

***BARTRAM PARK***  
*Community Development District*

*October 23, 2019*

# *Bartram Park*

## *Community Development District*

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475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

October 16, 2019

Board of Supervisors  
Bartram Park Community  
Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Bartram Park Community Development District will be held Wednesday, October 23, 2019 at 11:00 a.m. at the offices of England-Thims and Miller, Inc., 14775 Old St. Augustine Road, Jacksonville Florida. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes of the July 24, 2019 Meeting
- IV. Acceptance of FY19 Audit Engagement Letter with Grau & Associates
- V. Consideration of Resolution 2020-01, FY19 Budget Amendment
- VI. Update of Speed Radar Signs
- VII. Other Business
- VIII. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
- IX. Audience Comments / Supervisor's Requests
- X. Financial Reports
  - A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending September 30, 2019
  - B. Assessment Receipt Schedules
  - C. Approval of Check Register
- XI. Next Scheduled Meeting – January 22, 2020 @ 11:00 a.m. at the Office of England, Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258
- XII. Adjournment

The third order of business is the approval of July 24, 2019 minutes. A copy of the minutes is enclosed for your review.

The fourth order of business is the acceptance of FY19 audit engagement letter with Grau & Associates. A copy of the letter is enclosed for your review.

The fifth order of business is the consideration of resolution 2020-01, FY19 budget amendment. A copy of the resolution is enclosed for your review.

The sixth order of business is an update of speed radar signs. Enclosed are supporting documents.

Listed under financial reports is the balance sheet and statement of revenues & expenditures, assessment receipt schedules, and the check register for your review.

We look forward to seeing you at the special meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Oliver', written over the printed name.

James Oliver  
Manager

Cc: Wes Haber  
Jennifer Gillis  
Darrin Mossing

Matt Maggione  
Karen Jusevitch

## *AGENDA*

***Bartram Park  
Community Development District  
Agenda***

Wednesday  
October 23, 2019  
11:00 a.m.

England Thims & Miller  
14775 Old St. Augustine Road  
Jacksonville, Florida 32258  
bartramparkcdd.com  
**Call In # 1-800-264-8432 Code 768004**

- I. Roll Call
- II. Public Comment
- III. Approval of Minutes of the July 24, 2019 Meeting
- IV. Acceptance of FY19 Audit Engagement Letter with Grau & Associates
- V. Consideration of Resolution 2020-01, FY19 Budget Amendment
- VI. Update of Speed Radar Signs
- VII. Other Business
- VIII. Staff Reports
  - A. Attorney
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  - A. Balance Sheet and Statement of Revenues & Expenditures for the Period  
Ending September 30, 2019
  - B. Assessment Receipt Schedules
  - C. Approval of Check Register

XI. Next Scheduled Meeting – January 22, 2020 @ 11:00 a.m. at the Office of England, Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258

XII. Adjournment

## *MINUTES*

MINUTES OF MEETING  
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, July 24, 2019 at 11:00 a.m. at the Offices of England-Thims & Miller, Inc. 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

Present and constituting a quorum were:

Trisston "Tim" Brown	Chairman (by phone)
James Griffith	Vice Chairman
Joan Nero	Supervisor
Patricia Evert	Supervisor
Don Smith	Supervisor

Also present were:

Ernesto Torres	District Manager
Lauren Gentry	District Counsel

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Torres called the meeting to order at 11:00 a.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the April 24, 2019 Meeting**

Mr. Torres stated included in your agenda package is a copy of the minutes of the April 24, 2019 meeting. Are there any additions, corrections or deletions?

On MOTION by Ms. Evert seconded by Mr. Smith with all in favor the Minutes of the April 24, 2019 Meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Public Hearing to Adopt the Budget for Fiscal Year 2020**

- A. **Consideration of Resolution 2019-04, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2020**



Mr. Torres stated included in your agenda package is a copy of the budget for Fiscal Year 2020.

On MOTION by Ms. Nero seconded by Ms. Evert with all in favor the Public Hearing to Adopt the Budget for Fiscal Year 2020 was opened.

Mr. Torres answered questions from the Board regarding the budget and he noted there were no members of the public in attendance. There being no members of the public present, and the Board having no questions, Mr. Torres asked if the Board would like to make a motion.

On MOTION by Mr. Griffith seconded by Mr. Smith with all in favor Adopting the Budget for Fiscal Year 2020 was approved.

On MOTION by Mr. Smith seconded by Ms. Nero with all in favor Resolution 2019-04, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2020 was approved.

**B. Consideration of Resolution 2019-05, Imposing Special Assessments and Certifying an Assessment Roll**

Ms. Gentry stated you do not have an assessment increase, but you are still required to levy the assessments and certify an assessment roll.

On MOTION by Ms. Evert seconded by Mr. Smith with all in favor Resolution 2019-05 Imposing Special Assessments and Certifying an Assessment Roll was approved.

On MOTION by Mr. Griffith seconded by Ms. Evert with all in favor the Public Hearing to Adopt the Budget for Fiscal Year 2020 was closed.

**FIFTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer – Presentation of 2019 Engineers Report Series 2012 and Series 2015**

Mr. Torres stated included in your agenda package is a copy of the 2019 Engineers Report Series 2012 and Series 2015.

On MOTION by Mr. Griffith seconded by Mr. Smith with all in favor the 2019 Engineers Report Series 2012 and Series 2015 was approved.

**C. Manager**

**1. Report on Number of Registered Voters**

Mr. Torres stated included in your agenda package is a letter from the Duval County Supervisor of Elections informing the District there are 982 registered voters residing in the District.

**2. Consideration of Proposed Fiscal Year 2020 Meeting Dates**

Mr. Torres stated included in your agenda package is a proposed meeting schedule for Fiscal Year 2020.

On MOTION by Ms. Evert seconded by Mr. Griffith with all in favor the Annual Meeting Schedule for Fiscal Year 2020 was approved.

**SEVENTH ORDER OF BUSINESS**

**Audience Comments / Supervisor's Requests**

Ms. Evert stated I would like us to follow up on why those speed detectors are not installed. We paid for them and they are nowhere in sight.

Mr. Smith stated I think we should ask Duval County to patrol the road or we should redraw our request to spend that \$45,000 on the speed detectors.

Mr. Brown stated I am requesting that Florida Department of Transportation provide us with a construction schedule for the installation of those signs and to include the purchase of the equipment through installation and complete.

**EIGHTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending June 30, 2019**

Mr. Torres stated included in your agenda package is a copy of the balance sheet ending June 30, 2019.

**B. Assessment Receipt Schedules**

Mr. Torres stated included in your agenda package is a copy of the assessment receipts schedule.

**C. Approval of Check Register**

Mr. Torres stated included in your agenda package is a copy of the check register.

On MOTION by Ms. Evert seconded by Mr. Smith with all in favor the Check Register was approved.

**NINTH ORDER OF BUSINESS**

**Next Scheduled Meeting – TBD**

Mr. Torres stated the next scheduled meeting is October 23, 2019 at 11:00 a.m. at this location.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Smith seconded by Ms. Evert with all in favor the Meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*FOURTH ORDER OF BUSINESS*



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280  
Boca Raton, Florida 33431  
(561) 994-9299 • (800) 299-4728  
Fax (561) 994-5823  
www.graucpa.com

September 18, 2019

Board of Supervisors  
Bartram Park Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

We are pleased to confirm our understanding of the services we are to provide Bartram Park Community Development District, Duval County, Florida ("the District") for the fiscal year ended September 30, 2019. We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Bartram Park Community Development District as of and for the fiscal year ended September 30, 2019. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule

**Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards

and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Examination Objective**

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

### **Management Responsibilities**

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. Further, management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. As part of the audit, we will assist with preparation of your financial statements and related notes in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. As part of our engagement, we may propose standard adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of the proposed entries and the impact they have on the financial statements.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and

recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may

provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Furthermore, Grau & Associates agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, Florida Statutes. Auditor acknowledges that the designated public records custodian for the District is the District Manager ("Public Records Custodian"). Among other requirements and to the extent applicable by law, Grau & Associates shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Auditor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Grau & Associate's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Grau & Associates, Grau & Associates shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF GRAU & ASSOCIATES HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE PUBLIC RECORDS CUSTODIAN.**

Our fee for these services will not exceed \$4,000 for the September 30, 2019 audit unless there is a change in activity by the District which results in additional audit work or if Bonds are issued.

