

**MINUTES OF MEETING
BARTRAM PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, **January 27, 2021** at 11:00 a.m. at the Bartram Springs Amenity Center at 14530 East Cherry Lake Dr., Jacksonville, Florida.

Present and constituting a quorum were:

Trisston Brown	Chairman
James Griffith	Vice Chairman
Joan Nero	Supervisor
Patricia Evert <i>by phone</i>	Supervisor
Don Smith	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber <i>by phone</i>	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order. There were five members of the Board present via Zoom or teleconference, constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment

There were no members of the public present.

THIRD ORDER OF BUSINESS

Affidavit of Publication

Mr. Oliver stated this meeting was noticed in the Daily Record as required by statute.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the October 28, 2020 Meeting

Mr. Oliver presented the October 28, 2020 meeting minutes and asked for any comments, corrections, or changes to the minutes. The Board had no changes.

On MOTION by Ms. Evert, seconded by Mr. Brown, with all in favor, the Minutes of the October 28, 2020 Meeting, were approved.

FIFTH ORDER OF BUSINESS **Organizational Matters**

A. Oath of Office for Re-Elected Supervisors

Mr. Oliver stated that Trisston Brown, James Griffith, and Joan Nero were all unopposed to be reelected to their seat. We would like to administer the Oath of Office to the officers elected. First, I would like you to stand and raise your right hand. Then I will read the oath and you say I do at the end.

B. Consideration of Resolution 2021-01, Election of Officers

Mr. Oliver stated the CDD is required after every general election cycle to elect officers.

On MOTION by Mr. Smith, seconded by Mr. Brown, with all in favor, Resolution 2021-01, Election of Officers, was approved.

SIXTH ORDER OF BUSINESS **Update Regarding Racetrack Road Improvements and TIFF**

Mr. Oliver stated he spoke with Art Lancaster today and he said plans are continuing to progress. He will be meeting soon to go in front of the St. Johns County Board of Commissioners as well as City of Jackson City Council. That should happen in the coming weeks to few months. As soon as he has more information, he will provide it to me and I will send it to the Board. I have nothing to add other than that

SEVENTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS **Staff Reports**

A. Attorney

Mr. Haber did not have anything further to report but stated he will answer any questions. Mr. Griffith asked why the Governor has not extended the order to allow the CDD to have Board meetings via Zoom. Mr. Haber answered that communities got together and hired lobbyist to lobby the Governor and the Executive Branch to get a new Executive Order. Mr. Griffith asked if there

is anything the legal team can do to lobby the Governor's office. Mr. Haber responded that they monitored it but wouldn't say they lobbied it. The best opportunity for that was the lobbying group that was hired by the residential retirement communities in Southwest Florida. The lobbying group they hired was well connected to the Governors Office and they had no success.

B. Engineer

Mr. Oliver stated nothing from the engineer to report.

C. Manager

Mr. Oliver stated that they will meet next in April and he will bring the proposed budget.

NINTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending September 30, 2020

Mr. Oliver noted the financial reports are available in the agenda package and they are through December 31st 2020 and these are not audited and will be audited at the end of fiscal year. He stated if you look at the income statement which is on page 2 of the financials you will see about a \$9,000 dollar deposit variance. Like every year, they think the District will generate a modest surplus which can always be rolled over.

B. Assessment Receipt Schedules

Mr. Oliver noted that the schedule shows the District is 95% collected. He noted that they will be fully collected like every other year.

C. Approval of Check Register

Mr. Oliver stated the check register is included in the agenda package and he was looking for a motion of approval.

On MOTION by Mr. Brown seconded by Ms. Nero, with all in favor, the Check Register, was approved.

D. Ratification of TIFF Funding No. 5 & 6

Mr. Oliver stated funding request #5 is an invoice from Hopping Green & Sams in the amount of \$400 and funding request # 6 is an invoice from ETM in the amount of \$135.

On MOTION by Mr. Brown seconded by Ms. Nero, with all in favor, the TIFF Funding No. 5 & 6, was ratified.

TWELTH ORDER OF BUSINESS

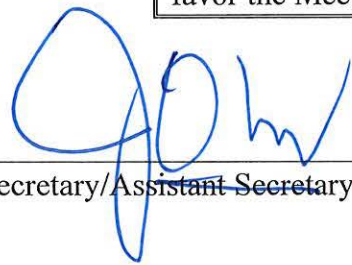
Next Scheduled Meeting – April 28, 2021 @ 11:00 a.m. at TBD


Mr. Oliver stated the next scheduled meeting is April 28th at 11:00am. He stated location will be determined as things develop.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Griffith, seconded by Mr. Smith, with all in favor the Meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman