/1	\$145,000	\$150,000	\$0	\$150,000	\$155,000
Special Call - 5/1	\$0	\$10,000	\$0	\$10,000	\$0
TOTAL EXPENDITURES	\$388,519	\$403,519	\$0	\$403,519	\$388,825
EXCESS REVENUES	\$142,193	\$124,185	\$5	\$124,190	\$124,304

11/1/22 \$112,359

Assessment Table				
Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
23	143	40'	\$1,737	\$248,398
	54	50'	\$2,171	\$117,251
	0	50'	\$2,000	\$0
	0	50'	\$0	\$0
	21	60'	\$2,606	\$54,717
	0	60'	\$2,000	\$0
	218			\$420,367
Less: Discounts and Collections (7.5%)				(\$31,527)
Net Assessment - Per Methodology				\$388,839

Bartram Park

Community Development District

Amortization Schedule

Series 2012-3, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/21	\$3,980,000.00	5.875%	\$0.00	\$116,912.50	\$116,912.50
05/01/22	\$3,980,000.00	5.875%	\$155,000.00	\$116,912.50	
11/01/22	\$3,825,000.00	5.875%	\$0.00	\$112,359.38	\$384,271.88
05/01/23	\$3,825,000.00	5.875%	\$165,000.00	\$112,359.38	
11/01/23	\$3,660,000.00	5.875%	\$0.00	\$107,512.50	\$384,871.88
05/01/24	\$3,660,000.00	5.875%	\$175,000.00	\$107,512.50	
11/01/24	\$3,485,000.00	5.875%	\$0.00	\$102,371.88	\$384,884.38
05/01/25	\$3,485,000.00	5.875%	\$185,000.00	\$102,371.88	
11/01/25	\$3,300,000.00	5.875%	\$0.00	\$96,937.50	\$384,309.38
05/01/26	\$3,300,000.00	5.875%	\$195,000.00	\$96,937.50	
11/01/26	\$3,105,000.00	5.875%	\$0.00	\$91,209.38	\$383,146.88
05/01/27	\$3,105,000.00	5.875%	\$205,000.00	\$91,209.38	
11/01/27	\$2,900,000.00	5.875%	\$0.00	\$85,187.50	\$381,396.88
05/01/28	\$2,900,000.00	5.875%	\$220,000.00	\$85,187.50	
11/01/28	\$2,680,000.00	5.875%	\$0.00	\$78,725.00	\$383,912.50
05/01/29	\$2,680,000.00	5.875%	\$235,000.00	\$78,725.00	
11/01/29	\$2,445,000.00	5.875%	\$0.00	\$71,821.88	\$385,546.88
05/01/30	\$2,445,000.00	5.875%	\$245,000.00	\$71,821.88	
11/01/30	\$2,200,000.00	5.875%	\$0.00	\$64,625.00	\$381,446.88
05/01/31	\$2,200,000.00	5.875%	\$260,000.00	\$64,625.00	
11/01/31	\$1,940,000.00	5.875%	\$0.00	\$56,987.50	\$381,612.50
05/01/32	\$1,940,000.00	5.875%	\$280,000.00	\$56,987.50	
11/01/32	\$1,660,000.00	5.875%	\$0.00	\$48,762.50	\$385,750.00
05/01/33	\$1,660,000.00	5.875%	\$295,000.00	\$48,762.50	
11/01/33	\$1,365,000.00	5.875%	\$0.00	\$40,096.88	\$383,859.38
05/01/34	\$1,365,000.00	5.875%	\$315,000.00	\$40,096.88	
11/01/34	\$1,050,000.00	5.875%	\$0.00	\$30,843.75	\$385,940.63
05/01/35	\$1,050,000.00	5.875%	\$330,000.00	\$30,843.75	
11/01/35	\$720,000.00	5.875%	\$0.00	\$21,150.00	\$381,993.75
05/01/36	\$720,000.00	5.875%	\$350,000.00	\$21,150.00	
11/01/36	\$370,000.00	5.875%	\$0.00	\$10,868.75	\$382,018.75
05/01/37	\$370,000.00	5.875%	\$370,000.00	\$10,868.75	
11/01/37	\$0.00				\$380,868.75
TOTAL			\$3,980,000.00	\$2,272,743.75	\$6,252,743.75

Bartram Park

Community Development District

Debt Service Fund

Series 2012-4

	Adopted Budget FY 2021	Actual Thru 6/30/21	Projected Next 3 Months	Total Projected 9/30/21	Approved Budget FY 2022
Revenues					
Special Assessments	\$267,478	\$266,224	\$0	\$266,224	\$265,568
Interest Income	\$2,000	\$18	\$5	\$23	\$100
Carry Forward Surplus	\$107,228	\$107,193	\$0	\$107,193	\$100,490
TOTAL REVENUES	\$376,706	\$373,435	\$5	\$373,440	\$366,158
Expenditures					
Interest 11/1	\$78,975	\$78,975	\$0	\$78,975	\$76,005
Special Call - 11/1	\$0	\$0	\$0	\$0	\$0
Interest - 5/1	\$78,975	\$78,975	\$0	\$78,975	\$76,005
Principal - 5/1	\$110,000	\$110,000	\$0	\$110,000	\$115,000
Special Call - 5/1	\$0	\$5,000	\$0	\$5,000	\$0
TOTAL EXPENDITURES	\$267,950	\$272,950	\$0	\$272,950	\$267,010
EXCESS REVENUES	\$108,756	\$100,485	\$5	\$100,490	\$99,148

Assessment Table				
Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
24	138	Single-Family	\$2,108	\$287,100
Less: Discounts and Collections (7.5%)				(\$21,533)
Net Assessment - Per Methodology				\$265,568

Bartram Park

Community Development District

Amortization Schedule

Series 2012-4, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/21	\$2,815,000.00	5.40%	\$0.00	\$76,005.00	\$264,980.00
05/01/22	\$2,815,000.00	5.40%	\$115,000.00	\$76,005.00	
11/01/22	\$2,700,000.00	5.40%	\$0.00	\$72,900.00	\$263,905.00
05/01/23	\$2,700,000.00	5.40%	\$120,000.00	\$72,900.00	
11/01/23	\$2,580,000.00	5.40%	\$0.00	\$69,660.00	\$262,560.00
05/01/24	\$2,580,000.00	5.40%	\$125,000.00	\$69,660.00	
11/01/24	\$2,455,000.00	5.40%	\$0.00	\$66,285.00	\$260,945.00
05/01/25	\$2,455,000.00	5.40%	\$135,000.00	\$66,285.00	
11/01/25	\$2,320,000.00	5.40%	\$0.00	\$62,640.00	\$263,925.00
05/01/26	\$2,320,000.00	5.40%	\$140,000.00	\$62,640.00	
11/01/26	\$2,180,000.00	5.40%	\$0.00	\$58,860.00	\$261,500.00
05/01/27	\$2,180,000.00	5.40%	\$150,000.00	\$58,860.00	
11/01/27	\$2,030,000.00	5.40%	\$0.00	\$54,810.00	\$263,670.00
05/01/28	\$2,030,000.00	5.40%	\$160,000.00	\$54,810.00	
11/01/28	\$1,870,000.00	5.40%	\$0.00	\$50,490.00	\$265,300.00
05/01/29	\$1,870,000.00	5.40%	\$165,000.00	\$50,490.00	
11/01/29	\$1,705,000.00	5.40%	\$0.00	\$46,035.00	\$261,525.00
05/01/30	\$1,705,000.00	5.40%	\$175,000.00	\$46,035.00	
11/01/30	\$1,530,000.00	5.40%	\$0.00	\$41,310.00	\$262,345.00
05/01/31	\$1,530,000.00	5.40%	\$185,000.00	\$41,310.00	
11/01/31	\$1,345,000.00	5.40%	\$0.00	\$36,315.00	\$262,625.00
05/01/32	\$1,345,000.00	5.40%	\$195,000.00	\$36,315.00	
11/01/32	\$1,150,000.00	5.40%	\$0.00	\$31,050.00	\$262,365.00
05/01/33	\$1,150,000.00	5.40%	\$205,000.00	\$31,050.00	
11/01/33	\$945,000.00	5.40%	\$0.00	\$25,515.00	\$261,565.00
05/01/34	\$945,000.00	5.40%	\$220,000.00	\$25,515.00	
11/01/34	\$725,000.00	5.40%	\$0.00	\$19,575.00	\$265,090.00
05/01/35	\$725,000.00	5.40%	\$230,000.00	\$19,575.00	
11/01/35	\$495,000.00	5.40%	\$0.00	\$13,365.00	\$262,940.00
05/01/36	\$495,000.00	5.40%	\$240,000.00	\$13,365.00	
11/01/36	\$255,000.00	5.40%	\$0.00	\$6,885.00	\$260,250.00
05/01/37	\$255,000.00	5.40%	\$255,000.00	\$6,885.00	
11/01/37					\$261,885.00
TOTAL			\$2,925,000.00	\$1,621,350.00	\$4,728,025.00