We will complete the audit within prescribed statutory deadlines, which requires the District to submit its annual audit to the Auditor General no later than nine (9) months after the end of the audited fiscal year, with the understanding that your employees will provide information needed to perform the audit on a timely basis.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

The District may terminate this agreement, with or without consent, upon thirty (30) days written notice of termination to Grau & Associates. Upon any termination of this agreement, Grau & Associates shall be entitled to payment of all work and/or services rendered up until the date of the notice of termination subject to any offsets the District may have against Grau & Associates.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2016 peer review report accompanies this letter.



We appreciate the opportunity to be of service to Bartram Park Community Development District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Grau & Associates



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Antonio J. Grau

RESPONSE:

This letter correctly sets forth the understanding of Bartram Park Community Development District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## PEER REVIEW PROGRAM

is proud to present this

### Certificate of Recognition

to

# Grau & Associates

For having a system of quality control for its accounting and auditing practice in effect for the year ended June 30, 2016 which has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and which was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

A handwritten signature in cursive script, reading "Anita Ford", written over a horizontal line.

Anita Ford, Chair  
AICPA Peer Review Board  
2016

*FIFTH ORDER OF BUSINESS*

RESOLUTION 2020-01

**WHEREAS**, the Board of Supervisors, hereinafter referred to as the "Board", of the Bartram Park Community Development District, hereinafter referred to as "District", adopted a Reserve Fund Budget for fiscal year 2019, and

**WHEREAS**, the Board desires to reallocate funds budgeted to re-appropriate Revenues and Expenses approved during the Fiscal Year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT TO THE FOLLOWING:

1. The General Fund are hereby amended in accordance with Exhibit "A" attached.
2. This resolution shall become effective this 23rd day of October, 2019 and be reflected in the monthly and fiscal Year End 9/30/19 Financial Statements and Audit Report of the District

*Bartram Park  
Community Development District*

by: \_\_\_\_\_  
Chairman

Attest:

by: \_\_\_\_\_  
Secretary

RESOLUTION 2020-01

EXHIBIT A

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**  
 Budget Amendment  
 For the Period Ended September 30, 2019

DESCRIPTION	ADOPTED BUDGET	INCREASE (DECREASE)	AMENDED BUDGET	ACTUAL THRU 09/30/19
<b>REVENUES:</b>				
Maintenance Assessments - On Roll	\$122,253	\$5,496	\$127,749	\$127,749
Maintenance Assessments - Off Roll	\$7,438	(\$4,813)	\$2,625	\$2,625
Interest Income	\$0	\$151	\$151	\$151
<b>TOTAL REVENUES</b>	<b>\$129,691</b>	<b>\$835</b>	<b>\$130,525</b>	<b>\$130,525</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
Supervisor Fees	\$4,800	(\$400)	\$4,400	\$4,400
FICA Expense	\$367	(\$31)	\$337	\$337
Engineering	\$8,500	(\$6,983)	\$1,517	\$1,517
Assessment Roll	\$7,500	\$0	\$7,500	\$7,500
Arbitrage	\$2,400	(\$1,800)	\$600	\$600
Dissemination	\$3,500	\$0	\$3,500	\$3,500
Attorney	\$20,000	(\$10,000)	\$10,000	\$8,557
Annual Audit	\$4,900	(\$1,000)	\$3,900	\$3,900
Trustee fees	\$14,300	\$2,883	\$17,183	\$17,183
Management Fees	\$41,600	\$0	\$41,600	\$41,600
Computer Time	\$1,000	\$0	\$1,000	\$1,000
Website Compliance	\$500	\$1,750	\$2,250	\$2,250
Telephone	\$50	\$29	\$79	\$79
Postage	\$600	(\$178)	\$422	\$422
Printing & Binding	\$1,000	(\$443)	\$557	\$557
Insurance	\$6,646	(\$604)	\$6,042	\$6,042
Legal Advertising	\$800	(\$180)	\$620	\$620
Other Current Charges	\$800	(\$800)	\$0	\$0
Office Supplies	\$100	(\$38)	\$62	\$62
Dues, Licenses, Subscriptions	\$175	\$0	\$175	\$175
Operating Reserves (1)	\$10,152	\$33,821	\$43,973	\$43,973
<b>TOTAL EXPENDITURES</b>	<b>\$129,690</b>	<b>\$16,027</b>	<b>\$145,717</b>	<b>\$144,275</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>	<b>(\$15,193)</b>	<b>(\$15,192)</b>	<b>(\$13,750)</b>
<b>FUND BALANCE - Beginning</b>	<b>\$0</b>	<b>\$15,193</b>	<b>\$15,193</b>	<b>\$178,587</b>
<b>FUND BALANCE - Ending</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$164,837</b>

(1) Funded purchase and installation of traffic speed radar signs along Bartram Park Blvd.

## *TENTH ORDER OF BUSINESS*

A.



# Bartram Park

## Community Development District

Unaudited Financial Reporting as of  
September 30, 2019

Meeting Date  
October 23, 2019

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I.	<u>Financial Statements - September 30, 2019</u>
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**Bartram Park**  
**Community Development District**  
**Combined Balance Sheet**  
September 30, 2019

	<b>Government Funds</b>		<b>Total</b>
	<b>General</b>	<b>Debt Service</b>	<b>Governmental Funds</b>
<b>ASSETS:</b>			
Cash	\$165,268	---	\$165,268
Custody Account - Excess Funds	\$24,933	---	\$24,933
<b><u>Series 2012-1:</u></b>			
Reserve	---	\$201,729	\$201,729
Revenue	---	\$149,584	\$149,584
Due from General Fund	---	---	\$0
Due from Series 2015	---	\$227	\$227
<b><u>Series 2012-2:</u></b>			
Reserve	---	\$129,533	\$129,533
Revenue	---	\$147,904	\$147,904
Due from General Fund	---	---	\$0
<b><u>Series 2012-3:</u></b>			
Reserve	---	\$194,498	\$194,498
Revenue	---	\$142,716	\$142,716
Due from General Fund	---	---	\$0
<b><u>Series 2012-4:</u></b>			
Reserve	---	\$125,024	\$125,024
Revenue	---	\$110,042	\$110,042
Prepayment	---	\$334,412	\$334,412
Due from General Fund	---	---	\$0
<b><u>Series 2012-5:</u></b>			
Reserve	---	\$142,513	\$142,513
Revenue	---	\$114,299	\$114,299
Prepayment	---	\$25,429	\$25,429
Due from General Fund	---	---	\$0
<b><u>Series 2015A1</u></b>			
Reserve	---	\$557,304	\$557,304
Revenue	---	\$366,243	\$366,243
Prepayment	---	\$825,701	\$825,701
<b><u>Series 2015A2</u></b>			
Reserve	---	\$141,265	\$141,265
Prepaid Expenses	\$18,610	---	\$18,610
<b>TOTAL ASSETS</b>	<b>\$208,810</b>	<b>\$3,708,424</b>	<b>\$3,917,235</b>
<b>LIABILITIES:</b>			
Accounts Payable	\$43,973	---	\$43,973
Due to Debt Service - Series 2012-1	---	\$227	\$227
Due to Debt Service - Series 2012-2	---	---	\$0
Due to Debt Service - Series 2012-3	---	---	\$0
Due to Debt Service - Series 2012-4	---	---	\$0
Due to Debt Service - Series 2012-5	---	---	\$0
Due to Debt Service - Series 2015	---	---	\$0
<b>FUND BALANCES:</b>			
Restricted for Debt Service	---	\$3,708,198	\$3,708,198
Restricted for Capital Projects	---	---	\$0
Unassigned	\$146,228	---	\$146,228
<b>TOTAL LIABILITIES &amp; FUND EQUITY &amp; OTHER CREDITS</b>	<b>\$208,810</b>	<b>\$3,708,424</b>	<b>\$3,917,235</b>

