

BARTRAM PARK

Community Development District

January 24, 2018

Bartram Park

Community Development District

475 West Town Place, Suite 114, St. Augustine, FL 32092

Phone: 904-940-5850 - Fax: 904-940-5899

January 17, 2018

Board of Supervisors
Bartram Park Community
Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Bartram Park Community Development District will be held Wednesday, January 24, 2018 at 11:00 a.m. at the offices of England-Thims and Miller, Inc., 14775 Old St. Augustine Road, Jacksonville Florida. Following is the advance agenda for this meeting:

- I. Roll Call
- II. Public Comment
- III. Organizational Matters
 - A. Consideration of Resumes to Fill Vacant Seat
- IV. Approval of Minutes of the October 25, 2017 Meeting
- V. Acceptance of Minutes of the October 25, 2017 Audit Committee Meeting
- VI. Acceptance of Audit Engagement Letter with Grau & Associates for the FY 17 Financial Audit
- VII. Other Business
- VIII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
- IX. Audience Comments / Supervisor's Requests
- X. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending December 31, 2017
 - B. Assessment Receipt Schedules
 - C. Approval of Check Register
- XI. Next Scheduled Meeting –April 25, 2018 @ 11:00 a.m. at the Office of England, Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258
- XII. Adjournment

The third order of business is organizational matters. No resumes have been submitted by interested residents to fill the unexpired term of office. Barring any resumes received prior to January 24, 2018, the item will be placed on the next agenda.

The fourth order of business is the approval of October 25, 2017 meeting minutes. A copy of the minutes is enclosed for your review.

The fifth order of business is the acceptance of October 25, 2017 audit committee minutes meeting minutes. A copy of the minutes is enclosed for you review.

The sixth order of business is the acceptance of the audit engagement letter with Grau & Associates for the FY 17 financial audit. A copy of the letter is enclosed for your review.

Listed under financial reports is the balance sheet and statement of revenues & expenditures, assessment receipt schedules, and the check register for your review.

We look forward to seeing you at the special meeting. In the meantime, if you have any questions, please do not hesitate to call us at (904) 940-5850.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Oliver', with a large, stylized initial 'J'.

James Oliver
Manager

Cc: Wes Haber
Jennifer Gillis
Gabriel McKee
Darrin Mossing

Matt Maggiore
Karen Jusevitch
Jennifer Kilinski
Jere Earlywine

AGENDA

***Bartram Park
Community Development District
Agenda***

Wednesday
January 24, 2018
11:00 a.m.

England Thims & Miller
14775 Old St. Augustine Road
Jacksonville, Florida 32258
bartramparkcdd.com
Call In # 1-800-264-8432 Code 768004

Board of Supervisors Meeting

- I. Roll Call
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- III. Organizational Matters
 - A. Consideration of Resumes to Fill Vacant Seat
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 - B. Assessment Receipt Schedules

C. Approval of Check Register

XI. Next Scheduled Meeting –April 25, 2018 @ 11:00 a.m. at the Office of England, Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258

XII. Adjournment

FOURTH ORDER OF BUSINESS

MINUTES OF MEETING
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, October 25, 2017 at 11:00 a.m. at the Offices of Offices of England-Thims & Miller, Inc. 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

Present and constituting a quorum were:

Pat Evert	Chairman
Dennis Mathis	Vice Chairman
James Griffith	Supervisor
Joan Nero	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Public Comment

There were no audience comments.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the July 26, 2017 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the July 26, 2017 meeting. Are there any additions, corrections or deletions?

On MOTION by Ms. Evert seconded by Ms. Nero with all in favor the Minutes of the July 26, 2017 Meeting were approved.

FOURTH ORDER OF BUSINESS

Acceptance of Audit Committee Recommendations

Mr. Oliver stated earlier today, the audit committee met and reviewed proposals for audit services. Their rankings are Grau & Associates number one, Berger, Toombs number two and Carr, Riggs & Ingram and McDirmit Davis tied for third.

On MOTION by Ms. Evert seconded by Mr. Griffith with all in favor the Rankings of Audit Proposals was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2018-01, Designating the Primary Administrative Office and Principal Headquarters of the District

Mr. Oliver stated this resolution designates the GMS World Golf Village Office and the RMS Duval County office as the Primary Administrative and Principal Headquarters of the District.

On MOTION by Mr. Mathis seconded by Ms. Evert with all in favor Resolution 2018-01 Designating the Primary Administrative Office and Principal Headquarters of the District was approved.

SIXTH ORDER OF BUSINESS

Ratification of the Chairperson's Execution of Property Interest Exchange Construction Maintenance and Joint Use Agreement

Mr. Haber stated Resolution 2014-03 approved the Property Interest Exchange Construction Maintenance and Joint Use Agreement and gave the Chair the authority to sign that agreement. Because Pat was not the Chair at the time we thought it made sense to put the agreement before the board and have Pat's signature ratified.

On MOTION by Mr. Griffith seconded by Mr. Mathis with all in favor the Chairperson's Execution of the Property Interest Exchange Construction Maintenance and Joint Use Agreement was ratified.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Audience Comments/Supervisor's Requests

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending September 30, 2017

Mr. Oliver stated included in your agenda package is a balance sheet and income statement for the period ending September 30, 2017.

B. Assessment Receipt Schedules

Mr. Oliver stated included in your agenda package is the assessment receipt schedules.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is a copy of the check register.

On MOTION by Ms. Nero seconded by Mr. Mathis with all in favor the Check Register was approved.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – January 24, 2018
@ 11:00 a.m. at the Office of England, Thims
& Miller located at 14775 Old St. Augustine
Road, Jacksonville, Florida 32258**

Mr. Oliver stated the next scheduled meeting is January 24, 2018 @ 11:00 a.m. at the Offices of England Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Mathis seconded by Ms. Evert with all in favor the Meeting was adjourned.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

MINUTES OF MEETING
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

An audit committee meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, October 25, 2017 at 11:00 a.m. at the Offices of Offices of England-Thims & Miller, Inc. 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

Present and constituting a quorum were:

Pat Evert	Chairman
Dennis Mathis	Vice Chairman
James Griffith	Supervisor
Joan Nero	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Review & Ranking of FY17 Audit Proposals

Mr. Oliver stated Section 218 of Florida Statutes requires that we go through the RFP process to select an independent auditor to perform the audit. We advertised for proposals and we have received four proposals. I have ranked the proposals based off of the previously approved evaluation criteria. You can either accept those rankings or you can rank them as a board. Proposals were received from Berger, Toombs, Grau & Associates, Carr, Riggs & Ingram and McDirmit Davis. Grau & Associates is the current auditor. For ability of personnel, Berger, Toombs and Grau & Associates have the largest share of CDDs in the State, so I gave them both 20 points. I gave 19 points to Carr, Riggs & Ingram and McDirmit Davis for these criteria. For proposers experience, I have Grau at 20 points. I gave all firms 20 points each for understanding the scope of work and the ability to furnish the required services. I gave Berger, Toombs the full 20 points for pricing. Their annual price is \$3,865. I gave Grau & Associates

19.8 points with their price of \$3,900. I gave Carr, Riggs & Ingram 17 points based on their price of \$4,500. I gave McDirmit Davis 19 points. My rankings are Grau & Company with first place with 99.8 points, Berger, Toombs in second place with 99 points and Carr, Riggs & Ingram and McDirmit Davis both received 95 points and would be tied for third.