Bartram Park

Community Development District

Debt Service Fund

Series 2012-5

Description	Adopted Budget FY 2021	Actual Thru 6/30/21	Projected Next 3 Months	Total Projected 9/30/21	Approved Budget FY 2022
Revenues					
Special Assessments	\$282,514	\$283,254	\$0	\$283,254	\$282,514
Prepayments	\$0	\$15,281	\$0	\$15,281	\$0
Interest Income	\$3,000	\$22	\$7	\$29	\$100
Carry Forward Surplus	\$118,723	\$119,860	\$0	\$119,860	\$107,540
TOTAL REVENUES	\$404,237	\$418,418	\$7	\$418,425	\$390,154
Expenditures					
Interest 11/1	\$88,015	\$88,015	\$0	\$88,015	\$84,100
Principal Prepayment 11/1	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 5/1	\$88,015	\$87,870	\$0	\$87,870	\$84,100
Principal - 5/1	\$110,000	\$110,000	\$0	\$110,000	\$115,000
Principal Prepayment 5/1	\$0	\$20,000	\$0	\$20,000	\$0
TOTAL EXPENDITURES	\$286,030	\$310,885	\$0	\$310,885	\$283,200
Other Sources/(Uses)					
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/USES	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES	\$118,207	\$107,533	\$7	\$107,540	\$106,954

11/1/22 \$80,765

Assessment Table

Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
25	100	40'	\$1,730	\$173,043
	36	50'	\$2,163	\$77,869
	21	60'	\$2,596	\$54,508
	157			\$305,421
Less: Discounts and Collections (7.5%)				(\$22,907)
Net Assessment - Per Methodology				\$282,514

Bartram Park

Community Development District

Amortization Schedule

Series 2012-5, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/21	\$2,900,000.00	5.800%	\$0.00	\$84,100.00	\$84,100.00
05/01/22	\$2,900,000.00	5.800%	\$115,000.00	\$84,100.00	
11/01/22	\$2,785,000.00	5.800%	\$0.00	\$80,765.00	\$279,865.00
05/01/23	\$2,785,000.00	5.800%	\$120,000.00	\$80,765.00	
11/01/23	\$2,665,000.00	5.800%	\$0.00	\$77,285.00	\$278,050.00
05/01/24	\$2,665,000.00	5.800%	\$130,000.00	\$77,285.00	
11/01/24	\$2,535,000.00	5.800%	\$0.00	\$73,515.00	\$280,800.00
05/01/25	\$2,535,000.00	5.800%	\$135,000.00	\$73,515.00	
11/01/25	\$2,400,000.00	5.800%	\$0.00	\$69,600.00	\$278,115.00
05/01/26	\$2,400,000.00	5.800%	\$145,000.00	\$69,600.00	
11/01/26	\$2,255,000.00	5.800%	\$0.00	\$65,395.00	\$279,995.00
05/01/27	\$2,255,000.00	5.800%	\$150,000.00	\$65,395.00	
11/01/27	\$2,105,000.00	5.800%	\$0.00	\$61,045.00	\$276,440.00
05/01/28	\$2,105,000.00	5.800%	\$160,000.00	\$61,045.00	
11/01/28	\$1,945,000.00	5.800%	\$0.00	\$56,405.00	\$277,450.00
05/01/29	\$1,945,000.00	5.800%	\$170,000.00	\$56,405.00	
11/01/29	\$1,775,000.00	5.800%	\$0.00	\$51,475.00	\$277,880.00
05/01/30	\$1,775,000.00	5.800%	\$180,000.00	\$51,475.00	
11/01/30	\$1,595,000.00	5.800%	\$0.00	\$46,255.00	\$277,730.00
05/01/31	\$1,595,000.00	5.800%	\$190,000.00	\$46,255.00	
11/01/31	\$1,405,000.00	5.800%	\$0.00	\$40,745.00	\$277,000.00
05/01/32	\$1,405,000.00	5.800%	\$200,000.00	\$40,745.00	
11/01/32	\$1,205,000.00	5.800%	\$0.00	\$34,945.00	\$275,690.00
05/01/33	\$1,205,000.00	5.800%	\$215,000.00	\$34,945.00	
11/01/33	\$990,000.00	5.800%	\$0.00	\$28,710.00	\$278,655.00
05/01/34	\$990,000.00	5.800%	\$225,000.00	\$28,710.00	
11/01/34	\$765,000.00	5.800%	\$0.00	\$22,185.00	\$275,895.00
05/01/35	\$765,000.00	5.800%	\$240,000.00	\$22,185.00	
11/01/35	\$525,000.00	5.800%	\$0.00	\$15,225.00	\$277,410.00
05/01/36	\$525,000.00	5.800%	\$255,000.00	\$15,225.00	
11/01/36	\$270,000.00	5.800%	\$0.00	\$7,830.00	\$278,055.00
05/01/37	\$270,000.00	5.800%	\$270,000.00	\$7,830.00	
11/01/37					\$277,830.00
TOTAL			\$2,900,000.00	\$1,630,960.00	\$4,530,960.00

Bartram Park

Community Development District

Debt Service Fund
Series 2015A-1/A-2

Description	Adopted Budget FY 2021	Actual Thru 6/30/21	Projected Next 3 Months	Total Projected 9/30/21	Approved Budget FY 2022
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Revenues

Special Assessments	\$1,395,346	\$1,309,331	\$0	\$1,309,331	\$1,395,346
Interest Income	\$15,000	\$93	\$60	\$153	\$100
(1) Carry Forward Surplus	\$411,978	\$415,404	\$0	\$415,404	\$294,181
TOTAL REVENUES	\$1,822,324	\$1,724,828	\$60	\$1,724,888	\$1,689,627

Expenditures

Series 2015A-1

Interest 11/1	\$240,059	\$240,059	\$0	\$240,059	\$248,519
Principal Prepayment - 11/1	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 5/1	\$240,059	\$239,947	\$0	\$239,947	\$229,706
Principal - 5/1	\$570,000	\$570,000	\$0	\$570,000	\$580,000
Principal Prepayment - 5/1	\$0	\$80,000	\$0	\$80,000	\$0

Series 2015A-2

Interest 11/1	\$67,963	\$67,913	\$0	\$67,913	\$64,425
Principal Prepayment - 11/1	\$0	\$5,000	\$0	\$5,000	\$0
Interest - 5/1	\$67,963	\$67,788	\$0	\$67,788	\$64,425
Principal - 5/1	\$130,000	\$135,000	\$0	\$135,000	\$135,000
Principal Prepayment - 5/1	\$0	\$20,000	\$0	\$20,000	\$0

TOTAL EXPENDITURES	\$1,316,044	\$1,430,706	\$0	\$1,430,706	\$1,322,075
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Other Sources/(Uses)

Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/USES	\$0	\$0	\$0	\$0	\$0

EXCESS REVENUES	\$506,280	\$294,121	\$60	\$294,181	\$367,552
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(1) Carry forward surplus is net of the reserve requirement

Series 2015A-1 Interest - 11/1/22	\$220,644
Series 2015A-2 Interest - 11/1/22	\$61,388
	\$282,031

	FY 2022
Net Assessments	\$1,395,346
Plus Collection Fees (7.5%)	\$113,136
Gross Assessments	\$1,508,482

Bartram Park

Community Development District

Amortization Schedule

Series 2015A-1, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/21	\$10,785,000.00		\$0.00	\$248,518.75	\$248,518.75
05/01/22	\$10,785,000.00	3.125%	\$580,000.00	\$229,706.25	
11/01/22	\$10,205,000.00		\$0.00	\$220,643.75	\$1,030,350.00
05/01/23	\$10,205,000.00	3.250%	\$600,000.00	\$220,643.75	
11/01/23	\$9,605,000.00		\$0.00	\$210,893.75	\$1,031,537.50
05/01/24	\$9,605,000.00	4.250%	\$625,000.00	\$210,893.75	
11/01/24	\$8,980,000.00		\$0.00	\$197,612.50	\$1,033,506.25
05/01/25	\$8,980,000.00	4.250%	\$650,000.00	\$197,612.50	
11/01/25	\$8,330,000.00		\$0.00	\$183,800.00	\$1,031,412.50
05/01/26	\$8,330,000.00	4.250%	\$680,000.00	\$183,800.00	
11/01/26	\$7,650,000.00		\$0.00	\$169,350.00	\$1,033,150.00
05/01/27	\$7,650,000.00	4.250%	\$710,000.00	\$169,350.00	
11/01/27	\$6,940,000.00		\$0.00	\$154,262.50	\$1,033,612.50
05/01/28	\$6,940,000.00	4.250%	\$740,000.00	\$154,262.50	
11/01/28	\$6,200,000.00		\$0.00	\$138,537.50	\$1,032,800.00
05/01/29	\$6,200,000.00	4.250%	\$770,000.00	\$138,537.50	
11/01/29	\$5,430,000.00		\$0.00	\$122,175.00	\$1,030,712.50
05/01/30	\$5,430,000.00	4.500%	\$805,000.00	\$122,175.00	
11/01/30	\$4,625,000.00		\$0.00	\$104,062.50	\$1,031,237.50
05/01/31	\$4,625,000.00	4.500%	\$845,000.00	\$104,062.50	
11/01/31	\$3,780,000.00		\$0.00	\$85,050.00	\$1,034,112.50
05/01/32	\$3,780,000.00	4.500%	\$880,000.00	\$85,050.00	
11/01/32	\$2,900,000.00		\$0.00	\$65,250.00	\$1,030,300.00
05/01/33	\$2,900,000.00	4.500%	\$925,000.00	\$65,250.00	
11/01/33	\$1,975,000.00		\$0.00	\$44,437.50	\$1,034,687.50
05/01/34	\$1,975,000.00	4.500%	\$965,000.00	\$44,437.50	
11/01/34	\$1,010,000.00		\$0.00	\$22,725.00	\$1,032,162.50
05/01/35	\$1,010,000.00	4.500%	\$1,010,000.00	\$22,725.00	\$1,032,725.00
TOTAL			\$10,785,000.00	\$3,915,825.00	\$14,700,825.00

Bartram Park

Community Development District

Amortization Schedule

Series 2015A-2, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/21	\$2,635,000.00	4.50%	\$0.00	\$64,425.00	\$64,425.00
05/01/22	\$2,635,000.00	4.50%	\$135,000.00	\$64,425.00	
11/01/22	\$2,500,000.00	4.50%	\$0.00	\$61,387.50	\$260,812.50
05/01/23	\$2,500,000.00	4.50%	\$140,000.00	\$61,387.50	
11/01/23	\$2,360,000.00	4.50%	\$0.00	\$58,237.50	\$259,625.00
05/01/24	\$2,360,000.00	4.50%	\$150,000.00	\$58,237.50	
11/01/24	\$2,210,000.00	4.50%	\$0.00	\$54,862.50	\$263,100.00
05/01/25	\$2,210,000.00	4.50%	\$155,000.00	\$54,862.50	
11/01/25	\$2,055,000.00	4.50%	\$0.00	\$51,375.00	\$261,237.50
05/01/26	\$2,055,000.00	5.00%	\$160,000.00	\$51,375.00	
11/01/26	\$1,895,000.00	5.00%	\$0.00	\$47,375.00	\$258,750.00
05/01/27	\$1,895,000.00	5.00%	\$170,000.00	\$47,375.00	
11/01/27	\$1,725,000.00	5.00%	\$0.00	\$43,125.00	\$260,500.00
05/01/28	\$1,725,000.00	5.00%	\$180,000.00	\$43,125.00	
11/01/28	\$1,545,000.00	5.00%	\$0.00	\$38,625.00	\$261,750.00
05/01/29	\$1,545,000.00	5.00%	\$190,000.00	\$38,625.00	
11/01/29	\$1,355,000.00	5.00%	\$0.00	\$33,875.00	\$262,500.00
05/01/30	\$1,355,000.00	5.00%	\$200,000.00	\$33,875.00	
11/01/30	\$1,155,000.00	5.00%	\$0.00	\$28,875.00	\$262,750.00
05/01/31	\$1,155,000.00	5.00%	\$210,000.00	\$28,875.00	
11/01/31	\$945,000.00	5.00%	\$0.00	\$23,625.00	\$262,500.00
05/01/32	\$945,000.00	5.00%	\$220,000.00	\$23,625.00	
11/01/32	\$725,000.00	5.00%	\$0.00	\$18,125.00	\$261,750.00
05/01/33	\$725,000.00	5.00%	\$230,000.00	\$18,125.00	
11/01/33	\$495,000.00	5.00%	\$0.00	\$12,375.00	\$260,500.00
05/01/34	\$495,000.00	5.00%	\$240,000.00	\$12,375.00	
11/01/34	\$255,000.00	5.00%	\$0.00	\$6,375.00	\$258,750.00
05/01/35	\$255,000.00	5.00%	\$255,000.00	\$6,375.00	\$261,375.00
TOTAL			\$2,635,000.00	\$1,085,325.00	\$3,720,325.00

A.

RESOLUTION 2021-03

THE ANNUAL APPROPRIATION RESOLUTION OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2021, submitted to the Board of Supervisors (“**Board**”) of the Bartram Park Community Development District (“**District**”) proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2021 and ending September 30, 2022 (“**Fiscal Year 2021/2022**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Bartram Park Community Development District for the Fiscal Year Ending September 30, 2022.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2021/2022, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND – SERIES 2012-1	\$ _____
DEBT SERVICE FUND – SERIES 2012-2	\$ _____
DEBT SERVICE FUND – SERIES 2012-3	\$ _____
DEBT SERVICE FUND – SERIES 2012-4	\$ _____
DEBT SERVICE FUND – SERIES 2012-5	\$ _____
DEBT SERVICE FUND – SERIES 2015A-1	\$ _____
DEBT SERVICE FUND – SERIES 2015A-2	\$ _____
TOTAL ALL FUNDS	\$ _____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2021/2022 or within 60 days following the end of the Fiscal Year 2021/2022 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.
- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 28th DAY OF JULY, 2021.

ATTEST:

**BARTRAM PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By:_____

Its:_____

Exhibit A: Fiscal Year 2022 Budget

B.

RESOLUTION 2021-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2021/2022; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Bartram Park Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Duval County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2021 and ending September 30, 2022 (“**Fiscal Year 2021/2022**”), attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied assessments for debt service, which the District desires to certify for collection for Fiscal Year 2021/2022; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Bartram Park Community Development District (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B”** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits “A” and “B,”** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits “A” and “B”**. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits “A” and “B”**. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit “B,”** is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 28th day of July, 2021.

ATTEST:

**BARTRAM PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____

Its: _____

Exhibit A: Budget
Exhibit B: Assessment Roll

SIXTH ORDER OF BUSINESS

RESOLUTION 2021-05

**A RESOLUTION DESIGNATING OFFICERS OF THE
BARTRAM PARK COMMUNITY DEVELOPMENT
DISTRICT**

WHEREAS, the Board of Supervisors of the Bartram Park Community Development District at a regular business meeting held on July 28, 2021 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

<u>Trisston Brown</u>	Chairman
<u>James Griffith</u>	Vice-Chairman
<u>James Oliver</u>	Secretary
<u>James Perry</u>	Treasurer
<u>Patti Powers</u>	Assistant Treasurer
<u>Patricia Evert</u>	Assistant Secretary
<u>Donald Smith</u>	Assistant Secretary
<u>Joan Nero</u>	Assistant Secretary
<u>James Perry / Ernesto Torres</u>	Assistant Secretary
<u>Daniel Laughlin / Rich Hans</u>	Assistant Secretary
<u>Marilee Giles</u>	Assistant Secretary

PASSED AND ADOPTED THIS 28TH DAY OF JULY 2021.

Chairman / Vice Chairman

Secretary / Assistant Secretary

SEVENTH ORDER OF BUSINESS

Company ID Number: 1635453

THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS

ARTICLE I PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS) and the Bartram Park Community Development Districts (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

Company ID Number: 1635453

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.

a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.

a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly

Company ID Number: 1635453

employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status

Company ID Number: 1635453

(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon

Company ID Number: 1635453

reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

Company ID Number: 1635453

b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
- ii. The employee's work authorization has not expired, and
- iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
- ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
- iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with

Company ID Number: 1635453

Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

a. Automated verification checks on alien employees by electronic means, and

Company ID Number: 1635453

- b. Photo verification checks (when available) on employees.
2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify

Company ID Number: 1635453

case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.

4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the

Company ID Number: 1635453

employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

Company ID Number: 1635453

B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.
3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.
4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.
- E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to,

Company ID Number: 1635453

Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Company ID Number: 1635453

Approved by:

Employer Bartram Park Community Development Districts	
Name (Please Type or Print) Darren A De Santis	Title
Signature Electronically Signed	Date 01/28/2021
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 01/28/2021

Company ID Number: 1635453

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Bartram Park Community Development Districts
Company Facility Address	475 West Town Place Saint Augustine, FL 32092
Company Alternate Address	
County or Parish	SAINT JOHNS
Employer Identification Number	202529976
North American Industry Classification Systems Code	925
Parent Company	
Number of Employees	1 to 4
Number of Sites Verified for	1

Company ID Number: 1635453

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

FLORIDA

1 site(s)

Company ID Number: 1635453

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Kelly Adams
Phone Number (865) 717 - 7700
Fax Number
Email Address kadams@gmstnn.com

Name Darren A De Santis
Phone Number (954) 721 - 8681 ext. 208
Fax Number
Email Address ddesantis@gmssf.com

Company ID Number: 1635453

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TENTH ORDER OF BUSINESS

C.

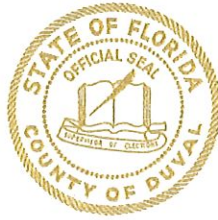
1.

**NOTICE OF MEETINGS
BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the **Bartram Park Community Development District** will hold their regularly scheduled public meetings for **Fiscal Year 2022** at 11:00 a.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Dr., Jacksonville, FL 32258, on the fourth Wednesday of the months listed (*unless notated otherwise) as follows:

October 27, 2021
January 26, 2022
April 27, 2022
July 27, 2022

2.



OFFICE OF THE SUPERVISOR OF ELECTIONS

MIKE HOGAN
SUPERVISOR OF ELECTIONS
OFFICE: (904) 255-3444
CELL: (904) 219-8924

105 EAST MONROE STREET
JACKSONVILLE, FLORIDA 32202
FAX: (904) 255-3434
E-MAIL: MHOGAN@COJ.NET

May 17, 2021

Shelby Stephens
Bartram Park CDD
475 West Town Place, Suite 114
St. Augustine, Florida 32092

Dear Shelby,

The information you requested on April 21, 2021 appears below:

Bartram Park Community Development District 5907 Registered Voters

If you have any questions or need additional assistance, please contact Robert Phillips at 904-255-3436 or phillips@coj.net.