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended September 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 09/30/19	ACTUAL THRU 09/30/19	VARIANCE
<b>REVENUES:</b>				
Maintenance Assessments - On Roll	\$122,253	\$122,253	\$127,749	\$5,496
Maintenance Assessments - Off Roll	\$7,438	\$7,438	\$2,625	(\$4,813)
Interest Income	\$0	\$0	\$151	\$151
<b>TOTAL REVENUES</b>	<b>\$129,691</b>	<b>\$129,691</b>	<b>\$130,525</b>	<b>\$835</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
Supervisor Fees	\$4,800	\$4,800	\$4,400	\$400
FICA Expense	\$367	\$367	\$337	\$31
Engineering	\$8,500	\$8,500	\$1,517	\$6,983
Assessment Roll	\$7,500	\$7,500	\$7,500	\$0
Arbitrage	\$2,400	\$2,400	\$600	\$1,800
Dissemination	\$3,500	\$3,500	\$3,500	(\$0)
Attorney	\$20,000	\$20,000	\$8,557	\$11,443
Annual Audit	\$4,900	\$4,900	\$3,900	\$1,000
Trustee fees	\$14,300	\$14,300	\$17,183	(\$2,883)
Management Fees	\$41,600	\$41,600	\$41,600	(\$0)
Computer Time	\$1,000	\$1,000	\$1,000	\$0
Website Compliance	\$500	\$500	\$2,250	(\$1,750)
Telephone	\$50	\$50	\$79	(\$29)
Postage	\$600	\$600	\$422	\$178
Printing & Binding	\$1,000	\$1,000	\$557	\$443
Insurance	\$6,646	\$6,646	\$6,042	\$604
Legal Advertising	\$800	\$800	\$620	\$180
Other Current Charges	\$800	\$800	\$0	\$800
Office Supplies	\$100	\$100	\$62	\$38
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Operating Reserves (1)	\$10,152	\$10,152	\$43,973	(\$33,821)
<b>TOTAL EXPENDITURES</b>	<b>\$129,690</b>	<b>\$129,690</b>	<b>\$144,275</b>	<b>(\$14,585)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>(\$13,750)</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$0</b>		<b>\$178,587</b>	
<b>FUND BALANCE - Ending</b>	<b>\$0</b>		<b>\$164,837</b>	

(1) Funded purchase and installation of traffic speed radar signs along Bartram Park Blvd.

**Bartram Park**  
**Community Development District**  
**General Fund**  
**Month By Month Income Statement**  
**Fiscal Year 2019**

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b><u>Revenues:</u></b>													
Assessments	\$0	\$7,625	\$100,483	\$16,533	\$869	\$852	\$1,123	\$696	\$2,192	\$0	\$0	\$0	\$130,374
Interest	\$61	\$0	\$26	\$18	\$6	\$6	\$6	\$6	\$6	\$6	\$5	\$4	\$151
<b>Total Revenues</b>	<b>\$61</b>	<b>\$7,625</b>	<b>\$100,509</b>	<b>\$16,551</b>	<b>\$876</b>	<b>\$858</b>	<b>\$1,129</b>	<b>\$702</b>	<b>\$2,199</b>	<b>\$6</b>	<b>\$5</b>	<b>\$4</b>	<b>\$130,525</b>
<b><u>Expenditures:</u></b>													
<b><u>Administrative</u></b>													
Supervisor Fees	\$800	\$0	\$0	\$1,000	\$0	\$0	\$1,600	\$0	\$1,000	\$0	\$0	\$0	\$4,400
FICA Expense	\$61	\$0	\$0	\$77	\$0	\$0	\$122	\$0	\$77	\$0	\$0	\$0	\$337
Engineering	\$45	\$0	\$0	\$0	\$0	\$0	\$676	\$135	\$256	\$0	\$405	\$0	\$1,517
Assessment Roll	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$600
Dissemination	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$3,500
Attorney	\$1,287	\$50	\$0	\$584	\$1,396	\$1,266	\$1,609	\$285	\$0	\$1,834	\$247	\$0	\$8,557
Annual Audit	\$0	\$0	\$0	\$500	\$2,500	\$900	\$0	\$0	\$0	\$0	\$0	\$0	\$3,900
Trustee fees	\$11,500	\$0	\$0	\$0	\$0	\$0	\$0	\$4,083	\$0	\$500	\$1,100	\$0	\$17,183
Management Fees	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$3,467	\$41,600
Computer Time	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$1,000
Website Compliance	\$42	\$42	\$42	\$42	\$42	\$42	\$1,792	\$42	\$42	\$42	\$42	\$42	\$2,250
Telephone	\$0	\$0	\$12	\$0	\$0	\$8	\$0	\$27	\$16	\$0	\$0	\$0	\$79
Postage	\$33	\$0	\$32	\$5	\$2	\$26	\$240	\$32	\$13	\$14	\$11	\$14	\$422
Printing & Binding	\$16	\$81	\$0	\$0	\$63	\$14	\$14	\$138	\$12	\$49	\$136	\$34	\$557
Insurance	\$6,042	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,042
Legal Advertising	\$78	\$0	\$0	\$78	\$0	\$82	\$78	\$0	\$221	\$0	\$0	\$83	\$620
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$0	\$15	\$0	\$0	\$15	\$0	\$0	\$15	\$0	\$0	\$15	\$0	\$62
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Operating Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,973	\$43,973
<b>Total Expenses</b>	<b>\$31,421</b>	<b>\$4,030</b>	<b>\$3,927</b>	<b>\$6,127</b>	<b>\$7,860</b>	<b>\$6,178</b>	<b>\$9,973</b>	<b>\$8,599</b>	<b>\$5,478</b>	<b>\$6,281</b>	<b>\$6,397</b>	<b>\$48,005</b>	<b>\$144,275</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$31,360)</b>	<b>\$3,595</b>	<b>\$96,582</b>	<b>\$10,424</b>	<b>(\$6,984)</b>	<b>(\$5,321)</b>	<b>(\$8,843)</b>	<b>(\$7,897)</b>	<b>(\$3,279)</b>	<b>(\$6,275)</b>	<b>(\$6,392)</b>	<b>(\$48,001)</b>	<b>(\$13,750)</b>

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2012-1 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended September 30, 2019

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED THRU 09/30/19</u>	<u>ACTUAL THRU 09/30/19</u>	<u>VARIANCE</u>
<b>REVENUES:</b>				
Special Assessments - On Roll	\$397,924	\$397,924	\$399,687	\$1,763
Interest Income	\$1,000	\$1,000	\$7,117	\$6,117
<b>TOTAL REVENUES</b>	<b>\$398,924</b>	<b>\$398,924</b>	<b>\$406,804</b>	<b>\$7,880</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$133,363	\$133,363	\$133,216	\$147
Interest Expense - 5/1	\$133,363	\$133,363	\$133,216	\$147
Principal Expense - 5/1	\$135,000	\$135,000	\$135,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$401,726</b>	<b>\$401,726</b>	<b>\$401,431</b>	<b>\$295</b>
<b>OTHER SOURCES/(USES):</b>				
Interfund Transfers In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$2,802)</b>		<b>\$5,373</b>	
FUND BALANCE - Beginning	\$143,176		\$346,167	
FUND BALANCE - Ending	<u>\$140,374</u>		<u>\$351,540</u>	

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2012-2 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended September 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/19	ACTUAL THRU 09/30/19	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$258,965	\$258,965	\$260,112	\$1,148
Interest Income	\$1,000	\$1,000	\$5,974	\$4,974
<b>TOTAL REVENUES</b>	<b>\$259,965</b>	<b>\$259,965</b>	<b>\$266,086</b>	<b>\$6,121</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$82,890	\$82,890	\$82,890	\$0
Interest Expense - 5/1	\$82,890	\$82,890	\$82,890	\$0
Principal Expense - 5/1	\$95,000	\$95,000	\$95,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$260,780</b>	<b>\$260,780</b>	<b>\$260,780</b>	<b>\$0</b>
<b>OTHER SOURCES/(USES):</b>				
Interfund Transfers In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$815)</b>		<b>\$5,306</b>	
FUND BALANCE - Beginning	\$141,392		\$272,131	
FUND BALANCE - Ending	<u>\$140,577</u>		<u>\$277,437</u>	

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2012-3 Convertible Capital Appreciation Special Assessment Bonds

Statement of Revenues, Expenditures and Changes in Fund Balance

For the Period Ended September 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/19	ACTUAL THRU 09/30/19	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$388,839	\$388,839	\$390,562	\$1,723
Interest Income	\$1,500	\$1,500	\$7,031	\$5,531
<b>TOTAL REVENUES</b>	<b>\$390,339</b>	<b>\$390,339</b>	<b>\$397,593</b>	<b>\$7,254</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$129,984	\$129,984	\$129,838	\$147
Interest Expense - 5/1	\$129,984	\$129,984	\$129,838	\$147
Principal Expense - 5/1	\$135,000	\$135,000	\$135,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$394,969</b>	<b>\$394,969</b>	<b>\$394,675</b>	<b>\$294</b>
EXCESS REVENUES (EXPENDITURES)	<b>(\$4,630)</b>		<b>\$2,918</b>	
FUND BALANCE - Beginning	\$138,515		\$334,297	
FUND BALANCE - Ending	<u>\$133,885</u>		<u>\$337,215</u>	



**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2012-4 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended September 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/19	ACTUAL THRU 09/30/19	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$141,225	\$141,225	\$131,559	(\$9,666)
Special Assessments - Off Roll	\$163,800	\$163,800	\$163,800	\$0
Special Assessments - Prepayment	\$0	\$0	\$334,412	\$334,412
Interest Income	\$1,000	\$1,000	\$6,637	\$5,637
<b>TOTAL REVENUES</b>	<b>\$306,025</b>	<b>\$306,025</b>	<b>\$636,407</b>	<b>\$330,382</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$96,390	\$96,390	\$94,365	\$2,025
Special Call - 11/1	\$0	\$0	\$25,000	(\$25,000)
Interest Expense - 5/1	\$96,390	\$96,390	\$93,690	\$2,700
Principal Expense - 5/1	\$110,000	\$110,000	\$110,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$302,780</b>	<b>\$302,780</b>	<b>\$323,055</b>	<b>(\$20,275)</b>
EXCESS REVENUES (EXPENDITURES)	<b>\$3,245</b>		<b>\$313,352</b>	
FUND BALANCE - Beginning	\$130,083		\$256,126	
FUND BALANCE - Ending	<b>\$133,328</b>		<b>\$569,478</b>	

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2012-5 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended September 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/19	ACTUAL THRU 09/30/19	VARIANCE
<b>REVENUES:</b>				
Special Assessments - Off Roll	\$284,915	\$284,915	\$286,178	\$1,263
Prepayments	\$0	\$0	\$25,429	\$25,429
Interest Income	\$1,000	\$1,000	\$5,394	\$4,394
<b>TOTAL REVENUES</b>	<b>\$285,915</b>	<b>\$285,915</b>	<b>\$317,001</b>	<b>\$31,086</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$94,395	\$94,395	\$94,395	\$0
Interest Expense - 5/1	\$94,395	\$94,395	\$94,395	\$0
Principal Expense - 5/1	\$95,000	\$95,000	\$95,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$283,790</b>	<b>\$283,790</b>	<b>\$283,790</b>	<b>\$0</b>
EXCESS REVENUES (EXPENDITURES)	<b>\$2,125</b>		<b>\$33,211</b>	
FUND BALANCE - Beginning	\$104,298		\$249,030	
FUND BALANCE - Ending	<u>\$106,423</u>		<u>\$282,241</u>	

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**

**DEBT SERVICE FUND**

Series 2015 Special Assessment Revenue Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended September 30, 2019

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 09/30/19	ACTUAL THRU 09/30/19	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$1,395,346	\$1,395,346	\$1,401,529	\$6,183
Prepayments	\$0	\$0	\$825,101	\$825,101
Interest Income	\$5,000	\$5,000	\$23,797	\$18,797
<b>TOTAL REVENUES</b>	<b>\$1,400,346</b>	<b>\$1,400,346</b>	<b>\$2,250,427</b>	<b>\$850,081</b>
<b>EXPENDITURES:</b>				
<b>Series 2015A-1</b>				
Interest Expense - 11/1	\$270,186	\$270,186	\$270,186	\$0
Interest Expense - 5/1	\$270,186	\$270,186	\$270,186	\$0
Principal Expense - 5/1	\$580,000	\$580,000	\$580,000	\$0
Principal Prepayment - 5/1	\$0	\$0	\$75,000	(\$75,000)
<b>Series 2015A-2</b>				
Interest Expense - 11/1	\$77,713	\$77,713	\$77,713	\$0
Interest Expense - 5/1	\$77,713	\$77,713	\$77,713	\$0
Principal Expense - 5/1	\$125,000	\$125,000	\$125,000	\$0
Principal Prepayment - 5/1	\$0	\$0	\$20,000	(\$20,000)
<b>TOTAL EXPENDITURES</b>	<b>\$1,400,796</b>	<b>\$1,400,796</b>	<b>\$1,495,796</b>	<b>(\$95,000)</b>
<b>OTHER SOURCES/(USES):</b>				
Interfund Transfer In/(Out)	\$0	\$0	\$42,308	\$42,308
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,308</b>	<b>\$42,308</b>
EXCESS REVENUES (EXPENDITURES)	<b>(\$450)</b>		<b>\$796,939</b>	
FUND BALANCE - Beginning	\$390,118		\$1,093,348	
FUND BALANCE - Ending	<b>\$389,668</b>		<b>\$1,890,287</b>	

*B.*

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**  
Fiscal Year 2019 Summary of Assessment Receipts

	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
<b>DIRECT BILLS ASSESSED - NET</b>									
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
<b>TOTAL DIRECT BILLS ASSESSED NET</b>	<b>84</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>163,800.00</b>	<b>-</b>	<b>2,625.00</b>	<b>166,425.00</b>
<b>TOTAL NET TAX ROLL ASSESSED NET</b>	<b>4,074</b>	<b>1,395,345.20</b>	<b>397,923.88</b>	<b>258,964.78</b>	<b>388,838.61</b>	<b>130,978.11</b>	<b>284,915.28</b>	<b>127,185.19</b>	<b>2,984,151.06</b>
<b>TOTAL DISTRICT ASSESSMENTS NET</b>	<b>4,158</b>	<b>1,395,345.20</b>	<b>397,923.88</b>	<b>258,964.78</b>	<b>388,838.61</b>	<b>294,778.11</b>	<b>284,915.28</b>	<b>129,810.19</b>	<b>3,150,576.06</b>
	UNITS	SERIES 2005 / 2015A1-2 RECEIVED DEBT	SERIES 2012-1 RECEIVED DEBT	SERIES 2012-2 RECEIVED DEBT	SERIES 2012-3 RECEIVED DEBT	SERIES 2012-4 RECEIVED DEBT	SERIES 2012-5 RECEIVED DEBT	O&M RECEIVED	TOTAL RECEIVED
<b>DIRECT BILLS RECEIVED</b>									
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
<b>TOTAL DIRECT BILLS RECEIVED</b>	<b>84</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>163,800.00</b>	<b>-</b>	<b>2,625.00</b>	<b>166,425.00</b>
<b>BALANCE DUE DIRECT INVOICES</b>		-	-	-	-	-	-	-	-

SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/8/2018	1,516.68	432.53	281.48	422.65	142.37	309.69	138.24	3,243.64
2	11/16/2018	39,666.69	11,312.13	7,361.82	11,053.85	3,723.43	8,099.53	3,615.60	84,833.08
3	11/28/2018	42,469.35	12,111.39	7,881.97	11,834.87	3,986.51	8,671.81	3,871.07	90,826.96
4	12/11/2018	988,787.05	281,981.82	183,510.87	275,543.70	92,815.36	201,900.25	90,127.57	2,114,666.61
5	12/14/2018	93,990.45	26,804.15	17,443.87	26,192.17	8,822.69	19,191.89	8,567.19	201,012.40
6	12/21/2018	5,219.37	1,488.46	968.67	1,454.47	489.93	1,065.74	475.74	11,162.40
7	1/7/2019	47,525.58	13,553.32	8,820.36	13,243.88	4,461.13	9,704.24	4,331.94	101,640.44
8	1/24/2019	133,859.77	38,174.06	24,843.29	37,302.49	12,565.13	27,332.80	12,201.27	286,278.81
9	2/7/2019	8,941.26	2,549.87	1,659.43	2,491.65	839.30	1,825.72	814.99	19,122.21
10	2/19/2019	596.28	170.05	110.66	166.16	55.97	121.75	54.35	1,275.23
11	3/6/2019	5,339.00	1,522.57	990.88	1,487.81	501.16	1,090.17	486.65	11,418.24
12	3/21/2019	4,007.65	1,142.90	743.79	1,116.80	376.19	818.32	365.30	8,570.94
13	4/5/2019	8,748.61	2,494.92	1,623.67	2,437.96	821.21	1,786.38	797.43	18,710.19
14	4/22/2019	3,573.05	1,018.96	663.13	995.70	335.39	729.58	325.68	7,641.50
15	5/9/2019	3,602.74	1,027.43	668.64	1,003.97	338.18	735.64	328.39	7,705.00
16	5/24/2019	4,032.37	1,149.95	748.37	1,123.69	378.51	823.37	367.55	8,623.81
17	6/7/2019	930.55	265.37	172.70	259.31	87.35	190.01	84.82	1,990.11
TAX CERTIFICATES	6/21/2019	8,722.65	2,487.52	1,618.85	2,430.73	818.78	1,781.08	795.07	18,654.68
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>1,401,529.10</b>	<b>399,687.40</b>	<b>260,112.46</b>	<b>390,561.87</b>	<b>131,558.58</b>	<b>286,177.97</b>	<b>127,748.85</b>	<b>2,997,376.23</b>
<b>BALANCE DUE TAX ROLL</b>		<b>(6,183.90)</b>	<b>(1,763.52)</b>	<b>(1,147.68)</b>	<b>(1,723.26)</b>	<b>(580.47)</b>	<b>(1,262.69)</b>	<b>(563.66)</b>	<b>(13,225.17)</b>
<b>PERCENT COLLECTED DIRECT INVOICE</b>		<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>100%</b>	<b>N/A</b>	<b>100%</b>	<b>100%</b>
<b>PERCENT COLLECTED TAX ROLL</b>		<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>
<b>TOTAL PERCENT COLLECTED</b>		<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>0%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

DIRECT BILLS ARE DUE ON INSTALLMENTS. 50% DUE 12/1/18, 25% DUE 2/1/19, & FINAL 25% DUE 5/1/19

C.

***Bartram Park***  
**Community Development District**

Check Register Summary  
7/1/2019 - 9/30/2019

Check Date	Check #'s	Total Amount	
7/1/19 - 7/30/19	1005-1007	\$	4,004.58
8/1/19 - 8/31/19	1008-1013	\$	12,834.88
9/1/19 - 9/30/19	1014-1024	\$	28,736.54
<b>Total</b>		<b>\$</b>	<b>45,576.00</b>

*\* Fedex Invoices will be available upon request*

AP300R

\*\*\* CHECK DATES 07/01/2019 - 09/30/2019 \*\*\*

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
BARTRAM PARK - GENERAL FUND  
BANK A BARTRAM PARK - GEN

RUN 10/15/19

PAGE 1

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
7/17/19	00001	4/16/19 65233693	201904 310-51300-42000	APR FEDEX POSTAGE	*	31.24	
			FEDEX				31.24 001005
7/17/19	00001	5/07/19 65434599	201905 310-51300-42000	MAY FEDEX POSTAGE	*	26.35	
			FEDEX				26.35 001006
7/17/19	00012	7/01/19 199	201907 310-51300-34000	JUL MANAGEMENT FEES	*	3,466.67	
		7/01/19 199	201907 310-51300-35110	JUL WEBSITE ADMIN	*	41.67	
		7/01/19 199	201907 310-51300-35100	JUL INFORM TECHNOLOGY	*	83.33	
		7/01/19 199	201907 310-51300-31300	JUL DISSEMINATION FEES	*	291.67	
		7/01/19 199	201907 310-51300-51000	OFFICE SUPPLIES	*	.21	
		7/01/19 199	201907 310-51300-42000	POSTAGE	*	14.39	
		7/01/19 199	201907 310-51300-42500	COPIES	*	49.05	
			GOVERNMENTAL MANAGEMENT SERVICES				3,946.99 001007
8/01/19	00011	7/09/19 190870	201906 310-51300-31100	JUN PROFESSIONAL SERVICES	*	256.25	
			ENGLAND THIMS & MILLER, INC.				256.25 001008
8/01/19	00056	7/22/19 25222161	201907 310-51300-32300	FY19 TRUSTEE FEE 2015A-2	*	500.00	
		7/22/19 25222161	201907 300-15500-10000	FY20 TRUSTEE FEE 2015A-2	*	1,500.00	
			THE BANK OF NEW YORK MELLON				2,000.00 001009
8/09/19	00012	8/01/19 200	201908 310-51300-34000	AUG MANAGEMENT FEES	*	3,466.67	
		8/01/19 200	201908 310-51300-35110	AUG WEBSITE ADMIN	*	41.67	
		8/01/19 200	201908 310-51300-35100	AUG INFORM TECHNOLOGY	*	83.33	
		8/01/19 200	201908 310-51300-31300	AUG DISSEMINATION SERVIC	*	291.67	
		8/01/19 200	201908 310-51300-51000	OFFICE SUPPLIES	*	15.33	
		8/01/19 200	201908 310-51300-42000	POSTAGE	*	10.53	

BPAR BARTRAM PARK BPEREGRINO



AP300R

\*\*\* CHECK DATES 07/01/2019 - 09/30/2019 \*\*\*

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
 BARTRAM PARK - GENERAL FUND  
 BANK A BARTRAM PARK - GEN

RUN 10/15/19

PAGE 2

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
		8/01/19 200	201908 310-51300-42500		*	135.75	
		COPIES					
				GOVERNMENTAL MANAGEMENT SERVICES			4,044.95 001010
8/15/19	00030	8/07/19 18587	201908 310-51300-31200		*	600.00	
		ARBITR S2012 FYE 5/31/19					
				GRAU AND ASSOCIATES			600.00 001011
8/29/19	00006	8/15/19 109178	201907 310-51300-31500		*	1,833.68	
		JUL GENERAL COUNSEL					
				HOPPING GREEN & SAMS			1,833.68 001012
8/29/19	00056	8/14/19 252-2220	201908 310-51300-32300		*	1,000.00	
		FY19 TRUSTEE FEE S2015A-1					
		8/14/19 252-2220	201908 300-15500-10000		*	3,000.00	
		FY20 TRUSTEE FEE S2015A-1					
		8/14/19 252-2220	201908 310-51300-32300		*	100.00	
		REDEMPTION NOTICE FEE					
				THE BANK OF NEW YORK MELLON			4,100.00 001013
9/13/19	00012	9/01/19 201	201909 310-51300-34000		*	3,466.67	
		SEP MANAGEMENT FEES					
		9/01/19 201	201909 310-51300-35110		*	41.67	
		SEP WEBSITE ADMIN					
		9/01/19 201	201909 310-51300-35100		*	83.33	
		SEP INFORMATION TECH					
		9/01/19 201	201909 310-51300-31300		*	291.67	
		SEP DISSEMINATION SERVICE					
		9/01/19 201	201909 310-51300-51000		*	.33	
		OFFICE SUPPLIES					
		9/01/19 201	201909 310-51300-42000		*	14.46	
		POSTAGE					
		9/01/19 201	201909 310-51300-42500		*	34.05	
		COPIES					
		9/01/19 201	201909 310-51300-41000		*	16.75	
		TELEPHONE					
				GOVERNMENTAL MANAGEMENT SERVICES			3,948.93 001014
9/13/19	00067	9/12/19 19-07490	201909 310-51300-48000		*	83.00	
		NOTICE FY20 MEETING SCHED					
				JACKSONVILLE DAILY RECORD			83.00 001015
9/27/19	00037	9/11/19 9527	201909 300-15500-10000		*	6,193.00	
		FY20 LIAB INSURANCE					
				EGIS INSURANCE ADVISORS, LLC			6,193.00 001016
				BPAR BARTRAM PARK BPEREGRINO			

AP300R

\*\*\* CHECK DATES 07/01/2019 - 09/30/2019 \*\*\*

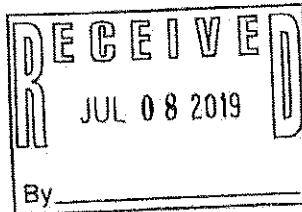
YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER  
BARTRAM PARK - GENERAL FUND  
BANK A BARTRAM PARK - GEN

RUN 10/15/19

PAGE 3

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
9/27/19	00011	9/05/19 191472	201908 310-51300-31100	AUG PROFESSIONAL SERVICES	*	405.00	
				ENGLAND THIMS & MILLER, INC.			405.00 001017
9/27/19	00006	9/13/19 109805	201908 310-51300-31500	GENERAL COUNSEL	*	247.00	
				HOPPING GREEN & SAMS			247.00 001018
9/27/19	00054	9/18/19 09182019	201909 300-20700-10800	TAX FROM DUVAL COUNTY	*	1,618.85	
				THE BANK OF NEW YORK MELLON, N.A.			1,618.85 001019
9/27/19	00051	9/18/19 09182019	201909 300-20700-10400	TAX FROM DUVAL COUNTY	*	2,487.52	
				THE BANK OF NEW YORK MELLON, N.A.			2,487.52 001020
9/27/19	00057	9/18/19 09182019	201909 300-20700-10500	DUVAL COUNTY TAXES	*	8,722.65	
				THE BANK OF NEW YORK MELLON, N.A.			8,722.65 001021
9/27/19	00058	9/18/19 09182019	201909 300-20700-10600	TAX DUVAL CTY/LENNAR ASSE	*	818.78	
				THE BANK OF NEW YORK MELLON, N.A.			818.78 001022
9/27/19	00059	9/18/19 09182019	201909 300-20700-10700	TAX FROM DUVAL CTY	*	2,430.73	
				THE BANK OF NEW YORK MELLON, N.A.			2,430.73 001023
9/27/19	00060	9/18/19 09182019	201909 300-20700-10900	TAX OFF ROLL MATTAMY	*	1,781.08	
				THE BANK OF NEW YORK MELLON, N.A.			1,781.08 001024
TOTAL FOR BANK A						45,576.00	
TOTAL FOR REGISTER						45,576.00	

BPAR BARTRAM PARK BPEREGRINO

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice****Bill To:**Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Invoice #: 199

Invoice Date: 7/1/19

Due Date: 7/1/19

Case:

P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - July 2019 1,310, 513.340		3,466.67	3,466.67
Website Administration - July 2019 -11- 3510		41.67	41.67
Information Technology - July 2019 -11- 351		83.33	83.33
Dissemination Agent Services - July 2019 -11- 313		291.67	291.67
Office Supplies -11- 510		0.21	0.21
Postage -11- 1120		14.39	14.39
Copies -11- 1125		49.05	49.05
V-12 (A)			
Total			\$3,946.99
Payments/Credits			\$0.00
Balance Due			\$3,946.99



REC'D JUL 24 2019

Jim Perry  
Bartram Park CDD  
GMS-SF, LLC  
9145 Narcoossee Rd. Ste.A206  
Orlando, FL 32827

July 9, 2019  
Project No: 00236.50001  
Invoice No: 0190870

Project 00236.50001 Bartram Park CDD-Interim Engineer.Serv.  
CDD Meeting Requisitions/Invoices

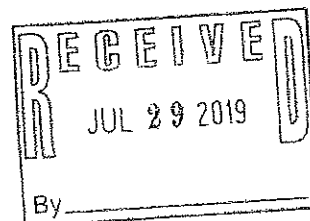
**Professional Services rendered through June 30, 2019**

**Professional Personnel**

		Hours	Rate	Amount
Principal				
Maggiore, Matthew	6/22/2019	.75	180.00	135.00
Coord. with DM re: potential parcel conveyance to CDD.				
Maggiore, Matthew	6/29/2019	.50	180.00	90.00
Proj / GIS / Bus Dev Manager				
Harris, Thomas	6/22/2019	.25	125.00	31.25
Totals		1.50		256.25
<b>Total Labor</b>				<b>256.25</b>
<b>Invoice Total this Period</b>				<b>\$256.25</b>

	Current	Prior	Total
Billings to Date	256.25	59,919.35	60,175.60

V-11 (A)  
1,310,573.311





BNY MELLON

The Bank of New York Mellon  
Trust Company, N.A.

## INVOICE

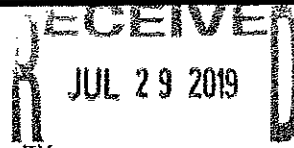
000082 XBFRSDD1 000000

BARTRAM PARK COMMUNITY DEVELOPMENT  
DISTRICT, C/O GMS, LLC.  
ATIN: JIM OLIVER  
475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE  
ST. AUGUSTINE, FL 32092

Invoice Number: 252-2216164  
Account Number: BARTRAM-A2  
Invoice Date: 22-Jul-19  
Cycle Date: 01-Jul-19  
Administrator: Thomas Radicioni  
Phone Number: (904) 645-1985  
Currency: USD

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE REFUNDING  
BONDS, SERIES 2015A-2

	Quantity	Rate	Proration	Subtotal	Total
Flat	3/12 FY 19	\$1500	1.310.573.312		
Administration Fee	9/12 FY 20	\$1500	1.300.155.1000		2,000.00
For the period: July 01, 2019 to June 30, 2020					



Invoice Total: 2,000.00  
Satisfied To Date: 0.00  
Balance Due: 2,000.00

BY: \_\_\_\_\_  
Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.  
Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.  
The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,  
Los Angeles, CA 90071

Check Payment Instructions:  
The Bank of New York Mellon  
Corporate Trust Department  
P.O. Box 392013  
Pittsburgh, PA 15251-9013  
Please enclose billing stub.

Wire and ACH Payment Instructions:  
The Bank of New York Mellon  
ABA Number: 021000018  
Account Number: 8901245259  
Account Name: BNY Mellon - Fee Billing Wire Fees  
Please reference Invoice Number: 252-2216164

V-56 (A)

## Billing Stub

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE REFUNDING BONDS, SERIES  
2015A-2

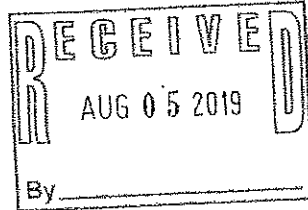
Invoice Number: 252-2216164  
Account Number: BARTRAM-A2  
Invoice Date: 22-Jul-19  
Cycle Date: 01-Jul-19  
Administrator: Thomas Radicioni  
Phone Number: (904) 645-1985  
Amount: 2,000.00 USD

000000613657252022161640000000000002000005

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Bill To:  
Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Invoice #: 200  
Invoice Date: 8/1/19  
Due Date: 8/1/19  
Case:  
P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - August 2019 1,310.373.340		3,466.67	3,466.67
Website Administration - August 2019 71-35710		41.67	41.67
Information Technology - August 2019 4-85710		83.33	83.33
Dissemination Agent Services - August 2019 11-813		291.67	291.67
Office Supplies -570		15.33	15.33
Postage 11-4120		10.53	10.53
Copies 4 425		135.75	135.75

V-12 (A)

Total	\$4,044.95
Payments/Credits	\$0.00
Balance Due	\$4,044.95

# Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Bartram Park Community Development District  
1408 Hamlin Avenue, Unit E  
Saint Cloud, FL 34771

Invoice No. 18587

Date 08/07/2019

## SERVICE

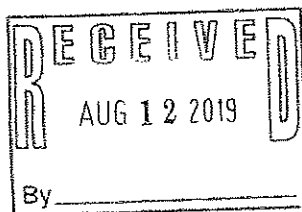
## AMOUNT

Arbitrage Series 2012 FYE 05/31/2019

\$ 600.00

Current Amount Due

\$ 600.00



V-30 (A)

1, 310, 573, 312

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
600.00	0.00	0.00	0.00	0.00	600.00

Payment due upon receipt.

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

(A) V-6  
1,310, 573, 315

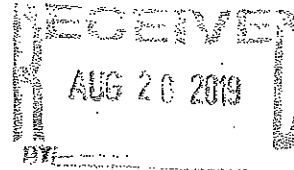
## STATEMENT

August 15, 2019

Bartram Park Community Development District  
c/o Governmental Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 109178  
Billed through 07/31/2019

General Counsel  
BPCDD 00001 WSH



### FOR PROFESSIONAL SERVICES RENDERED

07/09/19	JLK	Review, edit and disseminate budget documents, assessment resolution and associated materials.	1.30 hrs
07/09/19	LMG	Revise and transmit budget documents; prepare assessment resolution; research regarding same.	1.10 hrs
07/10/19	JLK	Meeting preparations and confer with Gentry on same; review engineer's report and confer on same.	0.80 hrs
07/10/19	LMG	Review draft agenda.	0.10 hrs
07/15/19	LMG	Prepare materials for meeting.	0.20 hrs
07/16/19	JLK	Confer with DM regarding communication to Beazer request for property conveyance.	0.30 hrs
07/20/19	LMG	Prepare agenda memorandum; research regarding budget procedures; print materials for meeting.	1.40 hrs
07/24/19	LMG	Travel to and attend board meeting; follow up from same.	3.40 hrs
07/31/19	LMG	Research new law regarding new definition of "home address" and property appraiser objections to confidential information in assessment rolls; prepare memorandum to district manager regarding same.	0.10 hrs

Total fees for this matter \$1,566.00

### DISBURSEMENTS

Document Reproduction	28.50
Travel	218.68
Travel - Meals	20.50
Total disbursements for this matter	\$267.68

### MATTER SUMMARY



Kilinski, Jennifer L.	2.40 hrs	180 /hr	\$432.00
Gentry, Lauren M.	6.30 hrs	180 /hr	\$1,134.00

TOTAL FEES	\$1,566.00
TOTAL DISBURSEMENTS	\$267.68

<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$1,833.68</b>
--------------------------------------	-------------------

**BILLING SUMMARY**

Kilinski, Jennifer L.	2.40 hrs	180 /hr	\$432.00
Gentry, Lauren M.	6.30 hrs	180 /hr	\$1,134.00

TOTAL FEES	\$1,566.00
TOTAL DISBURSEMENTS	\$267.68

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$1,833.68</b>
------------------------------------	-------------------

**Please include the bill number on your check.**



BNY MELLON

The Bank of New York Mellon  
Trust Company, N.A.

## INVOICE

000062 XBFRSDD1 000000



BARTRAM PARK COMMUNITY DEVELOPMENT  
DISTRICT, C/O GMS, LLC.  
ATTN: JIM OLIVER  
475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE  
ST. AUGUSTINE, FL 32092

Invoice Number: 252-2220626  
Account Number: BARTRAM15-A1  
Invoice Date: 14-Aug-19  
Cycle Date: 01-Jul-19  
Administrator: Thomas Radicioni  
Phone Number: (904) 645-1985  
Currency: USD

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE REFUNDING  
BONDS, SERIES 2015A-1

	Quantity	Rate	Proration	Subtotal	Total
<b>Flat</b>					
Trustee Fee		1,310,573.323			
For the period: July 01, 2019 to June 30, 2020		$2/12 \times 4000 = 1000 - FY19$			4,000.00
<b>One Time Charges</b>					
Redemption Notice Fee	FY19	1,300,155,100			100.00

K-56



Invoice Total: 4,100.00  
Satisfied To Date: 0.00  
Balance Due: 4,100.00

Terms: Payable upon receipt. Please reference the invoice and account number with your remittance.  
Our Tax ID Number is 95-3571558. Please fax Taxpayer Certification requests to (732) 667-9576.  
The Bank of New York Mellon Trust Company, N.A is located at 400 South Hope Street - Suite 400,  
Los Angeles, CA 90071

Check Payment Instructions:  
The Bank of New York Mellon  
Corporate Trust Department  
P.O. Box 392013  
Pittsburgh, PA 15251-9013  
Please enclose billing stub.

Wire and ACH Payment Instructions:  
The Bank of New York Mellon  
ABA Number: 021000018  
Account Number: 8901245259  
Account Name: BNY Mellon - Fee Billing Wire Fees  
Please reference Invoice Number: 252-2220626

## Billing Stub

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE REFUNDING BONDS, SERIES  
2015A-1

Invoice Number: 252-2220626  
Account Number: BARTRAM15-A1  
Invoice Date: 14-Aug-19  
Cycle Date: 01-Jul-19  
Administrator: Thomas Radicioni  
Phone Number: (904) 645-1985  
Amount: 4,100.00 USD

000000613828252122206260000000000004100001

**Governmental Management Services, LLC**

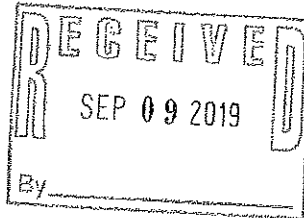
1001 Bradford Way  
Kingston TN 37763

**Invoice**

Invoice #: 201  
Invoice Date: 9/1/19  
Due Date: 9/1/19  
Case:  
P.O. Number:

**Bill To:**

Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Management Fees - September 2019 1-31-513-34		3,466.67	3,466.67
Website Administration - September 2019 1-31-513-3511		41.67	41.67
Information Technology - September 2019 1-31-513-351		83.33	83.33
Dissemination Agent Services - September 2019 1-31-513-313		291.67	291.67
Office Supplies 1-31-513-51		0.33	0.33
Postage 1-31-513-42 12		14.46	14.46
Copies 1-31-513-425		34.05	34.05
Telephone 1-31-513-41		16.75	16.75
Total			\$3,948.93
Payments/Credits			\$0.00
Balance Due			\$3,948.93

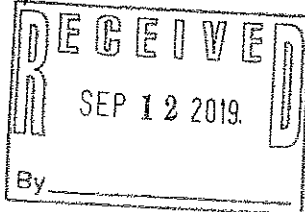
# Jacksonville Daily Record

A Division of  
DAILY RECORD & OBSERVER, LLC

10 N. Newnan Street (32202)  
P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092



September 12, 2019

Date

1-31-513-48  
67

Payment Due Upon Receipt

Serial #	19-07490D	PO/File #		\$83.00
Notice of Meetings				Amount Due
				Amount Paid
Bartram Park Community Development District				\$83.00
				Payment Due
Case Number				
Publication Dates	9/12			
County	Duval			

*Payment is due before the  
Proof of Publication is released.*

*For your convenience, you  
may remit payment at  
[jaxdailyrecord.com/send-payment](http://jaxdailyrecord.com/send-payment).*

Your notice can be found on the world wide web at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

**Preliminary Proof Of Legal Notice**  
*(This is not a proof of publication.)*

*Please read copy of this advertisement and advise us of any  
necessary corrections before further publications.*

**NOTICE OF MEETINGS  
BARTRAM PARK  
COMMUNITY  
DEVELOPMENT DISTRICT**

The Board of Supervisors of the Bartram Park Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2020 at 11:00 a.m. at England-Thims & Miller, Inc., 14775 Old St. Augustine Road, Jacksonville, Florida 32258, on the fourth Wednesday of the months listed (\*unless notated otherwise) as follows:

October 23, 2019

January 22, 2020

April 22, 2020

July 22, 2020

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when staff or other individuals may participate by speaker telephone.

Any person requiring special accommodations for the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
Sept. 12 00 (19-07490D)



Bartram Park Community Development District  
c/o Governmental Management Services  
5385 North Nob Hill Road  
Sunrise, FL 33351

# INVOICE

Customer	Bartram Park Community Development District
Acct #	194
Date	09/11/2019
Customer Service	Susan Newport
Page	1 of 1

Payment Information	
Invoice Summary	\$ 6,193.00
Payment Amount	
Payment for	Invoice#9527
100119146	

Thank You

X

Please detach and return with payment

Customer: Bartram Park Community Development District

Invoice	Effective	Transaction	Description	Amount
9527	10/01/2019	Renew policy	Policy #100119146 10/01/2019-10/01/2020 Florida Insurance Alliance GL,POL,EPLI,EBL,HNO - Renew policy Due Date: 9/11/2019  <u>Prepaid</u> FY26 Liab-Insurance 1,300,155.100 1.310-513.45 V-37 (A) <div style="border: 1px solid black; padding: 5px; display: inline-block;">             RECEIVED              SEP 13 2019              By _____           </div>	6,193.00
				<b>Total</b>
				\$ 6,193.00
				Thank You
FOR PAYMENTS SENT OVERNIGHT: Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oak Lawn, IL 60453				

Remit Payment To: Egis Insurance Advisors, LLC  
Lockbox 234021 PO Box 84021  
Chicago, IL 60689-4002

(321)233-9939

scilmer@egisadvisors.com

Date

09/11/2019



Jim Perry  
 Bartram Park CDD  
 GMS-SF, LLC  
 9145 Narcoossee Rd. Ste.A206  
 Orlando, FL 32827

REC'D SEP 20 2019

September 5, 2019  
 Project No: 00236.50001  
 Invoice No: 0191472

Project 00236.50001 Bartram Park CDD-Interim Engineer.Serv.  
 CDD Meeting Requisitions/Invoices

**Professional Services rendered through August 31, 2019**

**Professional Personnel**

		Hours	Rate	Amount
Principal				
Maggiore, Matthew	8/10/2019	.25	180.00	45.00
Maggiore, Matthew	8/17/2019	1.50	180.00	270.00
Coord. with JEA re: RTR transmission pole construction.				
Maggiore, Matthew	8/24/2019	.50	180.00	90.00
Coord. with JEA re: Race Track Road transmission lines.				
Totals		2.25		405.00
<b>Total Labor</b>				<b>405.00</b>

Invoice Total this Period **\$405.00**

**Outstanding Invoices**

Number	Date	Balance
0191204	8/6/2019	135.00
<b>Total</b>		<b>135.00</b>

**Total Now Due** **\$540.00**

	Current	Prior	Total
<b>Billings to Date</b>	<b>405.00</b>	<b>60,310.60</b>	<b>60,715.60</b>

V-11 (A) 1,310,573.311

**England-Thim & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
 14775 Old St. Augustine Road • Jacksonville, Florida 32256 • tel 904-612-8000 • fax 904-616-0465  
 OA-0002544 LC-0000016

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

V-6 (A)  
1,310,513,815

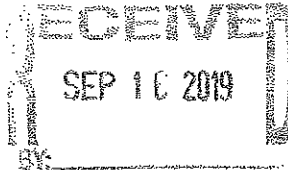
## STATEMENT

September 13, 2019

Bartram Park Community Development District  
c/o Governmental Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 109805  
Billed through 08/31/2019

General Counsel  
BPCDD 00001 WSH



### FOR PROFESSIONAL SERVICES RENDERED

12/17/18	LMG	Review and revise language for revisions to Rules of Procedure; send e-mail regarding same; review draft of Rules.	0.10 hrs
07/09/19	LMG	Research and revise rules of procedure; prepare memorandum to district regarding same.	0.30 hrs
08/19/19	LMC	Prepare document package for revised rules of procedure.	1.10 hrs
08/27/19	LMC	Prepare resolution setting hearing on revised rules of procedure.	0.30 hrs
Total fees for this matter			\$247.00

### MATTER SUMMARY

Clavenna, Lydia M. - Paralegal	1.40 hrs	125 /hr	\$175.00
Gentry, Lauren M.	0.40 hrs	180 /hr	\$72.00
TOTAL FEES			\$247.00

### TOTAL CHARGES FOR THIS MATTER

**\$247.00**

### BILLING SUMMARY

Clavenna, Lydia M. - Paralegal	1.40 hrs	125 /hr	\$175.00
Gentry, Lauren M.	0.40 hrs	180 /hr	\$72.00
TOTAL FEES			\$247.00

### TOTAL CHARGES FOR THIS BILL

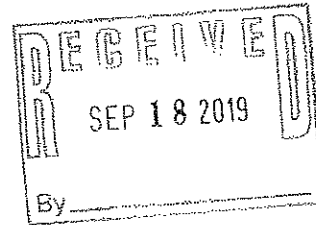
**\$247.00**

**Please include the bill number on your check.**



**Bartram Park CDD**

**GENERAL FUND**



**Check Request**

Date	Amount	Authorized By
September 18, 2019	\$1,618.85	Bernadette Peregrino

Payable to:

Vendor #54 - BNY MELLON C/O BPCDD S2012-2
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Date Check Needed:

Budget Category:

9/18/19	001.300.20700.10800
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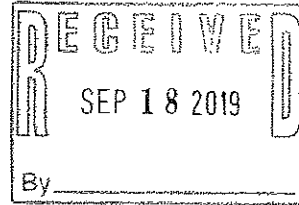
Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL COUNTY		
6/921	\$1,618.85	Tax Cert
	\$1,618.85	
(Attach supporting documentation for request.)		

**Bartram Park CDD**

**GENERAL FUND**

**Check Request**



Date	Amount	Authorized By
September 18, 2019	\$2,487.52	Bernadette Peregrino

Payable to:

Vendor #51 - BNY MELLON C/O BPCDD S2012-1
---

Date Check Needed:

Budget Category:

9/18/19	001.300.20700.10400
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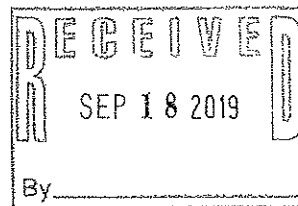
Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL COUNTY		
6/921	\$2,487.52	Tax Cert
	\$2,487.52	
(Attach supporting documentation for request.)		

# Bartram Park CDD

GENERAL FUND

## Check Request



Date	Amount	Authorized By
September 18, 2019	\$8,722.65	Bernadette Peregrino

Payable to:

Vendor #57 - BNY MELLON C/O Bartram Park - Series 2015
--

Date Check Needed:

Budget Category:

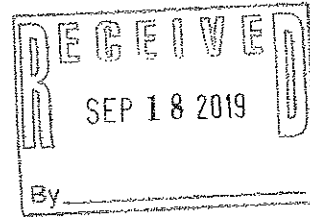
9/18/19	001.300.20700.10500
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Intended Use of Funds Requested:

DUVAL COUNTY TAXES		
6/921	\$8,722.65	Tax Cert
	\$8,722.65	
(Attach supporting documentation for request.)		

**Bartram Park CDD**

**GENERAL FUND**



**Check Request**

Date	Amount	Authorized By
September 18, 2019	\$818.78	Bernadette Peregrino

Payable to:

**Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4**

Date Check Needed:

Budget Category:

9/18/19	001.300.20700.10600
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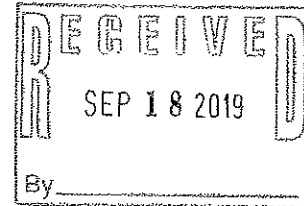
Intended Use of Funds Requested:

<b>TXFER TAX RCPTS FROM DUVAL CTY/LENNAR ASSESSMENTS</b>		
6/921	\$818.78	Tax Cert
	\$818.78	
(Attach supporting documentation for request.)		

# Bartram Park CDD

GENERAL FUND

## Check Request



Date	Amount	Authorized By
September 18, 2019	\$2,430.73	Bernadette Peregrino

Payable to:

Vendor #59 - BNY MELLON C/O Bartram Park - Series 2012-3
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Date Check Needed:

Budget Category:

9/18/19	001.300.20700.10700
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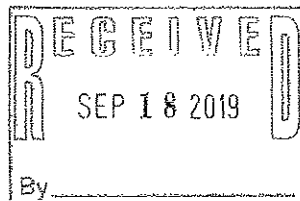
Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL CTY		
6/921	\$2,430.73	Tax Cert
	\$2,430.73	
(Attach supporting documentation for request.)		

# Bartram Park CDD

GENERAL FUND

## Check Request



Date	Amount	Authorized By
September 18, 2019	\$1,781.08	Bernadette Peregrino

Payable to:

Vendor #60 - BNY MELLON C/O Bartram Park - Series 2012-5
--

Date Check Needed:

Budget Category:

9/18/19	001.300.20700.10900
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Intended Use of Funds Requested:

TXFER TAX RCPTS OFF ROLL FROM MATTAMY WIRE		
6/921	\$1,781.08	Tax Cert
	\$1,781.08	
(Attach supporting documentation for request.)		