

MINUTES OF MEETING
BARTRAM PARK COMMUNITY DEVELOPMENT DISTRICT

The Bartram Park Community Development District met on Friday, November 14, 2014 at 9:30 a.m. at the offices of England-Thims & Miller, Inc., 14775 Old St. Augustine Road, Jacksonville, Florida.

Present and constituting a quorum were:

Art Lancaster	Chairman
Sandy Powell	Supervisor
John Dodson	Supervisor

Also present were:

Dave deNagy	District Manager
Wes Haber	District Counsel
Jim Oliver	District Manager (by phone)
Jere Earlywine	District Counsel (by phone)

FIRST ORDER OF BUSINESS

Roll Call

Mr. deNagy called the meeting to order at 9:33 a.m.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Consideration of Candidates to Fill Seat 3 Vacancy (11/2016)

Mr. deNagy stated we do not have candidates to fill seats three and one. Those candidates are Rebecca Price who moved out of the CDD and Jim Bedenger. Are there any appointments at this time?

Mr. Haber stated we are going to have to do some work in the next ninety days to fill some vacancies. John, you are in seat five. It expires in November 2016. The two seats that are up for the general election are seats four and two. Those are the seats that you guys sit in. They officially expire Tuesday. We have ninety days from Tuesday to fill your two vacancies. We have seats three and one, which are now vacant. Four of those will need to be filled with qualified electors or residents of the district.

Mr. Lancaster stated we basically lose control of the board now. Can there be a reappointment if we can't fill all of those vacancies?

Mr. Haber stated no. You can't have a reappointment of someone who is not a qualified elector. The IRS said to be sure that we are complying with section 190.06 as it relates to filling the board with qualified electors. That is something that the IRS focuses on. In this ninety-day period we need to show that we are acting diligently to find individuals. You do not have to own a house; you just have to be a resident.

Mr. Lancaster asked a renter could be a tenant?

Mr. Haber replied yes. There is not an obligation to advertise. I think it is best to advertise by word of mouth.

Mr. Lancaster asked what are we paying? We should go ahead and issue a mail order.

Mr. Haber stated \$200 a meeting.

On MOTION by Mr. Dodson seconded by Ms. Powell with all in favor the issuance of a mail order as noted by District Counsel was approved.

B. Oath of Office for Newly Appointed Supervisor

There being none, the next item followed.

C. Consideration of Resolution 2015-01, Election of Officers

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2015-02,
Declaring Vacancies in Seat 2 and Seat 4
on the Board of Supervisors**

Mr. deNagy stated here is where we declare the vacancies in seats two and four. We look for a motion declaring those vacancies.

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the vacancies declared were accepted.

FIFTH ORDER OF BUSINESS

**Approval of the Minutes of the July 11,
2014 Meeting**

Mr. deNagy stated I look for a motion to approve the minutes.

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the minutes of the July 11, 2014 Meeting were approved.

SIXTH ORDER OF BUSINESS

**Acceptance of the Minutes of the July 11,
2014 Audit Committee Meeting**

Mr. deNagy stated I look for a motion to accept the minutes.

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the Minutes of the July 11, 2014 Audit Committee Meeting were accepted.

SEVENTH ORDER OF BUSINESS

Update of Audit Committee Meeting

Mr. deNagy stated this is accepting the audit committee rankings that we went through prior to this meeting and directing staff to request an audit engagement letter.

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the audit committee meeting rankings and permitting staff to request an audit engagement letter was approved.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors' Requests

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures for the Period Ending September 30, 2014

Mr. deNagy stated your financial reports are included in your agenda package.

B. Treasury Report – September 30, 2014

C. Assessment Receipts Schedule

D. Approval of Check Registers

Mr. deNagy stated the check run total is \$51,316.72. I would look for a motion to approve the check register.

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the Check Register was approved.

THIRTEENTH ORDER OF BUSINESS

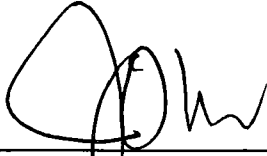
Next Scheduled Meeting – December 12, 2014 at 14775 Old St. Augustine Road, England-Thims & Miller

Mr. deNagy stated the next scheduled meeting is scheduled for December 12, 2014.

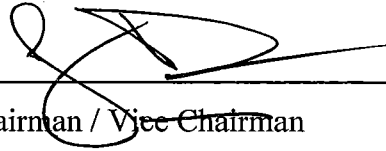
FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Lancaster seconded by Ms. Powell with all in favor the meeting was adjourned.



Secretary / Assistant Secretary



Chairman / Vice Chairman