Sincerely,

A handwritten signature in blue ink that reads "Lana Self".

Lana Self
Director of Candidate and Records

THIRTEENTH ORDER OF BUSINESS

A.

Bartram Park

Community Development District

Unaudited Financial Reporting as of
June 30, 2021

Meeting Date
July 28, 2021

Table of Contents

I.	<u>Financial Statements - June 30, 2021</u>
II.	<u>Assessments Receipt Schedule</u>
III.	<u>Check Register Summary 4/1/2021 - 6/30/2021</u>

Bartram Park
Community Development District
Combined Balance Sheet
June 30, 2021

	<u>Government Funds</u>		Total
	General	Debt Service	Governmental Funds
<u>ASSETS:</u>			
Cash	\$156,965	---	\$156,965
Custody Account - Excess Funds	\$124,955	---	\$124,955
<u>Series 2012-1:</u>			
Reserve	---	\$201,650	\$201,650
Revenue	---	\$143,590	\$143,590
Due from General Fund	---	\$5,191	\$5,191
<u>Series 2012-3:</u>			
Reserve	---	\$201,650	\$201,650
Revenue	---	\$119,113	\$119,113
Due from General Fund	---	\$5,072	\$5,072
<u>Series 2012-4:</u>			
Reserve	---	\$125,000	\$125,000
Revenue	---	\$97,021	\$97,021
Due from General Fund	---	\$3,464	\$3,464
<u>Series 2012-5:</u>			
Reserve	---	\$141,278	\$141,278
Revenue	---	\$97,753	\$97,753
Prepayment	---	\$6,095	\$6,095
Due from General Fund	---	\$3,685	\$3,685
<u>Series 2015A1</u>			
Reserve	---	\$521,250	\$521,250
Revenue	---	\$277,086	\$277,086
Due from General Fund	---	\$17,035	\$17,035
<u>Series 2015A2</u>			
Reserve	---	\$132,938	\$132,938
Prepaid Expenses	\$5,833	---	\$5,833
TOTAL ASSETS	\$287,753	\$2,098,870	\$2,386,623
<u>LIABILITIES:</u>			
Accounts Payable	\$814	---	\$814
Due to Debt Service - Series 2012-1	\$5,191	---	\$5,191
Due to Debt Service - Series 2015	\$17,035	---	\$17,035
Due to Debt Service - Series 2012-4	\$3,464	---	\$3,464
Due to Debt Service - Series 2012-3	\$5,072	---	\$5,072
Due to Debt Service - Series 2012-5	\$3,685	---	\$3,685
<u>FUND BALANCES:</u>			
Nonspendable	\$5,833	---	\$5,833
Restricted for Debt Service	---	\$2,098,870	\$2,098,870
Unassigned	\$246,658	---	\$246,658
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS	\$287,753	\$2,098,870	\$2,386,623

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 06/30/21	ACTUAL THRU 06/30/21	VARIANCE
REVENUES:				
Maintenance Assessments - On Roll	\$129,808	\$129,808	\$129,835	\$27
Interest Income	\$0	\$0	\$1	\$1
TOTAL REVENUES	\$129,808	\$129,808	\$129,836	\$28
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisor Fees	\$4,800	\$2,400	\$3,000	(\$600)
FICA Expense	\$367	\$184	\$230	(\$46)
Engineering	\$8,500	\$6,375	\$180	\$6,195
Assessment Roll	\$7,500	\$7,500	\$7,500	\$0
Arbitrage	\$1,200	\$0	\$0	\$0
Dissemination	\$3,500	\$2,625	\$2,625	(\$0)
Attorney	\$20,000	\$15,000	\$1,409	\$13,591
Annual Audit	\$3,400	\$3,400	\$3,400	\$0
Trustee fees	\$17,500	\$15,667	\$15,667	\$0
Management Fees	\$41,600	\$31,200	\$31,200	(\$0)
Computer Time	\$1,000	\$750	\$750	\$0
Website Compliance	\$500	\$375	\$375	(\$0)
Telephone	\$150	\$113	\$112	\$0
Postage	\$600	\$450	\$174	\$276
Printing & Binding	\$1,000	\$750	\$244	\$506
Insurance	\$6,646	\$6,646	\$6,503	\$143
Legal Advertising	\$800	\$600	\$538	\$62
Other Current Charges	\$1,200	\$900	\$747	\$153
Office Supplies	\$100	\$75	\$52	\$23
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Operating Reserves	\$9,269	\$6,952	\$0	\$6,952
TOTAL EXPENDITURES	\$129,808	\$102,136	\$74,882	\$27,254
OTHER SOURCES/(USES)				
Interfund Transfers In/(Out)	\$0	\$0	\$2,913	\$2,913
TOTAL OTHER SOURCES/(USES)	\$0	\$0	\$2,913	\$2,913
EXCESS REVENUES (EXPENDITURES)	\$0		\$57,867	
FUND BALANCE - Beginning	\$0		\$194,624	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$252,491</u>	

Bartram Park
Community Development District
General Fund
 Month By Month Income Statement
 Fiscal Year 2021

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Revenues:</u>													
Assessments	\$0	\$11,449	\$112,026	\$2,034	\$988	\$841	\$806	\$670	\$1,019	\$0	\$0	\$0	\$129,835
Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1
Ingerfund Transfer In	\$2,913	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,913
Total Revenues	\$2,913	\$11,449	\$112,027	\$2,034	\$988	\$841	\$806	\$670	\$1,020	\$0	\$0	\$0	\$132,749
<u>Expenditures:</u>													
<u>Administrative</u>													
Supervisor Fees	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$3,000
FICA Expense	\$77	\$0	\$0	\$77	\$0	\$0	\$77	\$0	\$0	\$0	\$0	\$0	\$230
Engineering	\$0	\$90	\$0	\$0	\$0	\$0	\$0	\$90	\$0	\$0	\$0	\$0	\$180
Assessment Roll	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$0	\$0	\$0	\$2,625
Attorney	\$386	\$25	\$0	\$0	\$465	\$54	\$479	\$0	\$0	\$0	\$0	\$0	\$1,409
Annual Audit	\$0	\$0	\$0	\$3,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,400
Trustee fees	\$11,500	\$0	\$0	\$0	\$0	\$0	\$0	\$4,167	\$0	\$0	\$0	\$0	\$15,667
Management Fees	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$0	\$0	\$0	\$31,200
Computer Time	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$750
Website Compliance	\$42	\$42	\$42	\$42	\$42	\$42	\$42	\$42	\$42	\$0	\$0	\$0	\$375
Telephone	\$0	\$0	\$0	\$0	\$0	\$13	\$0	\$91	\$8	\$0	\$0	\$0	\$112
Postage	\$3	\$4	\$99	\$18	\$4	\$8	\$0	\$17	\$20	\$0	\$0	\$0	\$174
Printing & Binding	\$2	\$85	\$9	\$1	\$74	\$25	\$7	\$0	\$42	\$0	\$0	\$0	\$244
Insurance	\$6,503	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,503
Legal Advertising	\$134	\$0	\$0	\$80	\$0	\$0	\$80	\$0	\$245	\$0	\$0	\$0	\$538
Other Current Charges	\$0	\$0	\$97	\$0	\$0	\$650	\$0	\$0	\$0	\$0	\$0	\$0	\$747
Office Supplies	\$0	\$15	\$0	\$0	\$15	\$6	\$0	\$15	\$0	\$0	\$0	\$0	\$52
Dues, Licenses, Subscriptions	\$0	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Operating Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$30,988	\$4,277	\$4,089	\$8,459	\$4,442	\$4,640	\$5,525	\$8,263	\$4,199	\$0	\$0	\$0	\$74,882
Excess Revenues (Expenditures)	(\$28,074)	\$7,172	\$107,938	(\$6,424)	(\$3,454)	(\$3,798)	(\$4,719)	(\$7,593)	(\$3,180)	\$0	\$0	\$0	\$57,867

