

MINUTES OF MEETING
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bartram Park Community Development District was held on Wednesday, January 23, 2019 at 11:00 a.m. at the Offices of England-Thims & Miller, Inc. 14775 Old St. Augustine Road, Jacksonville, Florida 32258.

Present and constituting a quorum were:

Trisston "Tim" Brown	Chairman
James Griffith	Vice Chairman
Patricia Evert	Supervisor
Don Smith	Supervisor
Joan Nero	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Matt Maggione	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the October 24, 2018 Meeting

Mr. Oliver stated included in your agenda package is a copy of the minutes of the October 24, 2018.

Mr. Brown responded there is a duplicate word of office where it says the Offices of at the beginning of the minutes. The date on the agenda letter is also incorrect. Are there any additions, corrections or deletions?

On MOTION by Ms. Evert seconded by Mr. Brown with all in favor the Minutes of the October 24, 2018 Meeting were approved as amended.

**FOURTH ORDER OF BUSINESS Consideration of Resolution 2019-02,
Election of Officers**

Mr. Oliver stated included in your agenda package is a copy of Resolution 2019-02.

On MOTION by Mr. Griffith seconded by Mr. Smith with all in favor Resolution 2019-02 Adding Mr. Brown as the Chairman & Mr. Griffith as Vice Chairman with All Remaining Officers Staying the Same was approved.

FIFTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS Audience Comments / Supervisor's Requests

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Financial Reports

**A. Balance Sheet and Statement of Revenues & Expenditures for the Period
Ending December 31, 2018**

Mr. Oliver stated included in your agenda package is the balance sheet and income statement as of December 31, 2018.

B. Assessment Receipt Schedules

Mr. Oliver stated included in your agenda package are assessment receipt schedules.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is a copy of the check register.

On MOTION by Mr. Smith seconded by Ms. Nero with all in favor the Check Register was approved.

NINTH ORDER OF BUSINESS

Next Scheduled Meeting – April 24, 2019 @ 11:00 a.m. at the Office of England, Thims & Miller located at 14775 Old St. Augustine Road, Jacksonville, FL 32258

Mr. Oliver stated the next scheduled meeting is April 24, 2019 at 11:00 a.m. at this location.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Griffith seconded by Mr. Brown with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman