

***BARTRAM PARK***  
*Community Development District*

*April 25, 2018*

# *Bartram Park*

## *Community Development District*

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475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

April 17, 2018

Board of Supervisors  
Bartram Park Community  
Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Bartram Park Community Development District will be held Wednesday, April 25, 2018 at 11:00 a.m. at the offices of England-Thims and Miller, Inc., 14775 Old St. Augustine Road, Jacksonville Florida. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Public Comment
- III. Organizational Matters
  - A. Consideration of Resumes to Fill Vacant Seat
  - B. Oath of Office for Newly Appointed Supervisor
  - C. General Information for New Supervisor
  - D. Consideration of Resolution 2018-03, Election of Officers
- IV. Approval of Minutes of the December 19, 2017 Special Meeting
- V. Approval of Minutes of the January 24, 2018 Meeting
- VI. Acceptance of Financial Audit of Fiscal Year 2017
- VII. Consideration of Resolution 2018-04, Setting a Date for Public Hearing For Budget Adoption and Approving Fiscal Year 2019 Proposed Budget
- VIII. Other Business
- IX. Staff Reports
  - A. Attorney
  - B. Engineer – Update of Development in Bartram Park and Surrounding Vicinity
  - C. Manager
- X. Audience Comments / Supervisor's Requests
- XI. Financial Reports
  - A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending December 31, 2017
  - B. Assessment Receipt Schedules
  - C. Approval of Check Register
- XII. Next Scheduled Meeting –April 25, 2018 @ 11:00 a.m. at the Office of England, Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258

### XIII. Adjournment

The third order of business is organizational matters. At this time the Board can consider resumes that were submitted by interested residents to fill the unexpired term of office. The newly appointed supervisor will subscribe to an oath of office and the Board can then consider appointing the newly appointed supervisor as assistant secretary of the District by adopting Resolution 2018-03, which is enclosed for your review.

The fourth order of business is the approval of December 19, 2017 special meeting minutes. A copy of the minutes is enclosed for your review.

The fifth order of business is the acceptance of January 24, 2018 minutes. A copy of the minutes is enclosed for your review.

The sixth order of business is the acceptance of financial audit for fiscal year 2017. A copy of the audit is enclosed for your review.

The seventh order of business is consideration of resolution 2018-04, setting a date of public hearing for budget adoption and approving fiscal year 2019 proposed budget. A copy of the resolution is enclosed for your review.

Listed under engineer reports is an update of development in Bartram Park and surrounding vicinity.

Listed under financial reports is the balance sheet and statement of revenues & expenditures, assessment receipt schedules, and the check register for your review.

We look forward to seeing you at the special meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

A handwritten signature in blue ink, appearing to read 'James Oliver', with a stylized flourish at the end.

James Oliver  
Manager

Cc: Wes Haber  
Jennifer Gillis  
Gabriel McKee  
Darrin Mossing

Matt Maggiore  
Karen Jusevitch  
Jennifer Kilinski  
Jere Earlywine

*AGENDA*

***Bartram Park  
Community Development District  
Agenda***

Wednesday  
April 25, 2018  
11:00 a.m.

England Thims & Miller  
14775 Old St. Augustine Road  
Jacksonville, Florida 32258  
bartramparkcdd.com  
**Call In # 1-800-264-8432 Code 768004**

- I. Roll Call
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- XIII. Adjournment

*THIRD ORDER OF BUSINESS*

A.



## RESUME

Donald H. Smith  
15011 Venosa Circle  
Jacksonville FL 32258

904 333-9840  
donjud65@gmail.com

EMPLOYMENT STATUS:  
Retired

EXPERIENCE:

Financial and Sales experience in a career that spans over 50 years, including Management, Accounting, Retail, and Customer Service.

Board of Realtors/MLS Association management background as well as Private Business Owner experience.

Vice President and President of the Laurel Lakes Homeowners Condo Association, Richmond VA. for 4 years.

\*\*\*\*\*

I hereby submit this Resume for the purpose of being considered for a seat on the Bartram Park Community Development District board.

---

Donald H. Smith

*D.*

**RESOLUTION 2018-03**

**A RESOLUTION DESIGNATING OFFICERS OF THE  
BARTRAM PARK COMMUNITY DEVELOPMENT  
DISTRICT**

**WHEREAS**, the Board of Supervisors of the Bartram Park Community Development District at a regular business meeting held on January 24, 2018 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD  
OF SUPERVISORS OF THE BARTRAM PARK  
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice-Chairman
_____	Secretary
_____	Treasurer
_____	Assistant Treasurer
_____	Assistant Secretary
_____	Assistant Secretary
_____	
_____	

**PASSED AND ADOPTED THIS 24TH DAY OF JANUARY 2018**

\_\_\_\_\_  
Chairman / Vice Chairman

\_\_\_\_\_  
Secretary / Assistant Secretary

*FOURTH ORDER OF BUSINESS*

MINUTES OF MEETING  
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

A special meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Tuesday, December 19, 2017 at 11:00 a.m. at the Offices of England-Thims & Miller, Inc. 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

Present and constituting a quorum were:

Pat Evert	Chairman
James Griffith	Vice Chairman
Tim Brown	Supervisor
Joan Nero	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)
Matt Maggione	District Engineer
Gary Horvath	Environmental Services (by phone)

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 11:00 a.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of Partial Release of and  
Amendment to Regulatory Conservation  
Easement**

Mr. Haber stated a copy of the document is included in your agenda package. This is something that doesn't really impact the District directly in that, the District has previously signed and is a party to a previously recorded conservation easement. A conservation easement is essentially a document where a piece of property that the CDD owns grants an easement to the St. Johns River Water Management District and it essentially says that property will be conserved based on the terms described in the easement. The easement specifies that the

property cannot be constructed upon or used in any way that materially impacts the natural conservation state of the property.

*Mr. Gary Horvath joined the meeting by phone.*

Mr. Haber stated the CDD was a party to a prior conservation easement as was, the Developer. Presently, the Developer has work it is doing as part of its project, there is an area that is subject to a conservation easement that may need removed, so that way they are able to impact the area that would otherwise be subject to the conservation easement. The area that would be impacted is not owned by the CDD. The Developer made a request to the St. Johns River Water Management District to release the conservation easement to the area that needs to be impacted. The St. Johns River Water Management District appears agreeable to allowing that, as long as, the Developer agrees to substitute a separate piece of conservation property for the property that would now be impacted. The CDD doesn't own the property that would be impacted, nor does the CDD own the property that would be replaced. The reason why the CDD is being asked to participate in this process is because of the earlier conservation easement that the CDD is a party to relates to the easement, so the St. Johns River Water Management District is asking that the CDD sign off on the amendment.

Mr. Maggiore stated this is the south end of Bartram Park Boulevard. This is the Development in question. It would be releasing these two peach colored areas and replacing it with this green area.

Mr. Horvath stated the bigger area is where the outfall pipe from the stormwater pond is going. The easement does not allow any drainage structures in it currently, so we are just releasing that 2,755 square feet area to be removed from the easement, so we can put discharge pipe through it. The smaller one is being asked for because there is not enough room to get the road in between the stormwater pond and the conservation area without taking that 58 square foot. Most of these areas are uplands.

On MOTION by Mr. Griffith seconded by Mr. Brown with all in favor the Partial Release of and Amendment to Regulatory Conservation Easement was approved with Authorization for Chair & District Counsel to Review & Sign with no substantive changes.
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#### **FOURTH ORDER OF BUSINESS**

#### **Other Business**

Mr. Oliver stated some of you may have received an email from a resident who was concerned with some drainage matters. Wes was brought into the matter, as well as, Matt.

Mr. Griffith stated the gentleman is one of my neighbors and his property abuts the culvert on the outside of the fence. His concern is that the culvert is not draining as it was prior to Hurricane Irma coming through. The emails that I have seen go back and forth say that it is draining properly.

Mr. Oliver stated one thing we want to address early on in this is you are a form of limited government and you have jurisdiction over those matters that are related to CDD owned improvements. The first thing we wanted to do was to determine if this was a CDD matter. Matt has done some research on ownership of these lands.

Mr. Maggiore stated I looked at the Duval County Property Appraisers database and it does show that Montevilla at Bartram Lakes Association owns that property in question. The Association also owns the stormwater pond. The stormwater system from Montevilla outfalls through a large box culvert to this area in question and then there is another box culvert underneath the road. The property is not owned by the CDD but by the HOA.

Mr. Griffith stated John Dodson came over to the Mattamy side and they inspected all of this and he says the water is flowing.

Mr. Oliver stated Dennis Mathis has asked for his resignation to be accepted.

On MOTION by Ms. Evert seconded by Mr. Griffith with all in favor the Resignation from Mr. Dennis Mathis was accepted.
--

Mr. Oliver stated we have put together a notice of vacancy for his position and we will publish it in the newspaper and also get it in all of the applicable websites for the District. We will gather resumes or letters of interest and then the four of you will make the decision on who the fifth supervisor will be. This seat expires in November of 2018.

#### **FIFTH ORDER OF BUSINESS**

#### **Audience Comments/Supervisor's Requests**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Next Scheduled Meeting – January 24, 2018  
@ 11:00 a.m. at the Office of England, Thims  
& Miller located at 14775 Old St. Augustine  
Road, Jacksonville, Florida 32258**

Mr. Oliver stated the next scheduled meeting is January 24, 2018 @ 11:00 a.m. at the Offices of England Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Evert seconded by Ms. Nero with all in favor the Meeting was adjourned.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman



*FIFTH ORDER OF BUSINESS*

MINUTES OF MEETING  
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, January 24, 2018 at 11:00 a.m. at the Offices of Offices of England-Thims & Miller, Inc. 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

Present and constituting a quorum were:

Pat Evert	Chairman
James Griffith	Vice Chairman (by phone)
Tim Brown	Supervisor
Joan Nero	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel (by phone)

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 11:00 a.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There were no members of the public in attendance.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Consideration of Resumes to Fill Vacant Seat**

Mr. Oliver stated we did publish notice of this vacancy. We also provided it to John Dodson to have it put on the website and the HOA sites. There haven't been any applicants yet. We will put it back on the agenda for the next meeting. Currently, we do not have a Vice Chairperson if you would like to nominate someone.

On MOTION by Ms. Nero seconded by Ms. Evert with all in favor to Appoint Mr. James Griffith as Vice Chairman was approved.
--

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the October 25, 2017 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the October 25, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Brown seconded by Ms. Evert with all in favor the Minutes of the October 25, 2017 Meeting were approved.

**FIFTH ORDER OF BUSINESS**

**Acceptance of Minutes of the October 25, 2017 Audit Committee Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes of the October 25, 2017 audit committee meeting. Are there any additions, corrections or deletions?

On MOTION by Ms. Nero seconded by Ms. Evert with all in favor the Minutes of the October 25, 2017 Audit Committee Meeting were accepted.

**SIXTH ORDER OF BUSINESS**

**Acceptance of Audit Engagement Letter with Grau & Associates for the FY 17 Financial Audit**

Mr. Oliver stated included in your agenda package is a copy of the engagement letter with Grau & Associates to perform the audit for Fiscal Year 2017. The engagement letter shows a fee of \$3,800 and you budgeted \$4,680 for this item, so you are in good shape.

On MOTION by Ms. Evert seconded by Mr. Brown with all in favor the Audit Engagement Letter with Grau & Associates for the Fiscal Year 2017 Financial Audit was accepted.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

Mr. Oliver stated at our next meeting on April 25, 2018, I will bring the proposed budget for Fiscal Year 2019.

**NINTH ORDER OF BUSINESS**

**Audience Comments/Supervisor's Requests**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending December 31, 2017**

Mr. Oliver stated included in your agenda package is a copy of the balance sheet and income statement dated December 31, 2017.

**B. Assessment Receipt Schedules**

Mr. Oliver stated included in your agenda package are copies of the assessment receipt schedules.

**C. Approval of Check Register**

Mr. Oliver stated included in your agenda package is a copy of the check register. Ms. Evert was reimbursed for FedEx delivery costs incurred for official CDD business. She will recuse herself from voting for this item.

On MOTION by Mr. Brown seconded by Ms. Nero with Ms. Evert abstaining because of conflict of interest on Check #839 in the amount of \$9.28 was approved.

Mr. Haber stated we will have Pat complete a conflict of interest form and attach it to the minutes of this meeting.

On MOTION by Ms. Evert seconded by Ms. Nero with all in favor the Balance of the Check Register Minus Check #839 was approved.

**ELEVENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – April 25, 2018 @ 11:00 a.m. at the Office of England, Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258**

Mr. Oliver stated the next scheduled meeting is April 25, 2018 @ 11:00 a.m. at the Offices of England Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Nero seconded by Ms. Evert with all in favor the Meeting was adjourned.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Patricia Evert	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Bartram Park CDD
MAILING ADDRESS 15015 Venosa Circle	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY Jacksonville	COUNTY Duval
NAME OF POLITICAL SUBDIVISION:	
DATE ON WHICH VOTE OCCURRED January 24, 2018	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

### APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

### DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Patricia Evert, hereby disclose that on January 24, 20 18 :

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- ☐ inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- ☐ inured to the special gain or loss of \_\_\_\_\_, by  
whom I am retained; or
- ☐ inured to the special gain or loss of \_\_\_\_\_, which  
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

2/06/2018  
Date Filed

Patricia M. Evert  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

*SIXTH ORDER OF BUSINESS*



**BARTRAM PARK  
COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2017**

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA**

**TABLE OF CONTENTS**

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1-2
MANAGEMENT'S DISCUSSION AND ANALYSIS	3-6
BASIC FINANCIAL STATEMENTS	
Government-Wide Financial Statements:	
Statement of Net Position	7
Statement of Activities	8
Fund Financial Statements:	
Balance Sheet – Governmental Funds	9
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	10
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	11
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	12
Notes to the Financial Statements	13-21
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund	22
Notes to Required Supplementary Information	23
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	24-25
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	26
MANAGEMENT LETTER REQUIRED BY CHAPTER 10.550 OF THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	27-28



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

2700 North Military Trail • Suite 350  
Boca Raton, Florida 33431  
(561) 994-9299 • (800) 299-4728  
Fax (561) 994-5823  
www.graucpa.com

**INDEPENDENT AUDITOR'S REPORT**

To the Board of Supervisors  
Bartram Park Community Development District  
City of Jacksonville, Florida

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of Bartram Park Community Development District, City of Jacksonville, Florida ("District") as of and for the fiscal year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

✓ In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2017, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

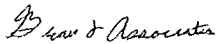
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 27, 2018, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

### **Report on Other Legal and Regulatory Requirements**

We have also issued our report dated March 27, 2018, on our consideration of the District's compliance with the requirements of Section 218.415, Florida Statutes, as required by Rule 10.556(10) of the Auditor General of the State of Florida. The purpose of that report is to provide an opinion based on our examination conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants.

  
By *Law & Associates*

March 27, 2018

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Bartram Park Community Development District, City of Jacksonville, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2017. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

### FINANCIAL HIGHLIGHTS

- The liabilities of the District exceeded its assets plus deferred outflows of resources at the close of the most recent fiscal year resulting in a net position deficit balance of (\$24,342,853).
- The change in the District's total net position in comparison with the prior fiscal year was \$934,494, an increase. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2017, the District's governmental funds reported combined ending fund balances of \$2,714,771, a decrease of (\$37,445) in comparison with the prior fiscal year. The total fund balance is non-spendable for prepaid items, restricted for debt service and capital projects, and the remainder is unassigned fund balance which is available for spending at the District's discretion.

### OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include the general government (management) and maintenance functions.

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

## OVERVIEW OF FINANCIAL STATEMENTS (Continued)

### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains three governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, debt service fund and capital projects fund all of which are considered major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

In the case of the District, liabilities exceeded assets plus deferred outflows of resources at the close of the most recent fiscal year.

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the District's other obligations.

# GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

Key components of the District's net position are reflected in the following table:

NET POSITION		SEPTEMBER 30,	
	2017	2016	
Current and other assets	\$ 2,716,453	\$ 2,758,458	
Capital assets, net of depreciation	10,013,918	10,487,324	
Total assets	12,730,371	13,245,782	
Deferred outflows of resources	204,592	216,065	
Total assets and deferred outflows	12,934,963	13,461,847	
Current liabilities	759,110	705,935	
Long-term liabilities	36,518,706	38,033,259	
Total liabilities	37,277,816	38,739,194	
Net position			
Net investment in capital assets	(26,258,071)	(27,329,870)	
Restricted	1,767,713	1,932,485	
Unrestricted	147,505	120,038	
Total net position	\$ (24,342,853)	\$ (25,277,347)	

The District's net position increased during the most recent fiscal year. The majority of the increase represents the extent to which ongoing program revenues exceeded the cost of operations and depreciation expense.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION		FOR THE FISCAL YEAR ENDED SEPTEMBER 30,	
	2017	2016	
Revenues:			
Program revenues			
Charges for services	\$ 3,370,064	\$ 3,229,152	
Operating grants and contributions	14,574	4,059	
Capital grants and contributions	210	53	
General revenues			
Unrestricted investment earnings	30	30	
Total revenues	3,384,878	3,233,294	
Expenses:			
General government	102,626	101,616	
Maintenance and operations	473,406	484,879	
Interest	1,874,352	1,919,529	
Bond issue costs	-	686	
Total expenses	2,450,384	2,506,710	
Change in net position	934,494	726,584	
Net position - beginning, previously stated	(25,277,347)	(26,054,331)	
Prior period adjustment	-	50,400	
Net position - beginning, restated	(25,277,347)	(26,003,931)	
Net position - ending	\$ (24,342,853)	\$ (25,277,347)	

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2017 was \$2,450,384. The costs of the District's activities were primarily funded by program revenues. Program revenues are comprised primarily of assessments. The majority of the decrease in expenses related to decreased interest costs due to lower bond principal balances over the lives of the bonds.

## GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budgeted amounts, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2017.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At September 30, 2017, the District had \$14,272,267 invested in capital assets for its governmental activities. In the government-wide financial statements, depreciation of \$4,258,349 has been taken, which resulted in a net book value of \$10,013,918. More detailed information about the District's capital assets is presented in the notes of the financial statements.

### Capital Debt

At September 30, 2017, the District had \$36,720,000 in Bonds outstanding. More detailed information about the District's capital debt is presented in the notes of the financial statements.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

The District does not anticipate any major projects or significant changes to its infrastructure maintenance program for the subsequent fiscal year. In addition, it is anticipated that the general operations of the District will remain fairly constant.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Bartram Park Community Development District's Finance Department at 475 West Town Place, Suite 114, St. Augustine, Florida 32092.



**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2017**

	Governmental Activities
<b>ASSETS</b>	
Cash	\$ 103,767
Investments	19,691
Prepaid	25,729
Restricted assets:	
Investments	2,567,266
Capital assets:	
Nondepreciable	70,100
Depreciable, net	9,943,818
Total assets	<u>12,730,371</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred charge on refunding	204,592
Total deferred outflows of resources	<u>204,592</u>
<b>LIABILITIES</b>	
Accounts payable	1,682
Accrued interest payable	757,428
Non-current liabilities:	
Due within one year	1,235,000
Due in more than one year	35,283,706
Total liabilities	<u>37,277,816</u>
<b>NET POSITION</b>	
Net investment in capital assets	(26,258,071)
Restricted for debt service	1,767,713
Unrestricted	147,505
Total net position	<u>\$ (24,342,853)</u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
Primary government:					
Governmental activities:					
General government	\$ 102,626	\$ 102,626	\$ -	\$ -	\$ -
Maintenance and operations	473,406	27,437	-	210	(445,759)
Interest on long-term debt	1,874,352	3,240,001	14,574	-	1,380,223
Total governmental activities	2,450,384	3,370,064	14,574	210	934,464
General revenues:					
Unrestricted investment earnings					30
Total general revenues					30
Change in net position					934,494
Net position - beginning					(25,277,347)
Net position - ending					<u>\$ (24,342,853)</u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2017**

	Major Funds			Total
	General	Debt Service Fund	Capital Projects Fund	Governmental Funds
<b>ASSETS</b>				
Cash	\$ 103,767	\$ -	\$ -	\$ 103,767
Investments	19,691	2,525,141	42,125	2,586,957
Prepays	25,729	-	-	25,729
Total assets	<u>\$ 149,187</u>	<u>\$ 2,525,141</u>	<u>\$ 42,125</u>	<u>\$ 2,716,453</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ 1,682	\$ -	\$ -	\$ 1,682
Total liabilities	<u>1,682</u>	<u>-</u>	<u>-</u>	<u>1,682</u>
Fund balances:				
Nonspendable:				
Prepays	25,729	-	-	25,729
Restricted for:				
Debt service	-	2,525,141	-	2,525,141
Capital projects	-	-	42,125	42,125
Unassigned	121,776	-	-	121,776
Total fund balances	<u>147,505</u>	<u>2,525,141</u>	<u>42,125</u>	<u>2,714,771</u>
Total liabilities and fund balances	<u>\$ 149,187</u>	<u>\$ 2,525,141</u>	<u>\$ 42,125</u>	<u>\$ 2,716,453</u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2017**

Fund balance - governmental funds		\$ 2,714,771
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as position in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.		
Cost of capital assets	14,272,267	
Accumulated depreciation	<u>(4,258,349)</u>	10,013,918
Deferred charges on refunding of long-term debt are shown as deferred outflows/inflows of resources in the government-wide financial statements; however, this amount is expensed in the governmental fund financial statements.		
		204,592
Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.		
Accrued interest payable	(757,428)	
Bonds payable	<u>(36,518,706)</u>	<u>(37,276,134)</u>
Net position of governmental activities		<u>\$ (24,342,853)</u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
<b>REVENUES</b>				
Assessments	\$ 130,063	\$ 3,240,001	\$ -	\$ 3,370,064
Interest income	30	14,574	210	14,814
Total revenues	130,093	3,254,575	210	3,384,878
<b>EXPENDITURES</b>				
Current:				
General government	102,626	-	-	102,626
Debt service:				
Principal	-	1,546,142	-	1,546,142
Interest	-	1,773,555	-	1,773,555
Total expenditures	102,626	3,319,697	-	3,422,323
Excess (deficiency) of revenues over (under) expenditures	27,467	(65,122)	210	(37,445)
<b>OTHER FINANCING SOURCES (USES)</b>				
Interfund transfers in (out)	-	210	(210)	-
Total other financing sources (uses)	-	210	(210)	-
Net change in fund balances	27,467	(64,912)	-	(37,445)
Fund balances - beginning	120,038	2,590,053	42,125	2,752,216
Fund balances - ending	\$ 147,505	\$ 2,525,141	\$ 42,125	\$ 2,714,771

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

Net change in fund balances - total governmental funds	\$ (37,445)
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation on capital assets is not recognized in the governmental fund financial statements but is reported as an expense in the statement of activities.	(473,406)
Repayment of long-term liabilities are reported as expenditures in the governmental fund statements but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.	1,546,142
Expenses reported in the statement of activities that do not require the use of current financial resources are not reported as expenditures in the funds. The details of the differences are as follows:	
Amortization of deferred amount on refunding	(11,473)
Amortization of original issue discount/premium	(11,503)
Accreted interest on long-term liabilities is recorded in the statement of activities but not in the fund financial statements.	(20,086)
The change in accrued interest on long-term liabilities between the current and prior fiscal year is recorded in the statement of activities but not in the fund financial statements.	(57,735)
Change in net position of governmental activities	<u>\$ 934,494</u>

See notes to the financial statements

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY**

Bartram Park Community Development District ("District") was created on February 2, 2005 by Ordinance 2004-1280-E of the City of Jacksonville, Florida, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected by qualified electors as such term is defined in chapter 190, Florida Statutes. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the final responsibility for:

1. Allocating and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District Board of Supervisors is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Government-Wide and Fund Financial Statements**

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment. (Operating-type special assessments for maintenance and debt service are treated as charges for services.); and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### **Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

### **Assessments**

Assessments are non-ad valorem assessments on benefitted property within the District. Operating and Maintenance Assessments are based upon an adopted budget and levied annually. Debt Service Assessments are levied when Bonds are issued and certified for collection on an annual basis. The District may collect assessments directly or utilize the uniform method of collection (Chapter 197.3632, Florida Statutes). Direct collected assessments are due as determined by annual assessment resolution adopted by the Board of Supervisors. Assessments collected under the uniform method are mailed by County Tax Collector on November 1 and due on or before March 31 of each year. Property owners may prepay a portion or all of the Debt Service Assessments on their property subject to various provisions in the Bond documents.

Assessments and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental funds:

### **General Fund**

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

### **Debt Service Fund**

The debt service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest on debt.

### **Capital Projects Fund**

This fund accounts for the financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital assets within the District.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

### **Assets, Liabilities and Net Position or Equity**

#### **Restricted Assets**

These assets represent cash and investments set aside pursuant to Bond covenants or other contractual restrictions.



## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Assets, Liabilities and Net Position or Equity (Continued)

#### Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

#### Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### Capital Assets

Capital assets which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure - roadways	30 years

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

#### Refundings of Debt

For current refundings and advance refundings resulting in the defeasance of debt, the difference between the reacquisition price and the net carrying amount of the old debt is reported as a deferred outflow of resources and recognized ratably as a component of interest expense over the remaining life of the old debt or the life of the new debt, whichever is shorter. In connection with the refunding, \$11,473 was recognized as a component of interest expense in the current fiscal year.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### **Unearned Revenue**

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

#### **Long-Term Obligations**

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### **Deferred Outflows/Inflows of Resources**

Deferred outflows of resources represent a consumption of net position that applies to future reporting period(s). For example, the District would record deferred outflows of resources on the statement of net position related to debit amounts resulting from current and advance refundings resulting in the defeasance of debt (i.e. when there are differences between the reacquisition price and the net carrying amount of the old debt).

Deferred inflows of resources represent an acquisition of net position that applies to future reporting period(s). For example, when an asset is recorded in the governmental fund financial statements, but the revenue is unavailable, the District reports a deferred inflow of resources on the balance sheet until such times as the revenue becomes available.

#### **Fund Equity/Net Position**

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

**Committed fund balance** – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

**Assigned fund balance** – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Assets, Liabilities and Net Position or Equity (Continued)

#### Fund Equity/Net Position (Continued)

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

### Other Disclosures

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## NOTE 3 – BUDGETARY INFORMATION

The District is required to establish a budgetary system and approve an Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at fiscal year end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearings are conducted to obtain public comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

## NOTE 4 – DEPOSITS AND INVESTMENTS

### Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

### Investments

The District's investments were held as follows at September 30, 2017:

	Amortized cost	Credit Risk	Maturities
Fidelity Investment Money Market			
Treasury 695	\$ 2,567,266	Not available	Not available
US Bank Mmkt 5 - Ct	19,691	N/A	N/A
	<u>\$ 2,586,957</u>		

#### NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)

##### Investments (Continued)

*Credit risk* – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

*Concentration risk* – The District places no limit on the amount the District may invest in any one issuer.

*Interest rate risk* – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

However, the Bond Indenture limits the type of investments held using unspent proceeds.

*Fair Value Measurement* – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1:* Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- *Level 2:* Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3:* Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. Accordingly, the District's investments have been reported at amortized cost above.

#### NOTE 5 – CAPITAL ASSETS

Capital assets activity for the fiscal year ended September 30, 2017 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Infrastructure in progress	\$ 70,100	\$ -	\$ -	\$ 70,100
Total capital assets, not being depreciated	70,100	-	-	70,100
Capital assets, being depreciated				
Infrastructure - roadways	14,202,167	-	-	14,202,167
Total capital assets, being depreciated	14,202,167	-	-	14,202,167
Less accumulated depreciation for:				
Infrastructure - roadways	3,784,943	473,406	-	4,258,349
Total accumulated depreciation	3,784,943	473,406	-	4,258,349
Total capital assets, being depreciated, net	10,417,224	(473,406)	-	9,943,818
Governmental activities capital assets, net	\$ 10,487,324	\$ (473,406)	\$ -	\$ 10,013,918

## NOTE 5 – CAPITAL ASSETS (Continued)

The infrastructure intended to serve the District has been estimated at a total cost of approximately \$87,230,000. The infrastructure will include roadways and other transportation improvements, stormwater management system and recreation facilities. In addition, the project will include offsite roadways, irrigation, stormwater management system and water and sewer facilities that will be owned and maintained by others. A portion of the project costs have been financed with the proceeds from the issuance of the Series 2005 and Series 2012 Bonds with the remainder to be funded by the Developer and conveyed to the District. Upon completion, certain assets were to be conveyed to others. In prior fiscal years, the District has conveyed roadways valued at approximately \$6.1 million and the stormwater management system to other entities. Also, the District conveyed approximately \$11.9 million of land to another entity in a prior fiscal year.

Depreciation expense was charged to the maintenance and operations function.

## NOTE 6 – LONG TERM LIABILITIES

### Series 2012

On June 6, 2012, the District issued \$25,060,000 of Replacement Bonds, Series 2012 consisting of \$5,075,000 Convertible Capital Appreciation Special Assessment Bonds, Series 2012-1 due on May 1, 2037 with a fixed interest rate of 5.875%, \$3,545,000 Special Assessment Bonds, Series 2012-2 due on May 1, 2037 with a fixed interest rate of 5.4%, \$4,960,000 Convertible Capital Appreciation Special Assessment Bonds, Series 2012-3 due on May 1, 2037 with a fixed interest rate of 5.875%, \$8,050,000 Special Assessment Bonds, Series 2012-4 due on May 1, 2037 with a fixed interest rate of 5.4%, and \$3,430,000 Convertible Capital Appreciation Special Assessment Bonds, Series 2012-5 due on May 1, 2037 with a fixed interest rate of 5.8%. The Bonds were issued to exchange approximately \$28,945,000 of the District's outstanding Special Assessment Bonds, Series 2006 for newly issued Bonds. Each Series relates to specific tracts of land which have various landowners.

The Series 2012-1, 2012-3, and 2012-5 Convertible Capital Appreciation Bonds will accrete interest thus increasing the outstanding principal balance over the time which the Bonds are issued to the time of the first principal payment. The Bonds will become fully accreted at the time of the first principal payment, the conversion date, as follows:

Series	Initial Principal Amount	Conversion Date Accreted Value	Interest Rate	Principal Payments Commencing	Interest Payments Commencing
2012-1	\$ 4,415,808	\$ 5,075,000	5.875%	May 1, 2015	May 1, 2015
2012-2	3,545,000	3,545,000	5.400%	May 1, 2013	November 1, 2012
2012-3	4,072,954	4,960,000	5.875%	May 1, 2016	May 1, 2016
2012-4	8,050,000	8,050,000	5.400%	May 1, 2013	November 1, 2012
2012-5	2,666,654	3,430,000	5.800%	May 1, 2017	May 1, 2017
	<u>\$ 22,750,416</u>	<u>\$ 25,060,000</u>			

The Series 2012 Bonds are subject to redemption at the option of the District prior to maturity. The Series 2012 Bonds are subject to extraordinary mandatory redemption prior to maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture. This occurred during the current fiscal year as the District collected assessments from lot closings and prepaid \$175,000 of the Series 2012-3 Bonds.

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2017.

In a prior fiscal year, Tract 24, which had been deeded to a special purpose entity ("SPE"), was sold to a third party buyer. In connection with the sale of the land \$3,600,000 of the Series 2012-4 Bonds were cancelled.

## NOTE 6 – LONG TERM LIABILITIES (Continued)

### Series 2015

On July 30, 2015, the District issued \$18,830,000 of Special Assessment Revenue Refunding Bonds Series 2015 consisting of \$15,210,000 Series 2015-1 and \$3,620,000 Series 2015-2. The Series 2015-1 and Series 2015-2 are further consisted of the following Bonds:

Series	Payment Terms	Par Amount	Maturity Date	Interest Rate
2015-1	Serial Bonds	\$ 4,770,000	May 1, 2023	1.00% - 3.250%
2015-1	Term Bonds	4,540,000	May 1, 2029	4.25%
2015-1	Term Bonds	5,900,000	May 1, 2035	4.50%
2015-2	Term Bonds	625,000	May 1, 2020	4.00%
2015-2	Term Bonds	770,000	May 1, 2025	4.50%
2015-2	Term Bonds	2,225,000	May 1, 2035	5.00%

The Series 2015 Bonds are subject to redemption at the option of the District prior to their maturity. The Bonds are subject to extraordinary mandatory redemption prior to their selected maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture. This occurred during the current fiscal year as the District collected assessments from lot closings and prepaid \$150,000 of the Series 2015-1 Bonds and \$35,000 of the Series 2015-2 Bonds.

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2017.

### Long-term Debt Activity

Changes in long-term liability activity for the fiscal year ended September 30, 2017 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental activities</u>					
Bonds payable:					
Series 2012	\$ 17,796,558	\$ -	\$ 686,142	\$ 17,110,416	\$ 545,000
Plus accreted interest on					
Series 2012	2,289,498	20,086	-	2,309,584	-
Series 2015	18,160,000	-	860,000	17,300,000	690,000
Less: Original issue discount	212,797	-	11,503	201,294	-
Total	<u>\$ 38,033,259</u>	<u>\$ 20,086</u>	<u>\$ 1,534,639</u>	<u>\$ 36,518,706</u>	<u>\$ 1,235,000</u>

At September 30, 2017, the scheduled debt service requirements on the long-term debt were as follows:

Year ending September 30:	Governmental Activities		
	Principal	Interest	Total
2018	\$ 1,235,000	\$ 1,828,109	\$ 3,063,109
2019	1,275,000	1,780,884	3,055,884
2020	1,340,000	1,730,101	3,070,101
2021	1,405,000	1,674,584	3,079,584
2022	1,455,000	1,612,821	3,067,821
2023-2027	8,375,000	6,974,308	15,349,308
2028-2032	10,775,000	4,644,558	15,419,558
2033-2037	10,860,000	1,630,939	12,490,939
Total	<u>\$ 36,720,000</u>	<u>\$ 21,876,304</u>	<u>\$ 58,596,304</u>

#### **NOTE 7 – DEVELOPER TRANSACTIONS**

The Developer owned a portion of land within the District for part of the current fiscal year; therefore, assessment revenues in the general and debt service funds include the assessments levied on those lots owned by the Developer. As of September 30, 2017, the Developer no longer owns any assessable land within the District.

#### **NOTE 8 – CONCENTRATION**

A significant portion of the District's activity is dependent upon the continued involvement of several significant landowners, the loss of which could have a material adverse effect on the District's operations.

#### **NOTE 9– MANAGEMENT COMPANY**

The District has contracted with a management company to perform management advisory services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, computer and other administrative costs.

#### **NOTE 10 – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

#### **NOTE 11 – SUBSEQUENT EVENTS**

##### **Bond Payments**

Subsequent to fiscal year end, the District prepaid a total of \$25,000 of the Series 2012-4 Bonds. The prepayments were considered extraordinary mandatory redemptions as outlined in the Bond Indenture.

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Budgeted Amounts Original & Final	Actual Amounts	Variance with Final Budget - Positive (Negative)
<b>REVENUES</b>			
Assessments	\$ 129,683	\$ 130,063	\$ 380
Interest	-	30	30
Total revenues	<u>129,683</u>	<u>130,093</u>	<u>410</u>
<b>EXPENDITURES</b>			
Current:			
General government	129,683	102,626	27,057
Total expenditures	<u>129,683</u>	<u>102,626</u>	<u>27,057</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ -</u>	27,467	<u>\$ 27,467</u>
Fund balance - beginning		<u>120,038</u>	
Fund balance - ending		<u>\$ 147,505</u>	

See notes to required supplementary information



**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT  
CITY OF JACKSONVILLE, FLORIDA  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2017.



**Grau & Associates**  
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors  
Bartram Park Community Development District  
City of Jacksonville, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Bartram Park Community Development District, City of Jacksonville, Florida (the "District") as of and for the fiscal year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated March 27, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

✓ Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



March 27, 2018



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE  
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY  
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors  
Bartram Park Community Development District  
City of Jacksonville, Florida

We have examined Bartram Park Community Development District, City of Jacksonville, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2017. Management is responsible for District's compliance with those requirements. Our responsibility is to express an opinion on District's compliance based on our examination.

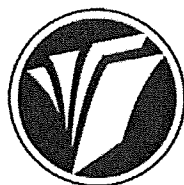
Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

✓ In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2017.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Bartram Park Community Development District, City of Jacksonville, Florida and is not intended to be and should not be used by anyone other than these specified parties.

*Grau & Associates*

March 27, 2018



**Grau & Associates**  
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**MANAGEMENT LETTER PURSUANT TO THE RULES OF  
THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Board of Supervisors  
Bartram Park Community Development District  
City of Jacksonville, Florida

**Report on the Financial Statements**

We have audited the accompanying basic financial statements of Bartram Park Community Development District, City of Jacksonville, Florida (the "District") as of and for the fiscal year ended September 30, 2017, and have issued our report thereon dated March 27, 2018.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated March 27, 2018, should be considered in conjunction with this management letter.

**Purpose of this Letter**

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Bartram Park Community Development District, City of Jacksonville, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Bartram Park Community Development District, City of Jacksonville, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

*Grau & Associates*

March 27, 2018



## REPORT TO MANAGEMENT

### I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

✓ None

### II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS

✓ None

### III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2016.

2. Any recommendations to improve the local governmental entity's financial management.

✓ There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2017.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

✓ There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2017.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.

✓ 5. The financial report filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes agrees with the September 30, 2017 financial audit report.

✓ 6. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

7. We applied financial condition assessment procedures and no deteriorating financial conditions were noted. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

*SEVENTH ORDER OF BUSINESS*

## RESOLUTION 2018-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2018/2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Bartram Park Community Development District ("**District**") prior to June 15, 2018, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2018 and ending September 30, 2019 ("**Fiscal Year 2018/2019**"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2018/2019 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: \_\_\_\_\_, 2018

HOUR: \_\_\_\_\_

LOCATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENTS.** The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Jacksonville and Duval County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget



Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 25<sup>TH</sup> DAY OF APRIL, 2018.**

ATTEST:

**BARTRAM PARK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Its: \_\_\_\_\_

***Proposed Budget  
Fiscal Year 2019***

***Bartram Park Community  
Development District***

***April 25, 2018***



**Bartram Park**  
**Community Development District**

TABLE OF CONTENTS

General Fund

Budget	Page 1
Narrative	Page 2-3

Debt Service Fund

Series 2012-1	Page 4
Amortization Schedule - 2012-1	Page 5
Series 2012-2	Page 6
Amortization Schedule - 2012-2	Page 7
Series 2012-3	Page 8
Amortization Schedule - 2012-3	Page 9
Series 2012-4	Page 10
Amortization Schedule - 2012-4	Page 11
Series 2012-5	Page 12
Amortization Schedule - 2012-5	Page 13

Debt Service Fund

Series 2015A-1/A-2	Page 14
Amortization Schedule - 2015A-1	Page 15
Amortization Schedule - 2015A-2	Page 16

# Bartram Park

Community Development District

General Fund

Description	Adopted Budget FY 2018	Actual Thru 2/28/2018	Projected Next 7 Months	Total Projected 9/30/2018	Proposed Budget FY 2019
<b>Revenues</b>					
Special Assessments - On Roll	\$122,253	\$119,060	\$3,192	\$122,253	\$122,253
Special Assessments - Off Roll	\$7,438	\$3,172	\$4,266	\$7,438	\$7,438
Interest	\$0	\$10	\$0	\$10	\$0
<b>TOTAL REVENUES</b>	<b>\$129,691</b>	<b>\$122,242</b>	<b>\$7,459</b>	<b>\$129,700</b>	<b>\$129,691</b>
<b>Expenditures</b>					
<i>Administrative</i>					
Supervisor Fees	\$4,800	\$2,200	\$2,000	\$4,200	\$4,800
FICA Expense	\$367	\$168	\$153	\$321	\$367
Engineering	\$8,500	\$360	\$2,140	\$2,500	\$8,500
Assessment Roll	\$7,500	\$7,500	\$0	\$7,500	\$7,500
Arbitrage	\$2,400	\$0	\$2,400	\$2,400	\$2,400
Dissemination	\$3,500	\$1,458	\$2,042	\$3,500	\$3,500
Attorney	\$20,000	\$3,592	\$16,408	\$20,000	\$20,000
Annual Audit	\$4,600	\$0	\$4,600	\$4,600	\$4,900
Trustee Fees	\$14,300	\$14,300	\$0	\$14,300	\$14,300
Management Fees	\$41,600	\$17,333	\$24,267	\$41,600	\$41,600
Computer Time	\$1,000	\$417	\$583	\$1,000	\$1,000
Website Compliance	\$500	\$208	\$292	\$500	\$500
Telephone	\$50	\$20	\$30	\$50	\$50
Postage	\$400	\$316	\$284	\$600	\$600
Printing & Binding	\$1,000	\$204	\$796	\$1,000	\$1,000
Insurance	\$6,646	\$6,042	\$0	\$6,042	\$6,646
Legal Advertising	\$700	\$392	\$408	\$800	\$800
Other Current Charges	\$800	\$108	\$692	\$800	\$800
Office Supplies	\$100	\$49	\$51	\$100	\$100
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Operating Reserves	\$10,752	\$0	\$10,752	\$10,752	\$10,152
<b>TOTAL EXPENDITURES</b>	<b>\$129,690</b>	<b>\$54,844</b>	<b>\$67,897</b>	<b>\$122,741</b>	<b>\$129,690</b>
<b>Assigned Fund Balance</b>	<b>\$0</b>	<b>\$67,398</b>	<b>(\$60,438)</b>	<b>\$6,960</b>	<b>\$0</b>

	FY 2016	FY 2017	FY 2018	FY 2019
Net Assessments	\$130,431.94	\$129,682.69	\$122,252.63	\$122,252.63
Plus Collection Fees (7.5%)	\$10,575.56	\$10,514.81	\$9,912.38	\$9,912.38
<b>Gross Assessments</b>	<b>\$141,007.50</b>	<b>\$140,197.50</b>	<b>\$132,165.00</b>	<b>\$132,165.00</b>
No. of Units	4,178	4,154	3,916	3,916
Per Unit Assessments	\$33.75	\$33.75	\$33.75 ✓	\$33.75 ✓

# **BARTRAM PARK**

## **COMMUNITY DEVELOPMENT DISTRICT**

GENERAL FUND BUDGET

FISCAL YEAR 2019

### **REVENUES:**

#### **Maintenance Assessments:**

The District will Levy a non ad-valorem special assessment on all taxable property within the District to fund all of the General Operating Expenditures for the fiscal year.

### **EXPENDITURES:**

#### **Administrative:**

##### **Engineering Fees**

The District's engineer will be providing general engineering services to the District including attendance and preparation for board meetings, etc.

##### **Assessment Roll**

Governmental Management Services serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

##### **Arbitrage**

The District is required to have an Arbitrage Rebate Calculation on the districts 2015 Special Assessment Bonds and 2012-1 thru 2012-5 Convertible Capital Appreciation Special Assessment Bonds. The district has contracted with Grau & Associates to provide these calculations for each bond issue.

##### **Dissemination Agent**

The District is required by the Security and Exchange Commission to comply with Rule 15(c) (2)-12(b) (5), which relates to additional reporting requirements for un-rated bond issues.

##### **Attorney**

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts, etc.

##### **Annual Audit**

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

##### **Trustee Fees**

The District issued Series 2015 Special Assessment Bonds and 2012-1 thru 2012-5 Convertible Capital Appreciation Special Assessment Bonds which are held with a Trustee at BNY Mellon. The amount of the trustee fees is based on the agreement between BNY Mellon and the District for each bond issue.

##### **Management Fees**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.

# **BARTRAM PARK**

## **COMMUNITY DEVELOPMENT DISTRICT**

### **GENERAL FUND BUDGET**

**FISCAL YEAR 2019**

#### **Computer Time**

*The District processes all of its financial activities, i.e., accounts payable, financial statements, etc. on a mainframe computer leased by Governmental Management Services.*

#### **Website Compliance**

*Per Chapter 2014-22, Laws of Florida, all Districts must have a website by October 1, 2015 to provide detailed information on the CDD as well as links to useful websites regarding Compliance issues. This website will be maintained by GMS, LLC and updated monthly.*

#### **Telephone**

*Telephone and fax machine.*

#### **Postage**

*Mailing of agenda packages, overnight deliveries, correspondence, etc.*

#### **Printing & Binding**

*Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.*

#### **Insurance**

*The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.*

#### **Legal Advertising**

*The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.*

#### **Other Current Charges**

*Bank charges and any other miscellaneous expenses that are incurred during the year.*

#### **Office Supplies**

*Miscellaneous office supplies.*

#### **Dues, Licenses & Subscriptions**

*The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.*

# Bartram Park

Community Development District

Debt Service Fund

Series 2012-1

Description	Adopted Budget FY 2018	Actual Thru 2/28/2018	Projected Next 7 Months	Total Projected 9/30/2018	Proposed Budget FY 2019
<b>Revenues</b>					
Special Assessments - On Roll	\$397,924	\$387,533	\$10,391	\$397,924	\$397,924
Interest Income	\$0	\$1,234	\$250	\$1,484	\$0
Carry Forward Surplus	\$143,287	\$143,743	\$0	\$143,743	\$144,082
<b>TOTAL REVENUES</b>	<b>\$541,211</b>	<b>\$532,509</b>	<b>\$10,641</b>	<b>\$543,151</b>	<b>\$542,006</b>
<b>Expenditures</b>					
Interest - 11/1	\$137,181	\$137,034	\$0	\$137,034	\$133,363
Interest - 5/1	\$137,181	\$0	\$137,034	\$137,034	\$133,363
Principal - 5/1	\$125,000	\$0	\$125,000	\$125,000	\$135,000
<b>TOTAL EXPENDITURES</b>	<b>\$399,362</b>	<b>\$137,034</b>	<b>\$262,034</b>	<b>\$399,069</b>	<b>\$401,725</b>
<b>EXCESS REVENUES</b>	<b>\$141,849</b>	<b>\$395,475</b>	<b>(\$251,393)</b>	<b>\$144,082</b>	<b>\$140,281</b>
				11/1/2019	\$129,397

\* All pay downs on the S2012-1 except for one resident payoff

Assessment Table

Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
21	121	40'	\$1,711	\$207,089
	40	50'	\$2,139	\$85,574
	6	50'	\$2,000	\$12,000
	1	50'	\$0	\$0
	45	60'	\$2,567	\$115,525
	5	60'	\$2,000	\$10,000
	218			\$430,188
Less: Discounts and Collections (7.5%)				(\$32,264)
Net Assessment - Per Methodology				\$397,924

# Bartram Park

Community Development District

## Amortization Schedule

Series 2012-1, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
05/01/18	\$4,665,000.00	5.875%	\$125,000.00	\$137,034.38	
11/01/18	\$4,540,000.00	5.875%	\$0.00	\$133,362.50	\$395,396.88
05/01/19	\$4,540,000.00	5.875%	\$135,000.00	\$133,362.50	
11/01/19	\$4,405,000.00	5.875%	\$0.00	\$129,396.88	\$397,759.38
05/01/20	\$4,405,000.00	5.875%	\$140,000.00	\$129,396.88	
11/01/20	\$4,265,000.00	5.875%	\$0.00	\$125,284.38	\$394,681.25
05/01/21	\$4,265,000.00	5.875%	\$150,000.00	\$125,284.38	
11/01/21	\$4,115,000.00	5.875%	\$0.00	\$120,878.13	\$396,162.50
05/01/22	\$4,115,000.00	5.875%	\$160,000.00	\$120,878.13	
11/01/22	\$3,955,000.00	5.875%	\$0.00	\$116,178.13	\$397,056.25
05/01/23	\$3,955,000.00	5.875%	\$170,000.00	\$116,178.13	
11/01/23	\$3,785,000.00	5.875%	\$0.00	\$111,184.38	\$397,362.50
05/01/24	\$3,785,000.00	5.875%	\$180,000.00	\$111,184.38	
11/01/24	\$3,605,000.00	5.875%	\$0.00	\$105,896.88	\$397,081.25
05/01/25	\$3,605,000.00	5.875%	\$190,000.00	\$105,896.88	
11/01/25	\$3,415,000.00	5.875%	\$0.00	\$100,315.63	\$396,212.50
05/01/26	\$3,415,000.00	5.875%	\$200,000.00	\$100,315.63	
11/01/26	\$3,215,000.00	5.875%	\$0.00	\$94,440.63	\$394,756.25
05/01/27	\$3,215,000.00	5.875%	\$215,000.00	\$94,440.63	
11/01/27	\$3,000,000.00	5.875%	\$0.00	\$88,125.00	\$397,565.63
05/01/28	\$3,000,000.00	5.875%	\$225,000.00	\$88,125.00	
11/01/28	\$2,775,000.00	5.875%	\$0.00	\$81,515.63	\$394,640.63
05/01/29	\$2,775,000.00	5.875%	\$240,000.00	\$81,515.63	
11/01/29	\$2,535,000.00	5.875%	\$0.00	\$74,465.63	\$395,981.25
05/01/30	\$2,535,000.00	5.875%	\$255,000.00	\$74,465.63	
11/01/30	\$2,280,000.00	5.875%	\$0.00	\$66,975.00	\$396,440.63
05/01/31	\$2,280,000.00	5.875%	\$270,000.00	\$66,975.00	
11/01/31	\$2,010,000.00	5.875%	\$0.00	\$59,043.75	\$396,018.75
05/01/32	\$2,010,000.00	5.875%	\$285,000.00	\$59,043.75	
11/01/32	\$1,725,000.00	5.875%	\$0.00	\$50,671.88	\$394,715.63
05/01/33	\$1,725,000.00	5.875%	\$305,000.00	\$50,671.88	
11/01/33	\$1,420,000.00	5.875%	\$0.00	\$41,712.50	\$397,384.38
05/01/34	\$1,420,000.00	5.875%	\$325,000.00	\$41,712.50	
11/01/34	\$1,095,000.00	5.875%	\$0.00	\$32,165.63	\$398,878.13
05/01/35	\$1,095,000.00	5.875%	\$345,000.00	\$32,165.63	
11/01/35	\$750,000.00	5.875%	\$0.00	\$22,031.25	\$399,196.88
05/01/36	\$750,000.00	5.875%	\$365,000.00	\$22,031.25	
11/01/36	\$385,000.00	5.875%	\$0.00	\$11,309.38	\$398,340.63
05/01/37	\$385,000.00	5.875%	\$385,000.00	\$11,309.38	\$396,309.38
11/01/37					
TOTAL			\$4,665,000.00	\$3,266,940.63	\$7,931,940.63



# Bartram Park

Community Development District

## Debt Service Fund Series 2012-2

Description	Adopted Budget FY 2018	Actual Thru 2/28/2018	Projected Next 7 Months	Total Projected 9/30/2018	Proposed Budget FY 2019
<b>Revenues</b>					
Special Assessments	\$258,965	\$252,202	\$6,762	\$258,965	\$258,965
Interest Income	\$0	\$1,000	\$0	\$1,000	\$0
Carry Forward Surplus	\$138,516	\$139,067	\$0	\$139,067	\$138,392
<b>TOTAL REVENUES</b>	<b>\$397,481</b>	<b>\$392,269</b>	<b>\$6,762</b>	<b>\$399,032</b>	<b>\$397,357</b>
<b>Expenditures</b>					
Interest 11/1	\$85,320	\$85,320	\$0	\$85,320	\$82,890
Interest - 5/1	\$85,320	\$0	\$85,320	\$85,320	\$82,890
Principal - 5/1	\$90,000	\$0	\$90,000	\$90,000	\$95,000
<b>TOTAL EXPENDITURES</b>	<b>\$260,640</b>	<b>\$85,320</b>	<b>\$175,320</b>	<b>\$260,640</b>	<b>\$260,780</b>
<b>EXCESS REVENUES</b>	<b>\$136,841</b>	<b>\$306,949</b>	<b>(\$168,558)</b>	<b>\$138,392</b>	<b>\$136,577</b>
				11/1/2019	\$80,325

### Assessment Table

Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
22	336	BP Apts	\$833	\$279,962
Less: Discounts and Collections (7.5%)				(\$20,997)
Net Assessment - Per Methodology				\$258,965

# Bartram Park

Community Development District

## Amortization Schedule

Series 2012-2, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/16	\$3,245,000.00	5.40%	\$0.00	\$87,615.00	\$87,615.00
05/01/17	\$3,245,000.00	5.40%	\$85,000.00	\$87,615.00	
11/01/17	\$3,160,000.00	5.40%	\$0.00	\$85,320.00	\$257,935.00
05/01/18	\$3,160,000.00	5.40%	\$90,000.00	\$85,320.00	
11/01/18	\$3,070,000.00	5.40%	\$0.00	\$82,890.00	\$258,210.00
05/01/19	\$3,070,000.00	5.40%	\$95,000.00	\$82,890.00	
11/01/19	\$2,975,000.00	5.40%	\$0.00	\$80,325.00	\$258,215.00
05/01/20	\$2,975,000.00	5.40%	\$100,000.00	\$80,325.00	
11/01/20	\$2,875,000.00	5.40%	\$0.00	\$77,625.00	\$257,950.00
05/01/21	\$2,875,000.00	5.40%	\$105,000.00	\$77,625.00	
11/01/21	\$2,770,000.00	5.40%	\$0.00	\$74,790.00	\$257,415.00
05/01/22	\$2,770,000.00	5.40%	\$110,000.00	\$74,790.00	
11/01/22	\$2,660,000.00	5.40%	\$0.00	\$71,820.00	\$256,610.00
05/01/23	\$2,660,000.00	5.40%	\$120,000.00	\$71,820.00	
11/01/23	\$2,540,000.00	5.40%	\$0.00	\$68,580.00	\$260,400.00
05/01/24	\$2,540,000.00	5.40%	\$125,000.00	\$68,580.00	
11/01/24	\$2,415,000.00	5.40%	\$0.00	\$65,205.00	\$258,785.00
05/01/25	\$2,415,000.00	5.40%	\$130,000.00	\$65,205.00	
11/01/25	\$2,285,000.00	5.40%	\$0.00	\$61,695.00	\$256,900.00
05/01/26	\$2,285,000.00	5.40%	\$140,000.00	\$61,695.00	
11/01/26	\$2,145,000.00	5.400%	\$0.00	\$57,915.00	\$259,610.00
05/01/27	\$2,145,000.00	5.400%	\$145,000.00	\$57,915.00	
11/01/27	\$2,000,000.00	5.400%	\$0.00	\$54,000.00	\$256,915.00
05/01/28	\$2,000,000.00	5.400%	\$155,000.00	\$54,000.00	
11/01/28	\$1,845,000.00	5.400%	\$0.00	\$49,815.00	\$258,815.00
05/01/29	\$1,845,000.00	5.400%	\$165,000.00	\$49,815.00	
11/01/29	\$1,680,000.00	5.400%	\$0.00	\$45,360.00	\$260,175.00
05/01/30	\$1,680,000.00	5.400%	\$175,000.00	\$45,360.00	
11/01/30	\$1,505,000.00	5.400%	\$0.00	\$40,635.00	\$260,995.00
05/01/31	\$1,505,000.00	5.400%	\$180,000.00	\$40,635.00	
11/01/31	\$1,325,000.00	5.400%	\$0.00	\$35,775.00	\$256,410.00
05/01/32	\$1,325,000.00	5.400%	\$190,000.00	\$35,775.00	
11/01/32	\$1,135,000.00	5.400%	\$0.00	\$30,645.00	\$256,420.00
05/01/33	\$1,135,000.00	5.400%	\$205,000.00	\$30,645.00	
11/01/33	\$930,000.00	5.400%	\$0.00	\$25,110.00	\$260,755.00
05/01/34	\$930,000.00	5.400%	\$215,000.00	\$25,110.00	
11/01/34	\$715,000.00	5.400%	\$0.00	\$19,305.00	\$259,415.00
05/01/35	\$715,000.00	5.400%	\$225,000.00	\$19,305.00	
11/01/35	\$490,000.00	5.400%	\$0.00	\$13,230.00	\$257,535.00
05/01/36	\$490,000.00	5.400%	\$240,000.00	\$13,230.00	
11/01/36	\$250,000.00	5.400%	\$0.00	\$6,750.00	\$259,980.00
05/01/37	\$250,000.00	5.400%	\$250,000.00	\$6,750.00	\$256,750.00
TOTAL			\$3,245,000.00	\$2,268,810.00	\$5,513,810.00

# Bartram Park

## Community Development District

## Debt Service Fund Series 2012-3

<i>Description</i>	<i>Adopted Budget FY 2018</i>	<i>Actual Thru 2/28/2018</i>	<i>Projected Next 7 Months</i>	<i>Total Projected 9/30/2018</i>	<i>Proposed Budget FY 2019</i>
<b>Revenues</b>					
Special Assessments - On Roll	\$388,839	\$378,685	\$4,126	\$382,811	\$388,839
Special Assessments - Off Roll	\$0	\$0	\$0	\$0	\$0
Prepayments	\$0	\$0	\$0	\$0	\$0
Interest Income	\$0	\$1,194	\$0	\$1,194	\$0
Carry Forward Surplus	\$133,632	\$141,546	\$0	\$141,546	\$133,238
<b>TOTAL REVENUES</b>	<b>\$522,471</b>	<b>\$521,425</b>	<b>\$4,126</b>	<b>\$525,551</b>	<b>\$522,077</b>
<b>Expenditures</b>					
Interest - 11/1	\$133,656	\$133,656	\$0	\$133,656	\$129,984
Interest - 5/1	\$133,656	\$0	\$133,656	\$133,656	\$129,984
Principal - 5/1	\$130,000	\$0	\$125,000	\$125,000	\$135,000
<b>TOTAL EXPENDITURES</b>	<b>\$397,313</b>	<b>\$133,656</b>	<b>\$258,656</b>	<b>\$392,313</b>	<b>\$394,969</b>
<b>EXCESS REVENUES</b>	<b>\$125,158</b>	<b>\$387,769</b>	<b>(\$254,530)</b>	<b>\$133,238</b>	<b>\$127,108</b>
				11/1/2019	\$126,019

# Bartram Park

Community Development District

## Amortization Schedule

Series 2012-3, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
05/01/18	\$4,550,000.00	5.875%	\$125,000.00	\$133,656.25	
11/01/18	\$4,425,000.00	5.875%	\$0.00	\$129,984.38	\$388,640.63
05/01/19	\$4,425,000.00	5.875%	\$135,000.00	\$129,984.38	
11/01/19	\$4,290,000.00	5.875%	\$0.00	\$126,018.75	\$391,003.13
05/01/20	\$4,290,000.00	5.875%	\$145,000.00	\$126,018.75	
11/01/20	\$4,145,000.00	5.875%	\$0.00	\$121,759.38	\$392,778.13
05/01/21	\$4,145,000.00	5.875%	\$155,000.00	\$121,759.38	
11/01/21	\$3,990,000.00	5.875%	\$0.00	\$117,206.25	\$393,965.63
05/01/22	\$3,990,000.00	5.875%	\$160,000.00	\$117,206.25	
11/01/22	\$3,830,000.00	5.875%	\$0.00	\$112,506.25	\$389,712.50
05/01/23	\$3,830,000.00	5.875%	\$170,000.00	\$112,506.25	
11/01/23	\$3,660,000.00	5.875%	\$0.00	\$107,512.50	\$390,018.75
05/01/24	\$3,660,000.00	5.875%	\$180,000.00	\$107,512.50	
11/01/24	\$3,480,000.00	5.875%	\$0.00	\$102,225.00	\$389,737.50
05/01/25	\$3,480,000.00	5.875%	\$195,000.00	\$102,225.00	
11/01/25	\$3,285,000.00	5.875%	\$0.00	\$96,496.88	\$393,721.88
05/01/26	\$3,285,000.00	5.875%	\$205,000.00	\$96,496.88	
11/01/26	\$3,080,000.00	5.875%	\$0.00	\$90,475.00	\$391,971.88
05/01/27	\$3,080,000.00	5.875%	\$215,000.00	\$90,475.00	
11/01/27	\$2,865,000.00	5.875%	\$0.00	\$84,159.38	\$389,634.38
05/01/28	\$2,865,000.00	5.875%	\$230,000.00	\$84,159.38	
11/01/28	\$2,635,000.00	5.875%	\$0.00	\$77,403.13	\$391,562.50
05/01/29	\$2,635,000.00	5.875%	\$245,000.00	\$77,403.13	
11/01/29	\$2,390,000.00	5.875%	\$0.00	\$70,206.25	\$392,609.38
05/01/30	\$2,390,000.00	5.875%	\$260,000.00	\$70,206.25	
11/01/30	\$2,130,000.00	5.875%	\$0.00	\$62,568.75	\$392,775.00
05/01/31	\$2,130,000.00	5.875%	\$275,000.00	\$62,568.75	
11/01/31	\$1,855,000.00	5.875%	\$0.00	\$54,490.63	\$392,059.38
05/01/32	\$1,855,000.00	5.875%	\$290,000.00	\$54,490.63	
11/01/32	\$1,565,000.00	5.875%	\$0.00	\$45,971.88	\$390,462.50
05/01/33	\$1,565,000.00	5.875%	\$310,000.00	\$45,971.88	
11/01/33	\$1,255,000.00	5.875%	\$0.00	\$36,865.63	\$392,837.50
05/01/34	\$1,255,000.00	5.875%	\$325,000.00	\$36,865.63	
11/01/34	\$930,000.00	5.875%	\$0.00	\$27,318.75	\$389,184.38
05/01/35	\$930,000.00	5.875%	\$345,000.00	\$27,318.75	
11/01/35	\$585,000.00	5.875%	\$0.00	\$17,184.38	\$389,503.13
05/01/36	\$585,000.00	5.875%	\$365,000.00	\$17,184.38	
11/01/36	\$220,000.00	5.875%	\$0.00	\$6,462.50	\$388,646.88
05/01/37	\$220,000.00	5.875%	\$220,000.00	\$6,462.50	\$226,462.50
TOTAL			\$4,550,000.00	\$3,107,287.50	\$7,657,287.50

# Bartram Park

Community Development District

Debt Service Fund

Series 2012-4

Description	Adopted Budget FY 2018	Actual Thru 2/28/2018	Projected Next 7 Months	Total Projected 9/30/2018	Proposed Budget FY 2019
<b>Revenues</b>					
Special Assessments - On Roll	\$141,225	\$137,537	\$1,499	\$139,036	\$141,225
Special Assessments - Off Roll	\$163,800	\$122,850	\$0	\$122,850	\$163,800
Prepayment	\$0	\$54,851	\$0	\$54,851	\$0
Interest Income	\$0	\$777	\$0	\$777	\$0
Carry Forward Surplus	\$106,457	\$129,301	\$0	\$129,301	\$117,689
<b>TOTAL REVENUES</b>	<b>\$411,482</b>	<b>\$445,316</b>	<b>\$1,499</b>	<b>\$446,814</b>	<b>\$422,714</b>
<b>Expenditures</b>					
Interest 11/1	\$99,630	\$99,900	\$0	\$99,900	\$96,390
Special Call - 11/1	\$0	\$25,000	\$0	\$25,000	\$0
Interest - 5/1	\$99,630	\$0	\$99,225	\$99,225	\$96,390
Principal - 5/1	\$105,000	\$0	\$105,000	\$105,000	\$110,000
<b>TOTAL EXPENDITURES</b>	<b>\$304,260</b>	<b>\$124,900</b>	<b>\$204,225</b>	<b>\$329,125</b>	<b>\$302,780</b>
<b>EXCESS REVENUES</b>	<b>\$107,222</b>	<b>\$320,416</b>	<b>(\$202,727)</b>	<b>\$117,689</b>	<b>\$119,934</b>

11/1/2019

\$93,420

Assessment Table

Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
24	158	Single-Family	\$2,108	\$333,081
Less: Discounts and Collections (7.5%)				(\$24,981)
Net Assessment - Per Methodology				\$308,100

# Bartram Park

Community Development District

## Amortization Schedule

Series 2012-4, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
05/01/18	\$3,675,000.00	5.40%	\$105,000.00	\$99,225.00	
11/01/18	\$3,570,000.00	5.40%	\$0.00	\$96,390.00	\$300,615.00
05/01/19	\$3,570,000.00	5.40%	\$110,000.00	\$96,390.00	
11/01/19	\$3,460,000.00	5.40%	\$0.00	\$93,420.00	\$299,810.00
05/01/20	\$3,460,000.00	5.40%	\$115,000.00	\$93,420.00	
11/01/20	\$3,345,000.00	5.40%	\$0.00	\$90,315.00	\$298,735.00
05/01/21	\$3,345,000.00	5.40%	\$125,000.00	\$90,315.00	
11/01/21	\$3,220,000.00	5.40%	\$0.00	\$86,940.00	\$302,255.00
05/01/22	\$3,220,000.00	5.40%	\$130,000.00	\$86,940.00	
11/01/22	\$3,090,000.00	5.40%	\$0.00	\$83,430.00	\$300,370.00
05/01/23	\$3,090,000.00	5.40%	\$135,000.00	\$83,430.00	
11/01/23	\$2,955,000.00	5.40%	\$0.00	\$79,785.00	\$298,215.00
05/01/24	\$2,955,000.00	5.40%	\$145,000.00	\$79,785.00	
11/01/24	\$2,810,000.00	5.40%	\$0.00	\$75,870.00	\$300,655.00
05/01/25	\$2,810,000.00	5.40%	\$155,000.00	\$75,870.00	
11/01/25	\$2,655,000.00	5.40%	\$0.00	\$71,685.00	\$302,555.00
05/01/26	\$2,655,000.00	5.40%	\$160,000.00	\$71,685.00	
11/01/26	\$2,495,000.00	5.40%	\$0.00	\$67,365.00	\$299,050.00
05/01/27	\$2,495,000.00	5.40%	\$170,000.00	\$67,365.00	
11/01/27	\$2,325,000.00	5.40%	\$0.00	\$62,775.00	\$300,140.00
05/01/28	\$2,325,000.00	5.40%	\$180,000.00	\$62,775.00	
11/01/28	\$2,145,000.00	5.40%	\$0.00	\$57,915.00	\$300,690.00
05/01/29	\$2,145,000.00	5.40%	\$190,000.00	\$57,915.00	
11/01/29	\$1,955,000.00	5.40%	\$0.00	\$52,785.00	\$300,700.00
05/01/30	\$1,955,000.00	5.40%	\$200,000.00	\$52,785.00	
11/01/30	\$1,755,000.00	5.40%	\$0.00	\$47,385.00	\$300,170.00
05/01/31	\$1,755,000.00	5.40%	\$210,000.00	\$47,385.00	
11/01/31	\$1,545,000.00	5.40%	\$0.00	\$41,715.00	\$299,100.00
05/01/32	\$1,545,000.00	5.40%	\$225,000.00	\$41,715.00	
11/01/32	\$1,320,000.00	5.40%	\$0.00	\$35,640.00	\$302,355.00
05/01/33	\$1,320,000.00	5.40%	\$235,000.00	\$35,640.00	
11/01/33	\$1,085,000.00	5.40%	\$0.00	\$29,295.00	\$299,935.00
05/01/34	\$1,085,000.00	5.40%	\$250,000.00	\$29,295.00	
11/01/34	\$835,000.00	5.40%	\$0.00	\$22,545.00	\$301,840.00
05/01/35	\$835,000.00	5.40%	\$265,000.00	\$22,545.00	
11/01/35	\$570,000.00	5.40%	\$0.00	\$15,390.00	\$302,935.00
05/01/36	\$570,000.00	5.40%	\$275,000.00	\$15,390.00	
11/01/36	\$295,000.00	5.40%	\$0.00	\$7,965.00	\$298,355.00
05/01/37	\$295,000.00	5.40%	\$295,000.00	\$7,965.00	\$302,965.00
TOTAL			\$3,675,000.00	\$2,336,445.00	\$6,011,445.00

# Bartram Park

## Community Development District

## Debt Service Fund Series 2012-5

Description	Adopted Budget FY 2018	Actual Thru 2/28/2018	Projected Next 7 Months	Total Projected 9/30/2018	Proposed Budget FY 2019
<b>Revenues</b>					
Special Assessments - Off Roll	\$284,915	\$213,686	\$71,229	\$284,915	\$284,915
Interest Income	\$0	\$1,070	\$0	\$1,070	\$0
Carry Forward Surplus	\$101,137	\$101,828	\$0	\$101,828	\$102,600
<b>TOTAL REVENUES</b>	<b>\$386,052</b>	<b>\$316,585</b>	<b>\$71,229</b>	<b>\$387,813</b>	<b>\$387,515</b>
<b>Expenditures</b>					
Interest 11/1	\$97,005	\$97,005	\$0	\$97,005	\$94,395
Interest - 5/1	\$97,005	\$0	\$97,005	\$97,005	\$94,395
Principal - 5/1	\$90,000	\$0	\$90,000	\$90,000	\$95,000
<b>TOTAL EXPENDITURES</b>	<b>\$284,010</b>	<b>\$97,005</b>	<b>\$187,005</b>	<b>\$284,010</b>	<b>\$283,790</b>
<b>Other Sources/(Uses)</b>					
Interfund Transfer In/(Out)	\$0	(\$1,203)	\$0	(\$1,203)	\$0
<b>TOTAL OTHER SOURCES/USES</b>	<b>\$0</b>	<b>(\$1,203)</b>	<b>\$0</b>	<b>(\$1,203)</b>	<b>\$0</b>
<b>EXCESS REVENUES</b>	<b>\$102,042</b>	<b>\$218,376</b>	<b>(\$115,776)</b>	<b>\$102,600</b>	<b>\$103,725</b>

11/1/2019

\$91,640

Assessment Table

Tract	Units	Unit Type	Per Unit Assessment	Total Assessment
25	90	40'	\$1,730	\$155,739
	32	50'	\$2,163	\$69,217
	32	60'	\$2,596	\$83,061
	154			\$308,016
Less: Discounts and Collections (7.5%)				(\$23,101)
Net Assessment - Per Methodology				\$284,915

# Bartram Park

Community Development District

## Amortization Schedule

Series 2012-5, Special Assessment Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
05/01/18	\$3,345,000.00	5.800%	\$90,000.00	\$97,005.00	
11/01/18	\$3,255,000.00	5.800%	\$0.00	\$94,395.00	\$281,400.00
05/01/19	\$3,255,000.00	5.800%	\$95,000.00	\$94,395.00	
11/01/19	\$3,160,000.00	5.800%	\$0.00	\$91,640.00	\$281,035.00
05/01/20	\$3,160,000.00	5.800%	\$100,000.00	\$91,640.00	
11/01/20	\$3,060,000.00	5.800%	\$0.00	\$88,740.00	\$280,380.00
05/01/21	\$3,060,000.00	5.800%	\$110,000.00	\$88,740.00	
11/01/21	\$2,950,000.00	5.800%	\$0.00	\$85,550.00	\$284,290.00
05/01/22	\$2,950,000.00	5.800%	\$115,000.00	\$85,550.00	
11/01/22	\$2,835,000.00	5.800%	\$0.00	\$82,215.00	\$282,765.00
05/01/23	\$2,835,000.00	5.800%	\$120,000.00	\$82,215.00	
11/01/23	\$2,715,000.00	5.800%	\$0.00	\$78,735.00	\$280,950.00
05/01/24	\$2,715,000.00	5.800%	\$130,000.00	\$78,735.00	
11/01/24	\$2,585,000.00	5.800%	\$0.00	\$74,965.00	\$283,700.00
05/01/25	\$2,585,000.00	5.800%	\$135,000.00	\$74,965.00	
11/01/25	\$2,450,000.00	5.800%	\$0.00	\$71,050.00	\$281,015.00
05/01/26	\$2,450,000.00	5.800%	\$145,000.00	\$71,050.00	
11/01/26	\$2,305,000.00	5.800%	\$0.00	\$66,845.00	\$282,895.00
05/01/27	\$2,305,000.00	5.800%	\$155,000.00	\$66,845.00	
11/01/27	\$2,150,000.00	5.800%	\$0.00	\$62,350.00	\$284,195.00
05/01/28	\$2,150,000.00	5.800%	\$165,000.00	\$62,350.00	
11/01/28	\$1,985,000.00	5.800%	\$0.00	\$57,565.00	\$284,915.00
05/01/29	\$1,985,000.00	5.800%	\$170,000.00	\$57,565.00	
11/01/29	\$1,815,000.00	5.800%	\$0.00	\$52,635.00	\$280,200.00
05/01/30	\$1,815,000.00	5.800%	\$185,000.00	\$52,635.00	
11/01/30	\$1,630,000.00	5.800%	\$0.00	\$47,270.00	\$284,905.00
05/01/31	\$1,630,000.00	5.800%	\$195,000.00	\$47,270.00	
11/01/31	\$1,435,000.00	5.800%	\$0.00	\$41,615.00	\$283,885.00
05/01/32	\$1,435,000.00	5.800%	\$205,000.00	\$41,615.00	
11/01/32	\$1,230,000.00	5.800%	\$0.00	\$35,670.00	\$282,285.00
05/01/33	\$1,230,000.00	5.800%	\$220,000.00	\$35,670.00	
11/01/33	\$1,010,000.00	5.800%	\$0.00	\$29,290.00	\$284,960.00
05/01/34	\$1,010,000.00	5.800%	\$230,000.00	\$29,290.00	
11/01/34	\$780,000.00	5.800%	\$0.00	\$22,620.00	\$281,910.00
05/01/35	\$780,000.00	5.800%	\$245,000.00	\$22,620.00	
11/01/35	\$535,000.00	5.800%	\$0.00	\$15,515.00	\$283,135.00
05/01/36	\$535,000.00	5.800%	\$260,000.00	\$15,515.00	
11/01/36	\$275,000.00	5.800%	\$0.00	\$7,975.00	\$283,490.00
05/01/37	\$275,000.00	5.800%	\$275,000.00	\$7,975.00	
11/01/37					\$282,975.00
TOTAL			\$3,345,000.00	\$2,310,285.00	\$5,655,285.00



# Bartram Park

Community Development District

Debt Service Fund  
Series 2015A-1/A-2

Description	Adopted Budget FY 2018	Actual Thru 2/28/2018	Projected Next 7 Months	Total Projected 9/30/2018	Proposed Budget FY 2019
<b>Revenues</b>					
Special Assessments	\$1,395,346	\$1,358,908	\$13,736	\$1,372,644	\$1,395,346
Interest Income	\$0	\$4,085	\$1,200	\$5,285	\$0
(1) Carry Forward Surplus	\$375,494	\$377,790	\$0	\$377,790	\$353,900
<b>TOTAL REVENUES</b>	<b>\$1,770,840</b>	<b>\$1,740,782</b>	<b>\$14,936</b>	<b>\$1,755,718</b>	<b>\$1,749,246</b>
<b>Expenditures</b>					
<i>Series 2015A-1</i>					
Interest 11/1	\$275,886	\$275,886	\$0	\$275,886	\$270,186
Interest - 5/1	\$275,886	\$0	\$275,886	\$275,886	\$270,186
Principal - 5/1	\$570,000	\$0	\$570,000	\$570,000	\$580,000
<i>Series 2015A-2</i>					
Interest 11/1	\$80,113	\$80,113	\$0	\$80,113	\$77,713
Interest - 5/1	\$80,113	\$0	\$80,113	\$80,113	\$77,713
Principal - 5/1	\$120,000	\$0	\$120,000	\$120,000	\$125,000
<b>TOTAL EXPENDITURES</b>	<b>\$1,401,996</b>	<b>\$355,998</b>	<b>\$1,045,998</b>	<b>\$1,401,996</b>	<b>\$1,400,796</b>
<b>Other Sources/(Uses)</b>					
Interfund Transfer In/(Out)	\$0	\$178	\$0	\$178	\$0
<b>TOTAL OTHER SOURCES/USES</b>	<b>\$0</b>	<b>\$178</b>	<b>\$0</b>	<b>\$178</b>	<b>\$0</b>
<b>EXCESS REVENUES</b>	<b>\$368,843</b>	<b>\$1,384,963</b>	<b>(\$1,031,062)</b>	<b>\$353,900</b>	<b>\$348,450</b>
(1) Carry forward surplus is net of the reserve requirement					
Beginning Fund Balance	\$893,473			Series 2015A-1 Interest - 11/1/19	\$263,516
Less: Reserve Funds Requirement	(\$705,603)			Series 2015A-2 Interest - 11/1/19	\$75,213
Carry Forward Surplus	\$187,870				\$338,728

	<b>FY 2019</b>
Net Assessments	\$1,395,346
Plus Collection Fees (7.5%)	\$104,651
Gross Assessments	\$1,499,997

# Bartram Park

## Amortization Schedule

Community Development District

Series 2015A-1, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
05/01/17	\$14,505,000.00	\$560,000.00	\$280,085.63	
11/01/17	\$13,945,000.00	\$0.00	\$275,885.63	\$1,115,971.26
05/01/18	\$13,945,000.00	\$570,000.00	\$275,885.63	
11/01/18	\$13,375,000.00	\$0.00	\$270,185.63	\$1,116,071.26
05/01/19	\$13,375,000.00	\$580,000.00	\$270,185.63	
11/01/19	\$12,795,000.00	\$0.00	\$263,515.63	\$1,113,701.26
05/01/20	\$12,795,000.00	\$600,000.00	\$263,515.63	
11/01/20	\$12,195,000.00	\$0.00	\$255,715.63	\$1,119,231.26
05/01/21	\$12,195,000.00	\$615,000.00	\$255,715.63	
11/01/21	\$11,580,000.00	\$0.00	\$246,490.63	\$1,117,206.26
05/01/22	\$11,580,000.00	\$635,000.00	\$246,490.63	
11/01/22	\$10,945,000.00	\$0.00	\$236,568.75	\$1,118,059.38
05/01/23	\$10,945,000.00	\$655,000.00	\$236,568.75	
11/01/23	\$10,290,000.00	\$0.00	\$225,925.00	\$1,117,493.75
05/01/24	\$10,290,000.00	\$670,000.00	\$225,925.00	
11/01/24	\$9,620,000.00	\$0.00	\$211,687.50	\$1,107,612.50
05/01/25	\$9,620,000.00	\$700,000.00	\$211,687.50	
11/01/25	\$8,920,000.00	\$0.00	\$196,812.50	\$1,108,500.00
05/01/26	\$8,920,000.00	\$730,000.00	\$196,812.50	
11/01/26	\$8,190,000.00	\$0.00	\$181,300.00	\$1,108,112.50
05/01/27	\$8,190,000.00	\$760,000.00	\$181,300.00	
11/01/27	\$7,430,000.00	\$0.00	\$165,150.00	\$1,106,450.00
05/01/28	\$7,430,000.00	\$795,000.00	\$165,150.00	
11/01/28	\$6,635,000.00	\$0.00	\$148,256.25	\$1,108,406.25
05/01/29	\$6,635,000.00	\$825,000.00	\$148,256.25	
11/01/29	\$5,810,000.00	\$0.00	\$130,725.00	\$1,103,981.25
05/01/30	\$5,810,000.00	\$865,000.00	\$130,725.00	
11/01/30	\$4,945,000.00	\$0.00	\$111,262.50	\$1,106,987.50
05/01/31	\$4,945,000.00	\$900,000.00	\$111,262.50	
11/01/31	\$4,045,000.00	\$0.00	\$91,012.50	\$1,102,275.00
05/01/32	\$4,045,000.00	\$945,000.00	\$91,012.50	
11/01/32	\$3,100,000.00	\$0.00	\$69,750.00	\$1,105,762.50
05/01/33	\$3,100,000.00	\$985,000.00	\$69,750.00	
11/01/33	\$2,115,000.00	\$0.00	\$47,587.50	\$1,102,337.50
05/01/34	\$2,115,000.00	\$1,035,000.00	\$47,587.50	
11/01/34	\$1,080,000.00	\$0.00	\$24,300.00	\$1,106,887.50
05/01/35	\$1,080,000.00	\$1,080,000.00	\$24,300.00	\$1,104,300.00
<b>TOTAL</b>		<b>\$14,505,000.00</b>	<b>\$6,584,346.93</b>	<b>\$21,089,346.93</b>

# Bartram Park

Community Development District

## Amortization Schedule

Series 2015A-2, Special Assessment Revenue Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
05/01/17	\$3,470,000.00	\$115,000.00	\$82,412.50	
11/01/17	\$3,355,000.00	\$0.00	\$80,112.50	\$277,525.00
05/01/18	\$3,355,000.00	\$120,000.00	\$80,112.50	
11/01/18	\$3,235,000.00	\$0.00	\$77,712.50	\$277,825.00
05/01/19	\$3,235,000.00	\$125,000.00	\$77,712.50	
11/01/19	\$3,110,000.00	\$0.00	\$75,212.50	\$277,925.00
05/01/20	\$3,110,000.00	\$130,000.00	\$75,212.50	
11/01/20	\$2,980,000.00	\$0.00	\$72,612.50	\$277,825.00
05/01/21	\$2,980,000.00	\$140,000.00	\$72,612.50	
11/01/21	\$2,840,000.00	\$0.00	\$69,462.50	\$282,075.00
05/01/22	\$2,840,000.00	\$145,000.00	\$69,462.50	
11/01/22	\$2,695,000.00	\$0.00	\$66,200.00	\$280,662.50
05/01/23	\$2,695,000.00	\$150,000.00	\$66,200.00	
11/01/23	\$2,545,000.00	\$0.00	\$62,825.00	\$279,025.00
05/01/24	\$2,545,000.00	\$155,000.00	\$62,825.00	
11/01/24	\$2,390,000.00	\$0.00	\$59,337.50	\$277,162.50
05/01/25	\$2,390,000.00	\$165,000.00	\$59,337.50	
11/01/25	\$2,225,000.00	\$0.00	\$55,625.00	\$279,962.50
05/01/26	\$2,225,000.00	\$175,000.00	\$55,625.00	
11/01/26	\$2,050,000.00	\$0.00	\$51,250.00	\$281,875.00
05/01/27	\$2,050,000.00	\$185,000.00	\$51,250.00	
11/01/27	\$1,865,000.00	\$0.00	\$46,625.00	\$282,875.00
05/01/28	\$1,865,000.00	\$195,000.00	\$46,625.00	
11/01/28	\$1,670,000.00	\$0.00	\$41,750.00	\$283,375.00
05/01/29	\$1,670,000.00	\$205,000.00	\$41,750.00	
11/01/29	\$1,465,000.00	\$0.00	\$36,625.00	\$283,375.00
05/01/30	\$1,465,000.00	\$215,000.00	\$36,625.00	
11/01/30	\$1,250,000.00	\$0.00	\$31,250.00	\$282,875.00
05/01/31	\$1,250,000.00	\$225,000.00	\$31,250.00	
11/01/31	\$1,025,000.00	\$0.00	\$25,625.00	\$281,875.00
05/01/32	\$1,025,000.00	\$235,000.00	\$25,625.00	
11/01/32	\$790,000.00	\$0.00	\$19,750.00	\$280,375.00
05/01/33	\$790,000.00	\$250,000.00	\$19,750.00	
11/01/33	\$540,000.00	\$0.00	\$13,500.00	\$283,250.00
05/01/34	\$540,000.00	\$265,000.00	\$13,500.00	
11/01/34	\$275,000.00	\$0.00	\$6,875.00	\$285,375.00
05/01/35	\$275,000.00	\$275,000.00	\$6,875.00	\$281,875.00
<b>TOTAL</b>		<b>\$3,470,000.00</b>	<b>\$1,867,112.50</b>	<b>\$5,337,112.50</b>

*NINTH ORDER OF BUSINESS*

A.

# *Bartram Park*

## *Community Development District*

*Unaudited Financial Reporting as of  
February 28, 2018*

*Meeting Date  
April 25, 2018*

# *Table of Contents*

*I. Financial Statements - February 28, 2018*

*II. Assessments Receipt Schedule*

*III. Check Register Summary 1/1/2018 - 3/31/2018*

**Bartram Park**  
**Community Development District**  
**Combines Balance Sheet**  
February 28, 2018

	<u>Government Funds</u>			<u>Total</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Governmental Funds</u>
<b>ASSETS:</b>				
Cash	\$209,962	---	---	\$209,962
Custody Account - Excess Funds	\$19,701	---	---	\$19,701
<b>Series 2012-1:</b>				
Reserve	---	\$201,729	---	\$201,729
Revenue	---	\$388,062	---	\$388,062
Due from General Fund	---	\$7,186	---	\$7,186
Due from Series 2015	---	\$227	---	\$227
<b>Series 2012-2:</b>				
Reserve	---	\$129,533	---	\$129,533
Revenue	---	\$302,273	---	\$302,273
Due from General Fund	---	\$4,677	---	\$4,677
<b>Series 2012-3:</b>				
Reserve	---	\$194,498	---	\$194,498
Revenue	---	\$379,094	---	\$379,094
Prepayment	---	\$1,653	---	\$1,653
Due from General Fund	---	\$7,022	---	\$7,022
<b>Series 2012-4:</b>				
Reserve	---	\$125,024	---	\$125,024
Revenue	---	\$117,239	---	\$117,239
Prepayment	---	\$55,487	---	\$55,487
Due from General Fund	---	\$147,689	---	\$147,689
<b>Series 2012-5:</b>				
Reserve	---	\$142,513	---	\$142,513
Revenue	---	\$221,986	---	\$221,986
<b>Series 2015A1</b>				
Reserve	---	\$557,304	---	\$557,304
Revenue	---	\$1,359,991	---	\$1,359,991
Due from General Fund	---	\$25,198	---	\$25,198
<b>Series 2015A2</b>				
Reserve	---	\$141,265	---	\$141,265
Cost Of Issuance	---	---	\$42,125	\$42,125
<b>TOTAL ASSETS</b>	<u>\$229,662</u>	<u>\$4,509,652</u>	<u>\$42,125</u>	<u>\$4,781,439</u>
<b>LIABILITIES:</b>				
Accounts Payable	\$1,844	---	---	\$1,844
Accrued Expenses	\$1,067	---	---	\$1,067
Due to General Fund	---	\$3,609	---	\$3,609
Due to Debt Service - Series 2012-1	\$7,186	\$227	---	\$7,413
Due to Debt Service - Series 2012-4	\$2,550	---	---	\$2,550
<b>FUND BALANCES:</b>				
Restricted for Debt Service	---	\$4,505,815	---	\$4,505,815
Restricted for Capital Projects	---	---	\$42,125	\$42,125
Unassigned	<u>\$217,015</u>	---	---	<u>\$217,015</u>
<b>TOTAL LIABILITIES &amp; FUND EQUITY &amp; OTHER CREDITS</b>	<u>\$229,662</u>	<u>\$4,509,652</u>	<u>\$42,125</u>	<u>\$4,781,439</u>



**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For The Period Ending February 28, 2018

**REVENUES:**

	ADOPTED BUDGET	PRORATED BUDGET THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
Maintenance Assessments - On Roll	\$122,253	\$119,060	\$119,060	\$0
Maintenance Assessments - Off Roll	\$7,438	\$3,172	\$3,172	\$0
Interest Income	\$0	\$0	\$10	\$10
<b>TOTAL REVENUES</b>	<b>\$129,690</b>	<b>\$122,232</b>	<b>\$122,242</b>	<b>\$10</b>

**EXPENDITURES:**

**ADMINISTRATIVE:**

Supervisor Fees	\$4,800	\$2,000	\$2,200	(\$200)
FICA Expense	\$367	\$153	\$168	(\$15)
Engineering	\$8,500	\$3,542	\$360	\$3,182
Assessment Roll	\$7,500	\$7,500	\$7,500	\$0
Arbitrage	\$2,400	\$0	\$0	\$0
Dissemination	\$3,500	\$1,458	\$1,458	(\$0)
Attorney	\$20,000	\$8,333	\$3,592	\$4,741
Annual Audit	\$4,600	\$0	\$0	\$0
Trustee fees	\$14,300	\$14,300	\$14,300	\$0
Management Fees	\$41,600	\$17,333	\$17,333	(\$0)
Computer Time	\$1,000	\$417	\$417	\$0
Website Compliance	\$500	\$208	\$208	(\$0)
Telephone	\$50	\$21	\$20	\$0
Postage	\$400	\$167	\$316	(\$150)
Printing & Binding	\$1,000	\$417	\$204	\$213
Insurance	\$6,646	\$6,646	\$6,042	\$604
Legal Advertising	\$700	\$292	\$392	(\$101)
Other Current Charges	\$800	\$333	\$108	\$225
Office Supplies	\$100	\$42	\$49	(\$7)
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Operating Reserves	\$10,752	\$4,480	\$0	\$4,480
<b>TOTAL EXPENDITURES</b>	<b>\$129,690</b>	<b>\$67,816</b>	<b>\$54,844</b>	<b>\$12,972</b>

**EXCESS REVENUES (EXPENDITURES)**

<b>\$0</b>	<b>\$67,398</b>
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**FUND BALANCE - Beginning**

<b>\$0</b>	<b>\$149,617</b>
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**FUND BALANCE - Ending**

<b>\$0</b>	<b>\$217,015</b>
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**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**DEBT SERVICE FUND**

Series 2012-1 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For The Period Ending February 28, 2018

	ADOPTED BUDGET	PRORATED THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - On Roll	\$397,924	\$387,533	\$387,533	\$0
Interest Income	\$0	\$0	\$1,234	\$1,234
<b>TOTAL REVENUES</b>	<b>\$397,924</b>	<b>\$387,533</b>	<b>\$388,767</b>	<b>\$1,234</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$137,181	\$137,181	\$137,034	\$147
Interest Expense - 5/1	\$137,181	\$0	\$0	\$0
Principal Expense - 5/1	\$125,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$399,362</b>	<b>\$137,181</b>	<b>\$137,034</b>	<b>\$147</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$1,438)</b>		<b>\$251,732</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$143,287</b>		<b>\$345,471</b>	
<b>FUND BALANCE - Ending</b>	<b>\$141,849</b>		<b>\$597,204</b>	

**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**DEBT SERVICE FUND**

Series 2012-2 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For The Period Ending February 28, 2018

	ADOPTED BUDGET	PRORATED THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - On Roll	\$258,965	\$252,202	\$252,202	\$0
Interest Income	\$0	\$0	\$1,000	\$1,000
<b>TOTAL REVENUES</b>	<b>\$258,965</b>	<b>\$252,202</b>	<b>\$253,202</b>	<b>\$1,000</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$85,320	\$85,320	\$85,320	\$0
Interest Expense - 5/1	\$85,320	\$0	\$0	\$0
Principal Expense - 5/1	\$90,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$260,640</b>	<b>\$85,320</b>	<b>\$85,320</b>	<b>\$0</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$1,675)</b>		<b>\$167,882</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$138,516</b>		<b>\$268,600</b>	
<b>FUND BALANCE - Ending</b>	<b>\$136,841</b>		<b>\$436,482</b>	

**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**DEBT SERVICE FUND**

Series 2012-3 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For The Period Ending February 28, 2018

	ADOPTED BUDGET	PRORATED THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - On Roll	\$397,540	\$378,685	\$378,685	\$0
Interest Income	\$0	\$0	\$1,194	\$1,194
<b>TOTAL REVENUES</b>	<b>\$397,540</b>	<b>\$378,685</b>	<b>\$379,879</b>	<b>\$1,194</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$133,656	\$133,656	\$133,656	(\$0)
Interest Expense - 5/1	\$133,656	\$0	\$0	\$0
Principal Expense - 5/1	\$130,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$397,312</b>	<b>\$133,656</b>	<b>\$133,656</b>	<b>(\$0)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$228</b>		<b>\$246,222</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$133,632</b>		<b>\$336,045</b>	
<b>FUND BALANCE - Ending</b>	<b>\$133,860</b>		<b>\$582,267</b>	

**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**DEBT SERVICE FUND**

Series 2012-4 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For The Period Ending February 28, 2018

	ADOPTED BUDGET	PRORATED THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - On Roll	\$308,100	\$137,537	\$137,537	\$0
Special Assessments - Off Roll	\$0	\$0	\$122,850	\$122,850
Special Assessments - Prepayment	\$0	\$0	\$54,851	\$54,851
Interest Income	\$0	\$0	\$777	\$777
<b>TOTAL REVENUES</b>	<b>\$308,100</b>	<b>\$137,537</b>	<b>\$316,015</b>	<b>\$178,478</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$99,630	\$99,630	\$99,900	(\$270)
Special Call - 11/1	\$0	\$0	\$25,000	(\$25,000)
Interest Expense - 5/1	\$99,630	\$0	\$0	\$0
Principal Expense - 5/1	\$105,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$304,260</b>	<b>\$99,630</b>	<b>\$124,900</b>	<b>(\$25,270)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$3,840</b>		<b>\$191,115</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$106,457</b>		<b>\$254,325</b>	
<b>FUND BALANCE - Ending</b>	<b>\$110,297</b>		<b>\$445,440</b>	

**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**DEBT SERVICE FUND**

Series 2012-5 Convertible Capital Appreciation Special Assessment Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For The Period Ending February 28, 2018

	ADOPTED BUDGET	PRORATED THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
<b><u>REVENUES:</u></b>				
Special Assessments - Off Roll	\$284,915	\$213,686	\$213,686	\$0
Interest Income	\$0	\$0	\$1,070	\$1,070
<b>TOTAL REVENUES</b>	<b>\$284,915</b>	<b>\$213,686</b>	<b>\$214,756</b>	<b>\$1,070</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$97,005	\$97,005	\$97,005	\$0
Interest Expense - 5/1	\$97,005	\$0	\$0	\$0
Principal Expense - 5/1	\$90,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$284,010</b>	<b>\$97,005</b>	<b>\$97,005</b>	<b>\$0</b>
<b><u>OTHER SOURCES/(USES):</u></b>				
Interfund Transfers In/(Out)	\$0	\$0	(\$1,203)	(\$1,203)
Bond Proceeds	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,203)</b>	<b>(\$1,203)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$905</b>		<b>\$116,548</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$101,137</b>		<b>\$244,342</b>	
<b>FUND BALANCE - Ending</b>	<b>\$102,042</b>		<b>\$360,890</b>	

**Bartram Park**  
COMMUNITY DEVELOPMENT DISTRICT

**DEBT SERVICE FUND**

Series 2015 Special Assessment Revenue Bonds  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For The Period Ending February 28, 2018

	ADOPTED BUDGET	PRORATED THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
<b>REVENUES:</b>				
Special Assessments - On Roll	\$1,395,346	\$1,358,908	\$1,358,908	\$0
Interest Income	\$0	\$0	\$4,085	\$4,085
<b>TOTAL REVENUES</b>	<b>\$1,395,346</b>	<b>\$1,358,908</b>	<b>\$1,362,993</b>	<b>\$4,085</b>
<b>EXPENDITURES:</b>				
<b>Series 2015A-1</b>				
Interest Expense - 11/1	\$275,886	\$275,886	\$275,886	\$0
Interest Expense - 5/1	\$275,886	\$0	\$0	\$0
Principal Expense - 5/1	\$570,000	\$0	\$0	\$0
<b>Series 2015A-2</b>				
Interest Expense - 11/1	\$80,113	\$80,113	\$80,113	\$0
Interest Expense - 5/1	\$80,113	\$0	\$0	\$0
Principal Expense - 5/1	\$120,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,401,996</b>	<b>\$355,998</b>	<b>\$355,998</b>	<b>\$0</b>
<b>OTHER SOURCES/(USES):</b>				
Interfund Transfer In/(Out)	\$0	\$0	\$178	\$178
<b>TOTAL OTHER</b>	<b>\$0</b>	<b>\$0</b>	<b>\$178</b>	<b>\$178</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$6,650)</b>		<b>\$1,007,173</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$375,494</b>		<b>\$1,076,359</b>	
<b>FUND BALANCE - Ending</b>	<b>\$368,843</b>		<b>\$2,083,532</b>	

**Bartram Park**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL PROJECTS FUND**  
*Special Assessment Bonds, Series 2015*  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
*For The Period Ending February 28, 2018*

	ADOPTED BUDGET	PRORATED THRU 2/28/2018	ACTUAL THRU 2/28/2018	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Earned	\$0	\$0	\$178	\$178
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$178</b>	<b>\$178</b>
<b><u>OTHER SOURCES/(USES):</u></b>				
Interfund Transfer In/(Out)	\$0	\$0	(\$178)	(\$178)
<b>TOTAL OTHER</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$178)</b>	<b>(\$178)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FUND BALANCE - Beginning</b>	<b>\$0</b>		<b>\$42,125</b>	
<b>FUND BALANCE - Ending</b>	<b>\$0</b>		<b>\$42,125</b>	



*B.*

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**  
Fiscal Year 2018 Summary of Assessment Receipts

		SERIES 2005 / 2015A1-2	SERIES 2012-1	SERIES 2012-2	SERIES 2012-3	SERIES 2012-4	SERIES 2012-5	O&M	TOTAL
DIRECT BILLS ASSESSED - NET	UNITS	ASSESSED DEBT	ASSESSED DEBT	ASSESSED DEBT	ASSESSED DEBT	ASSESSED DEBT	ASSESSED DEBT	ASSESSED	ASSESSED
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	284,915.00	4,812.50	289,727.50
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL DIRECT BILLS ASSESSED NET	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL NET TAX ROLL ASSESSED NET	3,916	1,395,345.20	397,923.88	258,964.78	388,838.61	141,225.12	-	122,252.63	2,704,560.22
TOTAL DISTRICT ASSESSMENTS NET	4,154	1,395,345.20	397,923.88	258,964.78	388,838.61	305,025.12	284,915.00	129,690.13	3,160,702.72

		SERIES 2005 / 2015A1-2	SERIES 2012-1	SERIES 2012-2	SERIES 2012-3	SERIES 2012-4	SERIES 2012-5	O&M	TOTAL
DIRECT BILLS RECEIVED	UNITS	RECEIVED DEBT	RECEIVED DEBT	RECEIVED DEBT	RECEIVED DEBT	RECEIVED DEBT	RECEIVED DEBT	RECEIVED	RECEIVED
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	213,686.25	3,609.38	217,295.63
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	238	-	-	-	-	163,800.00	213,686.25	6,234.38	383,720.63
TOTAL DIRECT BILLS RECEIVED	238	-	-	-	-	163,800.00	213,686.25	6,234.38	383,720.63
BALANCE DUE DIRECT INVOICES		-	-	-	-	-	71,228.75	1,203.12	72,431.87

SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/3/2017	3,019.01	860.96	560.30	841.30	305.56	-	264.51	5,851.64
2	11/16/2017	33,948.88	9,881.53	6,300.64	9,460.48	3,436.02	-	2,974.42	65,801.96
3	11/22/2017	56,210.21	16,030.00	10,432.16	15,664.01	5,689.13	-	4,924.84	108,950.35
4	12/4/2017	127,042.18	36,229.83	23,578.00	35,402.64	12,858.14	-	11,130.75	246,241.55
5	12/6/2017	980,034.13	279,485.67	181,886.40	273,104.54	99,190.83	-	85,865.31	1,899,566.88
6	12/13/2017	83,045.72	23,682.94	15,412.61	23,142.22	8,405.19	-	7,276.02	160,964.70
7	12/22/2017	7,115.11	2,029.08	1,320.51	1,982.76	720.13	-	623.39	13,790.97
8	1/10/2018	43,294.81	12,346.79	8,035.17	12,064.90	4,381.94	-	3,793.26	83,916.86
9	1/24/2018	10,065.37	2,870.44	1,868.05	2,804.90	1,018.73	-	881.87	19,509.36
10	2/7/2018	9,009.10	2,569.21	1,672.02	2,510.55	911.83	-	789.33	17,462.03
11	2/20/2018	6,123.58	1,746.32	1,136.49	1,706.45	619.78	-	536.51	11,869.12
12	3/6/2018	5,487.64	1,564.96	1,018.46	1,529.23	555.41	-	480.80	10,636.51
13	3/29/2018	9,788.25	2,791.41	1,816.62	2,727.68	990.68	-	857.59	18,972.23
14	4/6/2018	3,038.93	866.64	564.00	846.85	307.58	-	266.25	5,890.26
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
TOTAL TAX ROLL RECEIPTS		1,377,222.92	392,755.78	255,601.43	383,788.51	139,390.94	-	120,664.85	2,669,424.42
BALANCE DUE TAX ROLL		18,122.28	5,168.10	3,363.35	5,050.11	1,834.19	-	1,587.78	35,125.80
PERCENT COLLECTED DIRECT INVOICE		0%	0%	0%	0%	100%	75%	84%	84%
PERCENT COLLECTED TAX ROLL		99%	99%	99%	99%	99%	N/A	99%	99%
TOTAL PERCENT COLLECTED		99%	99%	99%	0%	99%	75%	98%	97%

DIRECT BILLS ARE DUE ON INSTALLMENTS. 50% DUE 12/1/17, 25% DUE 2/1/18, & FINAL 25% DUE 5/1/18

C.

**Bartram Park**  
**Community Development District**

*Check Register Summary*  
*1/1/2018 - 3/31/2018*

<i>Check Date</i>	<i>Check #'s</i>	<i>Total Amount</i>
1/16/2018	853-859	\$ 2,064,746.21
2/26/2018	860-869	\$ 187,614.28
3/7/2018	870-873	\$ 5,145.03
<b>Total</b>		<b>\$ 2,257,505.52</b>

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER

RUN 4/16/18

PAGE 1

\*\*\* CHECK DATES 01/01/2018 - 03/31/2018 \*\*\*

BARTRAM PARK - GENERAL FUND

BANK A BARTRAM PARK - GEN

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
1/16/18	00025	12/12/17	17-10152 201712 310-51300-48000			*	68.50	
			NOTICE OF SPECIAL MEETING					
		1/03/18	18-00038 201801 310-51300-48000			*	61.38	
			SUPERVISORS VACANCY					
								129.88 000853
DAILY RECORD								
1/16/18	00012	1/02/18	180 201801 310-51300-34000			*	3,466.67	
			MGMT FEES-JAN 18					
		1/02/18	180 201801 310-51300-35100			*	41.67	
			INFO TECH-JAN 18					
		1/02/18	180 201801 310-51300-35110			*	83.33	
			WEBSITE ADMIN-JAN 18					
		1/02/18	180 201801 310-51300-31300			*	291.67	
			DISSEM AGNT SVC-JAN 18					
		1/02/18	180 201801 310-51300-51000			*	15.00	
			SUPPLIES-JAN 18					
		1/02/18	180 201801 310-51300-42000			*	.92	
			POSTAGE-JAN 18					
		1/02/18	180 201801 310-51300-42500			*	27.15	
			COPIES-JAN 18					
		1/02/18	180 201801 310-51300-49000			*	8.47	
			DOMAIN RENEWAL-JAN 18					
								3,934.88 000854
GOVERNMENTAL MANAGEMENT SERVICES								
1/16/18	00054	1/12/18	01122018 201801 300-20700-10800			*	206,654.69	
			TXFER OF TAX RCPTS-DUVAL					
								206,654.69 000855
THE BANK OF NEW YORK MELLON, N.A.								
1/16/18	00051	1/12/18	01122018 201801 300-20700-10400			*	317,544.48	
			TXFER OF TAX RCPTS-DUVAL					
								317,544.48 000856
THE BANK OF NEW YORK MELLON, N.A.								
1/16/18	00057	1/12/18	01122018 201801 300-20700-10500			*	1,113,489.77	
			DUVAL COUNTY TAXES					
								1,113,489.77 000857
THE BANK OF NEW YORK MELLON, N.A.								
1/16/18	00058	1/12/18	01122018 201801 300-20700-10600			*	112,698.09	
			TXFER ASSESSMENT					
								112,698.09 000858
THE BANK OF NEW YORK MELLON, N.A.								
1/16/18	00059	1/12/18	01122018 201801 300-20700-10700			*	310,294.42	
			TXFER OF TAX RCPTS					
								310,294.42 000859
THE BANK OF NEW YORK MELLON, N.A.								
2/26/18	00011	12/31/17	0185846 201712 310-51300-31100			*	315.00	
			SERVICE THRU-12/31/17					
								315.00 000860
ENGLAND THIMS & MILLER, INC.								

BPAR BARTRAM PARK MPHILLIPS

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
2/26/18	00001	12/22/17 6-036-96	201712 310-51300-42000		DELIVERIES THRU-12/22/17	*	118.76	
				FEDEX				118.76 000861
2/26/18	00002	1/03/18 18-00038	201801 310-51300-48000		NOTICE OF BOS VACANCY	*	61.38	
		1/16/18 18-00378	201801 310-51300-48000		NOTICE OF MEETING	*	64.50	
				FINANCIAL NEWS & DAILY RECORD				125.88 000862
2/26/18	00012	2/01/18 181	201801 310-51300-34000		MGMT FEES-FEB 18	*	3,466.67	
		2/01/18 181	201801 310-51300-35100		INFO TECH-FEB 18	*	41.67	
		2/01/18 181	201801 310-51300-35110		WEBSITE ADMIN-FEB 18	*	83.33	
		2/01/18 181	201801 310-51300-31300		DISSEM AGNT SVC-FEB 18	*	291.67	
		2/01/18 181	201801 310-51300-51000		SUPPLIES-FEB 18	*	15.00	
		2/01/18 181	201801 310-51300-42000		POSTAGE-FEB 18	*	4.60	
		2/01/18 181	201801 310-51300-42500		COPIES-FEB 18	*	78.90	
		2/01/18 181	201801 310-51300-41000		TELEPHONE-FEB 18	*	12.84	
				GOVERNMENTAL MANAGEMENT SERVICES				3,994.68 000863
2/26/18	00006	11/30/17 97976	201711 310-51300-31500		NOV 17 - GENERAL COUNSEL	*	1,024.60	
				HOPPING GREEN & SAMS				1,024.60 000864
2/26/18	00054	2/23/18 02232018	201802 300-20700-10800		TXFER OF TAX RCPTS-DUVAL	*	4,676.56	
				THE BANK OF NEW YORK MELLON, N.A.				4,676.56 000865
2/26/18	00051	2/23/18 02232018	201802 300-20700-10400		TXFER OF TAX RCPTS-DUVAL	*	25,198.05	
		2/23/18 02232018	201802 300-20700-10400		TXFER OF TAX RCPTS-DUVAL	V	25,198.05-	
				THE BANK OF NEW YORK MELLON, N.A.				.00 000866
2/26/18	00057	2/23/18 02232018	201802 300-20700-10500		DUVAL COUNTY TAXES	*	25,198.05	
				THE BANK OF NEW YORK MELLON, N.A.				25,198.05 000867

BPAR BARTRAM PARK MPHILLIPS

BANK A BARTRAM PARK - GEN

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT	#
2/26/18	00058	2/26/18 FEB-18	201802 300-20700-10600			*	22,288.85		
		TXFER ASSESSMENTS							
2/26/18		02262018 201802 300-20700-10600				*	40,950.00		
		TXFER ASSESSMENTS							
2/26/18		0226218 201802 300-20700-10600				*	81,900.00		
		TXFR TAX RCPTS-STDARD PAC							
THE BANK OF NEW YORK MELLON, N.A.								145,138.85	000868
2/26/18	00059	2/23/18 02232018 201802 300-20700-10700				*	7,021.90		
		TXFER OF TAX RCPTS-DUVAL							
THE BANK OF NEW YORK MELLON, N.A.								7,021.90	000869
3/07/18	00011	1/31/18 0186123 201801 310-51300-31100				*	45.00		
		SERVICE THRU-01/31/18							
ENGLAND THIMS & MILLER, INC.								45.00	000870
3/07/18	00001	12/21/17 6-036-96 201712 310-51300-42000				*	118.76		
		DELIVERIES THRU-12/21/17							
		1/19/18 6-071-76 201801 310-51300-42000				*	29.23		
		DELIVERIES THRU-01/19/18							
		2/08/18 6-087-65 201802 310-51300-42000				*	16.45		
		DELIVERIES THRU-02/08/18							
FEDEX								164.44	000871
3/07/18	00012	3/01/18 182 201803 310-51300-34000				*	3,466.67		
		MGMT FEES-MAR 18							
		3/01/18 182 201803 310-51300-35100				*	41.67		
		INFO TECH-MAR 18							
		3/01/18 182 201803 310-51300-35110				*	83.33		
		WEBSITE ADMIN-MAR 18							
		3/01/18 182 201803 310-51300-31300				*	291.67		
		DISSEM AGNT SVC-MAR 18							
		3/01/18 182 201803 310-51300-42500				*	48.45		
		COPIES-MAR 18							
		3/01/18 182 201803 310-51300-41000				*	6.30		
		TELEPHONE-MAR 18							
GOVERNMENTAL MANAGEMENT SERVICES								3,938.09	000872
3/07/18	00006	12/31/17 98496 201712 310-51300-31500				*	997.50		
		DEC 17 - GENERAL COUNSEL							
HOPPING GREEN & SAMS								997.50	000873
TOTAL FOR BANK A								2,257,505.52	
TOTAL FOR REGISTER								2,257,505.52	
BPAR BARTRAM PARK MPHILLIPS									

# Financial News & Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

10 N. Newnan Street  
P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

December 12, 2017

**Date**

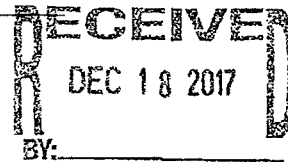
Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

**Payment Due Upon Receipt**

<b>Serial #</b> <u>17-10152D</u>	<b>PO/File #</b> _____	<u>\$68.50</u>
<b>Notice of Special Meeting</b>		<b>Amount Due</b>
_____		_____
		<b>Amount Paid</b>
<b>Bartram Park Community Development District</b>		<u>\$68.50</u>
_____		<b>Payment Due</b>

**Case Number** \_\_\_\_\_

**Publication Dates** 12/12



*Payment is due before the  
Proof of Publication is  
released.*

RECEIVED DEC 22 2017

**Your notice can be found on the world wide web at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)**

**TERMS:** Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.



**Preliminary Proof Of Legal Notice**  
*(This is not a proof of publication.)*

*Please read copy of this advertisement and advise us of any  
necessary corrections before further publications.*

**NOTICE OF SPECIAL MEETING  
BARTRAM PARK  
COMMUNITY DEVELOPMENT  
DISTRICT**

The special meeting of the Board of Supervisors of the Bartram Park Community Development District will be held on Tuesday, December 19, 2017 at 11:00 a.m. at the offices of England-Thims & Miller, Inc., 14775 Old St. Augustine Road, Jacksonville, FL 32258. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager

Dec. 12

00 (17-10152D)

# Financial News & Daily Record

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**DAILY RECORD & OBSERVER, LLC**

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Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

January 3, 2018

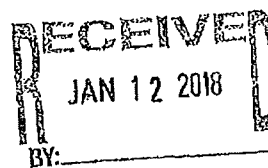
Date

Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial #	18-00038D	PO/File #		\$61.38
Board of Supervisors Vacancy Announcement				Amount Due
				Amount Paid
Bartram Park Community Development District				\$61.38
				Payment Due
Case Number				
Publication Dates	1/3			

*Payment is due before the  
Proof of Publication is  
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necessary corrections before further publications.*

**BARTRAM PARK  
COMMUNITY  
DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
VACANCY ANNOUNCEMENT**

The Board of Supervisors will consider candidates for appointment to fill the seat 4 for the remainder of the term of office which expires November 2018. Persons interested in being considered to fill the vacancy should submit via email a written resume to the District Manager ([joliver@gmsnf.com](mailto:joliver@gmsnf.com)) no later than January 10, 2018. Candidates must be registered voters and residents of the Bartram Park CDD. The Board will consider candidates for appointment at the January 24, 2018 CDD meeting.

Community Development Districts are governmental entities and supervisors are public officials subject to Florida Sunshine Amendment and Code of Ethics. Within 30 days of appointment, the new supervisors will be required to file a Statement of Financial Disclosure (Form 1) with the Duval County Supervisor of Elections. To view the form, visit <http://www.ethics.state.fl.us/> (the form is required after appointment, not as part of the application process). For more information regarding the duties and responsibilities of the Board of Supervisors, please consult Chapter 190, Florida Statutes.

James Oliver  
District Manager

Jan. 3 00(18-00038D)

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 180  
Invoice Date: 1/2/18  
Due Date: 1/2/18  
Case:  
P.O. Number:

**Bill To:**

Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - January 2018		3,466.67	3,466.67
Information Technology - January 2018		41.67	41.67
Website Administration - January 2018		83.33	83.33
Dissemination Agent Services - January 2018		291.67	291.67
Office Supplies		15.00	15.00
Postage		0.92	0.92
Copies		27.15	27.15
Domain Renewal 310-513-490		8.47	8.47
Total			\$3,934.88
Payments/Credits			\$0.00
Balance Due			\$3,934.88

**Bartram Park CDD**

**GENERAL FUND**

**Check Request**

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>January 12, 2018</i>	<i>\$206,654.69</i>	<i>Maggie Phillips</i>

*Payable to:*

<i>Vendor #54 - BNY MELLON C/O BPCDD S2012-2</i>
--

*Date Check Needed:*

*Budget Category:*

<i>1/12/2018</i>	<i>001.300.20700.10800</i>
------------------	----------------------------

*Intended Use of Funds Requested:*

<i>TXFER TAX RCPTS FROM DUVAL COUNTY</i>
<i>(Attach supporting documentation for request.)</i>

## *Bartram Park CDD*

### *GENERAL FUND*

### *Check Request*

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>January 12, 2018</i>	<i>\$317,544.48</i>	<i>Maggie Phillips</i>

*Payable to:*

<i>Vendor #51 - BNY MELLON C/O BPCDD S2012-1</i>
--

*Date Check Needed:*

*Budget Category:*

<i>1/12/2018</i>	<i>001.300.20700.10400</i>
------------------	----------------------------

*Intended Use of Funds Requested:*

<i>TXFER TAX RCPTS FROM DUVAL COUNTY</i>
<i>(Attach supporting documentation for request.)</i>

## **Bartram Park CDD**

### **GENERAL FUND**

### **Check Request**

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>January 12, 2018</i>	<i>\$1,113,489.77</i>	<i>Maggie Phillips</i>

*Payable to:*

<i>Vendor #57 - BNY MELLON C/O Bartram Park - Series 2015</i>
---

*Date Check Needed:*

*Budget Category:*

<i>1/12/2018</i>	<i>001.300.20700.10500</i>
------------------	----------------------------

*Intended Use of Funds Requested:*

<i>DUVAL COUNTY TAXES</i>
<i>(Attach supporting documentation for request.)</i>

## Fiscal Year 2018 Summary of Assessment Receipts

		SERIES 2005-7 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
DIRECT BILLS ASSESSED - NET	UNITS								
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	284,915.00	4,812.50	289,727.50
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL DIRECT BILLS ASSESSED NET	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL NET TAX ROLL ASSESSED NET	3,916	1,395,345.20	397,923.88	258,964.78	388,838.61	141,225.12	-	122,252.63	2,704,550.22
TOTAL DISTRICT ASSESSMENTS NET	4,154	1,395,345.20	397,923.88	258,964.78	388,838.61	305,025.12	284,915.00	129,690.13	3,160,702.72

	UNITS	SERIES 2005-1 2015A1-2 RECEIVED DEBT	SERIES 2012-1 RECEIVED DEBT	SERIES 2012-2 RECEIVED DEBT	SERIES 2012-3 RECEIVED DEBT	SERIES 2012-4 RECEIVED DEBT	SERIES 2012-5 RECEIVED DEBT	O&M RECEIVED	TOTAL RECEIVED
DIRECT BILLS RECEIVED									
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	142,457.50	2,406.25	144,863.75
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	81,900.00		1,312.50	83,212.50
SUBTOTAL SERIES 2012	238	-	-	-	-	81,900.00	142,457.50	3,718.75	228,076.25
TOTAL DIRECT BILLS RECEIVED	238	-	-	-	-	81,900.00	142,457.50	3,718.75	228,076.25
BALANCE DUE DIRECT INVOICES		48	023	024	025	81,900.00	142,457.50	3,718.75	228,076.25

[illegible]

**DIRECT BILLS ARE DUE ON INSTALLMENTS. 50% DUE 12/1/17, 25% DUE 2/1/18, & FINAL 25% DUE 5/1/18**



## *Bartram Park CDD*

### *GENERAL FUND*

### *Check Request*

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>January 12, 2018</i>	<i>\$112,698.09</i>	<i>Maggie Phillips</i>

#### *Payable to:*

<i>Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4</i>
---

#### *Date Check Needed:*

#### *Budget Category:*

<i>1/12/2018</i>	<i>001.300.20700.10600</i>
------------------	----------------------------

#### *Intended Use of Funds Requested:*

<i>TXFER ASSESSMENTS DUVAL COUNTY</i>
<i>(Attach supporting documentation for request.)</i>

## ***Bartram Park CDD***

### ***GENERAL FUND***

### ***Check Request***

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>January 12, 2018</i>	<i>\$310,294.42</i>	<i>Maggie Phillips</i>

*Payable to:*

*Vendor #59 - BNY MELLON C/O Bartram Park - Series 2012-3*

*Date Check Needed:*

*Budget Category:*

<i>1/12/2018</i>	<i>001.300.20700.10700</i>
------------------	----------------------------

*Intended Use of Funds Requested:*

<i>TXFER TAX RCPTS FROM DUVAL CTY</i>
<i>AND CHK#72017480 STANDARD PAC</i>
<i>(Attach supporting documentation for request.)</i>



Jim Perry  
Bartram Park CDD  
GMS-SF, LLC  
5385 N Nob Hill Road  
Sunrise, FL 33351

January 8, 2018

Project No: 00236.50001  
Invoice No: 0185846

Project 00236.50001 Bartram Park CDD-Interim Engineer.Serv.  
CDD Meeting Requisitions/Invoices

Professional Services rendered through December 31, 2017

EXPI.

**Professional Personnel**

		Hours	Rate	Amount
Principal				
Maggiore, Matthew	12/23/2017	1.75	180.00	315.00
Research Bartram Park Blvd. cross drain question, attend BOS mtg.				
Totals		1.75		315.00
Total Labor				315.00

Invoice Total this Period \$315.00

	Current	Prior	Total
Billings to Date	315.00	58,073.18	58,388.18

RECEIVED  
JAN 29 2018

BY: \_\_\_\_\_

England-Thim & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, Florida 32218 • Tel 904-842-3600 • Fax 904-610-6485  
CA-6002584 LD-6000316

# Financial News & Daily Record

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10 N. Newnan Street  
P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

January 3, 2018

Date

Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial # 18-00038D	PO/File #	\$61.38
Board of Supervisors Vacancy Announcement		Amount Due
		Amount Paid
Bartram Park Community Development District		\$61.38
		Payment Due
Case Number		
Publication Dates 1/3		

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JAN 19 2018

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BY: \_\_\_\_\_

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**BARTRAM PARK  
COMMUNITY  
DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
VACANCY ANNOUNCEMENT**

The Board of Supervisors will consider candidates for appointment to fill the seat 4 for the remainder of the term of office which expires November 2018. Persons interested in being considered to fill the vacancy should submit via email a written resume to the District Manager ([joliver@gmsnf.com](mailto:joliver@gmsnf.com)) no later than January 10, 2018. Candidates must be registered voters and residents of the Bartram Park CDD. The Board will consider candidates for appointment at the January 24, 2018 CDD meeting.

Community Development Districts are governmental entities and supervisors are public officials subject to Florida Sunshine Amendment and Code of Ethics. Within 30 days of appointment, the new supervisors will be required to file a Statement of Financial Disclosure (Form 1) with the Duval County Supervisor of Elections. To view the form, visit <http://www.ethics.state.fl.us/> (the form is required after appointment, not as part of the application process). For more information regarding the duties and responsibilities of the Board of Supervisors, please consult Chapter 190, Florida Statutes.

James Oliver  
District Manager

Jan. 3 00(18-00038D)

# Financial News & Daily Record

A Division of  
DAILY RECORD & OBSERVER, LLC

10 N. Newnan Street  
P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

January 16, 2018

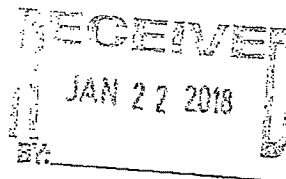
Date

Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial #	18-00378D	PO/File #		\$64.50
Notice of Meeting				Amount Due
				Amount Paid
Bartram Park Community Development District				\$64.50
				Payment Due
Case Number				
Publication Dates	1/16			

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BY: \_\_\_\_\_

RECEIVED  
FEB 02 2018  
BY: \_\_\_\_\_

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necessary corrections before further publications.*

**NOTICE OF MEETING  
BARTRAM PARK  
COMMUNITY  
DEVELOPMENT DISTRICT**

The Bartram Park Community Development District Meeting will be held on Wednesday, January 24, 2018 at 11:00 a.m. at the offices of England-Thims & Miller, Inc., 14776 Old St. Augustine Road, Jacksonville, FL 32258. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager

Jan. 16 00(18-00378D)

# Daily Record

(Published daily except Saturday, Sunday and legal holidays)  
Jacksonville, Duval County, Florida

STATE OF FLORIDA

S.S.

COUNTY OF DUVAL


Before the undersigned authority personally appeared Angela Campbell, who on oath says that she is the Publisher's Representative of FINANCIAL NEWS and DAILY RECORD, a daily (except Saturday, Sunday and legal holidays) newspaper published at Jacksonville, in Duval County, Florida; that the attached copy of advertisement, being a Board of Supervisors Vacancy Announcement

in the matter of Bartram Park Community Development District

in the Court of Duval County, Florida, was published in said newspaper in the issues of January 3, 2018

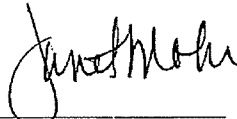
Affiant further says that the said FINANCIAL NEWS and DAILY RECORD is a newspaper at Jacksonville, in said Duval County, Florida, and that the said newspaper has heretofore been continuously published in said Duval County, Florida, each day (except Saturday, Sunday and legal holidays) and has been entered as periodicals matter at the post office in Jacksonville, in said Duval County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

\*This notice was placed on the newspaper's website and FloridaPublicNotices.com on the same day the notice appeared in the newspaper.

  
Angela Campbell

Sworn to and subscribed before me this 3rd day of January, 2018 A.D. by Angela Campbell who is personally known to me.

JANET MOHR  
Notary Public, State of Florida  
My Comm. Expires 12/18/2020  
Commission No. GG55926



Seal

Notary Public, State of Florida

# Daily Record

## STATEMENT/RECEIPT

10 N. Newnan Street, P.O. Box 1769, Jacksonville, Florida 32201  
Phone (904) 356-2466

\$61.38

18-00038D

Jacksonville, FL

January 3, 2018

Sixty One and 38/100

Dollars in full payment for the above publication in the

aforesaid case of: Bartram Park Community Development District

Attn: Shelby Stephens  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Date Paid

1/22

By





**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 181  
Invoice Date: 2/1/18  
Due Date: 2/1/18  
Case:  
P.O. Number:

**Bill To:**

Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - February 2018		3,466.67	3,466.67
Information Technology - February 2018		41.67	41.67
Website Administration - February 2018		83.33	83.33
Dissemination Agent Services - February 2018		291.67	291.67
Office Supplies		15.00	15.00
Postage		4.60	4.60
Copies		78.90	78.90
Telephone		12.84	12.84
<b>Total</b>			<b>\$3,994.68</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$3,994.68</b>

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

RECEIVED  
JAN 19 2018

D.V.

## STATEMENT

December 31, 2017

Bartram Park Community Development District  
c/o Governmental Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 97976  
Billed through 11/30/2017

exp!

### General Counsel

BPCDD 00001 WSH

RECEIVED  
JAN 12 2018

### FOR PROFESSIONAL SERVICES RENDERED

11/21/17	WSH	Respond to auditor request.	0.20 hrs
11/28/17	WSH	Review correspondence and documents from developer representative regarding release of conservation easement; confer with Oliver regarding same; review and respond to correspondence from county; confer with Lancaster.	2.80 hrs
11/28/17	JLE	Review auditor request letter, and review and revise response to the same; follow-up.	0.20 hrs
11/28/17	LAK	Prepare response to auditor letter request.	0.80 hrs
11/29/17	WSH	Review and finalize audit response letter.	0.20 hrs
11/30/17	CGS	Monitor proposed legislation which may impact district.	0.30 hrs

Total fees for this matter \$1,023.50

### DISBURSEMENTS

Document Reproduction	1.00
Postage	0.10

Total disbursements for this matter \$1.10

### MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Earlywine, Jere L.	0.20 hrs	250 /hr	\$50.00
Kuehlke, Lou Ann - Legal Asst	0.80 hrs	95 /hr	\$76.00
Haber, Wesley S.	3.20 hrs	250 /hr	\$800.00

TOTAL FEES	\$1,023.50
TOTAL DISBURSEMENTS	\$1.10

**TOTAL CHARGES FOR THIS MATTER \$1,024.60**

**BILLING SUMMARY**

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Earlywine, Jere L.	0.20 hrs	250 /hr	\$50.00
Kuehlke, Lou Ann - Legal Asst	0.80 hrs	95 /hr	\$76.00
Haber, Wesley S.	3.20 hrs	250 /hr	\$800.00

TOTAL FEES

\$1,023.50

TOTAL DISBURSEMENTS

\$1.10

**TOTAL CHARGES FOR THIS BILL****\$1,024.60****Please include the bill number on your check.**

**Bartram Park CDD**

**GENERAL FUND**

**Check Request**

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
February 23, 2018	\$4,676.56	Maggie Phillips

*Payable to:*

Vendor #54 - BNY MELLON C/O BPCDD S2012-2
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*Date Check Needed:*

*Budget Category:*

2/23/2018	001.300.20700.10800
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*Intended Use of Funds Requested:*

TXFER TAX RCPTS FROM DUVAL COUNTY
(Attach supporting documentation for request.)

## *Bartram Park CDD*

### *GENERAL FUND*

### *Check Request*

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>February 23, 2018</i>	<i>\$25,198.05</i>	<i>Maggie Phillips</i>

*Payable to:*

<i>Vendor #51 - BNY MELLON C/O BPCDD S2012-1</i>
--

*Date Check Needed:*

*Budget Category:*

<i>2/23/2018</i>	<i>001.300.20700.10400</i>
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*Intended Use of Funds Requested:*

<i>TXFER TAX RCPTS FROM DUVAL COUNTY</i>
<i>(Attach supporting documentation for request.)</i>

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**  
Fiscal Year 2018 Summary of Assessment Receipts

DIRECT BILLS ASSESSED - NET	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	284,915.00	4,812.50	289,727.50
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL DIRECT BILLS ASSESSED NET	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL NET TAX ROLL ASSESSED NET	3,916	1,395,345.20	397,923.88	258,964.78	388,838.61	141,225.12	-	122,252.63	2,704,550.22
TOTAL DISTRICT ASSESSMENTS NET	4,154	1,395,345.20	397,923.88	258,964.78	388,838.61	305,025.12	284,915.00	129,690.13	3,160,702.72

DIRECT BILLS RECEIVED	UNITS	SERIES 2005 / 2015A1-2 RECEIVED DEBT	SERIES 2012-1 RECEIVED DEBT	SERIES 2012-2 RECEIVED DEBT	SERIES 2012-3 RECEIVED DEBT	SERIES 2012-4 RECEIVED DEBT	SERIES 2012-5 RECEIVED DEBT	O&M RECEIVED	TOTAL RECEIVED
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	142,457.50	2,406.25	144,863.75
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	81,900.00	-	1,312.50	83,212.50
SUBTOTAL SERIES 2012	238	-	-	-	-	81,900.00	142,457.50	3,718.75	228,076.25
TOTAL DIRECT BILLS RECEIVED	238	-	-	-	-	81,900.00	142,457.50	3,718.75	228,076.25
BALANCE DUE DIRECT INVOICES		078	023	029	015	81,900.00	142,457.50	3,718.75	228,076.25

SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/3/2017	3,018.01	860.96	560.30	841.30	305.56	-	204.51	5,851.64
2	11/16/2017	33,948.88	9,681.53	6,300.64	9,460.48	3,435.02	-	2,874.42	65,801.96
3	11/22/2017	56,210.21	16,030.00	10,432.16	15,664.01	5,889.13	-	4,824.84	108,950.35
4	12/4/2017	127,042.18	36,229.83	23,578.00	35,402.64	12,858.14	-	11,130.75	246,241.55
5	12/8/2017	980,034.13	278,485.67	181,896.40	273,104.54	99,190.83	-	85,865.31	1,899,566.88
6	12/13/2017	63,045.72	23,682.94	15,412.81	23,142.22	8,405.19	-	7,276.02	160,964.70
7	12/22/2017	7,115.11	2,029.08	1,320.51	1,982.78	720.13	-	623.39	13,790.97
8	1/10/2018	43,294.61	12,346.79	8,035.17	12,064.90	4,381.94	-	3,793.26	83,916.86
9	1/24/2018	10,065.37	2,870.44	1,868.05	2,804.90	1,018.73	-	881.87	19,509.36
10	2/7/2018	9,009.10	2,569.21	1,672.02	2,510.55	911.83	X	789.33	17,462.03
11	2/20/2018	6,123.58	1,746.32	1,136.49	1,706.45	619.78	-	536.51	11,869.12
		105	207.104	108	107	106	-	-	-
TOTAL TAX ROLL RECEIPTS		1,358,908.10	387,532.77	252,202.34	378,684.74	137,537.27	-	119,060.20	2,633,925.42
BALANCE DUE TAX ROLL		36,437.11	10,391.12	6,762.43	10,153.87	3,687.86	-	3,192.42	70,624.80
PERCENT COLLECTED DIRECT INVOICE		0%	0%	0%	0%	50%	50%	50%	50%
PERCENT COLLECTED TAX ROLL		97%	97%	97%	97%	97%	N/A	97%	97%
TOTAL PERCENT COLLECTED		97%	97%	97%	0%	72%	50%	95%	91%

DIRECT BILLS ARE DUE ON INSTALLMENTS. 50% DUE 12/1/17, 25% DUE 2/1/18, & FINAL 25% DUE 5/1/18

## *Bartram Park CDD*

### *GENERAL FUND*

### *Check Request*

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>February 23, 2018</i>	<i>\$25,198.05</i>	<i>Maggie Phillips</i>

*Payable to:*

<i>Vendor #57 - BNY MELLON C/O Bartram Park - Series 2015</i>
---

*Date Check Needed:*

*Budget Category:*

<i>2/23/2018</i>	<i>001.300.20700.10500</i>
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*Intended Use of Funds Requested:*

<i>DUVAL COUNTY TAXES</i>
<i>(Attach supporting documentation for request.)</i>

## Bartram Park CDD

### GENERAL FUND

2/26/2018

### Check Request

Date	Amount	Authorized By
<del>December 15, 2017</del>	\$22,288.85	Maggie Phillips

### Payable to:

Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4

### Date Check Needed:

### Budget Category:

<del>12/15/2017</del> 2/26/2018	001.300.20700.10600
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### Intended Use of Funds Requested:

TXFER ASSESSMENTS DUVAL COUNTY

(Attach supporting documentation for request.)



## Bartram Park CDD

### GENERAL FUND

### Check Request

Date	Amount	Authorized By
<del>February 9, 2018</del> 2/6	\$40,950.00	Maggie Phillips

Payable to:

Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4

Date Check Needed:

Budget Category:

<del>2/8/2018</del> 2/6	001.300.20700.10600
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Intended Use of Funds Requested:

TXFER ASSESSMENTS CHK 72021849 STANDARD PACIFIC

(Attach supporting documentation for request.)

## Bartram Park CDD

### GENERAL FUND

2/20/18

### Check Request

Date	Amount	Authorized By
<del>December 15, 2017</del>	\$81,900.00	Maggie Phillips

### Payable to:

Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4

### Date Check Needed:

### Budget Category:

<del>12/15/2017</del> 2/20/18	001.300.20700.10600
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### Intended Use of Funds Requested:

TXFER ASSESSMENTS DIRECT FRM STANDARD PACIFIC
CHK#72021333 DATED 11/21/2017
(Attach supporting documentation for request.)

Payee: 307091 Bartram Park Community De Check No. - 72021333

Check Date - 11/21/17

INVOICE	DATE	FPO	DT	REMARKS	GROSS	DEDUCTION	AMOUNT PAID
307091	11/21/17			PV GDD PAM DUE	83,212.50		83,212.50

					83,212.50		50
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BARTRAM PARK COMMUNITY DEVELOPMENT

ORIGINAL DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER AND HAS A WATERMARK

70-2328/119

Standard Pacific of Florida GP, Inc.  
Jacksonville Division  
99 Fort Wades Road, Suit 100  
Ponte Vedra FL 32081  
(813) 288-7600

Bank of America  
Community Development Account  
Nashville, TN

No. 72021333

DATE	AMOUNT
11/21/17	\$ 83,212.50

EIGHTY THREE THOUSAND TWO HUNDRED TWELVE AND 50/100 \*\*\*\*\*

PAY TO THE  
ORDER OF

BARTRAM PARK COMMUNITY DEVELOPMENT  
DISTRICT  
475 WEST TOWN PLACE STE 114  
ST. AUGUSTINE FL 32092

CALATLANTIC GROUP, INC.  
GENERAL ACCOUNT

⑈ 72021333 ⑈ ⑈ 071923284⑈ 8785616127⑈

12/2017

001.300-101.100 \$ 83,212.50

363.101

\$ 1,312.50

207.106

\$ 81,900

026-700-131.100

363.101

\$ 81,900

**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**  
**475 West Town Place, Ste 114**  
**St. Augustine, FL 32092**

DATE 7/26/2017

PERIOD COVERED

10/1/17 - 9/30/18

**FY 2018 NON AD VALOREM ASSESSMENTS BILL**

**STANDARD PACIFIC HOMES**  
**ATTN: MAURICE RUDOLPH**  
**90 FORT WADE RD, SUITE 100**  
**PONTE VEDRA, FL 32081**

**PROPERTY: TRACT 24 - MONTEVILLA - 86 UNITS ON DUVAL COUNTY TAX ROLL**  
**R-168135-8012**

Type	Rate	Units	Tract/Parcel	Total
Maintenance Assessment	\$31.25	84	TRACT 24	\$2,625.00
Debt Assessment	\$1,950	84	TRACT 24	\$163,800.00
<b>Total Amount Due</b>				<b>\$166,425.00</b>

Due in full by December 1, 2017 or in installments as outlined below.

Assessments must be paid in full at the rate per unit above at closing to a homeowner.

**PAYMENT SCHEDULE:**

INVOICE #	DUE DATE	% O&M DUE	% MAINT. DUE	% DEBT SERVICE DUE	TOTAL DUE
SPH120117	12/1/2017	50%	\$1,312.50	\$81,900.00	\$83,212.50
SPH020118	2/1/2018	25%	\$656.25	\$40,950.00	\$41,606.25
SPH050118	5/1/2018	25%	\$656.25	\$40,950.00	\$41,606.25
<b>TOTAL</b>			<b>\$2,625.00</b>	<b>\$163,800.00</b>	<b>\$166,425.00</b>

In the event that an assessment payment is not made in accordance with the schedule stated above, such assessment shall accrue penalties and interest in the amount of one percent (1%) per month plus all costs of collection and enforcement, and shall either be enforced pursuant to a foreclosure action, or, at the District's discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement.

Please Remit to:  
**BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT**  
Attn: Sheryl Fulks, Assessment Roll Administrator  
475 West Town Place, Ste 114  
St. Augustine, FL 32092  
904-940-5850

## Bartram Park CDD

### GENERAL FUND

### Check Request

Date	Amount	Authorized By
February 23, 2018	\$7,021.90	Maggie Phillips

Payable to:

Vendor #59 - BNY MELLON C/O Bartram Park - Series 2012-3
--

Date Check Needed:

Budget Category:

2/23/2018	001.300.20700.10700
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Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL CTY
AND CHK#72017480 STANDARD PAC
(Attach supporting documentation for request.)



Jim Perry  
 Bartram Park CDD  
 GMS-SF, LLC  
 5385 N Nob Hill Road  
 Sunrise, FL 33351

February 5, 2018  
 Project No: 00236.50001  
 Invoice No: 0186123

Project 00236.50001 Bartram Park CDD-Interim Engineer.Serv.  
 CDD Meeting Requisitions/Invoices

Professional Services rendered through January 31, 2018

**Professional Personnel**

		Hours	Rate	Amount
Principal				
Maggiore, Matthew	1/27/2018	.25	180.00	45.00
Totals		.25		45.00
<b>Total Labor</b>				<b>45.00</b>
			<b>Invoice Total this Period</b>	<b>\$45.00</b>

**Outstanding Invoices**

Number	Date	Balance
0185846	12/31/2017	315.00
<b>Total</b>		<b>315.00</b>
	<b>Total Now Due</b>	<b>\$360.00</b>

	Current	Prior	Total
<b>Billings to Date</b>	<b>45.00</b>	<b>58,388.18</b>	<b>58,433.18</b>

**England-Thims & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
 14775 Old St. Augustine Road • Jacksonville, Florida 32238 • NE 604-612-9991 • Fax 904-612-4436  
 CA-00002594 LG-00002118



Invoice Number	Invoice Date	Account Number
6-036-96802	Dec 26, 2017	8624-1422-5

Page  
1 of 4

**PAST DUE**

**Billing Address:**

GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Shipping Address:**

GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Invoice Questions?**

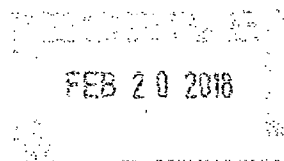
**Contact FedEx Revenue Services**

Phone: (800) 622-1147  
M-F 7 AM to 8 PM CST  
Sa 7 AM to 6 PM CST  
Fax: (800) 548-3020  
Internet: www.fedex.com

**Invoice Summary Dec 26, 2017**

**FedEx Express Services**

Transportation Charges		108.62
Special Handling Charges		5.64
Return Surcharges		4.50
Total Charges	USD	\$118.76
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$118.76</b>



The amount due shown on the remittance advice reflects the invoice balance due and includes only those items still outstanding. Any payment which could be applied to a specific shipment has been credited to the appropriate activity summary enclosed. Payments and/or adjustments that could not be applied to a specific shipment have been credited against the total amount due on this invoice.

Other discounts may apply.

Your Account is Past Due. Date of Notice: Feb 13, 2018. To prevent further action, please remit your payment immediately. If payment has been made, please disregard this notice.

Detailed descriptions of surcharges can be located at [fedex.com](http://fedex.com)

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

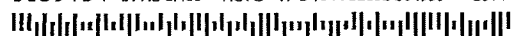
Invoice Number	Account Number	Amount Past Due
6-036-96802	8624-1422-5	USD \$118.76

**Remittance Advice**

**Your Account is Past Due. Date of Notice: Feb 13, 2018**

862414226036968029200001187609

0035134 01 AB 0.405 \*\*AUTO T7 0 1044 32092-364939 -C01-P35169-11



GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649



FedEx  
P.O. Box 660481  
DALLAS TX 75266-0481



60075440001402

1044-01-00-0035134-0002-0075178

Invoice Number

6-036-96802

Invoice Date

Dec 26, 2017

Account Number

8624-1422-5

Page

2 of 4

## Adjustment Request

Fax to (800) 548-3020

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, **including** service failures, should be submitted by going to **www.fedex.com** or calling 800.622.1147. Please use multiple forms for additional requests.

Please complete all fields in black ink.

Requestor Name  Date  /  / Phone  -  -  Fax #  -  - E-mail Address  ☐ Yes, I want to update account contact with the above information.

Tracking Number

Bill to Account

\$ Amount




ADR - Address Correction

DVC - Declared Value

IAN - Invalid Acct #

INW - Incorrect Weight

INS - Incorrect Service

OCF - Grd Pick-up Fee

OCS - Exp Pick-up Fee

OVS - Oversize Surcharge

RSU - Residential Delivery

PND - Pwrshp Not Delivered

SDR - Saturday Delivery

For all Service failures or other surcharges please use our web site **www.fedex.com** or call (800) 622-1147

Tracking Number

Code

\$ Amount

Rerate information only (round to nearest inch)

LBS

L

W

H





Check all that apply

Effective Date  /  / ☐ Shipping Address (Physical Address)☐ Billing Address Only☐ Billing Same As Shipping AddressCompany Address Address Dept. Floor  Apt/Suite # City State  Zip Code  - Phone  -  - Fax #  -  - Company Address Address Dept. Floor  Apt/Suite # City State  Zip Code  - Phone  -  - Fax #  -  -





Invoice Number	Invoice Date	Account Number
6-036-96802	Dec 26, 2017	8624-1422-5

Page  
3 of 4

### FedEx Express Shipment Summary By Payor Type

#### FedEx Express Shipments (Original)

Payor Type	Shipments	Rated Weight lbs	Transportation Charges	Special Handling Charges	Ret Chg/Tax Credits/Other	Discounts	Total Charges
Third Party	3		108.62	5.64	4.50		118.76
Total FedEx Express	3		\$108.62	\$5.64	\$4.50		\$118.76

**TOTAL THIS INVOICE**

**USD**

**\$118.76**

## Invoice Number

6-036-96802

## Invoice Date

Dec 26, 2017

## Account Number

8624-1422-5

Page

4 of 4

## FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Dec 18, 2017

Cust. Ref.: BPCDD

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- Distance Based Pricing, Zone 3

Automation INET  
 Tracking ID 771028489570  
 Service Type FedEx First Overnight  
 Package Type FedEx Envelope  
 Zone 03  
 Packages 1  
 Rated Weight N/A  
 Delivered Dec 19, 2017 11:14  
 Svc Area A5  
 Signed by G.MCNEELY  
 FedEx Use 000000000/0000004/\_

**Sender**  
 Maggie Phillips  
 GMS  
 5385 N Pine Island Road  
 FORT LAUDERDALE FL 33351 US

**Recipient**  
 Maurice Rudolph  
 Standard Pacific of Florida GP  
 90 Fort Wade Road  
 PONTE VEDRA FL 32081 US

Transportation Charge 55.54  
 Fuel Surcharge 2.78  
**Total Charge USD \$58.32**

Ship Date: Dec 19, 2017

Cust. Ref.: BPCDD

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- Distance Based Pricing, Zone 3

Automation INET  
 Tracking ID 790754989430  
 Service Type FedEx Priority Overnight  
 Package Type FedEx Envelope  
 Zone 03  
 Packages 1  
 Rated Weight N/A  
 Delivered Dec 20, 2017 11:46  
 Svc Area A1  
 Signed by L.MARTIN  
 FedEx Use 000000000/0000197/\_

**Sender**  
 Maurice Rudolph  
 Standard Pacific of Florida GP  
 90 Fort Wade Road  
 PONTE VEDRA FL 32081 US

**Recipient**  
 Maggie  
 GOVERNMENTAL MANAGEMENT SRVS  
 5385 N Nob Hill Road  
 FORT LAUDERDALE FL 33351 US

Transportation Charge 26.54  
 Fuel Surcharge 1.53  
 Print Return Label 0.50  
 Return On Call Surcharge 4.00  
**Total Charge USD \$32.57**

Ship Date: Dec 21, 2017

Cust. Ref.: NO REFERENCE INFORMATION

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- Distance Based Pricing, Zone 3

Automation INET  
 Tracking ID 771061917059  
 Service Type FedEx Priority Overnight  
 Package Type FedEx Envelope  
 Zone 03  
 Packages 1  
 Rated Weight N/A  
 Delivered Dec 22, 2017 11:07  
 Svc Area A1  
 Signed by T.CRAUN  
 FedEx Use 000000000/0000197/\_

**Sender**  
 Indhira Araujo  
 GMS-SOUTH FLORIDA, LLC  
 5385 N NOB HILL RD  
 FORT LAUDERDALE FL 33351 US

**Recipient**  
 Thomas Radicioni  
 The Bank of New York Mellon,N.  
 Sales and Relationship Manager  
 JACKSONVILLE FL 32256 US

Transportation Charge 26.54  
 Fuel Surcharge 1.33  
**Total Charge USD \$27.87**

Third Party Subtotal USD \$118.76

Total FedEx Express USD \$118.76



Invoice Number	Invoice Date	Account Number	Page
6-071-76867	Jan 30, 2018	8624-1422-5	1 of 3

**Billing Address:**

GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Shipping Address:**

GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

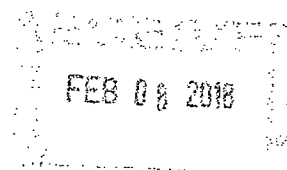
**Invoice Questions?****Contact FedEx Revenue Services**

Phone: (800) 622-1147  
M-F 7 AM to 8 PM CST  
Sa 7 AM to 6 PM CST  
Fax: (800) 548-3020  
Internet: www.fedex.com

**Invoice Summary Jan 30, 2018****FedEx Express Services**

Transportation Charges		27.58
Special Handling Charges		1.65
Total Charges	USD	\$29.23
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$29.23</b>

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.  
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
6-071-76867	8624-1422-5	USD \$29.23

**Remittance Advice**

Your payment is due by Feb 14, 2018

862414226071768672800000292319

0032153 01 AB 0.405 \*\*AUTO T2 0 1029 32092-364939 -C01-P32185-11



GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649



FedEx  
P.O. Box 660481  
DALLAS TX 75266-0481



6002129000777

1029-01-00-0032153-0002-0076392



**Invoice Number**

6-071-76867

**Invoice Date**

Jan 30, 2018

**Account Number**

8624-1422-5

Page

3 of 3

**FedEx Express Shipment Detail By Payor Type (Original)****Ship Date:** Jan 19, 2018**Cust. Ref.:** NO REFERENCE INFORMATION**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.00% to this shipment.
- Distance Based Pricing, Zone 3

**Automation** INET**Tracking ID** 771257444853**Service Type** FedEx Priority Overnight**Package Type** FedEx Envelope**Zone** 03**Packages** 1**Rated Weight** N/A**Delivered** Jan 22, 2018 09:37**Svc Area** A1**Signed by** T.CRAUN**FedEx Use** 000000000/197/\_**Sender**

Indhira Araujo

GMS-SOUTH FLORIDA, LLC

5385 N NOB HILL RD

FORT LAUDERDALE FL 33351 US

**Recipient**

Thomas Radicioni

The Bank of New York Mellon,N.

Sales and Relationship Manager

JACKSONVILLE FL 32256 US

Transportation Charge

27.58

Fuel Surcharge

1.65

**Total Charge****USD****\$29.23****Third Party Subtotal****USD****\$29.23****Total FedEx Express****USD****\$29.23**



Invoice Number	Invoice Date	Account Number	Page
6-087-65993	Feb 13, 2018	8624-1422-5	1 of 3

**Billing Address:**

GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Shipping Address:**

GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

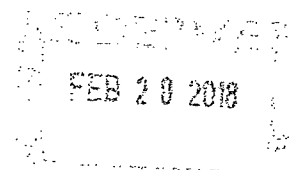
**Invoice Questions?****Contact FedEx Revenue Services**

Phone: (800) 622-1147  
M-F 7 AM to 8 PM CST  
Sa 7 AM to 6 PM CST  
Fax: (800) 548-3020  
Internet: www.fedex.com

**Invoice Summary Feb 13, 2018****FedEx Express Services**

Transportation Charges		15.45
Special Handling Charges		1.00
Total Charges	USD	\$16.45
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$16.45</b>

Other discounts may apply.



Detailed descriptions of surcharges can be located at [fedex.com](http://fedex.com)

To ensure proper credit, please return this portion with your payment to FedEx.  
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
6-087-65993	8624-1422-5	USD \$16.45

**Remittance Advice**

Your payment is due by Feb 28, 2018

862414226087659931300000164512

0035270 01 AB 0.405 \*\*AUTO T8 0 1043 32092-364939 -C01-P35305-11



GMS/BARTRAM PARK  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649



FedEx  
P.O. Box 660481  
DALLAS TX 75266-0481



60008430009178

1043-01-00-0035270-0002-0084995

Page  
2 of 3

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, **including** service failures, should be submitted by going to [www.fedex.com](http://www.fedex.com) or calling 800.622.1147. Please use multiple forms for additional requests.

[illegible][illegible]

Code	ADR - Address Correction	INW - Incorrect Weight	OVS - Oversize Surcharge	For all Service failures or other surcharges please use our web site <a href="http://www.fedex.com">www.fedex.com</a> or call (800) 622-1147
	DVC - Declared Value	INS - Incorrect Service	RSU - Residential Delivery	
	IAN - Invalid Acct #	OCF - Grd Pick-up Fee	PND - Pwrshp Not Delivered	
		OCS - Exp Pick-up Fee	SDR - Saturday Delivery	

C a r d N o.	Tracking Number	Code	\$ Amount	Rerate information only (round to nearest inch)					
				LBS	L	W	H		
						X		X	
						X		X	
						X		X	
						X		X	
						X		X	

Effective Date | | / | | / | |

<b>Address Change</b>	<input type="checkbox"/> <b>Shipping Address (Physical Address)</b>		<input type="checkbox"/> <b>Billing Address Only</b>		<input type="checkbox"/> <b>Billing Same As Shipping Address</b>	
	Company					
	Address					
	Address					
	Dept.					
	Floor			Apt/Suite #		
	City					
	State			Zip Code		
	Phone					
	Fax #					

**Invoice Number**

6-087-65993

**Invoice Date**

Feb 13, 2018

**Account Number**

8624-1422-5

Page

3 of 3

**FedEx Express Shipment Detail By Payor Type (Original)****Ship Date:** Feb 08, 2018**Cust. Ref.:** Bartram Park**Ref.#2:****Payor:** Shipper**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.50% to this shipment.
- Distance Based Pricing, Zone 2

**Automation** INET  
**Tracking ID** 771437362599  
**Service Type** FedEx Express Saver  
**Package Type** FedEx Envelope  
**Zone** 02  
**Packages** 1  
**Rated Weight** N/A  
**Delivered** Feb 09, 2018 10:01  
**Svc Area** A1  
**Signed by** T.CRAUN  
**FedEx Use** 000000000/829/\_

**Sender**  
Sheryl Fuls  
GMS  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092 US

**Recipient**  
Thomas Radicioni  
Bank of New York Mellon  
10161 Centurion Pkwy  
JACKSONVILLE FL 32256 US

**Transportation Charge**  
**Fuel Surcharge**  
**Total Charge**

15.45

1.00

**\$16.45****Shipper Subtotal****USD****\$16.45****Total FedEx Express****USD****\$16.45**



**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 182  
Invoice Date: 3/1/18  
Due Date: 3/1/18  
Case:  
P.O. Number:

**Bill To:**

Bartram Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - March 2018		3,466.67	3,466.67
Information Technology - March 2018		41.67	41.67
Website Administration - March 2018		83.33	83.33
Dissemination Agent Services - March 2018		291.67	291.67
Copies		48.45	48.45
Telephone		6.30	6.30
<b>Total</b>			<b>\$3,938.09</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$3,938.09</b>

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

January 31, 2018

Bartram Park Community Development District  
c/o Governmental Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 98496  
Billed through 12/31/2017

*exp!*

FEB 15 2018

### General Counsel

BPCDD 00001 WSH

### FOR PROFESSIONAL SERVICES RENDERED

12/05/17	WSH	Confer with Maggiore and Oliver regarding auditor inquiry.	0.20 hrs
12/08/17	WSH	Review correspondence regarding stormwater system.	0.20 hrs
12/12/17	WSH	Review correspondence regarding special meeting and easement amendment.	0.40 hrs
12/18/17	WSH	Prepare for board meeting; confer with Oliver regarding same.	0.60 hrs
12/19/17	WSH	Prepare for and participate in board meeting; review estoppel letter and confer with Fulks.	0.90 hrs
12/27/17	WSH	Review draft estoppel letter and confer with Fulks regarding same.	0.50 hrs
12/28/17	WSH	Review correspondence regarding estoppel request; confer with Cal-Atlantic representatives and prepare correspondence to Fulks regarding same.	0.80 hrs
12/29/17	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$997.50

### MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Haber, Wesley S.	3.60 hrs	250 /hr	\$900.00

TOTAL FEES \$997.50

**TOTAL CHARGES FOR THIS MATTER \$997.50**

### BILLING SUMMARY

Stuart, Cheryl G.	0.30 hrs	325 /hr	\$97.50
Haber, Wesley S.	3.60 hrs	250 /hr	\$900.00

TOTAL FEES \$997.50

=====

**TOTAL CHARGES FOR THIS BILL**

**\$997.50**

**Please include the bill number on your check.**