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2012-1 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 06/30/21	ACTUAL THRU 06/30/21	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$397,924	\$397,924	\$398,966	\$1,042
Interest Income	\$4,000	\$3,000	\$30	(\$2,970)
TOTAL REVENUES	\$401,924	\$400,924	\$398,996	(\$1,928)
EXPENDITURES:				
Interest Expense - 11/1	\$124,991	\$124,991	\$124,991	(\$0)
Interest Expense - 5/1	\$124,991	\$124,991	\$124,991	(\$0)
Principal Expense - 5/1	\$150,000	\$150,000	\$150,000	\$0
TOTAL EXPENDITURES	\$399,981	\$399,981	\$399,981	(\$0)
OTHER SOURCES/(USES):				
Interfund Transfers In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/(USES)	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$1,943		(\$985)	
FUND BALANCE - Beginning	\$149,819		\$351,416	
FUND BALANCE - Ending	<u>\$151,762</u>		<u>\$350,431</u>	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2012-3 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 06/30/21	ACTUAL THRU 06/30/21	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$388,839	\$388,839	\$389,857	\$1,019
Interest Income	\$4,000	\$3,000	\$29	(\$2,971)
TOTAL REVENUES	\$392,839	\$391,839	\$389,886	(\$1,952)
EXPENDITURES:				
Interest Expense - 11/1	\$121,759	\$121,759	\$121,759	(\$0)
Interest Expense - 5/1	\$121,759	\$121,759	\$121,759	(\$0)
Principal Expense - 5/1	\$145,000	\$145,000	\$150,000	(\$5,000)
Special Call - 5/1	\$0	\$0	\$10,000	(\$10,000)
TOTAL EXPENDITURES	\$388,519	\$388,519	\$403,519	(\$15,000)
EXCESS REVENUES (EXPENDITURES)	\$4,320		(\$13,632)	
FUND BALANCE - Beginning	\$137,873		\$339,468	
FUND BALANCE - Ending	<u>\$142,193</u>		<u>\$325,835</u>	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2012-4 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 06/30/21	ACTUAL THRU 06/30/21	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$267,478	\$267,478	\$266,224	(\$1,254)
Interest Income	\$2,000	\$1,500	\$18	(\$1,482)
TOTAL REVENUES	\$269,478	\$268,978	\$266,242	(\$2,735)
EXPENDITURES:				
Interest Expense - 11/1	\$78,975	\$78,975	\$78,975	\$0
Interest Expense - 5/1	\$78,975	\$78,975	\$78,975	\$0
Principal Expense - 5/1	\$110,000	\$110,000	\$110,000	\$0
Special Call - 5/1	\$0	\$0	\$5,000	(\$5,000)
TOTAL EXPENDITURES	\$267,950	\$267,950	\$272,950	(\$5,000)
EXCESS REVENUES (EXPENDITURES)	\$1,528		(\$6,708)	
FUND BALANCE - Beginning	\$107,228		\$232,193	
FUND BALANCE - Ending	<u>\$108,756</u>		<u>\$225,485</u>	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2012-5 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 06/30/21	ACTUAL THRU 06/30/21	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$282,514	\$282,514	\$283,254	\$740
Prepayments	\$0	\$0	\$15,281	\$15,281
Interest Income	\$3,000	\$2,250	\$22	(\$2,228)
TOTAL REVENUES	\$285,514	\$284,764	\$298,557	\$13,793
EXPENDITURES:				
Interest Expense - 11/1	\$88,015	\$88,015	\$88,015	\$0
Principal Prepayment - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$88,015	\$88,015	\$87,870	\$145
Principal Expense - 5/1	\$110,000	\$110,000	\$110,000	\$0
Special Call - 5/1	\$0	\$0	\$20,000	(\$20,000)
TOTAL EXPENDITURES	\$286,030	\$286,030	\$310,885	(\$24,855)
EXCESS REVENUES (EXPENDITURES)	(\$516)		(\$12,328)	
FUND BALANCE - Beginning	\$118,723		\$261,138	
FUND BALANCE - Ending	<u>\$118,207</u>		<u>\$248,810</u>	

Bartram Park

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2015 Special Assessment Revenue Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended June 30, 2021

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 06/30/21	ACTUAL THRU 06/30/21	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$1,395,346	\$1,395,346	\$1,309,331	(\$86,015)
Interest Income	\$15,000	\$11,250	\$93	(\$11,157)
TOTAL REVENUES	\$1,410,346	\$1,406,596	\$1,309,424	(\$97,172)
EXPENDITURES:				
Series 2015A-1				
Interest Expense - 11/1	\$240,059	\$240,059	\$240,059	\$0
Principal Prepayment - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$240,059	\$240,059	\$239,947	\$113
Principal Expense - 5/1	\$570,000	\$570,000	\$570,000	\$0
Special Call - 5/1	\$0	\$0	\$80,000	(\$80,000)
Series 2015A-2				
Interest Expense - 11/1	\$67,963	\$67,963	\$67,913	\$50
Principal Prepayment - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$67,963	\$67,963	\$67,788	\$175
Principal Expense - 5/1	\$130,000	\$130,000	\$135,000	(\$5,000)
Principal Prepayment - 5/1	\$0	\$0	\$20,000	(\$20,000)
TOTAL EXPENDITURES	\$1,316,044	\$1,316,044	\$1,430,706	(\$114,663)
EXCESS REVENUES (EXPENDITURES)	\$94,302		(\$121,283)	
FUND BALANCE - Beginning	\$411,978		\$1,069,591	
FUND BALANCE - Ending	<u>\$506,280</u>		<u>\$948,309</u>	

B.

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2021 Summary of Assessment Receipts

ASSESSED	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
TOTAL NET TAX ROLL ASSESSED NET	4,148	1,305,909.89	397,923.88	-	388,838.61	265,528.23	282,514.31	129,495.38	2,770,210.31
SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/6/2020	8,477.01	2,583.03	-	2,524.06	1,723.62	1,833.88	840.59	17,982.18
2	11/13/2020	40,469.87	12,331.58	-	12,050.03	8,228.66	8,755.06	4,013.03	85,848.23
3	11/20/2020	66,515.40	20,267.91	-	19,805.16	13,524.45	14,389.62	6,595.74	141,098.28
4	11/27/2020	129,681.80	39,515.35	-	38,613.15	26,367.96	28,054.74	12,859.38	275,092.37
5	12/4/2020	952,803.68	290,328.87	-	283,700.17	193,731.80	206,125.00	94,481.00	2,021,170.53
6	12/11/2020	37,193.97	11,333.38	-	11,074.62	7,562.58	8,046.37	3,688.19	78,899.11
7	12/23/2020	10,063.42	3,066.43	-	2,996.41	2,046.18	2,177.07	997.90	21,347.41
8	1/6/2021	16,145.08	4,919.57	-	4,807.25	3,282.75	3,492.75	1,600.96	34,248.36
9	1/21/2021	4,370.55	1,331.75	-	1,301.35	888.66	945.50	433.39	9,271.20
10	2/4/2021	6,773.11	2,063.84	-	2,016.71	1,377.16	1,465.26	671.63	14,367.72
11	2/22/2021	3,188.00	971.42	-	949.24	648.21	689.68	316.13	6,762.66
12	3/4/2021	4,803.35	1,463.63	-	1,430.21	976.66	1,039.13	476.30	10,189.28
13	3/19/2021	3,681.42	1,121.76	-	1,096.15	748.54	796.42	365.05	7,809.34
14	4/5/2021	6,733.68	2,051.82	-	2,004.97	1,369.15	1,456.73	667.72	14,284.07
15	4/19/2021	1,395.34	425.17	-	415.47	283.71	301.86	138.36	2,959.92
16	5/10/2021	2,410.35	734.46	-	717.69	490.09	521.44	239.01	5,113.05
17	5/21/2021	4,345.55	1,324.13	-	1,293.90	883.57	940.10	430.91	9,218.17
18	6/4/2021	1,330.95	405.55	-	396.29	270.62	287.93	131.98	2,823.32
TAX CERTIFICATES	6/21/2021	8,948.57	2,726.72	-	2,664.46	1,819.50	1,935.89	887.35	18,982.48
TOTAL TAX ROLL RECEIPTS		1,309,331.10	398,966.36	-	389,857.29	266,223.86	283,254.44	129,834.63	2,777,467.68
BALANCE DUE TAX ROLL		(3,421.21)	(1,042.48)	-	(1,018.68)	(695.63)	(740.13)	(339.25)	(7,257.37)
PERCENT COLLECTED TAX ROLL		100%	100%	0%	100%	100%	100%	100%	100%

C.

Bartram Park
Community Development District

Check Register Summary
4/1/2021 - 6/30/2021

Check Date	Check #'s	Total Amount	
4/1/2021 - 4/30/2021	1171-1177	\$	38,135.11
5/1/2021 - 5/31/2021	1178-1181	\$	104,551.18
6/1/2021 - 6/30/2021	1182-1187	\$	14,008.29
Total		\$	156,694.58

** Fedex Invoices will be available upon request*

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
4/12/21	00012	4/01/21 221	202104 310-51300-34000		*	3,466.67	
			APRIL MANAGEMENT FEES				
		4/01/21 221	202104 310-51300-35110		*	41.67	
			APRIL WEBSITE ADMINISTRAT				
		4/01/21 221	202104 310-51300-35100		*	83.33	
			APRIL INFORMATION TECHNOL				
		4/01/21 221	202104 310-51300-31300		*	291.67	
			APRIL DISSEMINATION AGENT				
		4/01/21 221	202104 310-51300-42500		*	6.60	
			COPIES				
GOVERNMENTAL MANAGEMENT SERVICES							3,889.94 001171
4/20/21	00062	3/26/21 7	202103 310-51300-49000		*	250.00	
			2015A-1 5-1-21 PREPAY AMO				
		3/26/21 7	202103 310-51300-49000		*	100.00	
			SE2015A PREPAY AMORT				
		3/26/21 7	202103 310-51300-49000		*	100.00	
			SE2012-1 PREPAY AMORT				
		3/26/21 7	202103 310-51300-49000		*	100.00	
			SE2012-3 PREPAY AMORT				
		3/26/21 7	202103 310-51300-49000		*	100.00	
			SE2012-5 5-1-21 PREPAY AM				
DISCLOSURE SERVICES, LLC							650.00 001172
4/28/21	00051	4/19/21 04192021	202104 300-20700-10400		*	1,463.63	
			3/4/21 DUVAL TAX DIST 12				
		4/19/21 04192021	202104 300-20700-10400		*	1,121.76	
			3/19/21 DUVAL TAX DIST 13				
		4/19/21 04192021	202104 300-20700-10400		*	2,051.82	
			4/8/21 DUVAL TAX DIST 14				
		4/19/21 04192021	202104 300-20700-10400		*	425.17	
			4/19/21 DUVAL TAX DIST 15				
THE BANK OF NEW YORK MELLON, N.A.							5,062.38 001173
4/28/21	00057	4/19/21 04192011	202104 300-20700-10500		*	4,803.35	
			3/4/21 DUVAL TAS DIST 12				
		4/19/21 04192011	202104 300-20700-10500		*	3,681.42	
			3/19/21 DUVAL TAX DIST 13				
		4/19/21 04192011	202104 300-20700-10500		*	6,733.68	
			4/8/21 DUVAL TAX DIST 14				
		4/19/21 04192011	202104 300-20700-10500		*	1,395.34	
			4/19/21 DUVAL TAX DIST 15				
THE BANK OF NEW YORK MELLON, N.A.							16,613.79 001174
4/28/21	00058	4/19/21 04192021	202104 300-20700-10600		*	976.66	
			3/4/21 DUVAL TAX DIST 12				

BPAR BARTRAM PARK BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		4/19/21	04192021 202104 300-20700-10600		*	748.54	
		3/19/21	DUVAL TAX DIST 13				
		4/19/21	04192021 202104 300-20700-10600		*	1,369.15	
		4/8/21	DUVAL TAX DIST 14				
		4/19/21	04192021 202104 300-20700-10600		*	283.71	
		4/19/21	DUVAL TAX DIST 15				
			THE BANK OF NEW YORK MELLON, N.A.				3,378.06 001175
4/28/21	00059	4/19/21	04192021 202104 300-20700-10700		*	1,430.21	
		3/8/21	DUVAL TAX DIST 12				
		4/19/21	04192021 202104 300-20700-10700		*	1,096.15	
		3/19/21	DUVAL TAX DIST 13				
		4/19/21	04192021 202104 300-20700-10700		*	2,004.97	
		4/8/21	DUVAL TAX DIST 14				
		4/19/21	04192021 202104 300-20700-10700		*	415.47	
		4/19/21	DUVLA TAX DIST 15				
			THE BANK OF NEW YORK MELLON, N.A.				4,946.80 001176
4/28/21	00060	4/19/21	04192021 202104 300-20700-10900		*	1,039.13	
		3/8/21	DUVAL TYAX DIST 12				
		4/19/21	04192021 202104 300-20700-10900		*	796.42	
		3/19/21	DUVAL TAX DIST 13				
		4/19/21	04192021 202104 300-20700-10900		*	1,456.73	
		4/8/21	DUVAL TAX DIST 14				
		4/19/21	04192021 202104 300-20700-10900		*	301.86	
		4/19/21	DUVAL TAX DIST 15				
			THE BANK OF NEW YORK MELLON, N.A.				3,594.14 001177
5/03/21	00066	4/21/21	04212021 202104 300-15100-10100		*	100,000.00	
			TXFER EXCESS FUNDS TO CUS				
			BARTRAM PARK CDD				100,000.00 001178
5/03/21	00006	3/30/21	121705 202102 310-51300-31500		*	465.00	
			FEB GENERAL COUNSEL				
			HOPPING GREEN & SAMS				465.00 001179
5/03/21	00067	4/21/21	21-02653 202104 310-51300-48000		*	79.63	
			NOTICE OF MEETING 4/21				
			JACKSONVILLE DAILY RECORD				79.63 001180
5/12/21	00012	5/01/21	222 202105 310-51300-34000		*	3,466.67	
			MAY MANAGEMENT FEES				
		5/01/21	222 202105 310-51300-35110		*	41.67	
			MAY WEBSITE ADMIN				
		5/01/21	222 202105 310-51300-35100		*	83.33	
			MAY INFORMATION TECH				

BPAR BARTRAM PARK BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		5/01/21	222 202105 310-51300-31300	MAY DISSEMINATION AGENT	*	291.67	
		5/01/21	222 202105 310-51300-51000	OFFICE SUPPLIES	*	15.03	
		5/01/21	222 202105 310-51300-42000	POSTAGE	*	17.43	
		5/01/21	222 202105 310-51300-41000	COPIES	*	90.75	
GOVERNMENTAL MANAGEMENT SERVICES							4,006.55 001181
6/07/21	00012	6/01/21	223 202106 310-51300-34000	JUNE MANAGEMENT FEES	*	3,466.67	
		6/01/21	223 202106 310-51300-35110	JUNE WEBSITE ADMIN	*	41.67	
		6/01/21	223 202106 310-51300-35100	JUNE INFORMATION TECH	*	83.33	
		6/01/21	223 202106 310-51300-31300	JUNE DISSEMINATION AGENT	*	291.67	
		6/01/21	223 202106 310-51300-51000	OFFICE SUPPLIES	*	.15	
		6/01/21	223 202106 310-51300-42000	POSTAGE	*	20.33	
		6/01/21	223 202106 310-51300-42500	COPIES	*	42.15	
		6/01/21	223 202106 310-51300-41000	TELEPHONE	*	8.32	
GOVERNMENTAL MANAGEMENT SERVICES							3,954.29 001182
6/07/21	00006	4/30/21	122663 202103 310-51300-31500	MAR GENERAL COUNSEL	*	54.00	
HOPPING GREEN & SAMS							54.00 001183
6/23/21	00056	5/17/21	252-2382 202105 310-51300-32300	FY21 TRUSTEE FEE 2012-1	*	1,666.67	
		5/17/21	252-2382 202105 300-15500-10000	FY22 TRUSTEE FEE 2012-1	*	2,333.33	
THE BANK OF NEW YORK MELLON							4,000.00 001184
6/23/21	00056	5/17/21	252-2382 202105 310-51300-32300	FY21 TRUSTEE FEE 2012-3	*	833.33	
		5/17/21	252-2382 202105 300-15500-10000	FY22 TRUSTEE FEE 2012-3	*	1,166.67	
THE BANK OF NEW YORK MELLON							2,000.00 001185
6/23/21	00056	5/17/21	252-2382 202105 310-51300-32300	FY21 TRUSTEE FEE 2012-4	*	833.33	

BPAR BARTRAM PARK BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		5/17/21	252-2382 202105 300-15500-10000 FY22 TRUSTEE FEE 2012-4		*	1,166.67	
				THE BANK OF NEW YORK MELLON			2,000.00 001186
6/23/21	00056	5/17/21	252-2382 202105 310-51300-32300 FY21 TRUSTEE FEE 2012-5		*	833.33	
		5/17/21	252-2382 202105 300-15500-10000 FY22 TRUSTEE FEE 2012-5		*	1,166.67	
				THE BANK OF NEW YORK MELLON			2,000.00 001187
TOTAL FOR BANK A						156,694.58	
TOTAL FOR REGISTER						156,694.58	

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 221

Invoice Date: 4/1/21

Due Date: 4/1/21

Case:

P.O. Number:

Bill To:

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

12A

Description	Hours/Qty	Rate	Amount
1. Management Fees - April 2021		3,466.67	3,466.67
2. Website Administration - April 2021		41.67	41.67
3. Information Technology - April 2021		83.33	83.33
4. Dissemination Agent Services - April 2021		291.67	291.67
5. Copies		6.60	6.60

1. 1.310.513.340
2. 1.310.513.3510
3. 1.310.513.351
4. 1.310.513.313
5. 1.310.513.425

RECEIVED
APR 07 2021
By _____

Total \$3,889.94**Payments/Credits** \$0.00**Balance Due** \$3,889.94

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

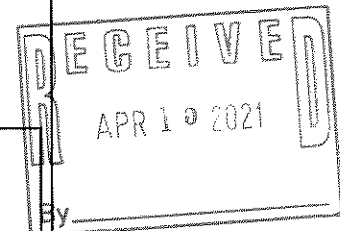
Invoice

Date	Invoice #
3/26/2021	7

Bill To
Bartram Park CDD c/o GMS, LLC

Terms	Due Date
Net 30	4/25/2021

Description	Amount
Amortization Schedule Series 2015A-1 5-1-21 Prepay \$80,000	250.00
Amortization Schedule Series 2015A-2 5-1-21 Prepay \$20,000	100.00
Amortization Schedule Series 2012-1 5-1-21 Prepay \$5,000	100.00
Amortization Schedule Series 2012-3 5-1-21 Prepay \$10,000	100.00
Amortization Schedule Series 2012-5 5-1-21 Prepay \$20,000	100.00
62 A 1-310-513-490	
2015A-1 5-1-21 Prepay/Amort SE 2015A SE 2012-1 SE 2012-3 SE 2012-5	



Total	\$650.00
Payments/Credits	\$0.00
Balance Due	\$650.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

RECEIVED

APR 19 2021

Bartram Park CDD

GENERAL FUND

Check Request

Date	Amount	Authorized By
April 19, 2021	\$5,062.38	Bernadette Peregrino

Payable to:

Vendor #51 - BNY MELLON C/O BPCDD S2012-1

Date Check Needed:

Budget Category:

4/19/21	001.300.20700.10400
---------	---------------------

Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL COUNTY		
3/4/21	\$1,463.63	Duval Tax Dist 12
3/19/21	\$1,121.76	Duval Tax Dist 13
4/8/21	\$2,051.82	Duval Tax Dist 14
4/19/21	\$425.17	Duval Tax Dist 15
	\$5,062.38	
(Attach supporting documentation for request.)		

RECEIVED

APR 19 2021

Bartram Park CDD

GENERAL FUND

Check Request

Date	Amount	Authorized By
April 19, 2021	\$16,613.79	Bernadette Peregrino

Payable to:

Vendor #57 - BNY MELLON C/O Bartram Park - Series 2015

Date Check Needed:

Budget Category:

4/19/21	001.300.20700.10500	(A)
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Intended Use of Funds Requested:

DUVAL COUNTY TAXES		
3/4/21	\$4,803.35	Duval Tax Dist 12
3/19/21	\$3,681.42	Duval Tax Dist 13
4/8/21	\$6,733.68	Duval Tax Dist 14
4/19/21	\$1,395.34	Duval Tax Dist 15
	\$16,613.79	
(Attach supporting documentation for request.)		

RECEIVED

Bartram Park CDD

APR 19 2021

GENERAL FUND

Check Request

Date	Amount	Authorized By
April 19, 2021	\$3,378.06	Bernadette Peregrino

Payable to:

Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4

Date Check Needed:

Budget Category:

4/19/21	001.300.20700.10600
---------	---------------------

Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL CTY		
3/4/21	\$976.66	Duval Tax Dist 12
3/19/21	\$748.54	Duval Tax Dist 13
4/8/21	\$1,369.15	Duval Tax Dist 14
4/19/21	\$283.71	Duval Tax Dist 15
	\$3,378.06	
(Attach supporting documentation for request.)		

RECEIVED

Bartram Park CDD

APR 19 2021

GENERAL FUND

Check Request

Date	Amount	Authorized By
April 19, 2021	\$4,946.80	Bernadette Peregrino

Payable to:

Vendor #59 - BNY MELLON C/O Bartram Park - Series 2012-3

Date Check Needed:

Budget Category:

4/19/21	001.300.20700.10700
---------	---------------------

Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL CTY		
3/4/21	\$1,430.21	Duval Tax Dist 12
3/19/21	\$1,096.15	Duval Tax Dist 13
4/8/21	\$2,004.97	Duval Tax Dist 14
4/19/21	\$415.47	Duval Tax Dist 15
	\$4,946.80	
(Attach supporting documentation for request.)		

RECEIVED Bartram Park CDD

APR 19 2021

GENERAL FUND

Check Request

Date	Amount	Authorized By
April 19, 2021	\$3,594.14	Bernadette Peregrino

Payable to:

Vendor #60 - BNY MELLON C/O Bartram Park - Series 2012-5
--

Date Check Needed:

Budget Category:

4/19/21	001.300.20700.10900
---------	---------------------

Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL CTY		
3/4/21	\$1,039.13	Duval Tax Dist 12
3/19/21	\$796.42	Duval Tax Dist 13
4/8/21	\$1,456.73	Duval Tax Dist 14
4/19/21	\$301.86	Duval Tax Dist 15
	\$3,594.14	
(Attach supporting documentation for request.)		

Bartram Park CDD

GENERAL FUND

Check Request

Date	Amount	Authorized By
April 21, 2021	\$100,000.00	Darrin Mossing

Payable to:

Vendor #66 - BARTRAM PARK CDD/CUSTODY ACCOUNT
--

Date Check Needed:

Budget Category:

4/21/21	001.300.151.10100
---------	-------------------

Intended Use of Funds Requested:

TXFER EXCESS FUNDS TO CUSTODY ACCOUNT
<i>(Attach supporting documentation for request.)</i>

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

March 30, 2021

Bartram Park Community Development District
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 121705
Billed through 02/28/2021

General Counsel

BPCDD 00001 WSH

FOR PROFESSIONAL SERVICES RENDERED

02/03/21	WSH	Review audit and confer with Peregrino regarding same.	0.80 hrs
02/04/21	WSH	Finalize review of audit and confer with Peregrino.	0.50 hrs
02/23/21	WSH	Respond to auditor update request.	0.20 hrs
02/26/21	JLK	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.50 hrs
Total fees for this matter			\$465.00

MATTER SUMMARY

Kilinski, Jennifer L.	0.50 hrs	180 /hr	\$90.00
Haber, Wesley S.	1.50 hrs	250 /hr	\$375.00

TOTAL FEES \$465.00

TOTAL CHARGES FOR THIS MATTER \$465.00

BILLING SUMMARY

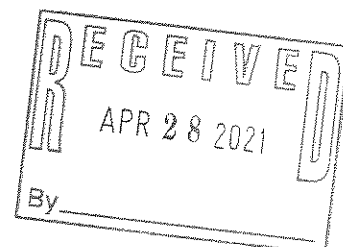
Kilinski, Jennifer L.	0.50 hrs	180 /hr	\$90.00
Haber, Wesley S.	1.50 hrs	250 /hr	\$375.00

TOTAL FEES \$465.00

TOTAL CHARGES FOR THIS BILL \$465.00

Please include the bill number with your payment.

6A
1,310,513,315



Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

April 21, 2021

Date

Attn: Shelby Stephens
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

67A

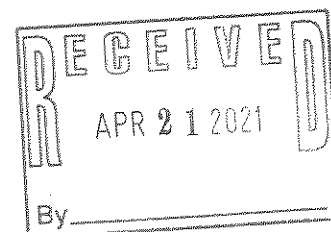
1-310-513-480

Payment Due Upon Receipt

Serial #	21-02653D	PO/File #		\$79.63
Notice of Meeting				Amount Due
				Amount Paid
Bartram Park Community Development District				\$79.63
				Payment Due
Case Number				
Publication Dates	4/21			
County	Duval			

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
https://legals.jaxdailyrecord.com/secure/submit_payment.php.*



Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

*Please read copy of this advertisement and advise us of any
necessary corrections before further publications.*

**NOTICE OF MEETING
BARTRAM PARK
COMMUNITY**

DEVELOPMENT DISTRICT

The Bartram Park Community Development District Meeting will be held on Wednesday, April 28 2021 at 11:00 a.m. at the Bartram Springs Amenity Center, 14530 East Cherry Lake Drive, Jacksonville, FL 32258. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager

Apr. 21 00 (21-02653D)

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 222

Invoice Date: 5/1/21

Due Date: 5/1/21

Case:

P.O. Number:

Bill To:

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - May 2021 1.310.513.340		3,466.67	3,466.67
Website Administration - May 2021 1.310.513.35110		41.67	41.67
Information Technology - May 2021 1.310.513.351		83.33	83.33
Dissemination Agent Services - May 2021 1.310.513.313		291.67	291.67
Office Supplies 1.310.513.510		15.03	15.03
Postage 1.310.513.420		17.43	17.43
Copies 1.310.513.410		90.75	90.75
<div>RECEIVED MAY 01 2021 By _____</div>			
Total			\$4,006.55
Payments/Credits			\$0.00
Balance Due			\$4,006.55

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

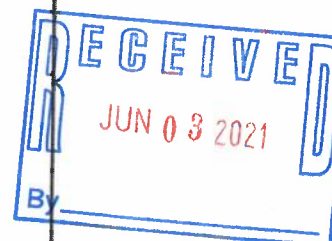
Invoice #: 223
Invoice Date: 6/1/21
Due Date: 6/1/21
Case:
P.O. Number:

Bill To:

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

12A

Description	Hours/Qty	Rate	Amount
Management Fees - June 2021 1.310.513.340		3,466.67	3,466.67
Website Administration - June 2021 1.310.513.3510		41.67	41.67
Information Technology - June 2021 1.310.513.35100		83.33	83.33
Dissemination Agent Services - June 2021 1.310.513.31300		291.67	291.67
Office Supplies 1.310.513.57000		0.15	0.15
Postage 1.310.513.42000		20.33	20.33
Copies 1.310.513.425		42.15	42.15
Telephone 1.310.513.410		8.32	8.32



Total \$3,954.29

Payments/Credits \$0.00

Balance Due \$3,954.29

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

April 30, 2021

Bartram Park Community Development District
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 122663
Billed through 03/31/2021

General Counsel

BPCDD 00001 WSH

FOR PROFESSIONAL SERVICES RENDERED

03/31/21	JLK	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.30 hrs
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Total fees for this matter	\$54.00
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MATTER SUMMARY

Kilinski, Jennifer L.	0.30 hrs	180 /hr	\$54.00
-----------------------	----------	---------	---------

TOTAL FEES	\$54.00
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TOTAL CHARGES FOR THIS MATTER	<u>\$54.00</u>
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BILLING SUMMARY

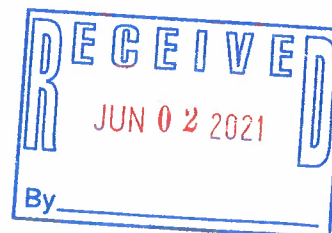
Kilinski, Jennifer L.	0.30 hrs	180 /hr	\$54.00
-----------------------	----------	---------	---------

TOTAL FEES	\$54.00
------------	---------

TOTAL CHARGES FOR THIS BILL	<u>\$54.00</u>
-----------------------------	----------------

Please include the bill number with your payment.

1.310.513.315
6A





BNY MELLON

The Bank of New York Mellon
Trust Company, N.A.

INVOICE

GMS of NF
Attn: Bernadette Peregrino
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771

56

000001

Invoice Number: 252-2382939
 Account Number: BARTRAM12-1
 Invoice Date: 17-May-21
 Cycle Date: 15-May-21
 Administrator: Caroline Cowart
 Phone Number: 904-645-1919
 Currency: USD

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT CONVERTIBLE CAPITAL APPRECIATION SPECIAL
 ASSESSMENT BONDS, SERIES 2012-1 (TRACT 21)

	Quantity	Rate	Proration	Subtotal	Total
Flat					
Annual Trustee Fee					4,000.00
For the period: May 15, 2021 to May 14, 2022					

Invoice Total: 4,000.00

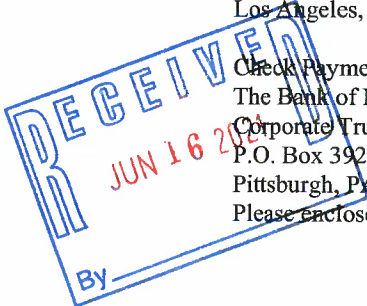
Satisfied To Date: 0.00

Balance Due: 4,000.00

Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.
 Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.
 The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,
 Los Angeles, CA 90071

Check Payment Instructions:
 The Bank of New York Mellon
 Corporate Trust Department
 P.O. Box 392013
 Pittsburgh, PA 15251-9013
 Please enclose billing stub.

Wire and ACH Payment Instructions:
 The Bank of New York Mellon
 ABA Number: 021000018
 Account Number: 8901245259
 Account Name: BNY Mellon - Fee Billing Wire Fees
 Please reference Invoice Number: 252-2382939



5m FY 21 1,810,513.32 = 1,666.67
 7m FY 22 1,300,155.10 = 2,333.33

Billing Stub

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
 CONVERTIBLE CAPITAL APPRECIATION SPECIAL ASSESSMENT
 BONDS, SERIES 2012-1 (TRACT 21)

Invoice Number: 252-2382939
 Account Number: BARTRAM12-1
 Invoice Date: 17-May-21
 Cycle Date: 15-May-21
 Administrator: Caroline Cowart
 Phone Number: 904-645-1919
 Amount: 4,000.00 USD

000000610517252023829390000000000004000004

**BNY MELLON**The Bank of New York Mellon
Trust Company, N.A.**INVOICE**GMS of NF
Attn: Bernadette Peregrino
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771

000001

Invoice Number: 252-2382940
Account Number: BARTRAM12-3
Invoice Date: 17-May-21
Cycle Date: 15-May-21
Administrator: Caroline Cowart
Phone Number: 904-645-1919
Currency: USD

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT CONVERTIBLE CAPITAL APPRECIATION SPECIAL
ASSESSMENT BONDS, SERIES 2012-3 (TRACT 23)

	<u>Quantity</u>	<u>Rate</u>	<u>Proration</u>	<u>Subtotal</u>	<u>Total</u>
Flat					
Trustee Fee					2,000.00
For the period: May 15, 2021 to May 14, 2022					

Invoice Total: 2,000.00
Satisfied To Date: 0.00
Balance Due: 2,000.00

Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.
 Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.
 The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,
 Los Angeles, CA 90071

Check Payment Instructions:
 The Bank of New York Mellon
 Corporate Trust Department
 P.O. Box 392013
 Pittsburgh, PA 15251-9013
 Please enclose billing stub.

Wire and ACH Payment Instructions:
 The Bank of New York Mellon
 ABA Number: 021000018
 Account Number: 8901245259
 Account Name: BNY Mellon - Fee Billing Wire Fees
 Please reference Invoice Number: 252-2382940

5m FY21
 7m FY22

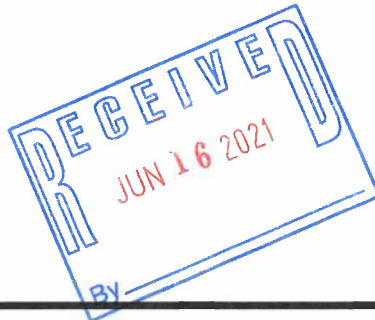
1.310.513.323 = 833.33
 1.300.155.1000 = 1166.67

Billing Stub

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
 CONVERTIBLE CAPITAL APPRECIATION SPECIAL ASSESSMENT
 BONDS, SERIES 2012-3 (TRACT 23)

Invoice Number: 252-2382940
Account Number: BARTRAM12-3
Invoice Date: 17-May-21
Cycle Date: 15-May-21
Administrator: Caroline Cowart
Phone Number: 904-645-1919
Amount: 2,000.00 USD

0000006098492520238294000000000000002000005

**BNY MELLON**The Bank of New York Mellon
Trust Company, N.A.**INVOICE**GMS of NF
Attn: Bernadette Peregrino
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771

000001

Invoice Number: 252-2382941
Account Number: BARTRAM12-4
Invoice Date: 17-May-21
Cycle Date: 15-May-21
Administrator: Caroline Cowart
Phone Number: 904-645-1919
Currency: USD

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT CONVERTIBLE SPECIAL ASSESSMENT BONDS,
SERIES 2012-4 (TRACT 24)

	<u>Quantity</u>	<u>Rate</u>	<u>Proration</u>	<u>Subtotal</u>	<u>Total</u>
Flat					
Trustee Fee					2,000.00
For the period: May 15, 2021 to May 14, 2022					

Invoice Total: 2,000.00
Satisfied To Date: 0.00
Balance Due: 2,000.00

Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.
 Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.
 The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,
 Los Angeles, CA 90071

Check Payment Instructions:
 The Bank of New York Mellon
 Corporate Trust Department
 P.O. Box 392013
 Pittsburgh, PA 15251-9013
 Please enclose billing stub.

Wire and ACH Payment Instructions:
 The Bank of New York Mellon
 ABA Number: 021000018
 Account Number: 8901245259
 Account Name: BNY Mellon - Fee Billing Wire Fees
 Please reference Invoice Number: 252-2382941

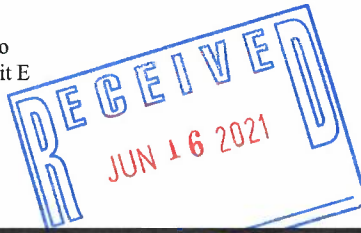
56
 5m Fy21 1,310,513.323 = \$833.33
 7m Fy22 1,300,155.100 = \$1166.67

Billing Stub

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
 CONVERTIBLE SPECIAL ASSESSMENT BONDS, SERIES 2012-4
 (TRACT 24)

Invoice Number: 252-2382941
Account Number: BARTRAM12-4
Invoice Date: 17-May-21
Cycle Date: 15-May-21
Administrator: Caroline Cowart
Phone Number: 904-645-1919
Amount: 2,000.00 USD

000000609852252023829410000000000002000008

**BNY MELLON**The Bank of New York Mellon
Trust Company, N.A.**INVOICE**GMS of NF
Attn: Bernadette Peregrino
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771

000001

Invoice Number: 252-2382942
Account Number: BARTRAM12-5
Invoice Date: 17-May-21
Cycle Date: 15-May-21
Administrator: Caroline Cowart
Phone Number: 904-645-1919
Currency: USD

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT CONVERTIBLE CAPITAL APPRECIATION SPECIAL
ASSESSMENT BONDS, SERIES 2012-5 (TRACT 25)

	<u>Quantity</u>	<u>Rate</u>	<u>Proration</u>	<u>Subtotal</u>	<u>Total</u>
Flat					
Trustee Fee					2,000.00
For the period: May 15, 2021 to May 14, 2022					

Invoice Total: 2,000.00
Satisfied To Date: 0.00
Balance Due: 2,000.00

Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.
 Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.
 The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,
 Los Angeles, CA 90071

Check Payment Instructions:
 The Bank of New York Mellon
 Corporate Trust Department
 P.O. Box 392013
 Pittsburgh, PA 15251-9013
 Please enclose billing stub.

Wire and ACH Payment Instructions:
 The Bank of New York Mellon
 ABA Number: 021000018
 Account Number: 8901245259
 Account Name: BNY Mellon - Fee Billing Wire Fees
 Please reference Invoice Number: 252-2382942

56
 5m Fy 21 1,310,513.323 = 833,33
 7m Fy 22 1,300,155.1000 = 1166.67

Billing Stub

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
 CONVERTIBLE CAPITAL APPRECIATION SPECIAL ASSESSMENT
 BONDS, SERIES 2012-5 (TRACT 25)

Invoice Number: 252-2382942
Account Number: BARTRAM12-5
Invoice Date: 17-May-21
Cycle Date: 15-May-21
Administrator: Caroline Cowart
Phone Number: 904-645-1919
Amount: 2,000.00 USD

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