On MOTION by Ms. Evert seconded by Mr. Griffith with all in favor the Rankings with Grau & Associates Number One, Berger, Toombs as Number Two, Carr, Riggs & Ingram and McDirmitt Davis Number Three was approved.

THIRD ORDER OF BUSINESS**Other Business**

There being none, the next item followed.

FOURTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Mathis seconded by Ms. Evert with all in favor the Meeting was adjourned.

SIXTH ORDER OF BUSINESS



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

2700 North Military Trail • Suite 350
Boca Raton, Florida 33431
(561) 994-9299 • (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

November 3, 2017

Board of Supervisors
Bartram Park Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

We are pleased to confirm our understanding of the services we are to provide Bartram Park Community Development District, Duval County, Florida ("the District") for the fiscal year ended September 30, 2017 with an option for two annual renewals. We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Bartram Park Community Development District as of and for the fiscal year ended September 30, 2017 with an option for two annual renewals. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Examination Objective

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

Other Services

We will assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for designing, implementing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the audit's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under

Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Our fee for these services will not exceed \$3,800 for the September 30, 2017 audit. The fees for fiscal years 2018 and 2019 will not exceed \$3,900 and \$4,000, respectively, unless there is a change in activity by the District which results in additional audit work or if additional Bonds are issued.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

This agreement may be renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2016 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Bartram Park Community Development District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Grau & Associates



Antonio J. Grau

RESPONSE:

This letter correctly sets forth the understanding of Bartram Park Community Development District.

By: _____

Title: _____

Date: _____



PEER REVIEW PROGRAM

is proud to present this

Certificate of Recognition

to

Grau & Associates

For having a system of quality control for its accounting and auditing practice in effect for the year ended June 30, 2016 which has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and which was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

A handwritten signature in cursive script, reading "Anita Ford", written over a horizontal line.

Anita Ford, Chair
AICPA Peer Review Board
2016

TENTH ORDER OF BUSINESS

A.

Bartram Park

Community Development District

*Unaudited Financial Reporting as of
November 30, 2017*

*Meeting Date
January 24, 2018*

Table of Contents

I. Financial Statements - November 30, 2017

II. Assessments Receipt Schedule

III. Check Register Summary 10/1/2017 - 12/31/2017

Bartram Park
Community Development District
Combines Balance Sheet
November 30, 2017

	<u>Government Funds</u>		<u>Capital</u>	<u>Total</u>
	<u>General</u>	<u>Debt</u> <u>Service</u>	<u>Projects</u>	<u>Governmental</u> <u>Funds</u>
ASSETS:				
Cash	\$275,232	---	---	\$275,232
Custody Account - Excess Funds	\$19,697	---	---	\$19,697
<u>Series 2012-1:</u>				
Reserve	---	\$201,729	---	\$201,729
Revenue	---	\$7,005	---	\$7,005
Due from General Fund	---	\$26,572	---	\$26,572
Due from Series 2015	---	\$227	---	\$227
<u>Series 2012-2:</u>				
Reserve	---	\$129,533	---	\$129,533
Revenue	---	\$54,155	---	\$54,155
Due from General Fund	---	\$17,293	---	\$17,293
<u>Series 2012-3:</u>				
Reserve	---	\$194,498	---	\$194,498
Revenue	---	\$6,744	---	\$6,744
Prepayment	---	\$1,653	---	\$1,653
Due from General Fund	---	\$25,966	---	\$25,966
<u>Series 2012-4:</u>				
Reserve	---	\$125,024	---	\$125,024
Revenue	---	\$4,787	---	\$4,787
Prepayment	---	\$6,000	---	\$6,000
Due from General Fund	---	\$9,431	---	\$9,431
<u>Series 2012-5:</u>				
Reserve	---	\$142,513	---	\$142,513
Revenue	---	\$150,059	---	\$150,059
<u>Series 2015A1</u>				
Reserve	---	\$557,304	---	\$557,304
Revenue	---	\$23,701	---	\$23,701
Due from General Fund	---	\$93,178	---	\$93,178
<u>Series 2015A2</u>				
Reserve	---	\$141,265	---	\$141,265
Cost Of Issuance	---	---	\$42,125	\$42,125
TOTAL ASSETS	\$294,929	\$1,918,639	\$42,125	\$2,255,693
LIABILITIES:				
Accounts Payable	\$1,585	---	---	\$1,585
Accrued Expenses	\$1,067	---	---	\$1,067
FICA Payable	\$0	---	---	\$0
Due to Other	\$0	---	---	\$0
Due to General Fund	---	\$2,406	---	\$2,406
Due to Debt Service - Series 2012-1	\$26,572	\$227	---	\$26,799
Due to Debt Service - Series 2012-2	\$17,293	---	---	\$17,293
Due to Debt Service - Series 2012-3	\$25,966	---	---	\$25,966
Due to Debt Service - Series 2012-4	\$9,431	---	---	\$9,431
Due to Debt Service - Series 2012-5	\$93,178	---	---	\$93,178
FUND BALANCES:				
Restricted for Debt Service	---	\$1,916,006	---	\$1,916,006
Restricted for Capital Projects	---	---	\$42,125	\$42,125
Unassigned	\$119,837	---	---	\$119,837
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS	\$294,929	\$1,918,639	\$42,125	\$2,255,693

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017

REVENUES:

	ADOPTED BUDGET	PRORATED BUDGET THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
Maintenance Assessments - On Roll	\$122,253	\$8,164	\$8,164	\$0
Maintenance Assessments - Off Roll	\$7,438	\$0	\$0	\$0
Interest Income	\$0	\$0	\$7	\$7

TOTAL REVENUES

\$129,690	\$8,164	\$8,170	\$7
------------------	----------------	----------------	------------

EXPENDITURES:

ADMINISTRATIVE:

Supervisor Fees	\$4,800	\$800	\$800	\$0
FICA Expense	\$367	\$61	\$61	(\$0)
Engineering	\$8,500	\$1,417	\$0	\$1,417
Assessment Roll	\$7,500	\$7,500	\$7,500	\$0
Arbitrage	\$2,400	\$0	\$0	\$0
Dissemination	\$3,500	\$583	\$583	(\$0)
Attorney	\$20,000	\$3,333	\$1,098	\$2,236
Annual Audit	\$4,600	\$0	\$0	\$0
Trustee fees	\$14,300	\$14,300	\$14,300	\$0
Management Fees	\$41,600	\$6,933	\$6,933	(\$0)
Computer Time	\$1,000	\$167	\$83	\$83
Website Compliance	\$500	\$83	\$167	(\$83)
Telephone	\$50	\$8	\$0	\$8
Postage	\$400	\$67	\$26	\$41
Printing & Binding	\$1,000	\$167	\$97	\$69
Insurance	\$6,646	\$6,646	\$6,042	\$604
Legal Advertising	\$700	\$117	\$72	\$45
Other Current Charges	\$800	\$133	\$0	\$133
Office Supplies	\$100	\$17	\$13	\$4
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Operating Reserves	\$10,752	\$1,792	\$0	\$1,792

TOTAL EXPENDITURES

\$129,690	\$44,299	\$37,950	\$6,349
------------------	-----------------	-----------------	----------------

EXCESS REVENUES (EXPENDITURES)

\$0	(\$29,780)
------------	-------------------

FUND BALANCE - Beginning

\$0	\$149,617
------------	------------------

FUND BALANCE - Ending

\$0	\$119,837
------------	------------------

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2012-1 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
<u>REVENUES:</u>				
Special Assessments - On Roll	\$397,924	\$26,572	\$26,572	\$0
Interest Income	\$0	\$0	\$523	\$523
TOTAL REVENUES	\$397,924	\$26,572	\$27,096	\$523
<u>EXPENDITURES:</u>				
Interest Expense - 11/1	\$137,181	\$137,181	\$137,034	\$147
Interest Expense - 5/1	\$137,181	\$0	\$0	\$0
Principal Expense - 5/1	\$125,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$399,362	\$137,181	\$137,034	\$147
EXCESS REVENUES (EXPENDITURES)	(\$1,438)		(\$109,939)	
FUND BALANCE - Beginning	\$143,287		\$345,471	
FUND BALANCE - Ending	\$141,849		\$235,533	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

*Series 2012-2 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017*

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
<u>REVENUES:</u>				
Special Assessments - On Roll	\$258,965	\$17,293	\$17,293	\$0
Interest Income	\$0	\$0	\$408	\$408
TOTAL REVENUES	\$258,965	\$17,293	\$17,701	\$408
<u>EXPENDITURES:</u>				
Interest Expense - 11/1	\$85,320	\$85,320	\$85,320	\$0
Interest Expense - 5/1	\$85,320	\$0	\$0	\$0
Principal Expense - 5/1	\$90,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$260,640	\$85,320	\$85,320	\$0
EXCESS REVENUES (EXPENDITURES)	(\$1,675)		(\$67,619)	
FUND BALANCE - Beginning	\$138,516		\$268,600	
FUND BALANCE - Ending	\$136,841		\$200,981	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

*Series 2012-3 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017*

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
<u>REVENUES:</u>				
Special Assessments - On Roll	\$397,540	\$25,966	\$25,966	\$0
Interest Income	\$0	\$0	\$507	\$507
TOTAL REVENUES	\$397,540	\$25,966	\$26,473	\$507
<u>EXPENDITURES:</u>				
Interest Expense - 11/1	\$133,656	\$133,656	\$133,656	(\$0)
Interest Expense - 5/1	\$133,656	\$0	\$0	\$0
Principal Expense - 5/1	\$130,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$397,312	\$133,656	\$133,656	(\$0)
EXCESS REVENUES (EXPENDITURES)	\$228		(\$107,184)	
FUND BALANCE - Beginning	\$133,632		\$336,045	
FUND BALANCE - Ending	\$133,860		\$228,861	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2012-4 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
REVENUES:				
Special Assessments - On Roll	\$308,100	\$9,431	\$9,431	\$0
Special Assessments - Prepayment	\$0	\$0	\$6,000	\$6,000
Interest Income	\$0	\$0	\$387	\$387
TOTAL REVENUES	\$308,100	\$9,431	\$15,817	\$6,387
EXPENDITURES:				
Interest Expense - 11/1	\$99,630	\$99,630	\$99,900	(\$270)
Special Call - 11/1	\$0	\$0	\$25,000	(\$25,000)
Interest Expense - 5/1	\$99,630	\$0	\$0	\$0
Principal Expense - 5/1	\$105,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$304,260	\$99,630	\$124,900	(\$25,270)
EXCESS REVENUES (EXPENDITURES)	\$3,840		(\$109,083)	
FUND BALANCE - Beginning	\$106,457		\$254,325	
FUND BALANCE - Ending	\$110,297		\$145,242	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2012-5 Convertible Capital Appreciation Special Assessment Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
<u>REVENUES:</u>				
Special Assessments - Off Roll	\$284,915	\$142,458	\$142,458	\$0
Interest Income	\$0	\$0	\$372	\$372
TOTAL REVENUES	\$284,915	\$142,458	\$142,830	\$372
<u>EXPENDITURES:</u>				
Interest Expense - 11/1	\$97,005	\$97,005	\$97,005	\$0
Interest Expense - 5/1	\$97,005	\$0	\$0	\$0
Principal Expense - 5/1	\$90,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$284,010	\$97,005	\$97,005	\$0
EXCESS REVENUES (EXPENDITURES)	\$905		\$45,825	
FUND BALANCE - Beginning	\$101,137		\$244,342	
FUND BALANCE - Ending	\$102,042		\$290,166	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Series 2015 Special Assessment Revenue Bonds
Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
<u>REVENUES:</u>				
Special Assessments - On Roll	\$1,395,346	\$93,178	\$93,178	\$0
Interest Income	\$0	\$0	\$1,619	\$1,619
TOTAL REVENUES	\$1,395,346	\$93,178	\$94,797	\$1,619
<u>EXPENDITURES:</u>				
<u>Series 2015A-1</u>				
Interest Expense - 11/1	\$275,886	\$275,886	\$275,886	\$0
Interest Expense - 5/1	\$275,886	\$0	\$0	\$0
Principal Expense - 5/1	\$570,000	\$0	\$0	\$0
<u>Series 2015A-2</u>				
Interest Expense - 11/1	\$80,113	\$80,113	\$80,113	\$0
Interest Expense - 5/1	\$80,113	\$0	\$0	\$0
Principal Expense - 5/1	\$120,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,401,996	\$355,998	\$355,998	\$0
<u>OTHER SOURCES/(USES):</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$64	\$64
TOTAL OTHER	\$0	\$0	\$64	\$64
EXCESS REVENUES (EXPENDITURES)	(\$6,650)		(\$261,137)	
FUND BALANCE - Beginning	\$375,494		\$1,076,359	
FUND BALANCE - Ending	\$368,843		\$815,222	

Bartram Park
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL PROJECTS FUND
Special Assessment Bonds, Series 2015
Statement of Revenues, Expenditures and Changes in Fund Balance
For The Period Ending November 30, 2017

	ADOPTED BUDGET	PRORATED THRU 11/30/2017	ACTUAL THRU 11/30/2017	VARIANCE
<u>REVENUES:</u>				
Interest Earned	\$0	\$0	\$64	\$64
TOTAL REVENUES	\$0	\$0	\$64	\$64
<u>OTHER SOURCES/(USES):</u>				
Interfund Transfer In/(Out)	\$0	\$0	(\$64)	(\$64)
TOTAL OTHER	\$0	\$0	(\$64)	(\$64)
EXCESS REVENUES (EXPENDITURES)	\$0	\$0	\$0	\$0
FUND BALANCE - Beginning	\$0		\$42,125	
FUND BALANCE - Ending	\$0		\$42,125	

B.

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2018 Summary of Assessment Receipts

		SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
DIRECT BILLS ASSESSED - NET	UNITS								
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	284,915.00	4,812.50	289,727.50
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,162.50
TOTAL DIRECT BILLS ASSESSED NET	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,162.50
TOTAL NET TAX ROLL ASSESSED NET	3,916	1,395,345.20	397,923.88	258,964.78	388,838.61	141,225.12	-	122,252.63	2,704,550.22
TOTAL DISTRICT ASSESSMENTS NET	4,154	1,395,345.20	397,923.88	258,964.78	388,838.61	305,025.12	284,915.00	129,690.13	3,160,702.72
DIRECT BILLS RECEIVED	UNITS	SERIES 2005 / 2015A1-2 RECEIVED DEBT	SERIES 2012-1 RECEIVED DEBT	SERIES 2012-2 RECEIVED DEBT	SERIES 2012-3 RECEIVED DEBT	SERIES 2012-4 RECEIVED DEBT	SERIES 2012-5 RECEIVED DEBT	O&M RECEIVED	TOTAL RECEIVED
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	142,457.50	2,406.25	144,863.75
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	81,900.00	-	1,312.50	83,212.50
SUBTOTAL SERIES 2012	238	-	-	-	-	81,900.00	142,457.50	3,718.75	228,076.25
TOTAL DIRECT BILLS RECEIVED	238	-	-	-	-	81,900.00	142,457.50	3,718.75	228,076.25
BALANCE DUE DIRECT INVOICES		-	-	-	-	81,900.00	142,457.50	3,718.75	228,076.25
SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/3/2017	3,019.01	860.96	560.30	841.30	305.56	-	264.51	5,851.64
2	11/16/2017	33,948.88	9,681.53	6,300.64	9,460.48	3,436.02	-	2,974.42	65,801.96
3	11/22/2017	56,210.21	16,030.00	10,432.16	15,664.01	5,689.13	-	4,924.84	108,950.35
4	12/4/2017	127,042.18	36,229.83	23,578.00	35,402.64	12,858.14	-	11,130.75	246,241.55
5	12/6/2017	980,034.13	279,486.67	181,886.40	273,104.54	99,190.83	-	85,865.31	1,899,586.88
6	12/13/2017	83,045.72	23,682.94	15,412.61	23,142.22	8,405.19	-	7,276.02	160,964.70
7	12/22/2017	7,115.11	2,029.08	1,320.51	1,982.76	720.13	-	623.39	13,790.97
8	1/10/2018	43,294.81	12,346.79	8,035.17	12,064.90	4,381.94	-	3,793.26	83,916.86
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
TOTAL TAX ROLL RECEIPTS		1,333,710.05	380,346.80	247,525.79	371,662.65	134,986.93	-	116,852.49	2,585,084.91
BALANCE DUE TAX ROLL		61,635.15	17,577.08	11,438.98	17,175.77	6,238.19	-	5,400.14	119,465.31
PERCENT COLLECTED DIRECT INVOICE		0%	0%	0%	0%	50%	N/A	50%	50%
PERCENT COLLECTED TAX ROLL		96%	96%	96%	96%	96%	N/A	96%	96%
TOTAL PERCENT COLLECTED		96%	96%	96%	0%	71%	N/A	93%	89%

DIRECT BILLS ARE DUE ON INSTALLMENTS. 50% DUE 12/1/17, 25% DUE 2/1/18, & FINAL 25% DUE 5/1/18

C.

Bartram Park
Community Development District

Check Register Summary
10/1/2017 - 12/31/2017

<i>Check Date</i>	<i>Check #'s</i>	<i>Total Amount</i>	
10/16/2017	838-841	\$	4,032.88
11/20/2017	842-844	\$	4,244.57
12/18/2017	845-852	\$	390,746.21
Total		\$	399,023.66

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER

RUN 1/16/18

PAGE 1

*** CHECK DATES 10/01/2017 - 12/31/2017 ***
 BARTRAM PARK - GENERAL FUND
 BANK A BARTRAM PARK - GEN

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/16/17	00025	9/25/17 17-07686	201709 310-51300-48000	REQ FOR PROPOSAL AUDIT	*	86.00	
							86.00 000838
DAILY RECORD							
10/16/17	00063	9/18/17 09182017	201709 310-51300-42000	REIMB. FOR POSTAGE	*	9.28	
							9.28 000839
PATRICIA M EVERT							
10/16/17	00012	10/02/17 177	201710 310-51300-34000	OCT 2017 MGMT FEES	*	3,466.67	
10/02/17	177	201710 310-51300-35100	OCT 2017 INFORMATION TECH	*	41.67		
10/02/17	177	201710 310-51300-35110	OCT 2017 WEBSITE ADM	*	83.33		
10/02/17	177	201710 310-51300-31300	OCT 2017 DISSEMINATION AG	*	291.67		
10/02/17	177	201710 310-51300-42000	OCT 2017 POSTAGE	*	2.76		
10/02/17	177	201710 310-51300-42500	OCT 2017 COPIES	*	1.50		
							3,887.60 000840
GOVERNMENTAL MANAGEMENT SERVICES							
10/16/17	00006	9/29/17 96403	201708 310-51300-31500	SERVICE THRU 8/31/2017	*	50.00	
							50.00 000841
HOPPING GREEN & SAMS							
11/20/17	00025	10/17/17 17-08683	201710 310-51300-48000	NOTICE OF MEETING	*	72.00	
							72.00 000842
DAILY RECORD							
11/20/17	00042	10/02/17 70721	201710 310-51300-54000	FY2018 ANNUAL DISTRICT FE	*	175.00	
							175.00 000843
DEPARTMENT OF ECONOMIC OPPORTUNITY							
11/20/17	00012	11/01/17 178	201711 310-51300-34000	MGMT FEES-NOV 17	*	3,466.67	
11/01/17	178	201711 310-51300-35100	INFO TECH-NOV 17	*	41.67		
11/01/17	178	201711 310-51300-35110	WEBSITE ADMIN-NOV 17	*	83.33		
11/01/17	178	201711 310-51300-31300	DISSEM AGNT SVCS-NOV 17	*	291.67		
11/01/17	178	201711 310-51300-51000	SUPPLIES-NOV 17	*	12.65		
11/01/17	178	201711 310-51300-42000	POSTAGE-NOV 17	*	5.73		

BPAR BARTRAM PARK MPHILLIPS

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 1/16/18

PAGE 2

*** CHECK DATES 10/01/2017 - 12/31/2017 ***

BARTRAM PARK - GENERAL FUND
BANK A BARTRAM PARK - GEN

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		11/01/17 178	201711 310-51300-42500		*	95.85	
		COPIES-NOV 17					
		GOVERNMENTAL MANAGEMENT SERVICES					3,997.57 000844
12/18/17 00001		11/21/17 6-008-62	201711 310-51300-42000		*	17.33	
		DELIVERIES THRU-11/21/17					
		FEDEX					17.33 000845
12/18/17 00012		12/01/17 179	201712 310-51300-34000		*	3,466.67	
		MGMT FEES-DEC 17					
		12/01/17 179	201712 310-51300-35100		*	41.67	
		INFO TECH-DEC 17					
		12/01/17 179	201712 310-51300-35110		*	83.33	
		WEBSITE ADMIN-DEC 17					
		12/01/17 179	201712 310-51300-31300		*	291.67	
		DISSEM AGNT SVC-DEC 17					
		12/01/17 179	201712 310-51300-51000		*	5.98	
		SUPPLIES-DEC 17					
		12/01/17 179	201712 310-51300-42000		*	1.84	
		POSTAGE-DEC 17					
		12/01/17 179	201712 310-51300-42500		*	.30	
		COPIES-DEC 17					
		12/01/17 179	201712 310-51300-41000		*	7.61	
		TELEPHONE-DEC 17					
		GOVERNMENTAL MANAGEMENT SERVICES					3,899.07 000846
12/18/17 00006		9/30/17 96919	201709 310-51300-31500		*	469.98	
		SEP 17 - GENERAL COUNSEL					
		10/31/17 97307	201710 310-51300-31500		*	1,097.70	
		OCT 17 - GENERAL COUNSEL					
		HOPPING GREEN & SAMS					1,567.68 000847
12/18/17 00054		12/18/17 12182017	201712 300-20700-10800		*	40,871.10	
		TXFER TAX RCPTS-DUVAL					
		THE BANK OF NEW YORK MELLON, N.A.					40,871.10 000848
12/18/17 00051		12/18/17 12182017	201712 300-20700-10400		*	62,802.32	
		TXFER TAX RCPTS-DUVAL					
		THE BANK OF NEW YORK MELLON, N.A.					62,802.32 000849
12/18/17 00057		12/18/17 12182017	201712 300-20700-10500		*	220,220.28	
		DUVAL COUNTY TAXES					
		THE BANK OF NEW YORK MELLON, N.A.					220,220.28 000850
12/18/17 00058		12/18/17 12182017	201712 300-20700-10600		*	22,288.85	
		TXFER ASSESSMENTS					

BPAR BARTRAM PARK MPHILLIPS

Financial News & Daily Record

A Division of

DAILY RECORD & OBSERVER, LLC

10 N. Newnan Street
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

September 25, 2017

Attn: Shelby Stephens
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

Date

17-07686D

Serial Number

Payment Due Upon Receipt

Preliminary Proof Of Legal Notice (This is not a proof of publication.)

\$86.00

Amount Due

17-07686D

Serial Number

9/25/2017

First Date of Publication

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES

The Bartram Park Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2017, with an option for two additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in St. Johns County and has a general fund.

The Auditing entity submitting a proposal must be duly licensed under Chapter 473, Florida Statutes and be qualified to conduct audits in accordance with "Government Auditing Standards", as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide seven (7) copies of their proposal to GMS, LLC, District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092, telephone (904) 940-5850, in an envelope marked on the outside "Auditing Services - Bartram Park Community Development District." Proposals must be received by Monday, October 16, 2017, 2:00 p.m., at the office of the District Manager. The District reserves the right to reject any and all proposals, make modifications to the scope of the work, and waive any minor informalities or irregularities in proposals as it deems appropriate. Please direct all questions regarding this Notice to the District Manager.

Bartram Park Community
Development District
James Oliver, District Manager
Sept. 25 00 (17-07686D)

Please read copy of this
advertisement and advise us of any
necessary corrections before further
publications.

Payment is due before the
Proof of Publication is
released.

Your notice can be found on the world wide web at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Bartram Park
CDD

The UPS Store - #5123
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Suite 8
Jacksonville, FL 32258
(904) 262-7666

09/18/17 02:30 PM

We are the one stop for all your
shipping, postal and business needs.

SHIP
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Re



SHI 001 001045 (001) TO \$ 9.28 9.06
The Ground Residential 0.00
JAC Tracking# 1Z58E905037180783 0.20
(90)

COMPL
RECEIPT
DUPLICATE

SubTotal \$ 9.28
Total \$ 9.28

\$9.28

US DEBIT \$ 9.28
*****2409

ACCOUNT NUMBER *

CUSTOM
FOR THE
AND US

Verified By PIN

Signature

ENTRY METHOD: ChipRead

MODE: Issuer

Shipper

AID: A0000000980840

Power
09/18/17

TVR: 8080048000

TSI: 6800

AC: 56750DD495E26E45

ARC: 00



Receipt ID: 83732942135877888383 001 Items
CSH: ANDRE Tran: 9055 Reg: 001

Sale

*****2409

Debit Entry Method: EMV

Trace:

Appr Code: 153135

Retrieval #: MJ0062652345

Batch #:

Amount

\$ 9.28

Merchant Total

\$ 9.28

Approved

of 1
RECORDS

Store Packed

37180783

in force
content

Store

in force
content

Patricia M. Evert
15015 Venosa Circle
Jacksonville, FL
32258

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 177
Invoice Date: 10/2/17
Due Date: 10/2/17
Case:
P.O. Number:

Bill To:

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees October 2017		3,466.67	3,466.67
Information Technology - October 2017		41.67	41.67
Website Administration October 2017		83.33	83.33
Dissemination Agent Services - October 2017		291.67	291.67
Postage		2.76	2.76
Copies		1.50	1.50
Total			\$3,887.60
Payments/Credits			\$0.00
Balance Due			\$3,887.60

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

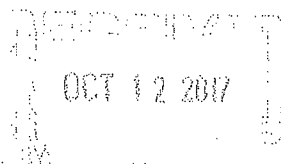
September 29, 2017

Bartram Park Community Development District
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 96403
Billed through 08/31/2017

General Counsel

BPCDD 00001 WSH



FOR PROFESSIONAL SERVICES RENDERED

08/09/17	WSH	Review correspondence from Division of Elections regarding oaths; confer with Oliver regarding same.	0.20 hrs
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Total fees for this matter	\$50.00
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MATTER SUMMARY

Haber, Wesley S.	0.20 hrs	250 /hr	\$50.00
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TOTAL FEES	\$50.00
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TOTAL CHARGES FOR THIS MATTER	\$50.00
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BILLING SUMMARY

Haber, Wesley S.	0.20 hrs	250 /hr	\$50.00
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TOTAL FEES	\$50.00
------------	---------

TOTAL CHARGES FOR THIS BILL	\$50.00
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Please include the bill number on your check.

Financial News & Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

10 N. Newnan Street
P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

October 17, 2017

Date

17-08683D

Serial Number

Attn: Shelby Stephens
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

\$72.00

Amount Due

**NOTICE OF MEETING
BARTRAM PARK COMMUNITY
DEVELOPMENT DISTRICT**

The Bartram Park Community Development District Audit Committee Meeting will be held on Wednesday, October 25, 2017 at 11:00 a.m. at the offices of England-Thims & Miller, Inc., 14775 Old St. Augustine Road, Jacksonville, FL 32258. Immediately following the adjournment of the Audit Committee meeting will be the regular meeting of the Board of Supervisors. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager

Oct. 17 00(17-08683D)

17-08683D

Serial Number

10/17/2017

First Date of Publication

*Please read copy of this
advertisement and advise us of any
necessary corrections before further
publications.*

*Payment is due before the
Proof of Publication is
released.*

RECEIVED NOV 1 3 2017

Your notice can be found on the world wide web at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2017/2018 Special District Fee Invoice and Update Form
Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 70721			Date Invoiced: 10/02/2017
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/04/2017: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



Bartram Park Community Development District
Mr. Wesley Haber
Hopping, Green & Sams, P.A.
119 South Monroe Street, Suite 300
Tallahassee, FL 32301

2. Telephone: (850) 222-7500
3. Fax: (850) 224-8551
4. Email: wesh@hgslaw.com
5. Status: Independent
6. Governing Body: Elected
7. Website Address: bartramparkcdd.com
8. County(ies): Duval
9. Function(s): Community Development
10. Boundary Map on File: 09/11/2009
11. Creation Document on File: 03/23/2005
12. Date Established: 02/02/2005
13. Creation Method: Local Ordinance
14. Local Governing Authority: City of Jacksonville
15. Creation Document(s): City Ordinances 2004-1280-E, 2007-322-E and 2013-718-E
16. Statutory Authority: Chapter 190, Florida Statutes
17. Authority to Issue Bonds: Yes
18. Revenue Source(s): Assessments
19. Most Recent Update: 10/14/2016

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: Wesley Haber Date 10/10/17

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
1. _____ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
2. _____ This special district is in compliance with the reporting requirements of the Department of Financial Services.
3. _____ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2015/2016 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: _____ Denied: _____ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

RECEIVED NOV 16 2017

Rick Scott
GOVERNOR



FLORIDA DEPARTMENT of
ECONOMIC OPPORTUNITY

Cissy Proctor
EXECUTIVE DIRECTOR

To: All Special District Registered Agents
From: Jack Gaskins Jr., Special District Accountability Program
Date: October 2, 2017
Subject: Fiscal Year 2017/2018 Annual Special District Fee and Update
Post-Marked Due Date is December 4, 2017

A handwritten signature in black ink, reading "Jack Gaskins Jr.", is written over the "From:" line of the memo header.

This memo contains the instructions for complying with the annual fee and update requirement using the enclosed combined *Fiscal Year 2017/2018 Annual Special District Fee Invoice and Update Form* (the "form"). To avoid a \$25 late fee, the payment must be post-marked or paid online by **December 4, 2017**.

The Purpose of the Annual Fee

Chapter 189, Florida Statutes (the Uniform Special District Accountability Act), requires the Florida Department of Economic Opportunity's Special District Accountability Program (the "Program"), to perform a number of duties and responsibilities as they relate to special districts. The Legislature does not appropriate general revenue to pay the costs involved. Instead, section 189.018, Florida Statutes, requires the Program to collect an annual fee from each special district. The annual fee remains at \$175 per special district, unless the special district certifies that it is eligible for a zero fee. For more information about the Program and the annual fee, see www.FloridaJobs.org/SpecialDistricts.

The Purpose of Reviewing and Updating the Special District's Profile

One of the Program's responsibilities is to continuously maintain specific information about each special district and make it publically available through the *Official List of Special Districts Online* (www.FloridaJobs.org/OfficialList). More than 685 state and local agencies use this list to coordinate activities with special districts, classify and compile financial information and monitor Florida's 1,685-plus active special districts. Therefore, it is important for each registered agent to annually review the special district's profile to determine if anything needs to be corrected or updated.

Reminders

Each newly created special district must have an official website by the end of the first full fiscal year after its creation. All other special districts should already be maintaining a website. If your special district's official website address is not listed on the enclosed form, please provide it. For more information about website requirements, please visit www.FloridaJobs.org/SDWebsites#Req.

The *Florida Special District Handbook Online* (www.FloridaJobs.org/SpecialDistrictHandbook) covers general operating procedures, such as reporting requirements, for all types of special districts. The Program encourages each special district to review this handbook regularly to help ensure compliance with state accountability standards.

(TURN OVER FOR INSTRUCTIONS)

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.floridajobs.org
[www.twitter.com/FLDEO](https://twitter.com/FLDEO) | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

Instructions for Complying with the Annual Fee and Update Requirement

Please complete the following by December 4, 2017 to avoid a \$25 late fee:

STEP 1: Review the special district's profile on the enclosed form (you may download a duplicate form and our W-9 Form from www.FloridaJobs.org/SpecialDistrictFee):

- a. Make any needed changes/additions directly on the form by marking through the outdated or incorrect information and writing in the new information. Be sure to include a valid email address and the special district's required official website address.
- b. Sign and date where indicated.

STEP 2: Next, pay the \$175 fee or, if eligible, certify eligibility for the zero fee:

- a. The Program encourages all special districts to pay online with a Visa or MasterCard by visiting www.FloridaJobs.org/SpecialDistrictFee and following the instructions - it's fast, free and convenient.
- b. If not paying online, prepare a check payable to the **Florida Department of Economic Opportunity**.
- c. Or, if the special district meets all three statements in the "Zero Annual Fee Certification Section," certify eligibility for the zero fee by initialing each statement instead of paying the fee.

STEP 3: Make a copy of the form for your records or download another copy from www.FloridaJobs.org/SpecialDistrictFee.

STEP 4: Prepare and return the form and attachments, if applicable:

- a. If payment was made online, write "PAID ONLINE" on the form and email the form to the email address below or mail the form to the address below.
- b. If payment is not being made online, attach a check to the form to ensure the payment is properly credited to the correct special district and mail the form to the mailing address below.
- c. If certifying for a zero fee, email the form to the email address below or mail the form to the address below.
- d. If the form indicates the special district needs to provide the special district's boundary map and/or creation document, please email the documents to the email address below or attach the document(s) to the form and mail them to the address below.

**Florida Department of Economic Opportunity
Bureau of Budget Management
107 E. Madison Street, MSC 120
Tallahassee, FL 32399-4124**

Email Address: Jack.Gaskins@DEO.MyFlorida.com

Questions? Call Jack Gaskins at 850-717-8430

000070080202



Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 178
Invoice Date: 11/1/17
Due Date: 11/1/17
Case:
P.O. Number:

Bill To:
Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - November 2017 34.0		3,466.67	3,466.67
Information Technology - November 2017 3.51		41.67	41.67
Website Administration - November 2017 35.0		83.33	83.33
Dissemination Agent Services - November 2017 31.3		291.67	291.67
Office Supplies 4.0		12.65	12.65
Postage 4.0		5.73	5.73
Copies 4.0		95.85	95.85
Total			\$3,997.57
Payments/Credits			\$0.00
Balance Due			\$3,997.57

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 179**Invoice Date:** 12/1/17**Due Date:** 12/1/17**Case:****P.O. Number:****Bill To:**

Bartram Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - December 2017		3,466.67	3,466.67
Information Technology - December 2017		41.67	41.67
Website Administration - December 2017		83.33	83.33
Dissemination Agent Services - December 2017		291.67	291.67
Office Supplies		5.98	5.98
Postage		1.84	1.84
Copies		0.30	0.30
Telephone		7.61	7.61
Total			\$3,899.07
Payments/Credits			\$0.00
Balance Due			\$3,899.07

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

RECEIVED DEC 12 2017

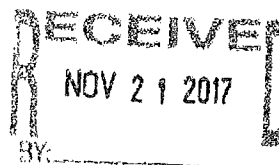
===== STATEMENT =====

October 31, 2017

Bartram Park Community Development District
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 96919
Billed through 09/30/2017 *exp.*

General Counsel
BPCDD 00001 WSH



FOR PROFESSIONAL SERVICES RENDERED

09/06/17	WSH	Review correspondence regarding property exchange agreement; confer with Oliver regarding same.	0.40 hrs
09/15/17	WSH	Review correspondence and confer with Oliver and Evert regarding execution of property interest exchange agreement.	0.90 hrs
09/18/17	WSH	Confer with Oliver and Evert regarding property interest exchange agreement.	0.50 hrs
Total fees for this matter			\$450.00

DISBURSEMENTS

United Parcel Service	19.98
Total disbursements for this matter	\$19.98

MATTER SUMMARY

Haber, Wesley S.	1.80 hrs	250 /hr	\$450.00
TOTAL FEES			\$450.00
TOTAL DISBURSEMENTS			\$19.98
TOTAL CHARGES FOR THIS MATTER			<u>\$469.98</u>

BILLING SUMMARY

Haber, Wesley S.	1.80 hrs	250 /hr	\$450.00
TOTAL FEES			\$450.00
TOTAL DISBURSEMENTS			\$19.98
TOTAL CHARGES FOR THIS BILL			<u>\$469.98</u>

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

RECEIVED DEC 12 2017

STATEMENT

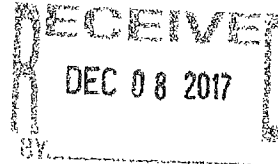
November 30, 2017

Bartram Park Community Development District
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 97307
Billed through 10/31/2017 *exp!*

General Counsel

BPCDD 00001 WSH



FOR PROFESSIONAL SERVICES RENDERED

10/06/17	KFJ	Review annual special district invoice; confer with Haber.	0.20 hrs
10/10/17	WSH	Review and complete registered agent verification form.	0.10 hrs
10/16/17	WSH	Confer with Oliver and Stephens regarding agenda for October meeting; review documents regarding same.	0.50 hrs
10/24/17	WSH	Prepare for board meeting.	0.30 hrs
10/25/17	WSH	Prepare for, travel to and back and participate in board meeting.	2.90 hrs
10/26/17	WSH	Confer with Dodson regarding HOAs.	0.20 hrs
Total fees for this matter			\$1,025.00

DISBURSEMENTS

Travel	67.12
Travel - Meals	5.58
Total disbursements for this matter	\$72.70

MATTER SUMMARY

Jusevitch, Karen F.- Paralegal	0.20 hrs	125 /hr	\$25.00
Haber, Wesley S.	4.00 hrs	250 /hr	\$1,000.00

TOTAL FEES	\$1,025.00
TOTAL DISBURSEMENTS	\$72.70

TOTAL CHARGES FOR THIS MATTER	\$1,097.70
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BILLING SUMMARY

Jusevitch, Karen F.- Paralegal	0.20 hrs	125 /hr	\$25.00
Haber, Wesley S.	4.00 hrs	250 /hr	\$1,000.00

TOTAL FEES	\$1,025.00
TOTAL DISBURSEMENTS	\$72.70
TOTAL CHARGES FOR THIS BILL	\$1,097.70

Please include the bill number on your check.

Bartram Park CDD

GENERAL FUND

Check Request

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>December 15, 2017</i>	<i>\$40,871.10</i>	<i>Maggie Phillips</i>

Payable to:

Vendor #54 - BNY MELLON C/O BPCDD S2012-2

Date Check Needed:

Budget Category:

12/15/2017

001.300.20700.10800

Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL COUNTY

(Attach supporting documentation for request.)

Bartram Park CDD

GENERAL FUND

Check Request

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>December 15, 2017</i>	<i>\$62,802.32</i>	<i>Maggie Phillips</i>

Payable to:

<i>Vendor #51 - BNY MELLON C/O BPCDD S2012-1</i>
--

Date Check Needed:

Budget Category:

<i>12/15/2017</i>	<i>001.300.20700.10400</i>
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Intended Use of Funds Requested:

<i>TXFER TAX RCPTS FROM DUVAL COUNTY</i>
<i>(Attach supporting documentation for request.)</i>

Bartram Park CDD

GENERAL FUND

Check Request

Date	Amount	Authorized By
December 15, 2017	\$220,220.28	Maggie Phillips

Payable to:

Vendor #57 - BNY MELLON C/O Bartram Park - Series 2015
--

Date Check Needed:

Budget Category:

12/15/2017	001.300.20700.10500
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Intended Use of Funds Requested:

DUVAL COUNTY TAXES
(Attach supporting documentation for request.)

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2018 Summary of Assessment Receipts

DIRECT BILLS ASSESSED - NET	UNITS	SERIES 2005 / 2015A1-2 ASSESSED DEBT	SERIES 2012-1 ASSESSED DEBT	SERIES 2012-2 ASSESSED DEBT	SERIES 2012-3 ASSESSED DEBT	SERIES 2012-4 ASSESSED DEBT	SERIES 2012-5 ASSESSED DEBT	O&M ASSESSED	TOTAL ASSESSED
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	284,915.00	4,812.50	289,727.50
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	163,800.00	-	2,625.00	166,425.00
SUBTOTAL SERIES 2012	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL DIRECT BILLS ASSESSED NET	238	-	-	-	-	163,800.00	284,915.00	7,437.50	456,152.50
TOTAL NET TAX ROLL ASSESSED NET	3,916	1,395,345.20	397,923.88	258,964.78	388,838.61	141,225.12	-	122,252.63	2,704,550.22
TOTAL DISTRICT ASSESSMENTS NET	4,154	1,395,345.20	397,923.88	258,964.78	388,838.61	395,025.12	284,915.00	129,690.13	3,160,702.72

DIRECT BILLS RECEIVED	UNITS	SERIES 2005 / 2015A1-2 RECEIVED DEBT	SERIES 2012-1 RECEIVED DEBT	SERIES 2012-2 RECEIVED DEBT	SERIES 2012-3 RECEIVED DEBT	SERIES 2012-4 RECEIVED DEBT	SERIES 2012-5 RECEIVED DEBT	O&M RECEIVED	TOTAL RECEIVED
MATTAMY (JAX) PARTNERSHIP - TR25A - 2012-5	154	-	-	-	-	-	-	-	-
STANDARD PACIFIC - TR 24 - 2012-4	84	-	-	-	-	81,900.00	-	1,312.50	83,212.50
SUBTOTAL SERIES 2012	238	-	-	-	-	81,900.00	-	1,312.50	83,212.50
TOTAL DIRECT BILLS RECEIVED	238	028	023	024	025	81,900.00	026	1,312.50	83,212.50
BALANCE DUE DIRECT INVOICES		303,100				81,900.00	027	6,125.00	372,940.00

SUMMARY TAX ROLL COLLECTIONS - SERIES 2015/2012									
DUVAL COUNTY DISTRIBUTION	DATE	SERIES 2015 DEBT RECEIVED	SERIES 2012-1 DEBT RECEIVED	SERIES 2012-2 DEBT RECEIVED	SERIES 2012-3 DEBT RECEIVED	SERIES 2012-4 DEBT RECEIVED	SERIES 2012-5 DEBT RECEIVED	O&M RECEIVED	TOTAL TAX ROLL RECEIPTS
1	11/3/2017	3,019.01	860.96	560.30	841.30	305.56	-	264.51	5,851.64
2	11/16/2017	33,948.88	9,681.53	6,300.64	9,460.48	3,436.02	-	2,974.42	65,801.96
3	11/22/2017	56,210.21	16,030.00	10,432.16	15,664.01	5,689.13	-	4,924.84	108,950.35
4	12/4/2017	127,042.18	36,229.83	23,578.00	35,402.64	12,858.14	-	11,130.75	246,241.55
		207 105	207 104	207 107	207 106	207 109			
TOTAL TAX ROLL RECEIPTS		220,220.28	62,802.32	40,871.10	61,368.43	22,288.85	-	19,294.51	426,845.50
BALANCE DUE TAX ROLL		1,175,124.92	335,121.57	218,093.67	327,470.18	118,936.28	-	102,958.11	2,277,704.72

PERCENT COLLECTED DIRECT INVOICE	0%	0%	0%	0%	50%	N/A	18%	18%
PERCENT COLLECTED TAX ROLL	16%	16%	16%	16%	16%	N/A	16%	16%
TOTAL PERCENT COLLECTED	16%	16%	16%	16%	34%	N/A	16%	16%

DIRECT BILLS ARE DUE ON INSTALLMENTS. 50% DUE 12/1/17, 25% DUE 2/1/18, & FINAL 25% DUE 5/1/18

Bartram Park CDD

GENERAL FUND

Check Request

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
<i>December 15, 2017</i>	<i>\$22,288.85</i>	<i>Maggie Phillips</i>

Payable to:

<i>Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4</i>

Date Check Needed:

Budget Category:

<i>12/15/2017</i>	<i>001.300.20700.10600</i>
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Intended Use of Funds Requested:

<i>TXFER ASSESSMENTS DUVAL COUNTY</i>
<i>(Attach supporting documentation for request.)</i>

Bartram Park CDD

GENERAL FUND

Check Request

<i>Date</i>	<i>Amount</i>	<i>Authorized By</i>
December 15, 2017	\$81,900.00	Maggie Phillips

Payable to:

Vendor #58 - BNY MELLON C/O Bartram Park - Series 2012-4
--

Date Check Needed:

Budget Category:

12/15/2017	001.300.20700.10600
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Intended Use of Funds Requested:

TXFER ASSESSMENTS DIRECT FRM STANDARD PACIFIC
CHK#72021333 DATED 11/21/2017
(Attach supporting documentation for request.)

BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
475 West Town Place, Ste 114
St. Augustine, FL 32092

DATE 7/26/2017

PERIOD COVERED

10/1/17 - 9/30/18

FY 2018 NON AD VALOREM ASSESSMENTS BILL

STANDARD PACIFIC HOMES
ATTN: MAURICE RUDOLPH
90 FORT WADE RD, SUITE 100
PONTE VEDRA, FL 32081

PROPERTY: TRACT 24 - MONTEVILLA - 86 UNITS ON DUVAL COUNTY TAX ROLL
R-168135-8012

Type	Rate	Units	Tract/Parcel	Total
Maintenance Assessment	\$31.25	84	TRACT 24	\$2,625.00
Debt Assessment	\$1,950	84	TRACT 24	\$163,800.00
Total Amount Due				\$166,425.00

Due in full by December 1, 2017 or in installments as outlined below.

Assessments must be paid in full at the rate per unit above at closing to a homeowner.

PAYMENT SCHEDULE:

INVOICE #	DUE DATE	% O&M DUE	% MAINT. DUE	% DEBT SERVICE DUE	TOTAL DUE
SPH120117	12/1/2017	50%	\$1,312.50	\$81,900.00	\$83,212.50
SPH020118	2/1/2018	25%	\$656.25	\$40,950.00	\$41,606.25
SPH050118	5/1/2018	25%	\$656.25	\$40,950.00	\$41,606.25
TOTAL			\$2,625.00	\$163,800.00	\$166,425.00

In the event that an assessment payment is not made in accordance with the schedule stated above, such assessment shall accrue penalties and interest in the amount of one percent (1%) per month plus all costs of collection and enforcement, and shall either be enforced pursuant to a foreclosure action, or, at the District's discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement.

Please Remit to:
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT
Attn: Sheryl Fulks, Assessment Roll Administrator
475 West Town Place, Ste 114
St. Augustine, FL 32092
904-940-5850

Bartram Park CDD

GENERAL FUND

Check Request

Date	Amount	Authorized By
December 15, 2017	\$61,368.43	Maggie Phillips

Payable to:

Vendor #59 - BNY MELLON C/O Bartram Park - Series 2012-3

Date Check Needed:

Budget Category:

12/15/2017	001.300.20700.10700
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Intended Use of Funds Requested:

TXFER TAX RCPTS FROM DUVAL CTY
AND CHK#72017480 STANDARD PAC
(Attach supporting documentation for request.)